



# Ordinary Council Meeting

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## Minutes

Held on Tuesday 22 April 2025

Council Chambers, Mortlake Council Offices  
1 Jamieson Avenue, Mortlake

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Unconfirmed Minutes of the Ordinary Meeting  
of Moyne Shire Council held on Tuesday 22 April 2025, at Council Chambers,  
Mortlake Council Offices, 1 Jamieson Avenue, Mortlake  
commencing at 2:00 pm.

Present

**Councillors**

Cr Karen Foster (Mayor)  
Cr Jordan Lockett (Deputy Mayor)  
Cr Jim Doukas  
Cr Myra Murrhy  
Cr Susan Taylor  
Cr Lloyd Ross

**Officers**

Mark Eversteyn, Chief Executive Officer  
Jacquie Anderton, Acting Director Assets & Community  
Ed Small, Director Corporate & Governance Services  
Jodie McNamara, Director Environment, Economy & Place

## 1 Procedural

### 1.1 Live streaming of Council Meetings

The Mayor read the following statement:

Please note that today's meeting is being live streamed and can be viewed by the general public via Council's Facebook page, and later uploaded to Council's website. By participating in and addressing those present at the meeting, you consent to any information you disclose (including any personal information or sensitive information) being recorded and uploaded to the website.

### 1.2 Prayer

Cr Taylor read the Prayer:

Almighty God, we humbly beseech your blessing on the Council, direct and prosper its deliberations for the welfare of the people of the Moyne Shire. Amen.

### 1.3 Acknowledgement of Country

Cr Lockett read the following statement:

We begin by acknowledging the Traditional Custodians of the land on which we meet today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### 1.4 Apologies

Apologies were accepted from Cr Lisa Ryan.

**Cr Myra Murrphy moved, Cr Jordan Lockett seconded the formal notification from Councillors unable to attend the meeting.**

**CARRIED UNANIMOUSLY 6 / 0**

### 1.5 Declarations of Conflict Interest

**Declarations made at this meeting:**

Cr Myra Murrphy declared an interest in Item 2.1, Community Assistance Fund Round 2.

### 1.6 Confirmation of Minutes from previous meetings

**Resolution ID: OCM 202540**

**Cr Susan Taylor moved, Cr Lloyd Ross seconded that the Minutes of the Council Meeting held on 25 March 2025 be accepted and confirmed as correct.**

**CARRIED UNANIMOUSLY 6 / 0**

### 1.7 Public Participation

None registered at this meeting.

## 2 Officers Reports

### 2.1 FY 2024 - 2025 Community Assistance Fund Round 2

Overview: This report presents grant applications for the Round 2 Under \$3,000 and over \$3,001 funding categories of the 2024-2025 Community Assistance Fund (CAF) for endorsement by Council. The CEO has delegation of the grants category under \$3000, presented for Council information. The over \$3,001 category applications are presented for Council endorsement.

Cr Myra Murrphy left the meeting at 2:05 pm.

#### Resolution ID: OCM 202541

**Cr Jim Doukas moved, Cr Jordan Lockett seconded that Council:**

- 1. Acknowledge the proposed applications to the under \$3,000 category Round 2 Community Assistance Fund 2024-2025 for CEO endorsement.**
- 2. Approve applications to the \$3,001 and above category Round 2 Community Assistance Fund 2024-2025 as per Table One below.**

*Table One - Applications to the Round 2 2024-2025 Over \$3,001 Community Assistance Fund category. Total project costs are over \$3,000 and requires a \$1:\$1 contribution. Recommend allocating \$39,832.54 to the following projects:*

Organisation	Has this organisation received CAF funding in the last 3 years?	Proposed funding allocation
Allansford Panmure Cricket Club	No	\$4,162.55
Southcombe Park Sporting Complex Committee of Management	Yes	\$11,059.00
Port Fairy Community Pool Management Group Inc	Yes	\$15,000.00
Laang Speedway Club Inc	No	\$4,798.49
Caramut Riding Club	No	\$4,812.50
<b>Total</b>		<b>\$39,832.54</b>

**CARRIED UNANIMOUSLY 5 / 0**

Cr Myra Murrphy returned to the meeting at 2:07pm.

## 2.2 Review of the Register of Public Roads - Proposed Public Highway declaration of Roads named Childers Street and Casino Street, Peterborough

Overview: Council proposes to declare the roads known as Casino Street and Childers Street as public highways and consider elevating these roads to the Public Register of Roads.

**Resolution ID: OCM 202542**

**Cr Jim Doukas moved, Cr Jordan Lockett seconded that Council having previously resolved to commence the process to declare the roads named Childers Street and Casino Street, Peterborough as a public highway and having made a public Notice of Intention to declare the Public Highway in accordance with section 204(1) of the Local Government Act 1989 (the Act) and having received and considered the 1 submission in accordance with section 223 of the Local Government Act 1989 resolves to:**

- 1. Declare the roads known as Childers Street and Casino Street Peterborough to be a Public Highway in accordance with section 204(1) of the Act; and**
- 2. Direct Council officers to make a notice published in the Government Gazette to declare the roads to be as a Public Highway in accordance with section 204(1) of the Act: and**
- 3. Direct Council officers to subsequently make application to the Registrar of Titles to obtain title to the land in the road in accordance with section 59 of the Transfer of Land Act 1958; and**
- 4. Declare to elevate Childers Street and Casino Street, Peterborough to the Public Register of Roads and direct Council officers to make this notation on the Register of Public Roads.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.3 Stock Underpass Fund Application - Swans Lane ALLANSFORD

Overview: This report outlines an application to Council's Stock Underpass Fund program and is seeking support for this application.

**Resolution ID: OCM 202543**

**Cr Lloyd Ross moved, Cr Susan Taylor seconded that Council endorse an allocation of \$10,000 to JA & S-J Rea as a contribution towards the installation of a stock underpass under Swans Lane, Allansford from Councils FY2024/2025 budget.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.4 Draft Council Plan 2025-2029 for Public Exhibition

Overview: To provide the Draft Council Plan 2025-2029 to be endorsed by Council for public feedback.

**Resolution ID: OCM 202544**

**Cr Myra Murrphy moved, Cr Jordan Lockett seconded that Council endorse the Draft Council Plan 2025-2029 (including the Community Vision) for public exhibition and feedback.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.5 S6 Council Delegations to members of Council Staff

Overview: The report reviews and updates the Council's delegation of authority to members of council staff. Delegations are regularly updated to reflect changes to various legislation that impact operations of Local Government.

**Resolution ID: OCM 202545**

**Cr Myra Murrphy moved, Cr Lloyd Ross seconded in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Moyne Shire Council (Council) RESOLVES THAT –**

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.**
- 2. The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer**
- 3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.**
- 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.6 S11A Instrument of Appointment and Authorisation Planning & Environment Act 1987

Overview: This instrument can be used by a council to authorise officers to enforce the *Planning and Environment Act 1987* and institute proceedings on behalf of the council or represent the council.

**Resolution ID: OCM 202546**

**Cr Myra Murrphy moved, Cr Susan Taylor seconded in the exercise of the powers conferred by s 147(4) of the *Planning and Environment Act 1987*, Moyne Shire Council (Council) resolve that –**

- 1. All previous appointment and authorisations for Planning and Environment Act 1987 be revoked**
- 2. The members of Council staff referred to in the instrument attached be appointed and authorised as set out in the instrument.**
- 3. The Chief Executive Officer is authorised under resolution to execute the Instrument of Appointment and Authorisation**
- 4. The instrument comes into force immediately it is signed by Council's Chief Executive Officer and remains in force until Council determines to vary or revoke it.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.7 Monthly Finance Report - March 2025

Overview: The purpose of the report is to inform the Council of the financial performance and position of the Council. This section provides a snapshot of some key financial indicators of our financial performance as at the end of the reporting period. It focuses on monitoring our operating performance, capital expenditure progress and the ready availability of/access to cash resources. It also provides a forecast of the year-end result.

**Resolution ID: OCM 202547**

**Cr Jim Doukas moved, Cr Myra Murrphy seconded that Council receive and note the Monthly Financial Report as at 31 March 2025.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.8 Transfer of Council managed land to GORCAPA - Discontinuance of unused Government Roads in Peterborough and Mepunga

Overview: This report provides an update on the Government's intention to transfer two unused Government Road reserves from Moyne Shire Council management to the Great Ocean Road Coast and Parks Authority (the Authority).

**Resolution ID: OCM 202548**

**Cr Myra Murrphy moved, Cr Susan Taylor seconded that Council note that it has been advised that two (2) remaining unused Government Road reserves known as 2007\PP5631- Southern portion of Irvine Reserve, Peterborough and 63A\PP3087 - Lake Mepunga Reserve, Mepunga are now to be discontinued and the management will be transferred to the Great Ocean Road Coast and Parks Authority.**

**CARRIED UNANIMOUSLY 6 / 0**

## 2.9 Receipt of VEC Election Report 2024

Overview: To provide Council with the VEC Election Report 2024 for adoption at the May 2025 Ordinary Council Meeting.

**Resolution ID: OCM 202549**

**Cr Myra Murrphy moved, Cr Jordan Lockett seconded that Council accept the Victorian Electoral Commission (VEC) Election Report – Moyne Shire Council – 2024 Local Government Elections.**

**CARRIED UNANIMOUSLY 6 / 0**

## 3 Councillors' Items

### 3.1 Mayor and Councillor Activities

Council noted the report item Mayor Activities.

#### Councillor Activities

Council noted the report item Councillor Activities.

### 3.2 Councillor Notice of Motion

Overview: A Councillor may lodge a notice of motion on any matter the Councillor wants to be considered.

No Councillor Notice of Motion has been received for this meeting Agenda.

### 3.3 General Matters

Overview: General Matters gives Councillors the opportunity to report on positive and good news items from around the Shire.

Cr Murrphy, Cr Foster and Cr Lockett offered a message of support and solidarity and support of Mayor Sarah Hayden of Golden Shire Plains Council.

Cr Lockett highlighted the Koroit Irish Festival to be held this coming weekend. Shout out and congratulations to all the Good Friday Appeals held across the shire over the weekend, amazing effort. Mother's Day coming up, shout out to all the Mother's in our community and also highlighted National Sorry Day on 26 May.

Cr Doukas offered sympathy to the Catholic Community following the passing of the Pope.

### 3.4 Urgent Business

Overview: A Councillor may raise an urgent matter for consideration at a Council Meeting if the Councillors considers that the matter is extremely urgent and it was not possible for the matter to have been included in the agenda notice for the meeting.

**No urgent business recorded for this meeting.**

## 4 CEO Meeting Schedule

Council noted the report item CEO Meeting Schedule from 21 March to 20 April 2025.

## 5 CEO Activities Report

Overview: CEO Activities Report – 22 April 2025

Council noted the report item CEO Activities Report.

## 6 Confidential Items

Overview: Under section 3 of the Act, the council may consider report items in closed business if they contain certain information which is defined to be confidential information because premature or improper release may cause harm to the Council or to a person or persons.

Confidential Information remains confidential unless it can lawfully be released and the Council has determined that it should be publicly available.

The following is a list of confidential Items:

- 6.1 Renewal of Lease – 1/172 Commercial Road, Koroit

**Cr Myra Murrhy moved, Cr Jordan Lockett seconded that the meeting be closed in order to consider confidential items.**

**CARRIED UNANIMOUSLY 6 / 0**

## 7 Close Meeting

The Ordinary Council Meeting was declared closed at 3:00 pm.