



Ordinary Council Meeting

Agenda

1:00 pm Tuesday 24 February 2026

Council Chambers, Mortlake Council Offices
1 Jamieson Avenue, Mortlake

2040 Vision Statement

The People of Moyne embrace the region's extraordinary cultural and ecological country.

Our fertile volcanic plains and pristine coast are the pride of Victoria's southwest.

From coast to country, our connected and vibrant communities are active stewards,
working meaningfully towards protection and advancement of environment, history,
social and economic vitality for present and future generations.

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Summary of Officer Report Items

2.1 Port Fairy Pool Discussion

p 24

Overview: This report provides Councillors with a recommendation in relation to the Port Fairy Pool Facility, following community expressions of strong support for aquatic access in the township. The report also seeks to confirm Council's commitment to exploring viable aquatic options through an evidence-based process.

2.2 Ritchie Street - Petition Report

p 30

Overview: Council received a petition at the January 2026 Ordinary Council Meeting titled *Petition to Moyne Shire Council: Request for Resurfacing of Ritchie Street, Port Fairy, VIC, 3284*. The petition, signed by 21 individuals, raised concerns regarding the condition of the road surface, the impact of heavy vehicle movements, and the presence of soil stockpiles within the road reserve.

2.3 Koroit Youth Space Landscape Design Draft Concept Plan

p 36

Overview: The 2026 Koroit Youth Space Landscape Design Plan concept has been developed in response to a community-led initiative. The concept has progressed following extensive community and stakeholder consultation and proposes enhancements to the existing youth space.

2.4 Disability Inclusion Policy

p 72

Overview: This report recommends that Council endorses the Disability Inclusion Policy, previously known as the Disability Awareness Policy.

2.5 Community Care Bi-Monthly Management Report

p 121

Overview: A bi-monthly report to provide Councillors with relevant information about Council's aged care services, as required under the Aged Care Act 2024.

2.6 National General Assembly Motions - 2026

p 129

Overview: The Australian Local Government Association (ALGA) will host the National General Assembly (NGA) of Local Government in Canberra June 2026. Submissions for matters for consideration at the NGA are now open and are due to be submitted by 27 February 2026.

As part of its advocacy role to government, Council has previously submitted matters for consideration, and the following draft motion has been prepared for

resolution and to advocate for issues of concern associated with renewable energy transmission lines.

The theme for the 2026 National General Assembly is; **“Together: Resilient, Productive, United.”**

2.7 **Proposed sale of Lot 1 Campbells Lane, Mortlake Vic. 3272 (Post Notice of Intention to sell)** p 136

Overview: Council has completed the statutory process under section 114 of the Local Government Act 2020 for the proposed sale of land at Lot 1 Campbells Lane, Mortlake, with one public submission received during the notification period. This report seeks Council approval to proceed with disposal of the land via an Expression of Interest (EOI) process, in accordance with the Local Government Best Practice Guideline for the Sale, Exchange & Transfer of Land (June 2009) and the Local Government Act 2020 (Vic).

2.8 **Monthly Finance Report - January 2026** p 156

Overview: This report informs Council of the financial performance and position of the organisation. It provides a snapshot of key financial indicators as at the end of the reporting period. It focuses on monitoring operating performance, capital expenditure progress, and the availability of and access to cash resources.

2.9 **Festival and Event Funding Guidelines Review 2026/2027** p 172

Overview: This report provides Council with the background and information relating to an update to the Festival and Event Funding Guidelines for 2026/2027 and recommends that Council endorse the revised guidelines.

2.10 **Councillor Events** p 208

Overview: Councillors regularly represent Moyne Shire Council at meetings with stakeholders. The proposed schedule identifies events to be attended by Councillors over the next month.

1 Procedural

1.1 Live streaming of Council Meetings

Please note that today's meeting is being live streamed and can be viewed by the general public via Council's Facebook page and later uploaded to Council's website. By participating in and addressing those present at the meeting, you consent to any information you disclose (including any personal information or sensitive information) being recorded and uploaded to the website.

1.2 Opening Statement

As Councillors, we recognise the responsibilities we carry and are guided by the values of service, respect, and integrity. Good decision-making requires transparency, accountability and behaviours that uphold the trust placed in us as elected representatives of the community we serve.

1.3 Acknowledgement of Country

We acknowledge the Traditional Custodians of the land on which we meet today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

1.4 Apologies

The formal notification from Councillors unable to attend the meeting.
A Motion is required to accept Apologies.

1.5 Confirmation of Minutes from previous meetings

Recommendation

That the Minutes of the Ordinary Council Meeting held on 27 January 2026 be accepted and confirmed as correct.

Attachments

- | |
|--|
| 1. 2026-01-27- Ordinary- Council- Meeting- Minutes- Unconfirmed [1.5.1.1 - 14 pages] |
|--|



Ordinary Council Meeting

Minutes

Held on Tuesday 27 January 2026

Council Chambers, Mortlake Council Offices
1 Jamieson Avenue, Mortlake



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Unconfirmed Minutes of the Ordinary Meeting
of Moyne Shire Council held on Tuesday 27 January 2026, at Council
Chambers,
Mortlake Council Offices, 1 Jamieson Avenue, Mortlake
commencing at 1:00 pm.

Present

Cr Jordan Lockett (Mayor)
Cr Myra Murrehy (Deputy Mayor)
Cr Jim Doukas

Councillors Cr Karen Foster
Cr Susan Taylor
Cr Lloyd Ross
Cr Lisa Ryan

Officers Mark Eversteyn, Chief Executive Officer
Liam Arnott, Director Assets & Community
Symonne Robinson, Director Corporate & Governance Services
Jodie McNamara, Director Environment, Economy & Place
Susan Lloyd, Acting Manager of Governance & Corporate Planning



1 Procedural

1.1 Live streaming of Council Meetings

The Mayor read the following statement:

Please note that today's meeting is being live streamed and can be viewed by the general public via Council's Facebook page and later uploaded to Council's website.

By participating in and addressing those present at the meeting, you consent to any information you disclose (including any personal information or sensitive information) being recorded and uploaded to the website.

1.2 Opening Statement

The Deputy Mayor read the Councillor Opening Statement.

1.3 Acknowledgement of Country

The Mayor shared an Acknowledgement of Country.

1.4 Apologies

None at this meeting.

1.5 Declarations of Conflict Interest

Declarations made at this meeting

Cr Myra Murrihy declared a conflict of interest in the following items:

Agenda Item 2.1:

- Petition - Save Our Pool Call on Council to Work With Our Community to Secure the \$2 Million Needed

Agenda Item 2.2:

- Port Fairy Indoor Pool - Condition Investigation and Renewal Assessment

1.6 Confirmation of Minutes from previous meetings

Resolution ID: OCM 20261

Cr Susan Taylor moved, Cr Karen Foster seconded that the Minutes of the Council Meeting held on 16 December 2025 be accepted and confirmed as correct.

CARRIED UNANIMOUSLY 7 / 0



1.7 Public Participation

No public participants registered for this meeting.

2 Officers Reports

2.1 Petition - Save Our Pool Call on Council to Work With Our Community to Secure the \$2 Million Needed

Overview: At the December 2025 Ordinary Council Meeting (OCM), Council resolved to receive the submission of a petition titled Save Our Pool Call on Council to Work With Our Community to Secure the \$2 Million Needed, received 4 December 2025.

Cr Myra Murrihy left the meeting at 1:06 pm.

Resolution ID: OCM 20262

Cr Karen Foster moved, Cr Jordan Lockett seconded that Council advises the petition organiser that:

- 1. Officers, including the CEO, met with community representatives on Monday 22 December 2025 regarding the Belfast Aquatics pool and gym facility.**
- 2. Council is committed to continuing engagement and has agreed to a follow up meeting with the community representatives in late January 2026.**

CARRIED 4 / 3

Due to a tie in votes, the Mayor, Cr Jordan Lockett has the Casting Vote as per Section 86(5)(b) and item 2.1 was carried.

For	Against
Cr Jordan Lockett	Cr Jim Doukas
Cr Karen Foster	Cr Lloyd Ross
Cr Lisa Ryan	Cr Susan Taylor

2.2 Port Fairy Indoor Pool - Condition Investigation and Renewal Assessment

Overview: The Port Fairy Pool facility is currently closed due to significant mould growth throughout the building, including within structural elements. Council is also aware of issues affecting structural elements, ageing plant, and potential defects in the pool shell. This report seeks Council approval to commission a comprehensive technical investigation and costed condition assessment for the facility.

Resolution ID: OCM 20263



Cr Jim Doukas moved, Cr Lisa Ryan seconded an amended Recommendation that Council:

- 1. Authorises the Chief Executive Officer, or their delegate, to procure and commission a comprehensive technical investigation and report for the Port Fairy Indoor Pool facility as a matter of priority; and**
- 2. Delegates authority to the Chief Executive Officer to approve expenditure of up to \$100,000 (exclusive of GST) for the commissioning and delivery of the investigation and associated report.**

CARRIED 4 / 2

For	Against
Cr Jim Doukas	Cr Lloyd Ross
Cr Jordan Lockett	Cr Susan Taylor
Cr Karen Foster	
Cr Lisa Ryan	

Cr Myra Murrihy returned to the meeting at 1:42pm

2.3 MADA Fitness Equipment

Overview: This report provides Council with the background to a request received from The Macarthur Advancement and Development Association (MADA) for Council to assume responsibility for ongoing maintenance for outdoor fitness equipment in the Market Street Precinct.

Resolution ID: OCM 20264

Cr Myra Murrihy moved, Cr Lloyd Ross seconded that Council:

- 1. Consider and approve the request from the Macarthur Advancement and Development Association (MADA) for the ongoing maintenance and renewal responsibilities for the new fitness/exercise equipment at Macarthur Market Street Precinct; and**
- 2. Endorse and allocate budget of an estimated average cost of \$953.50 per year over a 10-year forecast**

CARRIED UNANIMOUSLY 7 / 0



2.4 Petition for requesting resurfacing of Ritchie Street, Port Fairy

Overview: This report provides Councillors with details on the receipt of a petition titled *Petition to Moyne Shire Council: Request for resurfacing of Ritchie Street, Port Fairy, Vic, 3284*.

Resolution ID: OCM 20265

Cr Karen Foster moved, Cr Myra Murrelhy seconded that Council resolves to receive the submission of a petition titled *Petition to Moyne Shire Council: Request for resurfacing of Ritchie Street, Port Fairy, Vic, 3284*, received on 14 January 2026.

CARRIED UNANIMOUSLY 7 / 0

2.5 Customer Commitment

Overview: This report presents the outcomes of community consultation and seeks Council approval to adopt the proposed Customer Commitment, replacing the existing Customer Service Commitment.

Resolution ID: OCM 20266

Cr Karen Foster moved, Cr Lisa Ryan seconded that Council adopts the Customer Commitment replacing the existing Customer Service Commitment.

CARRIED UNANIMOUSLY 7 / 0

2.6 Rail Freight Alliance - Sunshine Regional Link Crossover Advocacy

Overview: Council is a member of the Rail Freight Alliance (RFA). The Sunshine Super Hub development includes the removal of two Sunshine Regional Rail Link Crossovers, which will have a detrimental impact on freight in Victoria including the Warrnambool line. The RFA are seeking support for advocacy to retain the two crossovers.

Resolution ID: OCM 20267

Cr Susan Taylor moved, Cr Myra Murrelhy seconded that Council:

- 1. Write to the Premier of Victoria, the Hon. Jacinta Allan and Victorian Members of the Legislative Council and Members of Legislative Assembly to raise concerns regarding the removal of the Sunshine regional rail links.**
- 2. Authorise the Mayor to sign a joint letter of Mayors to the Premier regarding the removal of the Sunshine Regional Rail Link Crossovers.**

CARRIED UNANIMOUSLY 7 / 0



2.7 Audit and Risk Committee Bi-Annual Report

Overview: This report provides Council with the report from the Chair of the Audit and Risk Committee on the bi-annual activities of the Committee for the period June 2025 to November 2025, and to provide Council with the approved minutes of the Audit and Risk Committee meeting held on 10 September 2025.

Resolution ID: OCM 20268

Cr Karen Foster moved, Cr Myra Murrhiy seconded that Council:

- 1. Considers and endorses the bi-annual activities report of the Audit and Risk Committee for the period June 2025 to November 2025; and**
- 2. Considers and endorses the approved minutes of the Audit and Risk Committee meeting held 10 September 2025.**

CARRIED UNANIMOUSLY 7 / 0

2.8 Monthly Finance Report - December 2025

Overview: This report informs Council of the financial performance and position of the organisation. It provides a snapshot of key financial indicators of our financial performance as at the end of the reporting period. It focuses on monitoring operating performance, capital expenditure progress, and the availability of/access to cash resources

Resolution ID: OCM 20269

Cr Lisa Ryan moved, Cr Myra Murrhiy seconded that Council receive and note the Financial Report as of 31 December 2025.

CARRIED UNANIMOUSLY 7 / 0



2.9 Councillor Events

Overview: Councillors regularly represent Moyne Shire Council at meetings with stakeholders. The proposed schedule identifies events to be attended by Councillors over the next month.

Resolution ID: OCM 202610

Cr Myra Murrehy moved, Cr Lisa Ryan seconded that Council endorse the attendance of nominated Councillors at the following events:

EVENT DATE	EVENT	INVITEES
03 FEB 2026	Councillor Workshop from 9.15am Council Offices, 10 Cox St, Port Fairy	All Councillors
05 FEB 2026	U3A Port Fairy AGM 4.30pm Blarney Books and Art, 37 James Street, Port Fairy	All Councillors
10 FEB 2026	Councillor Workshop from 9.15am Council Offices, 10 Cox St, Port Fairy	
10 FEB 2026	Willatook Wind Farm CEC Meeting 4.30pm Council Offices, 10 Cox St, Port Fairy	Mayor
11 FEB 2026	Macarthur Advancement Development Association Meeting (MADA) 7pm-8pm Senior Citizens Hall, 40 High St, Macarthur	All Councillors
12 FEB 2026	MSC & Corangamite Shire meeting with Minister Sonya Kilkenny 11am-11.30am - 121 Exhibition Street, Melbourne	Mayor
12 FEB 2026	Dundonnell Wind Farm CEC meeting 12noon-1pm Dundonnell CFA Shed meeting room	Cr Murrehy
13 FEB 2026	Rail Freight Alliance Meeting 11am-1pm Docklands Melbourne	Cr Doukas Cr Taylor
14 FEB 2026	Official Opening - Port Fairy Jazz Festival	Mayor



	10am	
	location TBC	
17 FEB 2026	Koroit Theatre Community Asset Committee Meeting	Cr Taylor
	6.30pm-8.30pm	
	Koroit Theatre, 149 Commercial Road, Koroit	
18 FEB 2026	Rural Councils Victoria members event	
	12pm–5.30pm Networking & Training - The Windsor Hotel, Melbourne	
	6pm-9pm - launch of the RCV State election platform, The Imperial Hotel, Melbourne	
19 FEB 2026	Timber Towns Victoria General Meeting	Cr Doukas
	2pm-3pm	
	via Teams	
23 FEB 2026	Mortlake Recreation Reserve Committee mtg	Cr Taylor
	7.30pm-9.30pm	
	Recreation Reserve Social Rooms, Officer St, Mortlake	
24 FEB 2026	Ordinary Council Meeting	All Councillors
	from 10.15am	
	Council Chamber, Jamieson Ave Mortlake	

CARRIED UNANIMOUSLY 7 / 0



3 Councillors' Items

3.1 Mayor and Councillor Activities

Overview: The report provides information to Council in regard to the Councillors' attendance at briefings, forum and other meetings, between 6 December 2025 and 16 January 2026.

Mayor Activities

Date	Location	Meeting / Event
9 December 2025	Port Fairy	Councillor Workshop
11 December 2025	Port Fairy	Port Fairy Consolidated School Graduation Ceremony and Awards Night
12 December 2025	Port Fairy	Official Opening Glyph Gallery Exhibition
13 December 2025	Hawkesdale	Hawkesdale Pool Grand Opening
15 December 2025	Warrnambool	Warrnambool College Senior Final Assembly
16 December 2025	Mortlake	Ordinary Council Meeting
18 December 2025	Port Fairy	Meeting with Belfast Aquatics Committee
22 December 2025	Port Fairy	Meeting with Moyne Shire Indoor Pool and Gym working group
8 January 2026	Port Fairy	Meeting with Belfast Aquatics Committee
13 January 2026	Port Fairy	Councillor Workshop

Council noted the report items Mayor and Councillor Activities.

Councillor Activities

Date	Location	Meeting / Event
8 December 2025	On-line	Australian Coastal Councils Association (ACCA) meeting
8 December 2025	Peterborough	Peterborough Residents Group Meeting
8 December 2025	Mortlake	Mortlake College Presentation Night
9 December 2025	Port Fairy	Councillor Workshop
10 December 2025	Port Fairy	Audit and Risk Committee meeting
11 December 2025	Port Fairy	Port Fairy Consolidated School Graduation Ceremony and Awards Night
12 December 2025	Horsham	Christmas Drinks with Emma Kealy MP
13 December 2025	Hawkesdale	Hawkesdale Pool Grand Opening
15 December 2025	Koroit	Economic Development Advisory Committee (EDAC) Meeting
15 December 2025	Warrnambool	Brauer College 2025 Awards Assembly



Date	Location	Meeting / Event
16 December 2025	Mortlake	Ordinary Council Meeting
16 December 2025	Koroit	Koroit Theatre Community asset Committee (CAC) meeting
17 December 2025	Mortlake	Mt Fyans Wind Farm Community Engagement Committee (CEC) meeting
17 December 2025	Koroit	Koroit Youth Space Reference Group meeting
18 December 2025	Mortlake	Hexham Wind farm CEC Meeting
22 December 2025	Mortlake	Mortlake Recreation Reserve Committee Meeting
13 January 2026	Port Fairy	Councillor Workshop

Council noted the report item Councillor Activities.



3.2 Councillor Notice of Motion

Overview: A Councillor may lodge a notice of motion on any matter the Councillor wants to be considered.

No Councillor Notice of Motion has been received for this meeting Agenda.

3.3 General Matters

Overview: General Matters gives Councillors the opportunity to report on positive and good news items from around the Shire.

Cr Myra Murrihy:

- Attended the Reflection and Healing Ceremony in Port Fairy on Sunday 25th January.
- Celebrated and welcomed 16 new Australian citizens at the Panmure Community Hall, including a marriage proposal
- Community Awards: Congratulations to all nominees and winners
 - Young Citizens of the Year - Lachie Payne & Eadie Gleeson
 - Community Event of the Year - Port Fairy Literary Festival
 - Citizen of the year - Ian Wallace
- Congratulations to Cr Karen Foster who has been appointed Chair of the Australian Coastal Council Association
- Encourages local community groups to register to the Moyne Shire Council's Community Directory via the Moyne Shire Website

Cr Lisa Ryan:

- Recognises Council staff for professionalism and commitment delivering essential services during extreme weather
- Acknowledged and thanked CFA crews and Captains across the Moyne Shire who have been deployed to support other regions experiencing extreme weather and fire danger

Cr Jim Doukas:

- Acknowledged the recent successful rural community events including:
 - Koroit truck show
 - Orford vintage rally
- Expressed concern about a recent accident at the George Taylor's intersection. Suggested Council invite local MPs into future Workshops to address the ongoing and serious issue



Cr Lloyd Ross:

- Acknowledged the Macarthur Swimming Pool Committee - enjoyed seeing families enjoy their experience at the Macarthur Pool

Cr Jordan Lockett:

- Attended the Koroit Truck Show
- Feedback from attendees - the Koroit Truck Show is one of the best in Australia and supports the trucking community
- Congratulations to Cornwill Transport for winning Rig of the Show

3.4 Urgent Business

Overview: A Councillor may raise an urgent matter for consideration at a Council Meeting if the Councillors considers that the matter is extremely urgent and it was not possible for the matter to have been included in the agenda notice for the meeting.

No urgent business recorded for this meeting.

4 CEO Meeting Schedule

Council noted the report item CEO Meeting Schedule From 17 December 2025 to 20 January 2026.

5 CEO Activities Report

Council noted the report item CEO Activities Report.

6 Confidential Items

Overview: Under section 3 of the Act, the council may consider report items in closed business if they contain certain information which is defined to be confidential information because premature or improper release may cause harm to the Council or to a person or persons. Confidential Information remains confidential unless it can lawfully be released and the Council has determined that it should be publicly available.

There are no Confidential Items listed for this meeting.

7 Close Meeting

The Ordinary Council Meeting was declared closed at 2:34pm.

1.6 Declarations of Conflict Interest

Reference: Local Government Act 2020 – Sections 130 (1)(a) and 130(2) Disclosure of Conflict of Interest in respect of a matter to be considered at a Council Meeting

A relevant person who has a conflict of interest in respect of a matter must:

- a) disclose the conflict of interest in the manner required by the Council's Governance Rules [Refer to Part 6 (Conflict of Interest) – Division 2 (Councillor conflict of interest disclosures) of the Governance Rules]
and
- b) exclude themselves from the decision-making process in relation to that matter, including any discussion or vote on the matter at any Council meeting or delegated committee, and any action in relation to the matter.

Members of Staff

If a member of Council staff has a conflict of interest in a matter which they are providing advice to Council:

- a) if the advice is included in a report, the report must disclose the conflict of interest
- b) if the officer is speaking in the council meeting, the officer must disclose the conflict of interest before speaking on the matter.

1.7 Public Participation

Refer to Governance Rules - Division 5 Public Participation

Members of the public attending the monthly Council Ordinary Meeting may address the meeting in respect of either:

- a) any item listed in the business paper; or
- b) any other matter relevant to the activities and projects of the Council.

The public participation segment for each Council meeting will be held after the confirmation of Minutes of previous meeting(s) and be considered in the order they were received.

Unless an extension is granted by a ruling of the Mayor, a member of the public asking a question or making a statement must not speak for more than 5 minutes.

If a question cannot be answered at the meeting, the Chief Executive

Officer must provide a written response to the question as soon as is practicable to the person asking the question and Councillors.

Any person wishing to address the Council must submit details in writing of the nature of the issue / question they wish to raise by 12 noon on the Monday prior to the meeting day.

Public Participation attendees for this meeting:

Recommendation

That Standing Orders be suspended in order that Public Participants be heard.

1. Louise Abicare referring to the Port Fairy Pool.
2. David Anderson referring to the Pool Community Group Port Fairy.

2 Officers Reports

2.1 Port Fairy Pool Discussion

Directorate: Executive Leadership Team

Report Author: Director Assets and Community

Overview: This report provides Councillors with a recommendation in relation to the Port Fairy Pool Facility, following community expressions of strong support for aquatic access in the township. The report also seeks to confirm Council's commitment to exploring viable aquatic options through an evidence-based process.

Officer Recommendation:

That Council:

- 1. Recognises the importance of aquatic access for the community and commits to actively exploring all viable options for future provision.**

Background

The Port Fairy Pool Facility was constructed and historically operated by the local community. Council supported the Belfast Aquatics committee's decision to voluntarily close the Port Fairy pool and fitness centre on 21 November 2025, noting the committee was not in a position to resolve the mould and algae issues.

On 16 January 2026, at the conclusion of the lease and overholding arrangements for the land, the Pool facility came under Council's care and control. Obligations around managing the mould fall under the Public Health and Wellbeing (PHW) Act 2008 and Council's obligations under the PHW Act 2008 apply to the whole facility, including areas such as the gym or fitness room.

In preparation for the end of lease process, Council undertook a number of assessments of the facility, as for any asset being transferred to Council management. Those inspections raised serious concerns regarding its structural integrity, compliance with contemporary standards, and the condition of key plant and infrastructure components.

Since closure, members of the community have expressed a strong desire to see aquatic access retained within Port Fairy, highlighting the facility's importance for recreation, youth engagement, health, social connection and community identity.

Council staff and contractors have continued to monitor the facility wearing appropriate personal protective equipment.

On 27 January 2026 Council resolved to undertake a comprehensive technical investigation, which will analyse all components of the facility to:

- identify current defects, failures and compliance issues
- assess structural integrity of building and roof elements
- measure the extent, causes and remediation requirements for mould contamination
- assess plant and equipment safety, compliance, condition and expected remaining life,
- assess the pool shell, concourse and related structural components,
- identify potential short-term rectification works to enable safe operation (if feasible),
- identify and quantify the long-term renewal, upgrade or replacement requirements and
- prepare lifecycle-based cost estimates covering ongoing maintenance costs, and capital renewal costs

This investigation and report will enable a thorough understanding of the current condition of the facility and enable informed decision-making both short and long term.

The Shire-wide Moynes Aquatic Facilities Strategy will be an evidenced based approach to guide Council's long-term planning, investment, management, and delivery of aquatic services across the aquatic facility portfolio, aligned to the Victorian Department of Treasury and Finance Investment Management Standard and will recommend a staged implementation plan to guide future decisions.

A funding submission was made to the State Government for the strategy in 2023 which was unsuccessful. A second funding submission was submitted in March 2025, and successful funding was announced in June 2025. Sport & Recreation Victoria awarded Council \$35,000 to conduct the strategy and Council is matching this funding.

[Strategic Link](#)

Council Plan 2025-2029

1. Effectively manage our assets
 - 1.2 Explore new ways to manage, maintain and fund our assets
 - 1.3 Review Council's assets mix to provide maximum community value
4. Optimise how Council works
 - 4.1 Maximise use of Council resources and deliver financially sustainable services

[Discussion](#)

1. Recognising the Importance of Aquatic Access

Aquatic facilities provide important health, wellbeing and social benefits, particularly in regional communities. Access to swimming facilities supports:

- Water safety and learn-to-swim outcomes;
- Youth recreation and engagement;
- Older adult exercise and rehabilitation;
- Community cohesion during summer months.

The strength of local advocacy demonstrates that aquatic access is highly valued within Port Fairy.

Recognising this importance does not equate to committing to a specific facility outcome. Rather, it confirms that Council acknowledges aquatic access as a legitimate community priority warranting careful consideration.

Council also notes that the provision and renewal of aquatic infrastructure is a growing financial and asset management challenge for regional local governments across Australia. While no decision has been made regarding the future of the Port Fairy facility, the issues being considered locally are consistent with broader sector advocacy for sustainable funding models and support for community aquatic infrastructure.

2. Exploring Viable Options

At this stage, Council does not yet have confirmed information regarding:

- Structural condition of the pool shell and buildings;
- Compliance with health, safety and accessibility standards;
- Remaining life and reliability of plant and filtration systems;
- Estimated capital costs for repair, renewal or replacement;
- Ongoing operational subsidy requirements.

Potential options that may require exploration could include:

- Repair and reopening of the existing facility (if viable);
- Significant renewal or redevelopment;
- Construction of an alternative aquatic facility;
- Seasonal or scaled models of service delivery;
- Partnership or community-supported operational models;
- Alternative forms of aquatic access within reasonable proximity.

Whether any of these options are viable will depend on technical, financial and strategic analysis.

3. Evidence-Based Assessment

Council has a responsibility to ensure any long-term decision:

- Is informed by robust technical investigation;
- Is financially sustainable over the asset lifecycle;
- Is aligned with the broader Aquatic Facilities Strategy;
- Is equitable across the Shire;
- Reflects community need and capacity.

The Aquatic Facilities Strategy will provide a structured framework to assess:

- Current and projected demand;
- Demographic trends;

- Usage data and service gaps;
- Whole-of-life costs and renewal pressures;
- Strategic alignment with Council's long-term financial planning.

This evidence-based approach ensures Council avoids premature commitments that may expose the organisation to significant unfunded liabilities or inequitable investment outcomes.

Consultation

Community feedback has been strong and consistent in advocating for aquatic access in Port Fairy.

Engagement activities include:

- Community correspondence;
- Participation in Aquatic Strategy consultation sessions;
- Online survey responses and feedback submissions.
- Meetings with Council officers and Councillors with Community representatives

Further engagement will occur through:

- Further meetings with Council officers and Councillors with Community representatives
- Continued Aquatic Strategy consultation across the Shire;
- Targeted updates to the Port Fairy community as technical information becomes available;
- Reporting back to Council and community once investigations are complete.

Council will undertake other engagement and consultation methods to ensure community voices are heard, which could include the establishment of an advisory committee which would comprise of community members and Councillor representation.

It is important that communication clearly outlines that Council is exploring options rather than committing to a predetermined solution.

Financial Implications

At this stage, no capital allocation has been determined.

Financial implications may include:

- Cost of technical investigations and condition assessments;
- Potential capital renewal or redevelopment costs (which may be substantial);
- Ongoing operational subsidy requirements;
- Asset lifecycle and depreciation impacts;
- Potential external grant funding (subject to availability).

Any future proposal will be accompanied by a detailed business case outlining capital cost, funding sources, operational model and long-term financial sustainability.

Risk

Risk identified:

Risk: Financial Impact

Risk Appetite: **Medium**

Risk: Image, Reputation, and Public Support

Risk Appetite: **Medium**

Strategic Risk

Failure to acknowledge community sentiment may impact trust and reputation. Conversely, committing to a predetermined outcome without evidence may undermine long-term strategic planning.

Financial Risk

Aquatic facilities are high-cost assets with significant operational subsidies. Decisions made without full lifecycle cost modelling may place pressure on Council's Long Term Financial Plan.

Asset Risk

If the existing facility continues to deteriorate, remediation costs may increase over time.

Governance Risk

Decisions made outside a structured strategy may create inequity across communities and set precedents for future asset decisions. Establishment of an Advisory Committee will need to meet governance and Local Government Act requirements.

Conclusion

Council acknowledges the importance of aquatic access to the Port Fairy community. However, significant unknowns remain regarding the condition, cost and long-term sustainability of the existing facility or any alternative model.

This report confirms Council's commitment to actively exploring viable options and to undertaking a thorough, evidence-based assessment before making any long-term decision. This approach balances responsiveness to community aspirations with responsible decision-making that protects Council's long-term financial capacity and service delivery.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

Nil

3.5 Ritchie Street - Petition Report

Directorate: Assets & Community
Report Author: Acting Manager Operations

Overview: Council received a petition at the January 2026 Ordinary Council Meeting titled *Petition to Moyne Shire Council: Request for Resurfacing of Ritchie Street, Port Fairy, VIC, 3284*. The petition, signed by 21 individuals, raised concerns regarding the condition of the road surface, the impact of heavy vehicle movements, and the presence of soil stockpiles within the road reserve.

Officer Recommendation:

That Council:

- 1. Undertakes maintenance treatments on Ritchie Street to address surface condition issues identified through the petition process;**
- 2. Removes and reinstates soil stockpiles within the road reserve on Ritchie Street, west of the court bowl;**
- 3. Engages with the petitioners and residents of Ritchie Street to provide information regarding Council's Policy PS-16, including eligibility criteria, potential costs, resident co-contribution requirements and associated obligations, should the community wish to pursue the construction and sealing of Ritchie Street.**

Background

Council has received a petition from residents and users of Ritchie Street seeking action regarding the condition of the road surface, the impacts of heavy vehicle traffic on the unsealed portion, and the presence of soil stockpiles and fencing within the road reserve.

The petition identifies safety and amenity concerns associated with potholes, cracking, uneven pavement surfaces, dust generation, and increased heavy vehicle movements linked to soil dumping activities. Residents have also expressed concern that the current proposal to resurface the sealed component of Ritchie Street does not include the vehicle turnaround area constructed by Council to service waste collection vehicles and provide access to the Gardens Caravan Park.

Additional concerns relate to the potential for soil stockpiles to alter overland flow paths, increasing flood risk, as well as the negative impacts on residential amenity and overall liveability of the street.

Strategic Link

Council Plan 2025-2029:

1. Effectively manage our assets
 - 1.1 Proactively manage our road networks to improve maintenance, capacity, safety and connectivity
2. Make Council more accessible
 - 2.1 Communicate more clearly about what Council does and why to increase transparency and build trust

Discussion

Current Condition and Information to Date

Ritchie Street, West from Griffith Street is a no-through-road which services 13 properties and emergency/pedestrian access to the Gardens Caravan Park.

The current road has a 4m wide seal over a length of approximately 110 metres, and an unsealed court bowl turn area - **Refer Appendix A.**

Traffic volumes of the road are estimated to be in the order of 130 vehicles per day based on 10 trips per day per property specified under the Infrastructure Design Manual.

Council officers have inspected Ritchie Street and confirm that sections of the road are in average condition for an unsealed or lightly constructed road subjected to minor traffic volumes of a heavy vehicle type.

Identified issues include potholing, surface deformation, and dust generation during dry conditions, with impacts particularly evident during the summer tourist period as the end of the road is used for visitor parking for the caravan park - **Refer Appendix B.**

The unsealed vehicle turnaround area experiences minor heavy vehicle use and limited pavement stress.

The sealed component of Ritchie Street is included in Council's 2025-26 Sealed Road Re-sealing program and is scheduled to receive a re-seal to the sealed surface in early 2026.

These works do not include the unsealed component of Ritchie Street. Council officers delivered letters to residents of Ritchie Street advising of the forthcoming resurfacing (re-sealing) works planned. Subsequently, residents of Ritchie Street raised concerns regarding long-term safety and durability of the unsealed component.

Council is aware of soil stockpiling activities occurring within the vicinity of Ritchie Street. While some material may be associated with approved works, it is unclear whether all soil has been lawfully placed. Council will address the visual and environmental impacts by spreading material where appropriate and removing any rubble or unsuitable material off-site. These actions will also mitigate potential flooding risks associated with altered overland flow paths.

The increase in heavy vehicle movements associated with soil stockpiling activities is not likely to have contributed to the deterioration of the road surface.

Council Policy Position

Council has formally acknowledged the petition and the concerns raised by residents regarding road condition, dust impacts, and soil mounds within the street reserve.

Council has advised that sealing of Ritchie Street may be considered in accordance with Council Policy PS-16 – Construction and Sealing of Unsealed Roads (adopted 26 February 2019), which is publicly available on Council's website. [Construction and Sealing of Unsealed Roads](#)

Under Policy PS-16, construction and sealing of unsealed roads **may only be considered** where the following criteria are met:

- 1. A minimum of 50 per cent of construction and sealing costs are funded by affected residents, either individually or collectively.*
- 2. Resident contributions are calculated based on property frontage length, plus a proportional share of any remaining road length.*
- 3. The proposed sealed section connects to an existing sealed road.*
- 4. Ongoing maintenance costs of the sealed road are less than those of the unsealed road.*

Sealing is generally considered where the road:

- Is within township boundaries and sealing would eliminate dust*
- Carries traffic volumes exceeding 150 vehicles per day*
- Has a minimum average density of one dwelling per kilometre; or*
- Services a significant industry (e.g. quarry operations).*

Any proposed design must comply with Council's Infrastructure Design Guidelines. Upon completion and Council acceptance of the works, Council would assume responsibility for ongoing maintenance and renewal.

Residents have been advised that, should they indicate a willingness to co-fund the project in accordance with the policy, the matter can be formally reported to Council for consideration.

Assessment

The concerns raised in the petition are considered legitimate and consistent with Council's site inspections and asset condition data.

Council policy provides a clear framework for the construction and sealing of unsealed roads. The immediate issues relating to surface condition, dust, and the turnaround area are not currently included in Council's ten-year capital works program.

Failure to address these matters will not necessarily result in immediate asset failure; however, it will likely lead to continued resident dissatisfaction and both planned and reactive maintenance.

Consultation

Council received a petition from residents of Ritchie Street requesting that the road be constructed and sealed. The petition was formally tabled at an Ordinary Council Meeting and referred to officers for assessment and response in accordance with Council's Governance Rules.

Officers have undertaken a site inspection to assess the current condition of Ritchie Street and to consider the matters raised in the petition. The condition issues identified through this process have informed the recommended maintenance response.

At this stage, broader community consultation has not been undertaken, as the matter relates specifically to a request initiated by petitioners and adjoining residents.

Should Council resolve to proceed with Recommendation 3, officers will engage directly with the petitioners and relevant property owners to provide detailed information regarding Policy PS-16, including eligibility criteria, estimated costs, co-contribution requirements and procedural steps should residents wish to pursue the construction and sealing of the road under the policy framework.

Financial Implications

A preliminary estimate to construct and seal the court bowl turn around area is \$35,000 exclusive of GST. There is no capital works budget allocated to these upgrade works in the 2025-26 Adopted Budget.

Risk

Risk identified:

Risk: Image, Reputation, and Public Support

Risk Appetite: **Medium**

Conclusion

The petition highlights genuine concerns regarding the condition and management of infrastructure along Ritchie Street.

While Council policy governs the construction and sealing of unsealed roads and requires resident financial contribution, there are opportunities to address interim maintenance issues, improve management of soil stockpiling activities, and enhance communication with residents while longer-term options are considered.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

- | |
|---|
| 1. Appendix A Ritchie Street Aerial Plan [3.5.1 - 1 page] |
|---|

2. Appendix B Photo of Turn Area & Parking [3.5.2 - 1 page]



Area Request to be sealed

12 2025

© 2025 Nearmap, HERE

20 m



2.3 Koroit Youth Space Landscape Design Draft Concept Plan

Directorate: Assets & Community

Report Author: Project Technical Officer

Overview: The 2026 Koroit Youth Space Landscape Design Plan concept has been developed in response to a community-led initiative. The concept has progressed following extensive community and stakeholder consultation and proposes enhancements to the existing youth space.

Officer Recommendation:

That Council endorse the 2026 Koroit Youth Space Landscape Design Plan.

Background

Moyne Shire Council, in partnership with Koroit based Landscape Architect David Couper of AxisLA, have developed a new landscape design plan to further activate the Koroit Youth Space.

The concept is driven by a community-led initiative. Approximately 30% of Koroit's population is aged 10-24. Koroit has the highest population of young people in the shire and the highest population growth forecast.

During October 2025, we engaged with the community to understand what they value most and would like to see included in the youth space. Engagement activities included an open community session at the Koroit Theatre, an online survey, and workshops with both primary schools and Moyne Youth Advisory Board (YAB) representatives.

Detailed analysis of the community feedback and responses received has informed the basis of the concept plan presented. Responses clearly supported the installation of a pump track, active and inclusive play, retention of some open space/kick about area and spaces for families and youth to socialise and gather.

Since the development of the Port Fairy Skate and Play space, the community has shown aspirations to achieve similar outcomes for Koroit.

Strategic Link

Council Plan 2025-2029:

1. Effectively manage our assets
 - 1.2 Explore new ways to manage, maintain and fund our assets
 - 1.3 Review Council's assets mix to provide maximum community value
2. Make Council more accessible

2.2 Enhance engagement practices to strengthen participation in Council decisions

5. Connect and activate our communities

5.1 Identify opportunities for connected, healthy and active lifestyles across Moyne's towns and villages

5.2 Encourage community-led initiatives and enhance the capabilities of community groups and clubs

- Open Space Strategy 2020-2035
- Open Space Action Plan 2020-2035
- Key action Koroit - Improve the liveability, amenity and attractiveness of the town as a place to live, visit, work and play.
- Open Space, Sport and Recreation Asset Management Plan 2022

Discussion

The Koroit Youth Space Landscape Design Plan concept provides the background evidence and information to enable progressing this project to finalisation stage. The report provides detailed commentary on:

- Community engagement outcomes from the community engagement session, online survey results and the primary schools design activity
- Landscape and site activation vision
- An overall concept plan

The plan includes the following community design responses:

- Strong interest in the incorporation of a pump track – for bikes, scooters and skateboards
- Installation of adventure play equipment that incorporates climbing, balancing, jumping and risk-taking types of play
- Additional trees and landscaping
- Quiet seating and hangout spaces
- Retention of open space.

Koroit is experiencing the development of new and future to accommodate forecast growth. The further activation of the youth space will help to attract and retain residents and visitors that will have direct local economic benefits, and small business investment.

Creating local jobs will help to make the area more desirable for young families, with the proposed space creating a vibrant social community space that supports active family life.

Consultation

Various forms of community consultation were undertaken to inform the development of the landscape design plan.

Throughout October 2025, officers and the landscape designer undertook a community engagement session, an online survey as well as active workshop sessions with both primary schools and Councils YAB committee representatives.

The responses included:

- Overall support for the additional activation of the current Youth Space site
- Design considerations to provide for active recreation including provision for a pump track
- A preference for play activities to be inclusive
- Create a space that caters for a variety of users and offers social spaces, but that does not lose the current ambience of the space.

Following a presentation of the draft Concept Plan at Councillor Workshop in early December 2025, the draft was discussed with the project community reference group to seek any further feedback or input. Participants expressed strong support and endorsement of the Plan including the options for staging the project. There was also ongoing commitment to raising contributing funding toward this initiative.

Financial Implications

The landscape design plan considers the need for investment and allows for either a staged or a holistic approach.

The total cost for the total project and all associated works, equipment and construction has been forecast to be \$1.28 million. If staged, phase 1 works are proposed to be the pump track installation with a cost estimate of \$462,000 for earthworks, drainage, and supply and install of the pump track if funded in FY26-27. Community representatives have indicated that they are working towards a contribution of up to \$100,000 for phase 1.

Cost escalations have been applied to the project over a five-year period as shown in the Cost Escalation report attachment.

The Koroit and District Fund in partnership with the Koroit Lions Club see strong potential in the development of the site and are interested in ways they can invest and partner in its activation.

The final design plan will, through Council's adopted Asset Project Management Framework process, assist in identifying any potential external funding sources alongside internal investment, to maximise the projects viability and ensure that all aspects of the project are well-planned and sequential.

As the land manager over this section of Crown land, Council will also need to consider ongoing maintenance costs for the proposed development.

Risk

Risk identified:

Risk: Financial Impact

Risk Appetite: **Medium**
 Risk: Image, Reputation, and Public Support
 Risk Appetite: **Medium**

The landscape design plan requires investment considerations. This could be achieved through a combination of Council budget allocation, external funding and community fundraising opportunities.

Council's investment decision should be guided by fairness and transparency, and evidence of community support, need and benefit.

With demonstrated strong community support, the landscape design plan should be considered a positive investment for Council with significant benefits.

Investment in the project would support economic growth, community wellbeing, population attraction and long-term strategic value for both Koroit and the shire.

Conclusion and next steps

The Koroit Youth Space Landscape Design Plan identifies the gap and community desire for additional passive and active recreational opportunities in the town.

It is recommended that Council endorse the concept plan.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was undertaken to ensure Moyne Shire Council services and programs are inclusive and gender equitable.

Attachments

1. 25-036 Koroit Youth Space Landscape Context V 2 [2.3.1 - 27 pages]
2. Koroit Youth Space Landscape Design Concept Costing V 1 [2.3.2 - 2 pages]
3. 25-036 Koroit Youth Space Cost Escalation Cost Report [2.3.3 - 2 pages]
4. Koroit Pump n_ Jump concept 1_ Image 8 [2.3.4 - 1 page]

Koroit Youth Space Extension

Cnr Station St & Bourke Avenue Koroit

Landscape Concept





ACKNOWLEDGMENT OF COUNTRY

We acknowledge the Traditional Owners of the land on which Moyne Shire Council meets and operates—the Gunditjmara and Eastern Maar peoples—and pay our respects to their Elders past, present and emerging. We recognise their continuing connection to Country, including the lands, waterways and skies of the Moyne region, and the deep cultural, spiritual and historical significance these hold. We extend that respect to all Aboriginal and Torres Strait Islander peoples who have resided in or visited this Country over many generations.

Issue	Date	Description	Checked
A	17.10.2025	For Review	DC
B	12.11.2025	For Review	DC
C	04.12.2025	Council Workshop	DC
D	16.12.2025	PWG Workshop	DC
E	03.02.2026	Rail Trail Committee Review	DC

Axis Landscape Architecture

248 Penshurst Warrnambool Rd
Koroit Vic 3282



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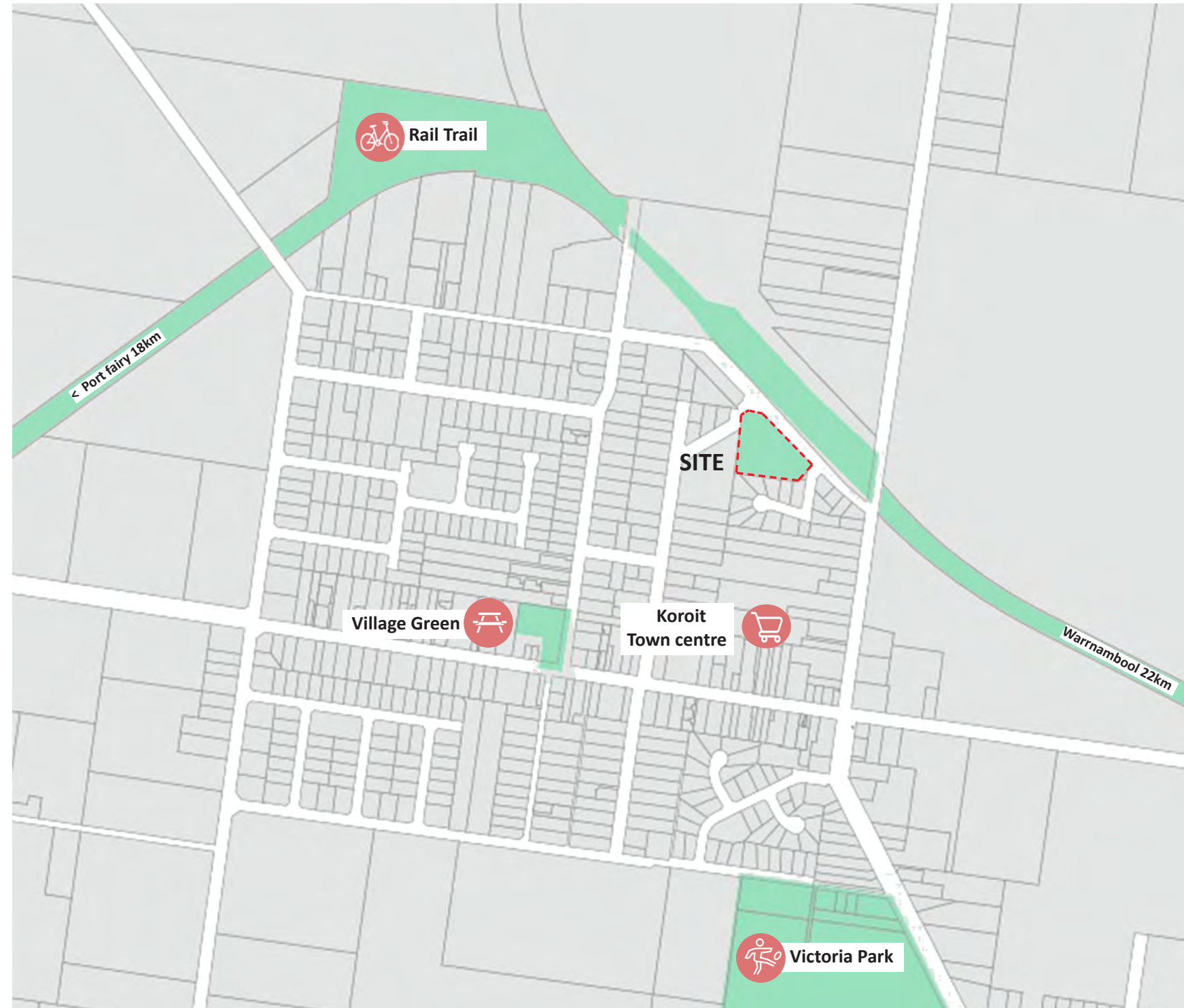
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1.0 Site

1.0 Location

The Koroit Youth Space is an 8,500 m² local park located at the corner of Bourne Avenue and Station Street in Koroit, a vibrant township within the Moyne Shire. Strategically positioned beside the Port Fairy–Warrnambool Rail Trail and just 400 metres from the town centre, it offers excellent accessibility for cyclists and pedestrians. The park currently includes a skate park, basketball/netball half-court, picnic shelter, generous open space, and a small car park.

Koroit has a population of approximately 2,200, with 30% of residents under the age of 24, making it the fastest-growing community in the Shire. This growth has driven ongoing investment in housing, community services, and infrastructure renewal—further reinforcing the park’s role as a vital social and recreational hub.



2.0 Community Engagement

2.1 Activities - Inspiration Sheet 1



PUMP TRACK



NINJA/PARKOUR COURSE



ADVENTURE PLAY/NATURE PLAY



PLAYGROUND FORT WITH SLIDES & SWINGS



SKATE PARK EXTENSION



WATER PLAY



FLYING FOX



BASKETBALL HALF COURT UPGRADE

KOROIT YOUTH SPACE EXTENSION - DESIGN IDEAS



2.2 Activities - Inspiration Sheet 2



CLIMBING NET



SMART FURNITURE



ADDITIONAL SHELTERS



ADDITIONAL SEATING



PICNIC AREAS



KICK ABOUT AREA



GRASSY MOUNDS



MORE TREES & LANDSCAPING

KOROIT YOUTH SPACE EXTENSION - DESIGN IDEAS

axisLA

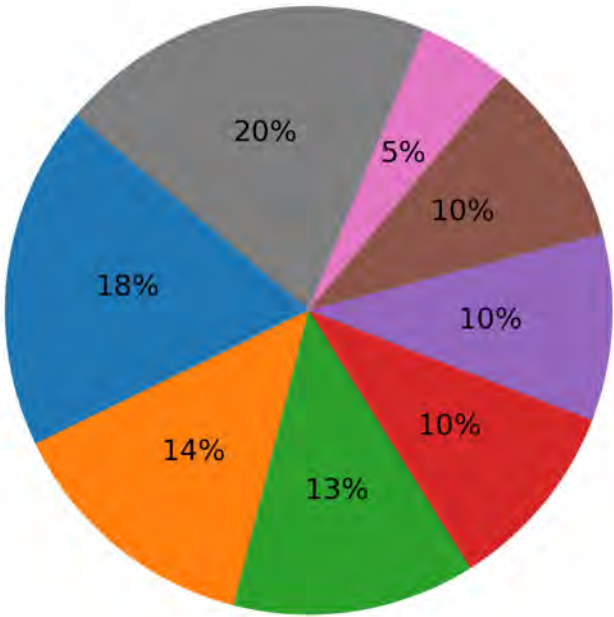


2.3 Koroit Primary Schools Park Design Activity

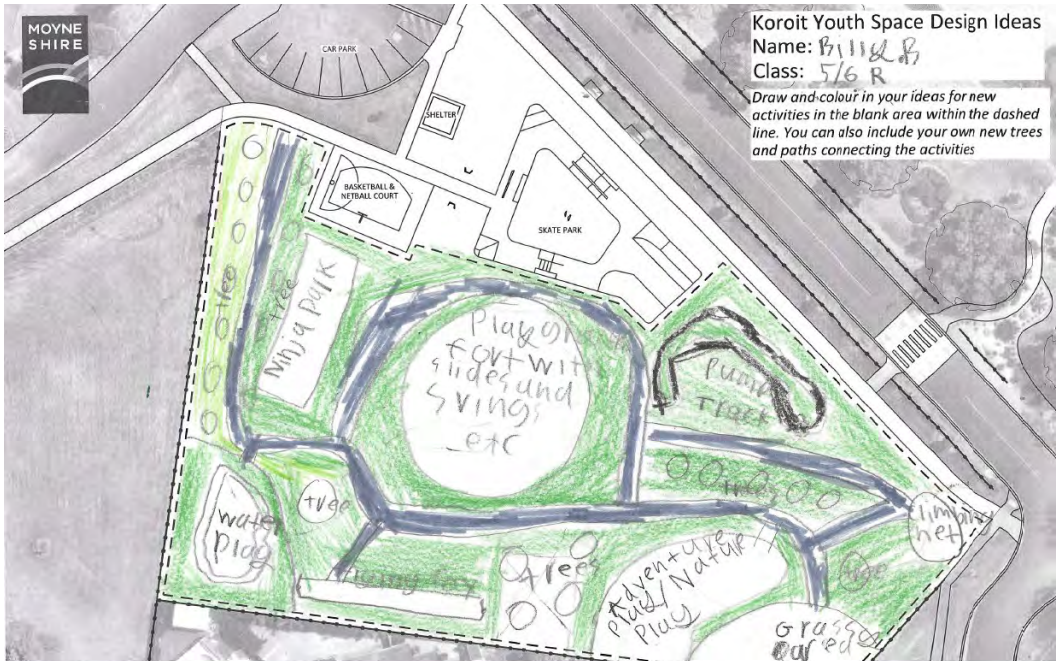
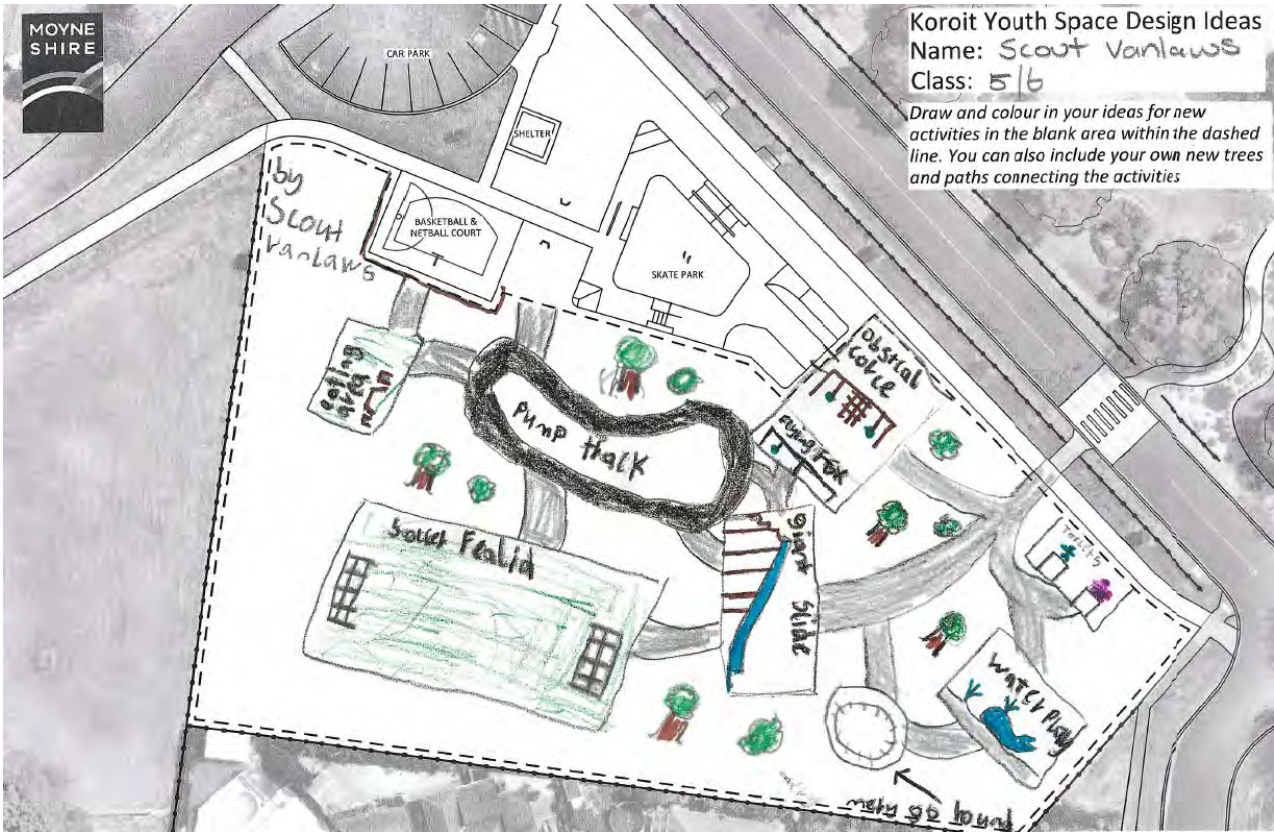
As part of a broader community engagement plan, both the Koroit State Primary School and St Patrick’s Primary school completed a student design activity for the Youth Space Extension. The activity involved the children drawing their own design of the space that included new park/playground elements of their choice. Teachers displayed a design Ideas image board that included an array of potential new park elements for the students to refer to for inspiration. Upon completion of the activity the Landscape consultant visited Koroit State school and conducted discussion activities with several classes that involved the students presenting and explaining their design ideas. The students were enthusiastically engaged in the activity, excited about the project and appreciated the opportunity to provide input.

What stood out

- A new pump track was the top preference (~18% of all responses)
- Flying fox and Adventure Play/Obstacle/Ninja Course follow (each ~14% and ~13%).
- A playground including a large multiplay fort with in-ground trampolines and water play items were also strong contenders (~10% each)
- There’s a was noticeable long tail of smaller, niche preferences.



- Activity
- Pump track
 - Flying fox
 - Adventure play/Obstacle/ninja course
 - In ground trampolines
 - Water Play
 - Playground fort including slides and swings
 - Maze
 - Other



2.4 Community Engagement Session/Online survey

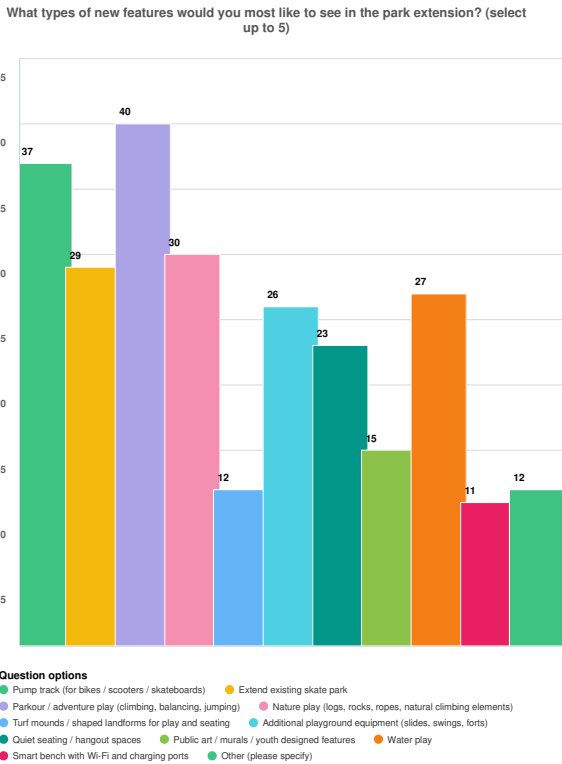
The remaining community engagement activities included a comprehensive online survey designed to determine community preferences for the park extension and a drop in consultation session at the Koroit Theatre. The survey had 67 respondents the majority of which lived in Koroit, whilst the latter session involved approximately 13 members of the community jotting down their ideas for the park extension on large print outs of the existing space. Like the student activity, an inspiration board with various images of new elements was displayed on a screen for reference.

What stood out?

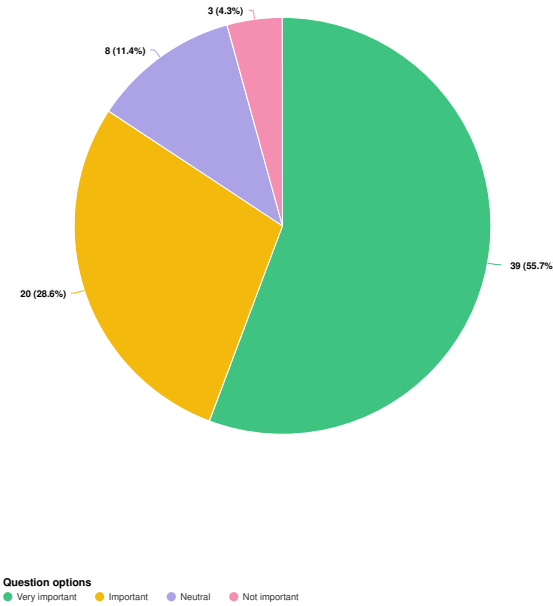
The walk in community consultation session at the Koroit Theatre provided the following feedback:

- Strong interest in a new pump track
- Nature play activities for the younger children, additional trees and landscaping were notable comments
- Upgrading of the basketball hoop and seating adjacent the court would be a good addition

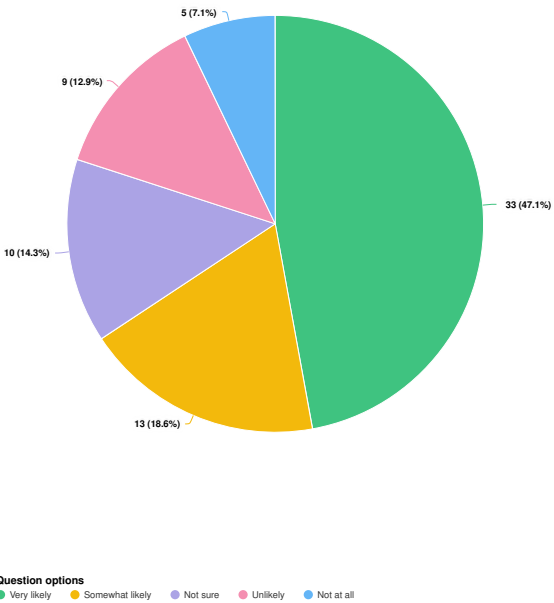
The following graphs reflect data gathered from the online survey responses:



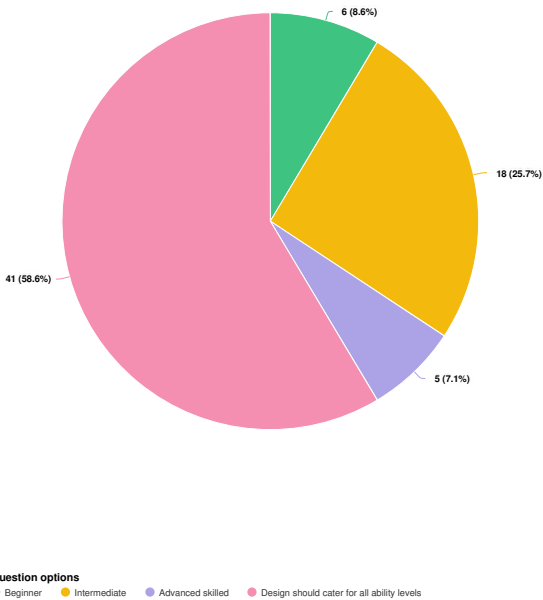
How important is it that the new improvements provide adventurous / active play opportunities (e.g pump track, parkour, climbing)



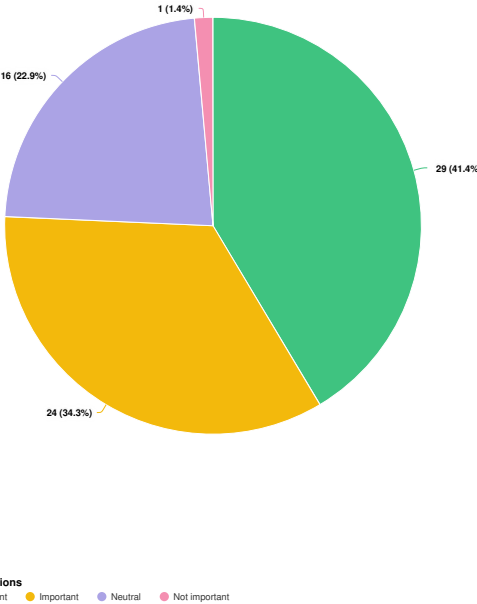
If the park had a pump track, how likely would you / your family be to use it?



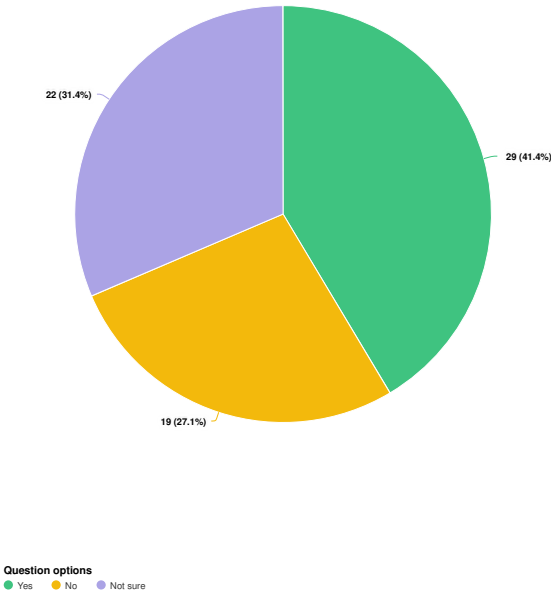
If the park had a pump track / parkour & adventure play elements, what ability levels should it be designed for



How important is shade/landscaping in the improved space?



Would you like to see art, colour, or creative elements that provide cultural references (e.g., murals, sculptures, Indigenous cultural community-designed features) as part of the improvements?



3.0 Landscape Vision

3.1 Landscape Vision

The Koroit Youth Space Extension is designed to create a vibrant, inclusive hub that seamlessly integrates active and passive recreational spaces, embodying an ethos of accessibility and engagement. The curated range of activities and environments caters to a diverse ranges of users and skill levels, fostering skill development, social connection, and a strong sense of community. The proposed design incorporates resilient, sustainable landscaping and tranquil retreat areas, enhancing the park’s aesthetic and ecological value. Ideally situated near the rail trail and Koroit town center, the Youth Space Extension is poised to become a regional destination, delivering significant social, physical, mental, and economic benefits to the local community.



Exhilarating



Active



Inclusive



Connection to community and nature

4.0 Design Response



4.1 Plans - Passive and Active Recreation Zones



4.2 Plans - Overall Concept



- Legend
- 1 Pump track layout (indicative)
 - 2 New 2.0m W footpath
 - 3 Existing skate Park
 - 4 Upgraded park sign
 - 5 Landscape screening buffer
 - 6 Additional car parking
 - 7 Grassed kick about/picnic area
 - 8 Kompan combi swing
 - 9 Kompan trampolines x 3
 - 10 Kompan butterfly social
 - 11 Kompan cliff rider
 - 12 Kompan saturn carousel
 - 13 Kompan supernova
 - 14 Kompan seesaw
 - 15 Upgraded court with new multi goal
 - 16 Rubber softfall
 - 17 Softfall mulch
 - 18 Large flat top stepping rocks
 - 19 Relocated shelter & table setting
 - 20 Seating (with back rests)
 - 21 New 8 x 5m shelter
 - 22 Formed concrete seating
 - 23 Table setting
 - 24 Charcoal concrete
 - 25 Double bin enclosure
 - 26 Solar WiFi/charging station
 - 27 Bike chicane
 - 28 Rock boulder barrier in garden
 - 29 Bike Racks

- Shade trees
- Screening trees
- Existing trees

axisLA

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4.3 Plans - Pump Track Zone



4.4 Plans - Park Entry Zone



4.5 Plans - Playground Zone



4.6 View 1



4.7 View 2



axisLA

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4.8 View 3



4.9 View 4



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5.0 View 5



5.1 Preliminary Pump Track Concept Plan (Prepared by pump track builder)



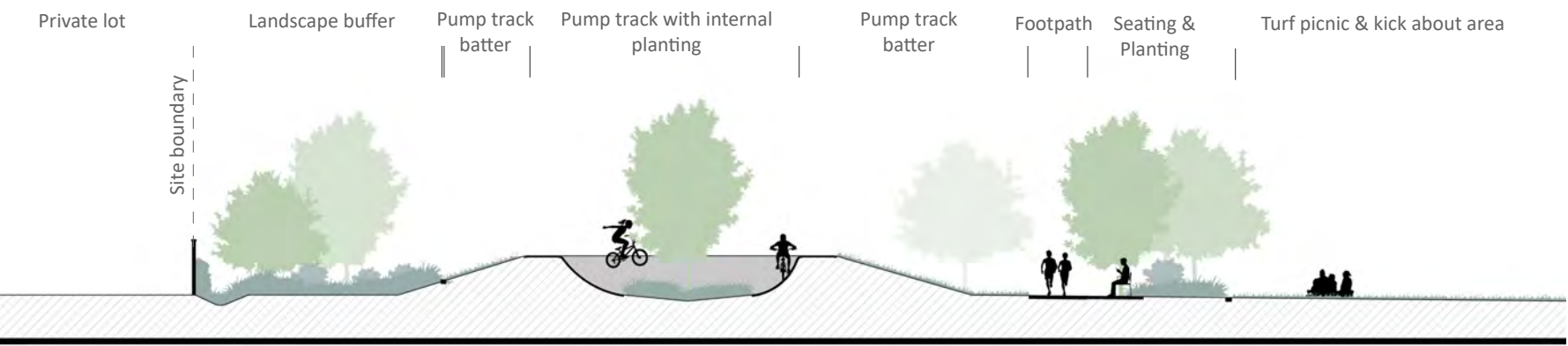
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| Koroit Youth Space Extension | 25-036 [E] | Page 21

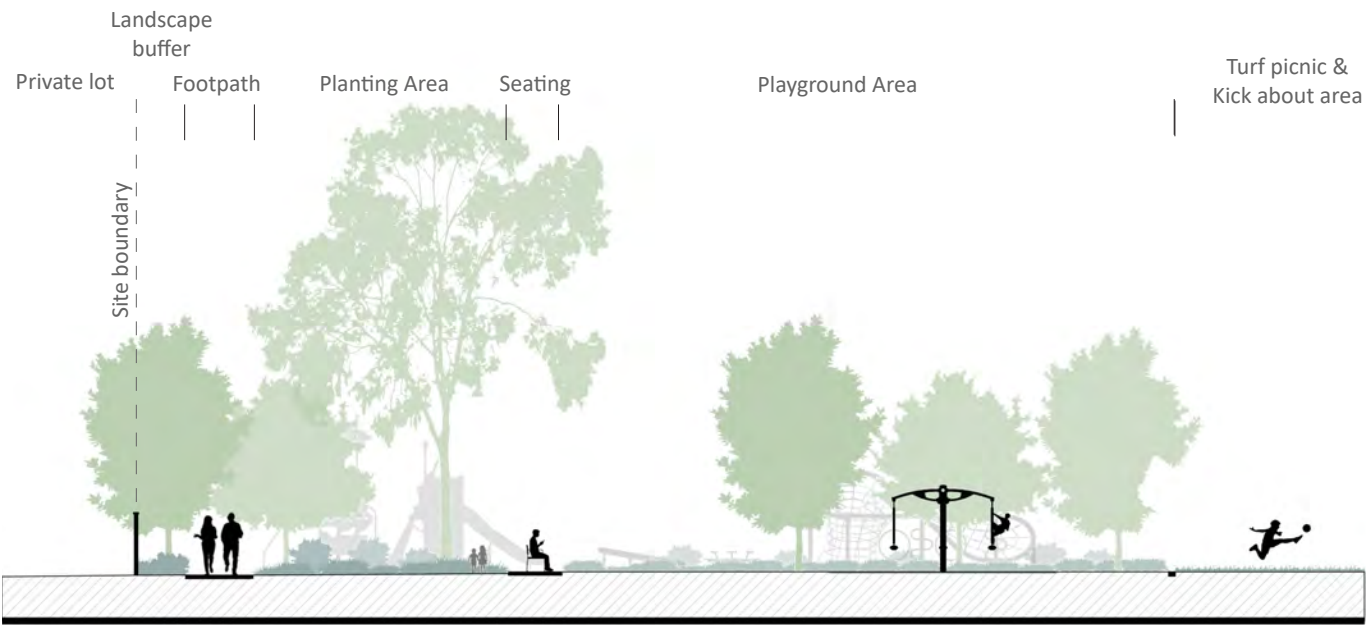
5.2 Preliminary Pump Track Concept View (Prepared by pump track builder)



5.3 Sections



Section A-A
1:200@ A3



Section B
1:200@ A3

6.0 Park Elements

6.1 Active



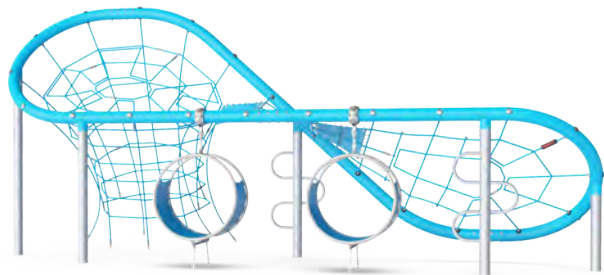
Asphalt Pump Track



Kompan cliff rider



Kompan saturn carousel



Kompan butterfly social



Kompan supernova



Kompan see saw



Kompan In ground trampolines



Kompan combi swing



Kompan cosmos multi goal



Large flat top rocks

6.2 Furniture and finishes



Court surface upgrade



Black PVC coated chainwire mesh fence (1.8m)



Landmark - Longreach shelter 8 x 5m



Formed concrete bench



Strabe somerville seat



Strabe Lemo table setting



Emerdyn Staten Twin 240L Bin Enclosure



Strabe bike rack



Accessible drink fountain - Aquafil bold



Softfall mulch



Concrete edging

7.0 Art & Culture

7.1 Potential Art and Cultural Elements

The Koroit Youth Space online survey questionnaire included a section seeking the communities ideas on Art and cultural elements that could be included in the new extension works. The following comments were provided.

- Local indigenous artwork on park elements
- Local youth art mural
- Artwork depicting rural life and tower Hill
- Celtic and Irish cultural artwork



Paver inlays in concrete footpaths



Sandblasting in concrete foot path



Park signage

8.0 Planting

8.1 Plant Palette


This curated selection of hardy, non toxic plants will provide a vibrant, welcoming environment rich in color, texture, and fragrance while ensuring a maintainable landscape. Flourishing spreads of *Brachyscome multifida*, *Scaevola aemula*, and the grassy foliage of *Lomandra Tanika* beneath the *Banksia*, *Corymbia* and *Angophora* canopies will compliment the existing plantings. Robust shrubs such as *Grevillea Sandra Gordon*, *Callistemon viminalis*, and *Correa glabra* create dynamic layers of lush foliage and vibrant blooms, enhancing visual and sensory appeal.

Botanical Name	Common Name
<i>TREES</i>	
<i>Agonis flexuosa</i> ‘Lemon and Lime’	Willow Myrtle ¹
<i>Angophora costata</i> ‘ST2’ Boronia	Dwarf smooth-barked Apple Myrtle
<i>Allocasuarina littoralis</i>	Black She-oak
<i>Banksia marginata</i>	Silver Banksia
<i>Banksia intregolia</i>	Coastal Banksia ⁶
<i>Corymbia citriodora</i> ‘Scentuous’	Dwarf lemon scented Gum
<i>SHRUBS</i>	
<i>Acacia cognata</i> 'Limelight'	Dwarf Acacia
<i>Adenanthos sericeus</i>	Wolly Bush
<i>Grevillea</i> ‘Sandra Gordon’	Grevillea ⁵
<i>Correa glabra</i>	Rock Correa
<i>Westringia fruticosa</i>	Coastal Rosemary
<i>Banksia spinulosa</i>	Hairpin Banksia
<i>Callistemon viminalis</i>	Weeping Bottlebrush
<i>Leucophyta brownii</i>	Cushion bush
<i>Melaleuca thymifolia</i>	Honey-myrtle
<i>GROUNDCOVERS</i>	
<i>Lomandra longifolia</i> ‘Tanika’	Tanika ⁷
<i>Dianella caerulea</i>	Blue Flax-lily
<i>Myoporum parvifolium</i>	Creeping Boobialla
<i>Brachyscome multifida</i>	Cut-leaf Daisy ³
<i>Brachyscome multifida</i> ‘Pink’	Cut-leaf Daisy
<i>Grevillea rosmarinifolia</i>	Rosemary Grevillea
<i>Scaevola aemula</i>	Fairy Fan-flower ⁴
<i>Carpobrotus rossii</i>	Karkalla (Pigface)
<i>Phorium tenax</i> ‘Surfer Bronze’	Dwarf bronze flax ²
<i>Poa labillardierei</i>	Common tussock-grass
<i>Westringia fruticosa</i> 'Grey box'	Coastal Rosemary



KOROIT YOUTH SPACE -
LANDSCAPE WORKS PRELIMINARY COST ESTIMATE

axisLA



Australian Institute of
Landscape Architects
David Crouper (AILA) (RLA 1923)

REV: B

DATE: 12.11.2025

PRELIMINARIES

Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
1.0		Site set up & Safety, inc temporary fencing					Item	1	\$ 7,500.00	\$ 7,500.00
1.1		Provision for minor earthworks, set out, supervision and machinery hire. Includes all machinery hire costs required for, construction and clean up after landscape works.					Item	1	\$ 20,000.00	\$ 20,000.00

SOFTSCAPE WORKS -

2.0	Turf Areas									
2.1	T1	Natural Turf (Including make good)	Eureka Kikuyu				m²	1000	\$ 22.00	\$ 22,000.00
2.2		Top Soil	100mm Imported topsoil under T1	100mm deep			m²	350	\$ 6.50	\$ 2,275.00
3.0	Planting									
3.1	45L Trees	Supply and Install 45L trees Plant, Fertilise and Water, 2 x Stakes per tree 2 x Tree ties per tree	45L				Item	80	\$ 268.00	\$ 21,440.00
3.2	Planting (inc soil & mulch)	Commercial ground cover & shrub planting (High density)	140mm/200mm				m²	1278	\$ 70.00	\$ 89,460.00
								Subtotal		\$ 162,675.00

SURFACE FINISHES -

Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
4.0	P1	Concrete	Plain Grey Concrete - Includes formwork, reinforcing and jointing - Plain grey concrete	100mm	Broom; Water based impregnating sealer (External landscape grade)	Plain grey	m²	356	\$ 110.00	\$ 39,160.00
4.1	P2	Concrete (Coloured)	Coloured Concrete (Structural slab under Shelters) - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Charcoal	m²	73	\$ 270.00	\$ 19,710.00
4.2	P2	Concrete (Coloured)	Coloured Concrete - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Charcoal	m²	17.8	\$ 140.00	\$ 2,492.00
4.3	P3	Concrete (Coloured)	Coloured Concrete (Structural slab under SH1) - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Boral Turmeric or similar	m²	56.4	\$ 140.00	\$ 7,896.00
4.4	SF1	Softfall mulch type 1	Softfall mulch -A Grade engineered Softfall Mulch	300mm depth			m²	546	\$ 85.00	\$ 46,410.00
4.5	SF2	Softfall rubber type 2	Wet pour softfall rubber	Cushioning to Australian Standards	CSBR Rubber	Biege	m²	150	\$ 390.00	\$ 58,500.00
								Subtotal		\$ 174,168.00

HARDSCAPE/MISC. ITEMS -



Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
5.0	SSD	Subsurface drainage	Supply and install. Ag pipe socked and slotted. - Trench depth nominated to allow fall. - Trench to be back filled with gravel. 200. Drainage Gravel.	65mmØ			lm	200	\$ 65.00	\$ 13,000.00
5.1	SWD	Stormwater drainage	Supply and installation of storm water drainage system as per Civil Engineers spec. -In earthworks required for shaping and mounding				Item	1	\$ 35,000.00	\$ 35,000.00
5.2	CE1	Concrete Edging	Concrete edging type 1 separating turf and planting areas	150mm X 150mm			lm	140	\$ 42.00	\$ 5,880.00
5.3	CE2	Concrete Edging	Concrete Edging type 2 separating soft fall areas and turf/planting areas	200mm X 150mm			lm	142	\$ 52.00	\$ 7,384.00
5.4	CH	Bike Chicanes	Bike chicane set (304 stainless steel) -Includes install				Item	1	\$ 2,000.00	\$ 2,000.00
5.5	NR1	Natural rock boulders	Natural rock boulders in garden adjacent bike chicanes to provide barrier	1m x 1m (min 4 req)			Item	1	\$ 1,500.00	\$ 1,500.00
5.6	F1	Fencing to court	PVC coated chainwire mesh fencing (medium duty)	1.8m H x 21.4m L			Item	1	\$ 2,800.00	\$ 2,800.00
								Subtotal		\$ 67,564.00

PUMP TRACK-

Item	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
6.0	Design and installation of asphalt pump track, including landscaping and drainage within pump track footprint extent.	21700m²	Asphalt, turf and landscaping		m²	1200	\$ 385.00	\$ 462,000.00

								Subtotal		\$ 462,000.00
PLAYGROUND EQUIPMENT-										
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
7.0	SW	Swing	Kompan: Combi Swing H: 2.5m, 100cm Shell Seat (KSW90063)				Item	1	\$ 6,750.00	\$ 6,750.00
7.1	FT1	Multiplay item	Kompan: Cliff Rider Extreme (PCE211621)				Item	1	\$ 52,200.00	\$ 52,200.00
7.2	FT2	Multiplay item	Kompan: Butterfly, Social (COR17520)				Item	1	\$ 79,700.00	\$ 79,700.00
7.3	CS1	Carousel	Kompan: Saturn Carousel, 4 seats (GXY958)				Item	1	\$ 17,000.00	\$ 17,000.00
7.4	TR	Trampoline	Kompan: Jumper Six-Sided 108 x 108 x 108 (JUM 103)				Item	3	\$ 8,670.00	\$ 26,010.00
7.5	SN	Spinning item	Kompan: Supernova (GXY 916)				Item	1	\$ 9,860.00	\$ 9,860.00
7.6	SS	Seesaw	Kompan: Seesaw (3 seats) (KPL117)				Item	1	\$ 4,330.00	\$ 4,330.00
7.7	NR2	Natural Rock (Flat topped)	Flat topped natural stepping/jumping rocks in softfall mulch:	700-1000mm x 500mm deep (4-6 tonne required)			Item	1	\$ 2,100.00	\$ 2,100.00
7.8		Freight & Installation	Proprietary Play equipment installation & Freight (25% markup)				Item	1	\$ 49,487.50	\$ 49,487.50
								Subtotal		\$ 247,437.50
COURT UPGRADE & RESURFACING										
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
8.0			Multilayered acrylic sporting surface paint and court linework. Preparation and application works include: Site establishment and temporary fencing - Grinding of existing court linework - Acid etching of existing concrete surface - 1 x primer coat (Qualiper 102) - 2 x Multi-layered acrylic with textured paint coats - Basketball/netball & Soccer court line marking				m²	221	\$ 95.00	\$ 20,995.00
8.1	MG1	Multi Goal	Kompan: Cosmos Multi Goal, 3m (FRE2210)				Item	1	\$ 12,000.00	\$ 12,000.00
								Subtotal		\$ 32,995.00
PARK FURNITURE-										
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
9.0	BN	Bin Enclosure x 2 240L	Gossi Park. 'Gossi Park. 240L Skillion Bin Enclosure or similar		Clear aluminium anodised		Item	2	\$ 3,960.72	\$ 7,921.44
9.1	BR	Bike Racks	Strabe Cecil 095 Product Code: BKE807	850 x 840mm	Galvanised		Item	2	\$ 850.00	\$ 1,700.00
9.2	CT	Charging Station	Architectural Solar Device Charging/Wi-Fi Station				Item	1	\$ 16,465.00	\$ 16,465.00
9.3	SH1	Park Shelter type 1	Landmark 'Longreach' shelter - Inc delivery and install	8.0 x 5.0m	Finish timber with Cutek extreme oil x 2 coats		Item	1	\$ 39,120.00	\$ 39,120.00
9.4	S1	Seat type 1	Formed concrete seating	Varies	- Anti Graffiti Coating - Skate Stops		lm	17.72	\$ 950.00	\$ 16,834.00
9.5	S2	Seat type 2	Seat with backrest TBC (Timber slat preferred)	1800mm L	- Hardwood Slat Finish: -Cutek extreme oil x 2 coats		Item	4	\$ 2,410.00	\$ 9,640.00
9.6	TB1	Table type 1	DDA Table Setting_1800 TBC (Timber slat preferred)	1800mm L	Finish timber with Cutek extreme oil x 2 coats	TBC	Item	1	\$ 2,400.00	\$ 2,400.00
9.7	B1	Bench type 1	Bench seat TBC (Timber slat preferred)	1800mm L	Finish timber with Cutek extreme oil x 2 coats	TBC	Item	4	\$ 1,805.00	\$ 7,220.00
9.8	DF	Drink Fountain	Civiq DDA compliant drink fountain with water bottle Refill and service tap				Item	1	\$ 6,785.00	\$ 6,785.00
9.9			Relocation of existing shelter and table setting to playground area				Item	1	\$ 5,000.00	\$ 5,000.00
10.0			Park furniture freight and installation				Item	1	\$ 4,500.00	\$ 4,500.00
								Subtotal		\$ 117,585.44
SIGNANGE & Art-								m³	\$ -	\$ -
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
11.0	SGN	TBC	Park sign upgrade to reflect new 'Pump n Jump' park Potential art included	TBC	TBC	TBC	Item	1	\$ 7,500.00	\$ 7,500.00
11.1		Art Installation	Art installation TBC	TBC	TBC	TBC	Item	1	\$ 5,500.00	\$ 5,500.00
								Subtotal		\$ 13,000.00
LANDSCAPE WORKS MAINTENANCE-										
Item	Description						Unit	Qty	Rate	Amount
12.0	12 Months Council Establishment Maintenance: - Weeding, pruning, fertilising, rubbish removal, mowing of turf (Insure min 80% strike rate for all turf). - Re- mulching to ensure 100mm depth of mulch is maintained to base of tree. - Re- mulching to ensure 100mm depth of mulch is maintained to all garden beds. - Watering as required						Months	12	\$ 600.00	\$ 7,200.00
								Subtotal		\$ 7,200.00
								TOTAL EXC GST		\$ 1,284,624.94
								10% Cont		\$ 128,462.4

ATTACHMENT: 2.3.3 25-036 Koroit Youth Space Cost Escalation Cost Report

KOROIT YOUTH SPACE - LANDSCAPE WORKS PRELIMINARY COST ESTIMATE											 	
REV: B		DATE: 12.11.2025										
PRELIMINARIES												
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount		
1.0			Site set up & Safety, inc temporary fencing				Item	1	\$ 7,500.00	\$ 7,500.00		
1.1			Provision for minor earthworks, set out, supervision and machinery hire. Includes all machinery hire costs required for, construction and clean up after landscape works.				Item	1	\$ 20,000.00	\$ 20,000.00		
SOFTSCAPE WORKS -												
2.0 Turf Areas												
2.1	T1	Natural Turf (Including make good)	Eureka Kikuyu				m²	1000	\$ 22.00	\$ 22,000.00		
2.2		Top Soil	100mm Imported topsoil under T1	100mm deep			m²	350	\$ 6.50	\$ 2,275.00		
3.0 Planting												
3.1		45L Trees	Supply and Install 45L trees Plant, Fertilise and Water, 2 x Stakes per tree 2 x Tree ties per tree	45L			Item	80	\$ 268.00	\$ 21,440.00		
3.2		Planting (Inc soil & mulch)	Commercial ground cover & shrub planting (High density)	140mm/200mm			m²	1278	\$ 70.00	\$ 89,460.00		
									Subtotal		\$ 162,675.00	
SURFACE FINISHES -												
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount		
4.0	P1	Concrete	Plain Grey Concrete - Includes formwork, reinforcing and jointing - Plain grey concrete	100mm	Broom; Water based impregnating sealer (External landscape grade)	Plain grey	m²	356	\$ 110.00	\$ 39,160.00		
4.1	P2	Concrete (Coloured)	Coloured Concrete (Structural slab under Shelters) - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Charcoal	m²	73	\$ 270.00	\$ 19,710.00		
4.2	P2	Concrete (Coloured)	Coloured Concrete - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Charcoal	m²	17.8	\$ 140.00	\$ 2,492.00		
4.3	P3	Concrete (Coloured)	Coloured Concrete (Structural slab under SH1) - Includes formwork, reinforcing and jointing - Includes dowel joint tie in to adjacent concrete footpath	100mm	Broom; Water based impregnating sealer (External landscape grade)	Boral Turmeric or similar	m²	56.4	\$ 140.00	\$ 7,896.00		
4.4	SF1	Sofffall mulch type 1	Sofffall mulch -A Grade engineered Sofffall Mulch	300mm depth			m²	546	\$ 85.00	\$ 46,410.00		
4.5	SF2	Sofffall rubber type 2	Wet pour sofffall rubber	Cushioning to Australian Standards	CSBR Rubber	Biege	m²	150	\$ 390.00	\$ 58,500.00		
									Subtotal		\$ 174,168.00	
HARDSCAPE/MISC. ITEMS -												
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount		
5.0	SSD	Subsurface drainage	Supply and install. Ag pipe socked and slotted. - Trench depth nominated to allow fall. - Trench to be back filled with gravel. 200. Drainage Gravel.	65mmØ			lm	200	\$ 65.00	\$ 13,000.00		
5.1	SWD	Stormwater drainage	Supply and installation of storm water drainage system as per Civil Engineers spec. -In earthworks required for shaping and mounding				Item	1	\$ 35,000.00	\$ 35,000.00		
5.2	CE1	Concrete Edging	Concrete edging type 1 separating turf and planting areas	150mm X 150mm			lm	140	\$ 42.00	\$ 5,880.00		
5.3	CE2	Concrete Edging	Concrete Edging type 2 separating soft fall areas and turf/planting areas	200mm X 150mm			lm	142	\$ 52.00	\$ 7,384.00		
5.4	CH	Bike Chicanes	Bike chicane set (304 stainless steel) -Includes install				Item	1	\$ 2,000.00	\$ 2,000.00		
5.5	NR1	Natural rock boulders	Natural rock boulders in garden adjacent bike chicanes to provide barrier	1m x 1m (min 4 req)			Item	1	\$ 1,500.00	\$ 1,500.00		
5.6	F1	Fencing to court	PVC coated chainwire mesh fencing (medium duty)	1.8m H x 21.4m L			Item	1	\$ 2,800.00	\$ 2,800.00		
									Subtotal		\$ 67,564.00	
PUMP TRACK-												
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount		
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									Subtotal		\$ 462,000.00	
PLAYGROUND EQUIPMENT-												
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount		
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7.1	FT1	Multiplay item	Kompan: Cliff Rider Extreme (PCE211621)				Item	1	\$ 52,200.00	\$ 52,200.00		
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7.3	CS1	Carousel	Kompan: Saturn Carousel, 4 seats (GXY958)				Item	1	\$ 17,000.00	\$ 17,000.00		
7.4	TR	Trampoline	Kompan: Jumper Six-Sided 108 x 108 x 108 (JUM 103)				Item	3	\$ 8,670.00	\$ 26,010.00		
7.5	SN	Spinning item	Kompan: Supernova (GXY 916)				Item	1	\$ 9,860.00	\$ 9,860.00		
7.6	SS	Seesaw	Kompan: Seesaw (3 seats) (KPL117)				Item	1	\$ 4,330.00	\$ 4,330.00		
7.7	NR2	Natural Rock (Flat topped)	Flat topped natural stepping/jumping rocks in sofffall mulch:	700-1000mm x 500mm deep (4-6 tonne required)			Item	1	\$ 2,100.00	\$ 2,100.00		
7.8		Freight & Installation	Proprietary Play equipment installation & Freight (25% markup)				Item	1	\$ 49,487.50	\$ 49,487.50		

ATTACHMENT: 2.3.3 25-036 Koroit Youth Space Cost Escalation Cost Report

COURT UPGRADE & RESURFACING							Subtotal		\$ 247,437.50	
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
8.0			Multilayered acrylic sporting surface paint and court linework. Preparation and application works include: Site establishment and temporary fencing - Grinding of existing court linework - Acid etching of existing concrete surface - 1 x primer coat (Qualiper 102) - 2 x Multi-layered acrylic with textured paint coats - Basketball/netball & Soccer court line marking				m²	221	\$ 95.00	\$ 20,995.00
8.1	MG1	Multi Goal	Kompan: Cosmos Multi Goal, 3m (FRE2210)				Item	1	\$ 12,000.00	\$ 12,000.00
							Subtotal			\$ 32,995.00
PARK FURNITURE-										
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
9.0	BN	Bin Enclosure x 2 240L	Gossi Park, 'Gossi Park, 240L. Skillion Bin Enclosure or similar		Clear aluminium anodised		Item	2	\$ 3,960.72	\$ 7,921.44
9.1	BR	Bike Racks	Strabe Cecil 095 Product Code: BKE807	850 x 840mm	Galvanised		Item	2	\$ 850.00	\$ 1,700.00
9.2	CT	Charging Station	Architectural Solar Device Charging/Wi-Fi Station				Item	1	\$ 16,465.00	\$ 16,465.00
9.3	SH1	Park Shelter type 1	Landmark 'Longreach' shelter - Inc delivery and install	8.0 x 5.0m	Finish timber with Cutek extreme oil x 2 coats		Item	1	\$ 39,120.00	\$ 39,120.00
9.4	S1	Seat type 1	Formed concrete seating	Varies	- Anti Graffiti Coating - Skate Stops		lm	17.72	\$ 950.00	\$ 16,834.00
9.5	S2	Seat type 2	Seat with backrest TBC (Timber slat preferred)	1800mm L	- Hardwood Slat Finish: - Cutek extreme oil x 2 coats		Item	4	\$ 2,410.00	\$ 9,640.00
9.6	TB1	Table type 1	DDA Table Setting_1800 TBC (Timber slat preferred)	1800mm L	Finish timber with Cutek extreme oil x 2 coats	TBC	Item	1	\$ 2,400.00	\$ 2,400.00
9.7	B1	Bench type 1	Bench seat TBC (Timber slat preferred)	1800mm L	Finish timber with Cutek extreme oil x 2 coats	TBC	Item	4	\$ 1,805.00	\$ 7,220.00
9.8	DF	Drink Fountain	Civiq DDA compliant drink fountain with water bottle Refill and service tap				Item	1	\$ 6,785.00	\$ 6,785.00
9.9			Relocation of existing shelter and table setting to playground area				Item	1	\$ 5,000.00	\$ 5,000.00
10.0			Park furniture freight and installation				Item	1	\$ 4,500.00	\$ 4,500.00
							Subtotal			\$ 117,585.44
SIGNAGE & Art-							m²		\$ -	\$ -
Item	Code	Material	Description	Size	Finish	Colour	Unit	Qty	Rate	Amount
11.0	SGN	TBC	Park sign upgrade to reflect new 'Pump n Jump' park Potential art included	TBC	TBC	TBC	Item	1	\$ 7,500.00	\$ 7,500.00
11.1		Art Installation	Art installation TBC	TBC	TBC	TBC	Item	1	\$ 5,500.00	\$ 5,500.00
							Subtotal			\$ 13,000.00
LANDSCAPE WORKS MAINTENANCE-										
Item	Description						Unit	Qty	Rate	Amount
12.0	12 Months Council Establishment Maintenance: - Weeding, pruning, fertilising, rubbish removal, mowing of turf (Insure min 80% strike rate for all turf). - Re- mulching to ensure 100mm depth of mulch is maintained to base of tree. - Re- mulching to ensure 100mm depth of mulch is maintained to all garden beds. - Watering as required						Months	12	\$ 600.00	\$ 7,200.00
							Subtotal			\$ 7,200.00
							TOTAL EXC GST		\$ 1,284,624.94	
							10% Cont		\$ 128,462.49	
							TOTAL INC CONT		\$ 1,413,087.43	
5 YEAR COST ESCALATION PLAN (5% PER YEAR) -										
							1 YEAR COST ESCALATION			
							TOTAL EXC GST		\$ 1,348,856.19	
							10% Cont		\$ 134,885.62	
							TOTAL INC CONT		\$ 1,483,741.81	
							2 YEAR COST ESCALATION			
							TOTAL EXC GST		\$ 1,416,299.00	
							10% Cont		\$ 141,629.90	
							TOTAL INC CONT		\$ 1,557,928.90	
							3 YEAR COST ESCALATION			
							TOTAL EXC GST		\$ 1,487,113.95	
							10% Cont		\$ 148,711.39	
							TOTAL INC CONT		\$ 1,635,825.34	
							4 YEAR COST ESCALATION			
							TOTAL EXC GST		\$ 1,561,469.64	
							10% Cont		\$ 156,146.96	
							TOTAL INC CONT		\$ 1,717,616.61	
							5 YEAR COST ESCALATION			
							TOTAL EXC GST		\$ 1,639,543.13	
							10% Cont		\$ 163,954.31	
							TOTAL INC CONT		\$ 1,803,497.44	



2.4 Disability Inclusion Policy

Directorate: Assets & Community

Report Author: Project Management Officer

Overview: This report recommends that Council endorses the Disability Inclusion Policy, previously known as the Disability Awareness Policy.

Officer Recommendation:

That Council endorses the Disability Inclusion Policy and acknowledges the Disability Inclusion Procedure.

Background

Moyne Shire Council has historically operated under the Disability Awareness Policy (PS-15), endorsed in 2016, which provided foundational guidance for inclusive practices across Council services.

In response to evolving legislative frameworks, community expectations, and best practice standards, the policy has undergone a comprehensive review and update. The revised document is now titled the Disability Inclusion Policy, reflecting a shift from awareness to active inclusion.

This update aligns with the Victorian State Disability Plan 2022–2026 (extended to 2027) and incorporates contemporary understandings of disability, including intersectionality, human rights, and universal access principles.

Strategic Link

Council Plan 2025-2029

4. Optimise how Council works

4.2 Streamline processes to improve customer experiences with Council

Moyne Shire Council Disability Inclusion and Access Plan 2024-2028

Discussion

The revised Disability Inclusion Policy expands its scope to include:

- A broader definition of disability, based on the Disability Discrimination Act 1992, encompassing physical, intellectual, psychiatric, sensory, neurological, cognitive, and learning disabilities.

- Recognition of intersectionality, acknowledging that individuals with disability may face compounded disadvantage due to other aspects of identity such as gender, race, or socioeconomic status.
- Integration of multiple models of disability—medical, social, biopsychosocial, and human rights—to guide inclusive practice.
- A strengthened commitment to universal access, including Easy Read and Plain Language formats, sensory-friendly environments, and digital accessibility aligned with WCAG 2.2 Level AA standards.

The policy applies to all Council staff and Councillors and is supported by annual training requirements, including:

- Disability Awareness Training
- Communication Access Training (linked to Scope's Communication Access Symbol Accreditation)
- Hidden Disabilities Sunflower Program training

Disability Inclusion Procedure

To operationalise the policy, Council has developed a new Disability Inclusion Procedure, which replaces the outdated procedural elements of PS-15. The procedure provides:

- Clear guidelines for inclusive customer service interactions, including communication strategies for people with communication access requirements, mobility aids, neurodivergence, and sensory sensitivities.
- Resources and tip sheets for staff, including accessible email writing, phone call etiquette, and use of the National Relay Service (NRS).
- A commitment to maintaining Communication Access Symbol Accreditation at key customer service sites (Port Fairy and Mortlake).

Removal of Outdated Procedure

The procedural content embedded in the original Disability Awareness Policy (PS-15) is now superseded by the standalone Disability Inclusion Procedure. This separation ensures clarity between policy intent and operational implementation and aligns with Council's document control practices.

Consultation

This Policy has been provided to the Disability Inclusion and Access Committee for review and comment.

Recommendations were also made by an external professional disability communication organisation “Scope (Aust) Ltd who consulted their team, bringing together a breadth of professional expertise and lived experience:

Communication Access Manager, Coordinator, and Service Delivery Manager – a qualified speech pathologist specialising in communication access.

Disability Inclusion Manager, Coordinator, and Trainer – brings lived experience of cerebral palsy and expertise in disability inclusion.

Accessible Information Manager and Trainer – specialising in Easy Read and Plain Language and oversees accessibility guidelines and website audits.

National Business Development Manager – provides tailored solutions and recommendations to businesses and organisations through our capacity building services, with lived experience of neurodivergence and as a parent of an adult daughter with cerebral palsy.

Financial Implications

There are no financial implications for the adoption of this procedure.

Risk

Risk identified: No Identified Risk

Conclusion and next steps

The adoption of the Disability Inclusion Policy and acknowledgment of the Disability Inclusion Procedure represents a significant step forward in Council’s commitment to equity, access and inclusion. These documents provide a robust framework for ensuring that all community members, including those with disability can participate fully across the Moyne Shire.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was undertaken to ensure Moyne Shire Council services and programs are inclusive and gender equitable.

Attachments

- | |
|--|
| <ol style="list-style-type: none"> 1. Disability Inclusion Policy FINAL for adoption [2.4.1 - 13 pages] 2. Disability Inclusion Procedure- Final for Adoption [2.4.2 - 33 pages] |
|--|



Disability Inclusion Policy

Policy Number PS-15

Doc ID Insert DOC ID after adoption

Version 004

Endorsed Date 23 February 2026

Approval Body Council

Review Date February 2030

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1. Purpose and Intent of the Policy

The Disability Inclusion Policy in conjunction with the Disability Inclusion Procedure is designed to provide Moyne Shire Council employees and Councilors with practical information and direction to enable all employees to deliver an accessible and inclusive service to people with disability living in, working in/at or visiting Moyne Shire. It aims to provide fundamental principles to enable an informed awareness of appropriate strategies and resources available to employees to ensure individuals with disability receive equitable access to existing and proposed Council and community facilities and services.

2. Policy Objective

The objective of this policy is to ensure that all employees and councilors understand their responsibilities to provide an inclusive and accessible service in line with universal access requirements.

3. Who this Policy Applies to

This policy applies to all Moyne Shire Councilors and staff and pertains to any work-related activity.

4. Definitions of Key Terms and Acronyms Used Within this Policy

The Commonwealth Disability Discrimination Act (1992) defines a disability as:

- Total or partial loss of a person's bodily or mental functions; or
- Total or partial loss of a part of the body; or
- The presence in the body of organisms causing or capable of causing disease or illness; or
- The malfunction, malformation or disfigurement of a part of the person's body; or
- A disorder or malfunction which results in the person learning differently from a person without the disorder or malfunction; or



A disorder, illness or disease which affects a person's thought processes, perception of reality, emotions or judgment or which results in disturbed behaviour.

4.2 Intersectionality and Disability

While the legal definition of disability provides a broad and inclusive framework, it is important to recognise that individuals with disability may also experience overlapping forms of disadvantage or discrimination based on other aspects of their identity—such as gender, race, age, socioeconomic status, or geographic location. This concept, known as *intersectionality*, highlights how these interconnected factors can influence access to services, social inclusion, and overall wellbeing. Understanding disability through an intersectional lens helps ensure that policies, programs, and community initiatives are inclusive and responsive to the diverse experiences of all people with disability.

It includes a disability that:

- presently exists; or
- previously existed, but no longer exists; or
- may exist in the future; (including because of a genetic predisposition to that disability); or
- is imputed to a person.

The definition of disability given under the Act is broad and includes these areas:

- Physical – may affect mobility and/or use of upper or lower body
- Intellectual – may affect judgement, ability to learn and communicate
- Psychiatric – may affect emotions, thoughts and behaviour
- Sensory – may affect hearing or vision
- Neurological – may affect control of movements
- Cognitive - may affect thought processes and memory
- Learning difficulties
- Physical disfigurement, and



- The presence in the body of disease causing organisms (this includes people living with HIV/AIDS).

The Act also covers people for a disability which they:

- Have now; or
- Had in the past; or
- May have in the future; or
- Are believed to have.

4.3 Models of Disability

Models of disability are conceptual frameworks used to understand and explain what disability is, how it affects individuals, and how society responds to it. These models shape attitudes, policies, and practices, influencing everything from healthcare and education to employment and community inclusion.

Different models offer distinct perspectives:

- **Medical Model:** Views disability as a problem within the individual, caused by illness or impairment, and focuses on diagnosis, treatment, or cure.
- **Social Model:** Argues that disability is created by societal barriers—such as inaccessible environments, discriminatory attitudes, and exclusionary systems—rather than by the impairment itself.
- **Biopsychosocial Model:** Combines medical and social perspectives, recognising that disability results from the interaction between health conditions and contextual factors (e.g., environment, support systems, personal attitudes).
- **Human Rights Model:** Frames disability as a matter of human diversity and rights, emphasizing dignity, autonomy, and equal participation in society.

These models help broaden our understanding of disability by highlighting that:

- Disability is not just a medical issue—it is shaped by social, cultural, and environmental factors.
- Barriers (physical, attitudinal, systemic) can create or worsen disability.



- Disability can be **invisible** (e.g., mental health conditions, chronic illnesses) or **dynamic** (fluctuating over time), and still be valid and impactful.

Recognising and integrating multiple models allows for more inclusive, responsive, and empowering approaches to supporting people with disabilities

4.3 Inclusion

An inclusive community is "...a place where diversity is embraced and celebrated, and where everybody has the same opportunities to participate in the life of the community, and the same responsibilities towards society as all other citizens" (Victorian State Disability Plan 2022 – 2027

<https://www.vic.gov.au/state-disability-plan>

An inclusive community is one in which all individuals, including individuals with disability, have both opportunities for choice and required levels of support to fulfil their potential, including accessible infrastructure and services, inclusive groups and activities and educational institutes and workplaces that operate using non-discriminatory practices. The social values held by a community that is inclusive include the recognition of diversity as a social asset, validation of the contribution of each individual as unique and the acceptance of all individuals as equal in rights and responsibilities.

An inclusive, accessible, and safe Victoria that upholds the rights of people with disability, celebrates our diversity and pride, and expands our opportunities to belong and control our lives."

4.4 Access

Universal access ensures that products, buildings, environments and experiences are innately accessible to as many people as possible, regardless of their age, level of ability, cultural background or any other differentiating factors.



Access encompasses much more than physically accessible elements, such as step-free entrances and Braille signage, as being an integral part of the built environment. The concept of access incorporates the physical accessibility of a site with other factors, including how information about a service delivered from a site is made available to the community, how service users are treated when using the service and what strategies the service would use to ensure its programs were inclusive of service users with a disability.

Where possible providing information in Easy Read and Plain Language formats designed with appropriate visual contrast to support readability for people with low vision, cognitive disability, or low literacy is important. This also includes creating a supportive sensory environment, considering lighting levels, minimizing background noise and offering quiet or sensory rooms, so that people with sensory requirements have an enjoyable experience.

Thus, accessibility is defined in terms of the ability of the employee and the customer to use the service or facility provided. Consequently, a service or facility is accessible when:

- It is easy to find out about;
- It is easily understood;
- It is easy to get to;
- It is easy to use;
- People who use it feel they are welcome;
- People know that they will get the right assistance when they need it; and
- People are confident that every reasonable effort will be made to address the customer's requirements.



4.5 Disability Discrimination

“All human beings are born free and equal in dignity and rights” (Article One, Universal Declaration of Human Rights, 1948).

In Australia, the Commonwealth Disability Discrimination Act 1992 (DDA) provides protection for everyone in Australia against discrimination based on disability. Disability discrimination happens when people living with a disability are treated less fairly than people without a disability. Disability discrimination also occurs when people are treated less fairly because they are relatives, friends, carers, co-workers or associates of a person with a disability. Discrimination might include harassment or victimisation in the workplace, being unable to gain physical access to a building or facility, being denied goods and services, or difficulty in obtaining appropriate accommodation and housing.

“Discrimination happens when a person is denied the opportunity to participate freely and fully in normal day-to-day activities” (Australian Human Rights Commission website, 2006).

Administered through the Australian Human Rights Commission, the DDA makes it illegal to discriminate against someone if they have a disability in the following areas of life:

- *Employment*, such as when someone is trying to get a job, equal pay or promotion.
- *Education*, such as enrolling in a school, TAFE, university or other colleges.
- *Access to premises* used by the public, such as libraries, places of worship, government offices, hospitals, restaurants, shops or other premises.
- *Provision of goods, services and facilities*, such as when a person wants goods or services from shops, pubs and places of entertainment, cafes, video shops, banks, lawyers, government departments, doctors or hospitals.
- *Accommodation*, such as when renting or trying to rent a room in a boarding house, a flat, unit or house.



- *Buying land*, such as buying a house, a place for a group of people, or drop-in centre.
- *Activities of clubs and associations*, such as wanting to enter or join a registered club (such as a sports club, RSL or fitness centre), or when a person is already a member.
- *Sport*, such as when wanting to play, or playing a sport.
- *Administration of Commonwealth Government laws and programs*, such as when seeking information on government entitlements, trying to access government programs, or wanting to use voting facilities.

“Communication is recognised as a basic human right, as per the United Nations Convention on the Rights of Persons with Disabilities (2006) and the Australian Disability Discrimination Act (1992). Some people experience communication disability, which “impacts upon [an individual’s] communication and participation in society” (Solarsh & Johnson, 2017:120), and therefore Communication Access has emerged as a priority in society. Johnson et al. (2013:7) state that Communication Access occurs when “people are respectful and responsive to individuals with communication disabilities, and strategies are used to support successful communication.” Quadros, K., Matthew, J., & Burn, G (n.d.) Universal Design and Communication Access. Griffith University.

Moyne Shire Council has committed to accrediting two key customer service sites (Port Fairy Customer Service Team and Mortlake Customer Service Team) with the Communication Access Symbol Accreditation. The Communication Access Symbol was launched in 2011 by Scope's Communication and Inclusion Resource Centre and is awarded to businesses who undergo a 5 stages process to ensure that staff have the skills, confidence and resources to engage with customers who experience communication access requirements.



5. Policy Details

5.1 Policy Principles

People with disability have the same right of access to services and facilities as all other members of the community.

5.2 Policy Statement

Moyne Shire Council will ensure all people in our community have equal access to services, facilities and involvement in decision making.

6. Training

Disability Awareness training will be conducted annually and made available to all Moyne Shire Council employees. It is important that all new employees attend this training or complete in their online training platform.

Communication Access training will be undertaken by frontline staff at two customer service points including Port Fairy Customer Service Team and Mortlake Customer Service Team. As part of the requirements for Communication Access Symbol accreditation, new staff will be required to complete Communication Access Induction Training within 3 months of onboarding, and existing staff will be required to complete refresher training once within a three year period.

Staff will be offered training on the Hidden Disabilities Sunflower Program providing the tools to understand the globally recognised symbol used to communicate that someone may need extra time, support, or understanding due to a non-visible disability. Staff then have the option to wear a “Supporter” Lanyard to identify themselves as having an understanding of Hidden Disabilities to customers.

This initiative is one of the ways we can demonstrate our commitment to dignity, access, and inclusion for all.



7. Quality Records

(List the documentation and records to be completed to ensure compliance with this policy)

Record	Retention/Disposal Responsibility	Location
CCS-001 Acceptance of Responsibilities of Disability Awareness	Human Resources Officer	Personnel File, Port Fairy
Training Attendance Tracking Report	Human Resources Officer	Port Fairy
Communication Tools developed as part of the Communication Access Symbol accreditation are available and visible at customer service points. Communication Tools here signage is visible to customers.		Port Fairy and Mortlake

8. Relevant Legislation / References

- Disability Discrimination Act 1992
- Disability Act 2006
- Equal Opportunity Act 2010
- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2007
- Charter of Human Rights and Responsibilities Act 2006
- Moynes Shire Council Disability Inclusion & Access Plan 2024-2028



9. Gender Impact Assessment

A gender impact assessment has been undertaken to enhance protection for vulnerable groups.

10. Human Rights Commitment

It is considered that this Policy does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act (2006). Moyne Shire Council is committed to consultation and cooperation between management and employees. The Council will formally involve elected employee health and safety representatives in any workplace change that may affect the health and safety of any of its employees.

11. Child Safety Statement

Moyne Shire is committed to being a child safe organisation and has zero tolerance for child abuse. We recognise our legal and moral responsibilities in keeping children and young people safe from harm and promoting their best interests.

We are dedicated to ensuring we provide a culturally safe environment, embedding well-being, psychological safety and empowering children about their rights, equity and respect. We ensure this is reflected across physical and online environments.

We aim to create enriching experiences for young learners and want all children to feel safe, happy and empowered. We have a commitment to the cultural safety of Aboriginal and Torres Strait Islander children, culturally and linguistically diverse children, and to the safety of children with a disability.

12. Policy Owner

Manager Cultural and Community Development

13. Document History

Version 004

Date Endorsed February 2026



Reason for Change: This policy has been reviewed and strengthened to include more active terminology and create a procedure for operational guidance.

Version 003

Date Endorsed April 2016

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. **However, any change or update which materially alters this document must be by resolution of Council.*

Disability Inclusion Procedure

Associated Policy Number PS-15

Doc ID (Insert DocID here)

Associated Policy Disability Inclusion
Policy

Endorsed Date February 2026

Approval Body Council

Review Date February 2027

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1. Policy supported by this Procedure

Disability Inclusion Policy

2. Procedure Objective

The objective of this procedure is to ensure that all employees are given guidance to provide an inclusive and accessible service in line with the Disability Inclusion Policy.

3. Who this Procedure applies to

This procedure applies to all Moyne Shire Councillors, staff and volunteers and pertains to any work- related activity.

4. Definitions of key terms and acronyms used within this Procedure

4.1 Disability

The Commonwealth Disability Discrimination Act (1992) defines a disability as:

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can influence access to services, social inclusion, and overall wellbeing. Understanding disability through an intersectional lens helps ensure that policies, programs, and community initiatives are inclusive and responsive to the diverse experiences of all people with disability.

It includes a disability that:

- presently exists; or
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The definition of disability given under the Act is broad and includes these areas:

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The Act also covers people for a disability which they:

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4.3 Models of Disability

Models of disability are conceptual frameworks used to understand and explain what disability is, how it affects individuals, and how society responds to it. These models shape attitudes, policies, and practices, influencing everything from healthcare and education to employment and community inclusion.

Different models offer distinct perspectives:

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illness or impairment, and focuses on diagnosis, treatment, or cure.

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Recognising and integrating multiple models allows for more inclusive, responsive, and empowering approaches to supporting people with disabilities

4.4 Inclusion

An inclusive community is “...a place where diversity is embraced and celebrated, and where everybody has the same opportunities to participate in the life of the community, and the same responsibilities towards society as all other citizens” (Victorian State Disability Plan 2022 – 2026

<https://www.vic.gov.au/state-disability-plan>)

An inclusive community is one in which all individuals, including individuals with disability, have both opportunities for choice and required levels of support to fulfil their potential, including accessible infrastructure and services,

inclusive groups and activities and educational institutes and workplaces that operate using non-discriminatory practices. The social values held by a community that is inclusive include the recognition of diversity as a social asset, validation of the contribution of each individual as unique and the acceptance of all individuals as equal in rights and responsibilities.

An inclusive, accessible, and safe Victoria that upholds the rights of people with disability, celebrates our diversity and pride, and expands our opportunities to belong and control our lives.”

4.5 Access

Universal access ensures that products, buildings, environments and experiences are innately accessible to as many people as possible, regardless of their age, level of ability, cultural background or any other differentiating factors.

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Where possible providing information in Easy Read and Plain Language formats designed with appropriate visual contrast to support readability for people with low vision, cognitive disability, or low literacy is important. This also includes creating a supportive sensory environment, considering lighting levels, minimizing background noise and offering quiet or sensory rooms, so that people with sensory requirements have an enjoyable experience.

Thus, accessibility is defined in terms of the ability of the employee and the customer to use the service or facility provided. Consequently, a service or

facility is accessible when:

- It is easy to find out about;
- It is easily understood;
- It is easy to get to;
- It is easy to use;
- People who use it feel they are welcome;
- People know that they will get the right assistance when they need it; and
- People are confident that every reasonable effort will be made to address the customer's requirements

4.6 Disability Discrimination

"All human beings are born free and equal in dignity and rights" (Article One, Universal Declaration of Human Rights, 1948).

In Australia, the Commonwealth Disability Discrimination Act 1992 (DDA) provides protection for everyone in Australia against discrimination based on disability. Disability discrimination happens when people with a disability are treated less fairly than people without a disability. Disability discrimination also occurs when people are treated less fairly because they are relatives, friends, carers, co-workers or associates of a person with a disability. Discrimination might include harassment or victimisation in the workplace, being unable to gain physical access to a building or facility, being denied goods and services, or difficulty in obtaining appropriate accommodation and housing.

"Discrimination happens when a person is denied the opportunity to participate freely and fully in normal day-to-day activities" (Australian Human Rights Commission website, 2006).

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- *Education*, such as enrolling in a school, TAFE, university or other colleges.
- *Access to premises* used by the public, such as libraries, places of worship, government offices, hospitals, restaurants, shops or other premises.
- *Provision of goods, services and facilities*, such as when a person wants goods or services from shops, pubs and places of entertainment, cafes, video shops, banks, lawyers, government departments, doctors or hospitals.
- *Accommodation*, such as when renting or trying to rent a room in a boarding house, a flat, unit or house.
- *Buying land*, such as buying a house, a place for a group of people, or drop-in centre.
- *Activities of clubs and associations*, such as wanting to enter or join a registered club (such as a sports club, RSL or fitness centre), or when a person is already a member.
- *Sport*, such as when wanting to play, or playing a sport.
- *Administration of Commonwealth Government laws and programs*, such as when seeking information on government entitlements, trying to access government programs, or wanting to use voting facilities.

“Communication is recognised as a basic human right, as per the United Nations Convention on the Rights of Persons with Disabilities (2006) and the Australian Disability Discrimination Act (1992). Some people experience communication disability, which “impacts upon [an individual’s] communication and participation in society” (Solarsh & Johnson, 2017:120), and therefore Communication Access has emerged as a priority in society. Johnson et al. (2013:7) state that Communication Access occurs when “people are respectful and responsive to individuals with communication disabilities, and strategies are used to support successful communication.” Quadros, K., Matthew, J., & Burn, G (n.d.) Universal Design and Communication Access. Griffith University.

Moyne Shire Council has committed to accrediting two key customer service sites (Port Fairy Customer Service Team and Mortlake Customer Service Team) with the Communication Access Symbol Accreditation. The Communication Access Symbol was launched in 2011 by Scope's Communication and Inclusion Resource Centre and is awarded to businesses who undergo a 5 stages process to ensure that staff have the skills, confidence and resources to engage with customers who experience communication access requirements.

5. Procedure

5.1 Employee learning and development requirements

- Employees are to be familiar with and follow the Inclusive and Accessible Service guidelines for customer service as noted in this procedure document.
- Employees are to be familiar with and follow requirements for maintaining Communication Access Symbol Accreditation.
- Employees are to be familiar with and complete training for the Sunflower Program

5.2 Inclusive and Accessible Service Guidelines for Customer Service

“See people with a disability as equals and as part of the diversity of humanity” (A Way with Words, Disability Services Queensland, 1995).

There are a myriad of conditions and circumstances which may lead to a permanent, intermittent or temporary disability. While it is not necessary for Moyne Shire Council employees to become ‘experts’ in the medical diagnosis of disabilities, it is important for employees to understand that disability affect different people in different ways, dependent on:

- Age
- Cause
- Attitude
- Family background
- Opportunity

- Adjustment to physical, sensory and other limitations
- Other additional factors.

While the impact of a disability may lead to a person experiencing difficulty in undertaking physical, intellectual or social activities, it is ultimately societal attitudes and perceptions, including the way in which people with disability are included or excluded in the built and social environment, that determines the capacity for each individual to actively contribute to their community and lead meaningful, fulfilling lives.

The following guidelines to Inclusive and Accessible Service Provision are adapted from the “Inclusive Consultation and Communication with People with Disabilities – A Guide for

Victorian Government Departments and Agencies”, Disability Services Division, Department of Human Services, December 2004, “A Way with Words”, and “Australian Seniors Computer Clubs Association Website” 2006.

6. Customer Service for people with Disability

6.1 Face to face communication with people with communication access requirements

See Scope Communication Access tip sheets in appendices;

- General Tips for successful communication handout
- Tips for writing accessible emails
- Tips for regular phone calls
- Tips for a National relay Service phone call

6.1 Communication with people with communication access requirements

- Consult with the person as to the appropriate format for information they require to be provided in e.g. large font, on disk, Braille, text-to-speech – prioritise digital accessibility: Ensure website and digital services meet WCAG or equivalent accessibility standards. Should include WCAG 2.2, Level AA as a minimum and implementation of plain language and Easy

Read where needed. Also considerations of user interface and user experience design throughout website and other digital assets.

- Verbalise all information and directions
- Use usual volume and tone
- Be informative- Be descriptive and direct when giving information and/or guiding somewhere
- Ask if further assistance is required
- Don't assume what a person can/cannot see
- Make sure pathways are clear of any hazards and well lit
- Check out relevant software and hardware for people with low vision or who are blind including screen readers, accessibility tools that assist with eye gaze, magnification, keyboard and mouse assistive technology and integrations.

6.3 Communication with people with who use mobility aids and/or have limited mobility

- Sit at the same level
- Treat the aide as part of the person's personal space (i.e. do not touch it without permission, do not move an aide without the person's consent)
- Make eye contact
- Use non-patronising language and actions i.e. don't bend down like you would to a child
- Speak to the person , not their companion
- Use usual voice, tone and volume
- Make sure you have chairs with armrests available, and at least one desk with adjustable height.
- Remember that the use of an aide may change depending on the situation or day i.e. some people may use a cane for short distances or a wheelchair for longer distances or may choose not to use one at all]

6.4 Face to face communication with people who are hard of hearing or Deaf

- Get the person's attention before talking
- Do not stand in front of a window or a bright light
- Look at the person as you talk
- Speak naturally
- Don't mumble, eat or smoke whilst talking
- Avoid background noise
- Use visual clues and gestures if needed
- Write down what you want to say if needed
- Use a combination of speech, writing, finger spelling and signing (signing only applicable if staff member has knowledge of Auslan)

Many who are Deaf don't believe that Deafness is a disability but rather a cultural and linguistic minority.

6.5 Face to face communication with people who are Neurodivergent

- Be patient. Make sure to allow plenty of thinking time and time to speak.
- Allow them to fully finish speaking, and don't interrupt them even if you think you know what they're going to say
- Don't force someone to make eye contact or stay still when communicating
- Be aware that many Neurodivergent people struggle when they have too much or too little sensory input (from sight, sound, smell, touch and taste), this can be difficult to juggle. Where possible ask the individual how you can support them with this
- Use visuals, social stories and other communication tools where possible
- And importantly, ask them how they best communicate!

6.6 Additional Guidelines

- Face and speak directly to the person rather than through the companion/attendant/ sign language interpreter who may also be present.
- Never speak about the person as if they are invisible, cannot understand what is being said or can't speak for themselves.

- Ensure communication tools are available and visible at customers service points to assist with communication.
- Use respectful language. Always respect the person's dignity, individuality and desire for independence. If help is required in a given situation, do not assist without asking first.
- Refer to adults with disability in the same way you would refer to any other adult. Don't refer to them by their names where in similar circumstances with person without disability you would use a title such as Mr, Ms or Dr.

7. Disability Awareness Resources for Moyne Shire Council employees

Victorian State Disability Plan

2022-2026

Department of Health and Human
Services Level 8, 50 Lonsdale
Street

Melbourne, Victoria

Australia, 3000

1300 650 172 (local call fee)

TTY: (03) 9096 0133

https://www.vic.gov.au/state-disability-plan_

Disability Discrimination Act/ Australian Standards

Australian Human Rights

Commission GPO Box 5218

Sydney NSW 2001

1800 620 241 (toll free)

TTY 1800 620 241

www.humanrights.gov.au

Moyne Shire Council Health & Wellbeing Plan 2025-2030 & Disability Inclusion and Access Plan 2024-2028

Moyne Shire Council

Princess Street

Port Fairy

5568 2600

<http://www.moyne.vic.gov.au/>

8. Procedure Owner

Manager Cultural & Community Development

9. Document History

Version 001

Date Endorsed February 2026

Changes New Procedure

10. Appendix


10.1 General Tips for successful communication handout

10.2 Tips for writing accessible emails

10.3 Tips for regular phone calls

10.4 Tips for a National relay Service phone call

10.1 General Tips for Successful Communication



scope

Brought to you by Scope's Communication Access Service

General Tips For Successful Communication

Be welcoming and friendly

- Be respectful.
- Be relaxed.
- Speak naturally. You don't have to talk loudly or slowly.
- Speak directly to the person not to a companion.

Help with communication

- Ask the person what will help them with communication.
- Respond to the many different ways people communicate, including when they speak with their own communication tools.
- Ask if they want to use communication tools at the business.
- Be patient and give the person time to communicate.
- Listen carefully.
- Don't pretend to understand.

When you don't understand

- Let them know you are having difficulty.
- Ask questions that the person can answer with a yes or no.
- Ask the person to repeat or try another way if you don't understand.

Help the person understand

- Summarise key pieces of information at appropriate moments.
- Talk in short, clear sentences.
- Pause between sentences.
- Ask one question at a time and wait for a reply.
- Talk about one thing at a time.
- Use simple words.
- Use the communication tools that are available.
- Repeat what you have said or say it a different way.

Change the space

- Find a quiet place.
- Turn off the radio or television.
- Come out from high counters to face the person.
- Sit down so you are at eye level.
- Use a table for communication tools.
- Make sure the lighting is right.

If you would like to know more about communication access, please contact Scope's Communication and Inclusion Resource Centre
Phone: 1300 4 72673
Email: contact@scopeaust.org.au
Website: scopeaust.org.au

10.2 Tips for a Phone Conversation on a Regular Call



Tips for a Phone Conversation on a Regular Call

Brought to you by Scope's Communication Access Service

Communicating on the phone can be hard for a person with a communication disability. It can also be hard for the person receiving the call. There are lots of things you can do to make the phone conversation successful.

Don't hang up!

- Pause for a moment! It sometimes takes the caller a bit longer to say hello. Some people with a communication disability may have speech that is unclear and others may use a communication device.
- If you hear an electronic voice, wait and listen! Staff might think it is a prank call, but this could be a person using a communication device.
- Listen carefully! The person might introduce themselves to help with the call.

Give the person enough time

- Give the caller plenty of time to respond. Waiting for long periods of time is okay.
- Do not interrupt while the person is talking or typing their message.
- If there is long silence:
 - Reassure the caller that you are still there and waiting for their response.
 - Don't fill the silence with more questions.
 - Wait for a response.

Be welcoming and friendly

- Be respectful.
- Be relaxed.
- Speak naturally - You don't have to talk loudly or slowly.

Treat the person with dignity and respect



Don't make assumptions

- Avoid making assumptions about the caller, such as:
 - The caller doesn't understand you.
 - The caller has an intellectual disability.
 - The caller is not capable of handling the call.
 - Avoid being patronising in the way you speak - treat the person with dignity.

Consider background noise

- Find a quieter place if possible.
- Turn off the radio or television.
- Inform staff around you if you need a quiet environment.
- Summarise key pieces of information from this call.


Make your language easy to understand

- Talk in short, clear sentences.
- Pause between sentences.
- Ask one question at a time and wait for a reply.
- Talk about one thing at a time.
- Use simple words.

At the end of the call

- Be certain the person has the information they need before you hang up.
- Ask the caller:
 - "Have you got any other questions?"
 - "Can I help you with anything else today?"

If you would like to know more about communication access, please contact Scope's Communication and Inclusion Resource Centre
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Email: contact@scopeaust.org.au
Website: scopeaust.org.au



The logo for Scope Australia, featuring the word "scope" in a bold, blue, sans-serif font. Above the letters "o", "p", and "e" are three small circles in blue, green, and red respectively, arranged in a slight arc.

10.3 Communication Access- Tips for regular phone calls



Tips for a Phone Conversation on a Regular Call

Brought to you by Scope's Communication Access Service

Communicating on the phone can be hard for a person with a communication disability. It can also be hard for the person receiving the call. There are lots of things you can do to make the phone conversation successful.

Don't hang up!

- Pause for a moment! It sometimes takes the caller a bit longer to say hello. Some people with a communication disability may have speech that is unclear and others may use a communication device.
- If you hear an electronic voice, wait and listen! Staff might think it is a prank call, but this could be a person using a communication device.
- Listen carefully! The person might introduce themselves to help with the call.

Give the person enough time

- Give the caller plenty of time to respond. Waiting for long periods of time is okay.
- Do not interrupt while the person is talking or typing their message.
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 - Don't fill the silence with more questions.
 - Wait for a response.

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Treat the person with dignity and respect



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- Talk in short, clear sentences.
- Pause between sentences.
- Ask one question at a time and wait for a reply.
- Talk about one thing at a time.
- Use simple words.

Consider background noise

- Find a quieter place if possible.
- Turn off the radio or television.
- Inform staff around you if you need a quiet environment.
- Summarise key pieces of information from this call.

At the end of the call

- Be certain the person has the information they need before you hang up.
- Ask the caller:
 - "Have you got any other questions?"
 - "Can I help you with anything else today?"

If you would like to know more about communication access, please contact Scope's Communication and Inclusion Resource Centre
Phone: 1300 4 72673
Email: contact@scopeaust.org.au
Website: scopeaust.org.au



10.3 Communication Access- Tips for writing accessible emails



Tips for writing accessible emails.

Why is it important to write emails in plain language?

- People will read the information you send.
- People will understand the content with ease.
- People are more likely to respond if they understand the content.
- If someone cannot understand what you have written in an email, it is as if you never sent the information at all.

Use your subject line well

- Write a clear, short heading in the subject to help people find emails easily. For example, 'Your NDIS plan meeting' or 'Your complaint'.
- People might only scan the subject line so make sure you repeat the main message at the beginning of your email.
- The topic you are writing about may change in the email trail so be sure to change the subject line when this happens.

Be specific

- If you want the person to do something, write the instructions clearly.
- If you want the person to provide information or give feedback, be clear about what you want.
- Clearly state the date when you need their reply, rather than 'as soon as possible'.

Keep it short

Use:

- short words
- short sentences
- short paragraphs.

Get to the point

- Write the most important information at the beginning of your email.
- Only write what is essential for the person to know about the topic.
- Keep your email short. If it is too long, consider calling the person instead. Follow up with a short email about the key points you discussed.

Help your reader find key information

- Break up large sections of text with bulleted lists and subheadings.
- Use bold to emphasise key points.

Keep it casual

- Use everyday language with a friendly, conversational tone.
- Use 'I' or 'we' rather than 'the organisation' to make your email more positive and enjoyable to read.

Think about who needs to know

Only send your email to people who need to:

- respond
- stay informed about the topic.

Consider your readers' needs

Consider the needs of the person you are writing to and make sure the email is accessible for that person.

If your reader has vision impairment, use:

- a font that is size 12 or larger
- colour-contrasting text - for example, black text on white background.

Review before sending

- Take the time to read and edit your email before sending.
- Fix typos and confusing sentences.
- Check you have used the right tone. If you think the reader could misinterpret your intent or emotions, take the time to re-write what you have done.
- Never use ALL CAPS. Only use underline for web links.



If you would like to know more about accessible information, please contact Scope's Communication and Inclusion Resource Centre.

Phone: 1300 4 72673

Email: contact@scopeaust.org.au

Website: www.scopeaust.org.au





Australian Government

Department of Infrastructure, Transport,
Regional Development, Communications and the Arts



10.5 Using the National Relay Service (NRS)

Using the National Relay Service

(NRS)

If you have difficulty hearing or speaking to people who use a phone or want to contact someone who has difficulty, the National Relay Service (NRS) can help.












How a relay call works

- In a relay call, people who are d/Deaf, hard of hearing and/or have speech communication difficulty can communicate with hearing people using a phone without hearing or speaking.
- The NRS has specially trained staff called Relay Officers who are the central link in each relay call.
- The Relay Officer converts voice to text or text to voice. Sometimes the Relay Officer converts sign language to English.
- Relay Officers stay on the line throughout each call to help it go smoothly, but don't change or interfere with what is being said.
- There are different relay call options, depending on hearing and speech issues.

- You need to register to use the NRS. Registration is easy and you only have to do it once. See how to register at <https://accesshub.gov.au/about-the-nrs/register-for-the-nrs> .



Which type of relay call is right for you?

Communication preferences	d/Deaf, hard of hearing or have speech communication difficulty		Hard of hearing but use voice		Have difficulty being understood over the phone		Use Auslan		Don't want to use a computer or mobile phone	
	NRS Chat 	SMS Relay 	NRS Captions 	TTY Speak and Read 	Voice Relay 	SMS Relay (Text and Listen) 	Video Relay 	TTY Type and Read 	TTY Type and Listen 	
Like to type?	✓	✓				✓		✓	✓	
Like to speak?			✓	✓	✓					
Have some hearing and like to listen?			✓	✓	✓	✓			✓	



Like to read captions or text?	✓	✓	✓	✓				✓	
Use Auslan?							✓		
Need bigger print?	✓		✓						

Make a call on the move?	✓	✓	✓		✓	✓	✓		
Equipment?	Internet + computer, tablet or smartphone.	Any mobile phone	Internet + phone (e.g. phone + computer, or smartphone + speaker or + headphones.)	TTY	Any type of phone	Any mobile phone on speaker or using headphones	Internet + smartphone, computer or tablet	TTY	TTY

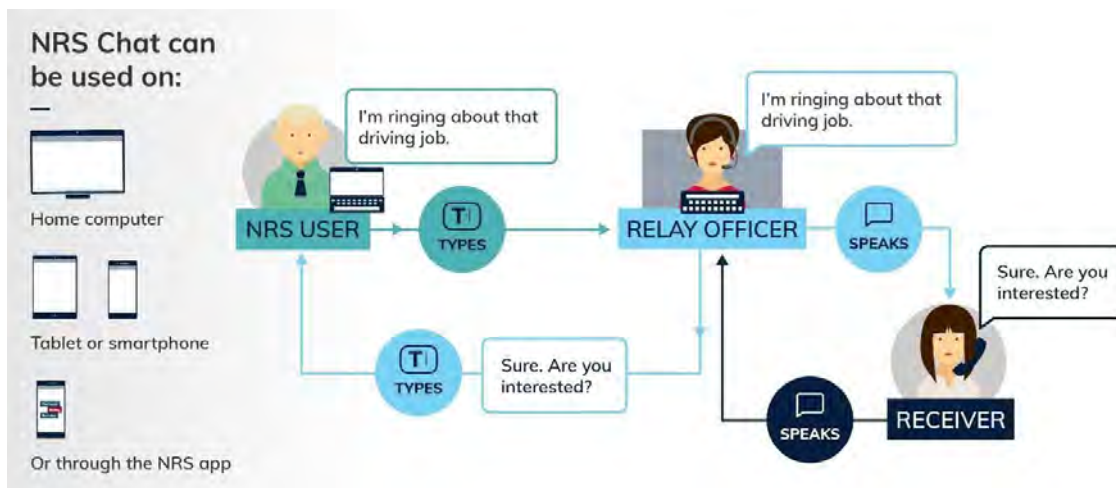
You'll find more details about each call option on the following pages.

For people who are d/Deaf, hard of hearing or have speech communication difficulty—NRS Chat or SMS Relay

NRS Chat

You type your side of the conversation and read the other person's responses on your screen which have been typed by the Relay Officer. NRS Chat calls can also be made using the app.

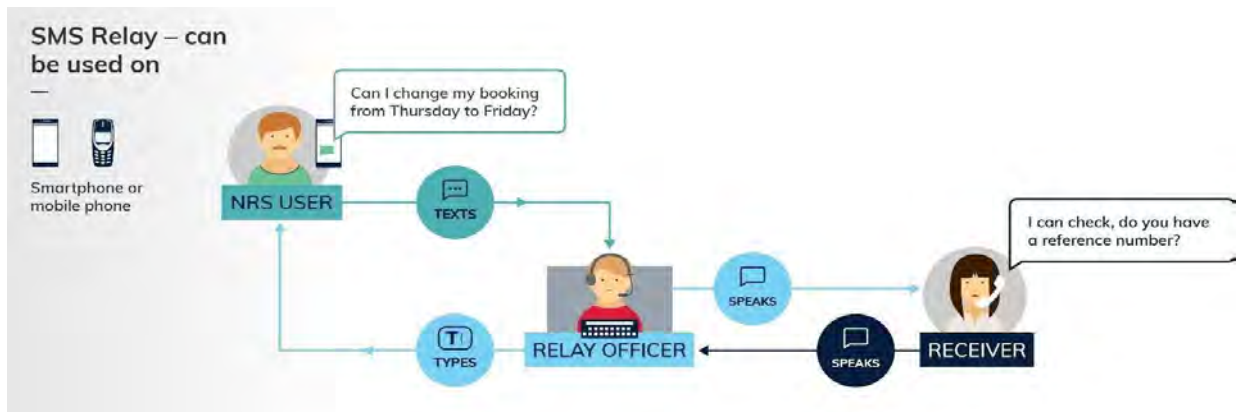
You need: a computer, tablet or smartphone and access to the Internet.



SMS Relay

You text your side of the conversation and read the other person's responses texted to you by the Relay Officer.

You need: any mobile phone. You don't need an internet connection.

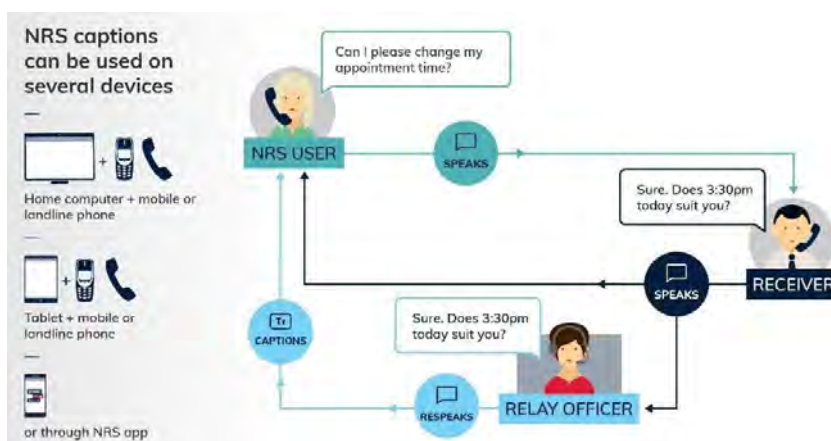


For people who are hard of hearing but like to speak— NRS Captions or TTY Speak and Read

NRS Captions

You talk directly to the other person and read their words on your screen. You can also listen to the other person's responses.

You need: a phone plus an internet connection—for example a phone plus a computer, or just a smartphone on speaker or using headphones. NRS Captions calls can also be made using the NRS app.

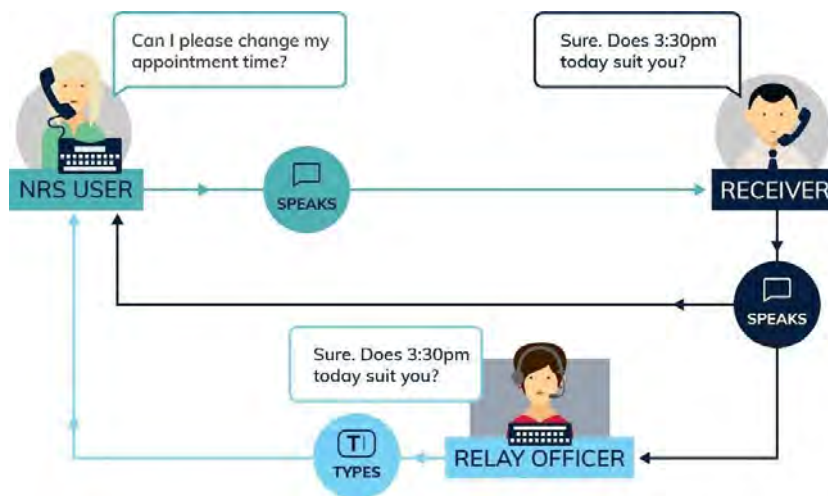


TTY Speak and Read

You speak your side of the conversation into the handset of the TTY and read the text of the

other person's words on the TTY which have been typed by the Relay Officer. The other person's spoken words will also come through on the call. The volume can be turned up or down according to your preferences.

You need: A TTY which is a specialised fixed-line phone that has a screen and a keyboard that can be used to make relay calls. The TTY needs to be connected to power and plugged into the phone socket.

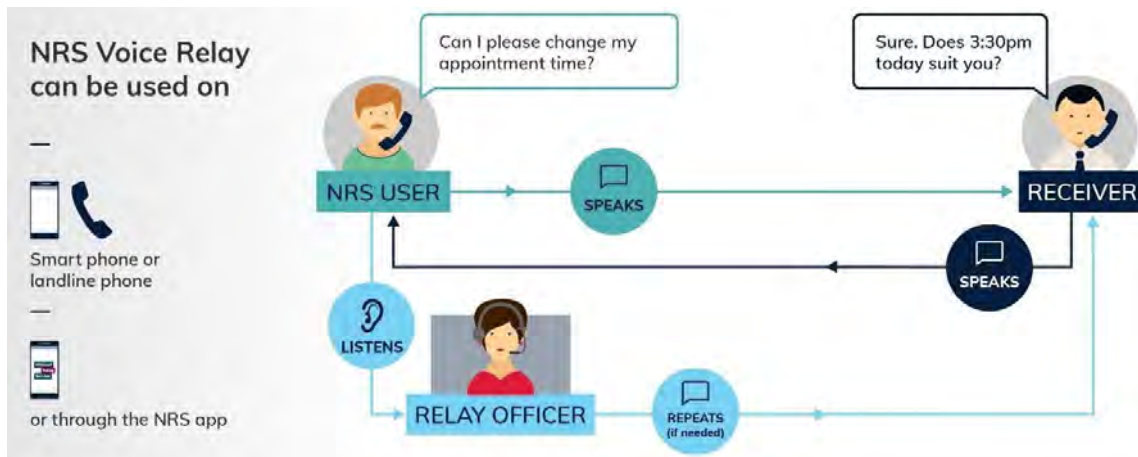


For people who have difficulty being understood on the phone—Voice Relay or SMS Relay (Text and Listen)

Voice Relay

Speak directly to the other person and listen as well. The Relay Officer will re-speak any of your words not understood by the other person.

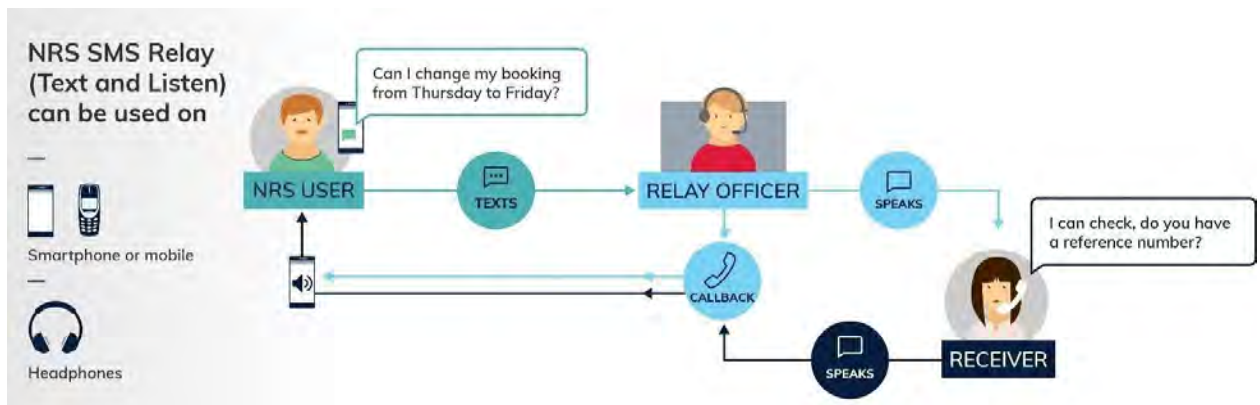
You need: Any type of phone can be used to Voice Relay calls. If using the NRS app, an Apple or Android smartphone or tablet and an internet connection is needed.



SMS Relay (Text and Listen)

Type your side of the conversation on your mobile phone as an SMS and listen to the other person speaking.

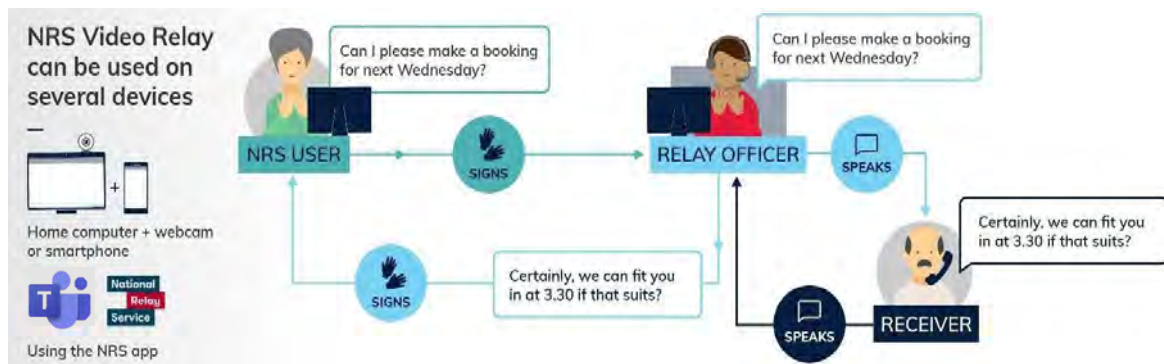
You need: any mobile phone. You don't need an internet connection. You can put your phone on speaker or you can use earphones to listen to the other person.



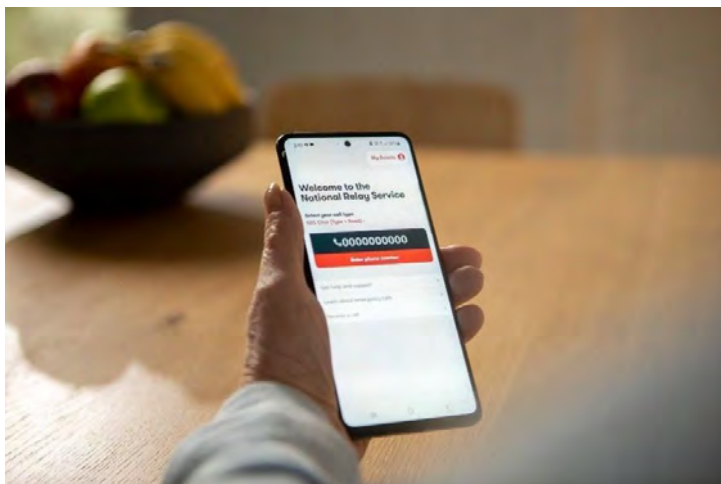
For people who use Auslan—Australian Sign Language— Video Relay

The Relay Officer communicates with you in Auslan and speaks with the other person in English. Available in limited hours.

You need: a good internet connection, and a tablet, a smartphone or a computer with a webcam. Video Relay calls can be made using MS Teams or through the NRS app.



Download the app



You can make relay calls through the NRS app. The call options currently available on the app are NRS Chat, Voice Relay, NRS Captions and Video Relay.

The app is available on Apple and Android smartphones and tablets—free from the [Apple](#) and [Google](#) stores.

The app is a great option if you want to make relay calls on the move.

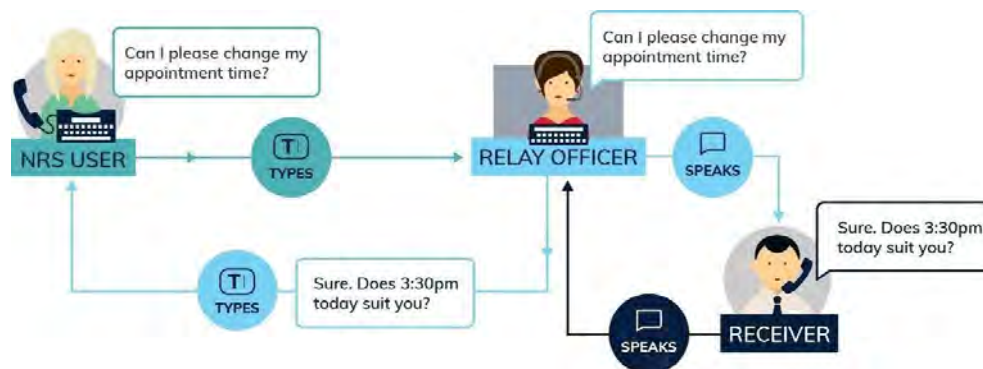
For people you don't want to use a computer or mobile phone—teletypewriter (TTY)

You need: A TTY which is a specialised fixed-line phone that has a screen and a keyboard that can be used to make relay calls. The TTY needs to be connected to power and plugged into the phone socket.

With a TTY you read what is said to you if you can't hear, and type what you want to say if you can't speak. The handset of the TTY also gives you the option to speak and listen to the other person.

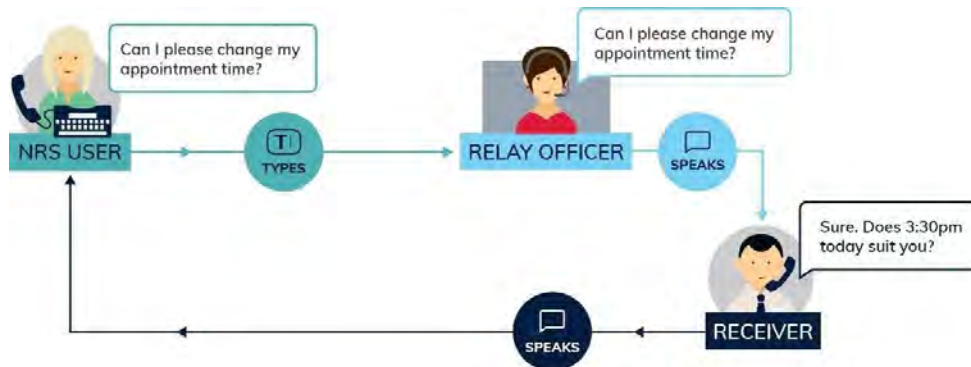
TTY Type and Read

You type your side of the conversation on a TTY and read the responses from the other person on the TTY which have been typed by the Relay Officer.



TTY Type and Listen

You type your side of the conversation using a TTY and a Relay Officer will speak your typed words to the other person. You can listen to the other person's reply using the handset of the TTY.



TTY Speak and Read

Please see to the section **If you are hard of hearing but like to speak—NRS Captions or TTY Speak and Read.**

The NRS is free and confidential

There is **no extra charge** for making a relay call. You just pay your regular data or phone costs to make your call through the NRS.

All calls are **confidential**—your privacy is protected by law.

The **NRS Helpdesk** can assist you to get started, give you tips on making the most of your call, and help you with any call problems.

Making a call in an emergency

If you find yourself in an emergency which is either life threatening or where time is critical, you can make a relay call to fire, police and ambulance services.

You can connect to the NRS and ask for **Triple Zero (000)**. The Relay Officer will stay on the line to relay the conversation.

If you are a TTY user and need to contact **emergency services**, just dial **106 on your TTY**.

Please see <https://accesshub.gov.au/about-the-nrs/how-to-make-an-emergency-call-using-the-nrs> for more information including a video and step by step instructions in English.

More information

More information about the NRS is available at <https://accesshub.gov.au/about-the-nrs> .

There are also a number of communications options that don't use the NRS for people who are d/Deaf, hard of hearing and/or have speech communication difficulty. Find out more information about these options at <https://accesshub.gov.au/other-ways-to-connect> .

For help with making relay calls, contact the [NRS Helpdesk](#):

Phone: 1800 555 660

Fax: 1800 555 690 SMS 0416 001 350

TTY 1800 555 630

Email: helpdesk@relayservice.com.au

Online: <https://accesshub.gov.au/about-the-nrs/nrs-helpdesk/enquiries>

Chat: <https://nrschat.nrscall.gov.au/nrs/helpdeskchat>

Video: <https://nrschat.nrscall.gov.au/nrs/contactus>

The NRS Helpdesk operates from 8 am to 6 pm, Eastern Standard Time.

2.5 Community Care Bi-Monthly Management Report

Directorate: Assets & Community

Report Author: Acting Manager Community Services

Overview: A bi-monthly report to provide Councillors with relevant information about Council's aged care services, as required under the Aged Care Act 2024.

Officer Recommendation:

That Councillors receive and note for their information the Community Care Bi-Monthly Management Report.

Background

Under the Aged Care Act 2024, Councillors are considered responsible persons for Council's aged care services. This report provides Councillors with sufficient information to understand and guide the management of the aged care program.

Strategic Link

Council Plan 2025-2029:

6. Improve access to services

6.1 Explore opportunities for enhancing access to early years services and positive ageing initiatives

Discussion

The attached report contains information about service delivery under the three main funded aged care programs over the period December 2025 to February 2026.

It outlines client numbers, issues that have arisen, steps taken to ensure compliance with the Aged Care Quality Standards and the Aged Care Act and work undertaken to ensure service delivery is within budgets and program guidelines.

Consultation

The officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that no consultation with an advisory board or community group was required.

Financial Implications

As outlined in the attached report – Council is continuing to face issues with the CareLink client management system which is impacting ability to claim funding from client budgets and the ability to invoice client contributions. This is not a problem exclusive to Moyne, but to all providers of the Support at Home (formerly Home Care Packages) program who use the CareLink system.

The funding will be claimed once the system is fully functional and able to link with Services Australia, who hold client budgets.

Council is continuing to work with software provider Civica to implement fixes to the system as they become available.

Risk

Risk identified:

Risk: Financial Impact

Risk Appetite: **Medium**

Conclusion

Council's Community Care team is continuing to provide high quality services to clients across Moyne Shire. Additional steps are being undertaken to ensure all clients are receiving services in line with program guidelines and within budget allocations.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

Confidential Attachment

Reason for confidentiality - Local Government Act 2020, Section 3 - Council Business Information - Information that would prejudice the Council's position in commercial negotiations if prematurely released

- | |
|--|
| 1. CONFIDENTIAL - Community Care Management Report December 2025 February 2026 [2.5.1 - 6 pages] |
|--|

2.6 National General Assembly Motions - 2026

Directorate: Corporate and Governance Services

Report Author: Director of Corporate and Governance Service

Overview: The Australian Local Government Association (ALGA) will host the National General Assembly (NGA) of Local Government in Canberra June 2026. Submissions for matters for consideration at the NGA are now open and are due to be submitted by 27 February 2026.

As part of its advocacy role to government, Council has previously submitted matters for consideration, and the following draft motion has been prepared for resolution and to advocate for issues of concern associated with renewable energy transmission lines.

The theme for the 2026 National General Assembly is; **“Together: Resilient, Productive, United.”**

Officer Recommendation:

That Council endorse the following five motions for submission to the Australian Local Government Association National General Assembly.

- 1. This National General Assembly calls on the Australian Government to establish an intergovernmental approach to create a National Coastal Hazards Adaptation Strategy along with dedicated funding to support local government capacity to mitigate for and manage increased risks associated with projected sea level rise and the increasing intensity and frequent of extreme weather events.**
- 2. This National General Assembly calls on the Australian Government to establish ongoing rounds of the Active Transport Fund with a dedicated rural and regional funding stream.**
- 3. This National General Assembly calls on the Australian Government to reinstate or replace the Local Roads and Community Infrastructure (LRCI) Program with an ongoing, formula-based funding program that provides flexible capital grants to regional councils for small-to-medium local infrastructure projects, including roads, paths, bridges and community facilities.**
- 4. The National General Assembly calls on the Australian Government to formally adopt and implement a nationally consistent Artificial Intelligence**

and Cyber Security assurance framework across all tiers of government, aligned to the National Framework for the Assurance of AI in Government.

- 5. This National General Assembly calls on the Australian Government to establish a dedicated, ongoing funding program for the renewal, upgrade and operation of local government swimming pools, with a specific focus on infrastructure and asset renewal for the benefit of the community.*

Background

The Australian Local Government Association was established in 1947 and operates as a federation of state and territory local government associations.

The National General Assembly was established in 1994, as a unique forum to engage with councils directly at the national level.

Moyne Shire, as part of its advocacy activities, actively participates in the NGA through the submission of motions for consideration.

Strategic Link

Council Plan 2025-2029:

4. Optimise how Council works

4.1 Maximise use of Council resources and deliver financially sustainable services

The AGLA National General Assembly is a key advocacy opportunity to highlight regional and Shire needs in a national forum.

Discussion

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the relevant criteria addressing the 2026 theme;

“Stronger Together: Resilient. Productive. United.”

- Financial sustainability
- Emergency management
- Housing and planning
- Roads and infrastructure
- Closing the Gap

- Jobs and skills
- Environment
- Cyber security
- Climate change
- Intergovernmental relations

2026 ALGA Motions:

- a. **Title:** Call for a national strategy and associated fund to mitigate against and manage impacts of sea level rise and severe extreme weather events

Category: Environment/ Climate Change

Motion: This National General Assembly calls on the Australian Government to establish an intergovernmental approach to create a National Coastal Hazards Adaptation Strategy along with dedicated funding to support local government capacity to mitigate for and manage increased risks associated with projected sea level rise and the increasing intensity and frequent of extreme weather events.

National Objective:

The threat of inundation associated with rising sea levels, and more frequent and severe extreme weather events is increasingly placing burden on local governments to respond and fund recovery and replacement infrastructure as a result. The Australian coast is one of the nation's most highly valued social, economic and environmental assets. The coastline is not reflective of state of local government area boundaries. It is a national asset. A nation wide Coastal Hazard Adaptation Strategy and associated funding program, involving the Federal, State and Territory and local governments, is required to respond effectively to the significant risks associated with projected sea level rise and more frequent and severe extreme weather events and the experienced and projected damage to our key infrastructure and communities.

Summary of Key Arguments:

A National Coastal Hazard Adaptation Strategy and associated funding program will enable local government areas to plan for and respond to impacts of projected sea level rise and increased extreme weather events. This aligns with the 2015 Productivity Commission Inquiry into National Disaster Funding, which recommended funding of up to \$200 million per year on disaster resilience, with matching funding provided by the states

and territories. Increased investment which is aligned with a national strategy will provide for mitigation works and key infrastructure to protect our environment and communities.

The National Coastal Hazards Adaptation Strategy and associated funding program will move towards managing devastating impacts of natural hazards through investment in resilience infrastructure projects, including flood levees, access roads, seawalls, firebreaks, constructed wetlands and reefs. The investments through the National Coastal Hazards Adaptation Strategy and associated funding program will help to protect vulnerable communities and areas and will materially assist councils to better manage the impact of sea level rise and more frequent and severe extreme weather events.

- b. **Title:** Fund Safe Active Transport in Rural Australia

Category: Roads and Infrastructure

Motion: This National General Assembly calls on the Australian Government to establish ongoing rounds of the Active Transport Fund with a dedicated rural and regional funding stream to:

- upgrade unsafe road shoulders, narrow bridges and missing links to protect pedestrians and cyclists on rural roads;
- invest in rail trails, tourism and visitor infrastructure that stimulate regional economic development;
- improve health, accessibility and mobility in small towns with limited or no public transport; and
- align Active Transport funding with the Safe Local Roads and Infrastructure Program (SLRIP) and Roads to Recovery (R2R) to enable integrated delivery of shared paths and road upgrades

National Objective:

Ensure equitable national access to active transport infrastructure that improves safety, regional productivity, health outcomes and tourism growth.

Summary of Key Arguments:

Active transport funding is currently metropolitan-focused, leaving rural communities exposed to higher safety risks and fewer travel options. A dedicated rural stream would deliver safer roads, support tourism and rail-trail economies, improve public health and allow councils to combine works with existing road and bridge programs for better value and faster delivery.

- c. **Title:** Restore Flexible Local Infrastructure Funding for Regional Councils

Category: Roads and infrastructure

Motion: This National General Assembly calls on the Australian Government to reinstate or replace the Local Roads and Community Infrastructure (LRCI) Program with an ongoing, formula-based funding program that provides flexible capital grants to regional councils for small-to-medium local infrastructure projects, including roads, paths, bridges and community facilities.

National Objective:

Provide councils with predictable, flexible funding to deliver timely local infrastructure that supports safety, productivity and liveability.

Summary of Key Arguments:

Programs like LRCI enabled councils to rapidly deliver high-impact local projects that improve safety and economic activity. The loss of flexible capital funding disproportionately affects regional areas, where small projects often provide the greatest community benefit. A permanent, untied program would reduce red tape, improve efficiency and allow councils to respond quickly to local priorities.

- d. **Title:** National Framework and Funding Support for Local Government AI and Cyber Security Readiness

Category: Cyber Security & Intergovernmental relations

Motion: The National General Assembly calls on the Australian Government to formally adopt and implement a nationally consistent Artificial Intelligence and Cyber Security assurance framework across all tiers of government, aligned to the National Framework for the Assurance of AI in Government, and to:

1. Extend the framework to explicitly include local government systems, data and infrastructure;
2. Provide dedicated funding and technical support to rural and regional councils to meet minimum cyber and AI governance standards; and
3. Establish clear national guidance on risk, procurement, data protection and assurance requirements for the safe adoption of AI technologies in local government.

National Objective:

AI and cyber security risks transcend jurisdictional boundaries. A nationally aligned framework is required to ensure consistent standards, safeguard public trust, manage emerging risks, and support councils to responsibly adopt new technologies while protecting critical systems and community data.

Summary of Key Arguments:

To ensure all councils, including small rural shires such as Moyne, can safely adopt emerging technologies and protect critical community data and infrastructure through consistent national standards, shared capability and sustainable funding support.

- e. **Title:** Federal Funding for Infrastructure and Asset renewal of Community Swimming Pools

Category: Financial Sustainability

Motion: This National General Assembly calls on the Australian Government to establish a dedicated, ongoing funding program for the renewal, upgrade and operation of local government swimming pools, with a specific focus on infrastructure and asset renewal for the benefit of the community. The fund should consider:

- Capital funding for renewal and asset upgrades focusing on efficiency and resilience (energy efficiency, water efficiency, shade, accessibility and heat-resilient infrastructure).
- Operational sustainability support to assist councils to maintain and operate swimming pool infrastructure as essential community assets that are increasingly financially unviable due to ageing and maintenance-intensive assets; and
- Formal recognition of public swimming pools as critical community safety, health and resilience infrastructure within national funding and infrastructure policy settings.

National objective:

To ensure all Australian communities have equitable access to safe, accessible and financially sustainable public swimming facilities that support community safety, health, liveability, connectivity and climate resilience.

Summary of key arguments:

Australia is facing a growing national crisis in the sustainability of community swimming pools, particularly in rural and regional areas. Approximately 500 public pools are at risk of closure within the next decade, with 68% already beyond their functional lifespan and an estimated \$8 billion required nationally for renewal or replacement. In Victoria alone, more than half of council-run pools are at risk, placing significant pressure on small councils with limited rate bases.

Community pools are essential for public safety and health infrastructure. Formal swimming lessons can reduce childhood drowning risk by up to 88%. Reduced access to local pools will further limit opportunities to develop critical water safety skills.

Public aquatic facilities also deliver an estimated \$9.1 billion annually in social, health and economic value and support around 67,000 jobs nationwide. However, rising operating costs, ageing assets and compliance requirements mean many councils cannot sustain these facilities without external support.

Without targeted Federal investment in renewal and operational sustainability, many communities will lose essential swimming infrastructure, undermining public safety, health outcomes, and community resilience. A coordinated national funding response is required to ensure equitable access to safe and sustainable public swimming facilities across Australia.

Consultation

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that no consultation with an advisory board or community group was required

Financial Implications

The Councillors' conference budget includes allocation for attendance at the NGA. The submission process does not have financial implications.

Risk

Risk identified:

Risk: Image, Reputation, and Public Support

Risk Appetite: **Medium**

The advocacy of key priorities of the region at a national level is an important activity to demonstrate to the community Moyne Shire's active engagement in advocating for the region.

Conclusion

The motion development process will continue to ensure Councillors are provided with recommended motions for consideration at the February 2026 Ordinary Council Meeting, ahead of the ALGA submission deadline.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

Nil

2.7 Proposed sale of Lot 1 Campbells Lane, Mortlake Vic. 3272 (Post Notice of Intention to sell)

Directorate: Corporate & Governance Services

Report Author: Property & Assets Officer

Overview: Council has completed the statutory process under section 114 of the Local Government Act 2020 for the proposed sale of land at Lot 1 Campbells Lane, Mortlake, with one public submission received during the notification period. This report seeks Council approval to proceed with disposal of the land via an Expression of Interest (EOI) process, in accordance with the Local Government Best Practice Guideline for the Sale, Exchange & Transfer of Land (June 2009) and the Local Government Act 2020 (Vic).

Officer Recommendation:

That Council, having in accordance with the Local Government Act 2020 and Community Engagement Policy made a 'Public Notice of Intention to Sell' the land described in Certificate of Title Volume 9924 Folio 964 being Lot 1 on Title Plan 122518 (and known as Lot 1 Campbells Lane, Mortlake) acknowledges that one public submission was received and resolves to:

- 1. Proceed with disposal of Lot 1 Campbells Lane, Mortlake, by way of an Expression of Interest sale process, subject to land sale guidelines and statutory procedures being carried out; and**
- 2. Delegate authority to the Chief Executive Officer to invite Expressions of Interest to purchase the land and to assess proposals against the approved EOI criteria, having regard to the pre-set valuation figure; and**
- 3. Delegate authority to the Chief Executive Officer to consider any expression of interest proposals received during the selling period and if required, Council receive a report following the conclusion of the expression of interest process; and**
- 4. Note the updated valuation report obtained and maintain its confidentiality to support the integrity and effectiveness of the land sale process until finalised.**

Background

Council reviewed its land assets in May 2024 at a Council Workshop, identifying assets that may be surplus to operational requirements. As a result of this review, Lot 1 Campbells Lane, Mortlake was identified for further consideration – **Attachment 1**.

Council at its 28 October 2025 Ordinary Council Meeting resolved 7/ 0 to:

- 1. Affirm the subject site is surplus to the needs of Council; and*
- 2. Direct officers in accordance with section 114 of the Local Government Act 2020 to make a public "Notice of Intention to sell" the vacant land by expression of interest process; and*
- 3. Invite submissions on the proposed sale in accordance with the requirements of section 114 of the Local Government Act 2020; and*
- 4. Be provided a further report following the cessation of statutory notification period; and note that an updated valuation report has been obtained.*

It is initially required, in accordance with section 114 of the Local Government Act 2020, to publish a 'Public Notice of Intention to Sell'. This notice must inform the public of how the land is proposed to be sold.

Following the 'Notice of Intention', in accordance with section 114 of the Act, any submitters are entitled to be heard by Council at a nominated Council meeting. Only after considering the submissions can Council make a final decision regarding progression to sale.

[Strategic Link](#)

Council Plan 2025-2029:

1. Effectively manage our assets
- 1.2 Explore new ways to manage, maintain and fund our assets
- 1.3 Review Council's assets mix to provide maximum community value

The sale or transfer of land needs to be completed in accordance with Council's current Asset Sales and Proceeds Disbursement policy 2024, the Local Government Best Practice Guidelines for Sale and Exchange of Land 2009, the Local Government Act 2020 and Council's Community Engagement Policy.

[Discussion](#)

Council advertised its public notice of "Intention to Sell" between November 22 and December 22, 2025, for a minimum four-week advertising period with one submission received from the public - **Attachment 2**.

Submissions

Public Submission 1 – Confirmed their interest to purchase the subject property - **Attachment 3**.

Officers have replied to the submitter to confirm receipt and clarify the proposed method of sale will be via an Expression of Interest process and subject to council approval at the February 24 Ordinary Council Meeting to proceed to dispose of the subject.

Having regard to the nature of the submission received, there are no matters raised that would warrant not proceeding with the proposed sale.

The proposed disposal method is via Expression of Interest (EOI). This approach is recommended because:

- **Transparency and Fairness:** EOI provides an open and competitive process, consistent with best practice principles, ensuring equal opportunity for all interested parties.
- **Flexibility in Assessment:** Allows Council to evaluate offers based on multiple criteria, including price, proposed land use, and alignment with community objectives, rather than solely the highest bid.
- **Market Engagement:** Encourages a broader range of potential purchasers, including developers and community organisations, who may propose innovative uses for the land.
- **Risk Management:** Reduces the risk of undervaluation or speculative bidding by requiring detailed submissions and supporting documentation.
- **Strategic Outcomes:** Supports Council's strategic goals by enabling consideration of proposals that deliver long-term community benefits, not just financial return.

This method aligns with the Local Government Best Practice Guideline for the Sale, Exchange & Transfer of Land (2009), which recommends genuine public processes and transparency in disposal.

It is recommended that the sale reserve price be set at the valuation figure - **Attachment 4 (confidential)**, provided in the updated valuation report (November 2024), but consideration of any purchase proposal(s) should be provided to the CEO to be evaluated subject to the expression of interest criteria.

There is no guarantee the expression of interest process will attract any acceptable proposals, and Council will reserve the right not to proceed with any proposal/offer.

Where it is recommended that land is sold for less than the market value, a report should be provided to Council, explaining the circumstances, reasons or factors which led to the decision to accept a sale price that is less than market value or land on exchange with a lower value.

Council has obtained a quote for replacement of the boundary fence between the cemetery and the subject land – **Attachment 5**. The approximate length of the replacement fence will be 160 metres and should be completed before settlement of the sale as previously advised.

Consultation

Community consultation has been undertaken in accordance with the Local Government Act 2020 and Council's Community Engagement Policy, including advertising in local newspapers and on Council's Engage website. One public submission was received.

Financial Implications

Income from the sale of the land would be a one-off capital injection.

Council has incurred costs for an updated valuation report of \$2,200 including GST.

Council will incur costs for legal dealings to carry out the sale process of approximately \$5,000.

Council will incur fencing replacement costs of between \$3,000 - \$5,000.

Disposing of the land asset will reduce Council's ongoing maintenance and holding costs for the property.

Council will also receive any future rates on the property should it be successfully sold.

Risk

Risk identified:

Risk: Image, Reputation, and Public Support

Risk Appetite: **Medium**

The community engagement process under the Local Government Act 2020 provides that a person has a right to make a submission on any proposed sale or exchange of land. Council must hear and consider any public submissions made under this section before making any decision.

Any sale or transfer of land needs to be completed in accordance with Council's current Asset Land Sale Policy 2024, the Local Government Best Practice Guidelines for Sale and Exchange of Land 2009 and the Local Government Act 2020.

Council should consider recent asset land sales which may be considered as a precedent and involved sales to be undertaken at not less than the pre-set valuation figure provided for in the valuation report application of relevant land sale guidelines and legislation.

Conclusion

Considering the factors outlined in the report and the one public submission, Council should resolve to proceed in progressing the selling of the subject property via an expression of interest process which is in the interests of probity, public accountability and transparency.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

Confidential Attachment

Reason for confidentiality - Local Government Act 2020, Section 3 - Council Business Information - Information that would prejudice the Council's position in commercial negotiations if prematurely released.

Confidential Attachment

Reason for confidentiality - Local Government Act 2020, Section 3 - Private commercial information - Information provided by a business, commercial or financial undertaking that relates to trade secrets or that would unreasonably expose the business, commercial or financial undertaking to disadvantage if released.

- | |
|---|
| <ol style="list-style-type: none">1. CONFIDENTIAL - Council owned freehold sale list 24-25 [2.7.1 - 5 pages]2. Public Notice Advertising [2.7.2 - 1 page]3. Interest to Purchase Property - Alex Hinkley - Lot 1 TP 122518 Q Campbells Lane MORTLAKE [2.7.3 - 1 page]4. CONFIDENTIAL - Updated Pre-sale Market Valuation Report Campbells Lane Mortlake Nov 2025 [2.7.4 - 7 pages]5. CONFIDENTIAL - Fence material quote [2.7.5 - 1 page] |
|---|

Livestock

DAIRY LIVESTOCK SERVICES

DUST TO DYNASTY HOLSTEIN SALE

Thursday 4th December at 11 am
On farm - Saw Dust Holsteins
a/c Nico Nieuwenhuizen and
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35 Gribbles Rd, Jancoort East
78 Outstanding 78 Holsteins

Selling
48 Spring Calving Young Cows
9 Autumn 26 calving heifers
9 Heifers 24 born joined prior to sale
16 Ewe 25 born Heifers

Includes 6 RED Holsteins including a Donal-Red direct off of Strain-Jim-O Tiegate-Red, EX 90, 2 line All American winner.
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• Dams prod to 16,024 litres 570 kg protein 648 kg fat

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Renee Squire 0407 321 130
Bron Leece OAM 0418 395 034

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THURSDAY
4th DECEMBER 2025

**** START TIME 10AM ****

3PM OFFER DAY PRICES FOR ALL CATTLE DELIVERIES
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All Brad ET
\$3500 plus GST
Contact: Glenn Judd

2 Speckle Park Bulls
15/16 mths
Soman & Pesti Tested
Registered Embryos
\$3500 plus GST
Contact: Glenn Judd

5 Angus Bulls
18 mths
Duncan Sims
\$5000 - \$8000 + GST
Contact: Glenn Judd

WEANERS FOR SALE

Weatherly Angus Sires
\$750 + GST Per Head
Contact: Scott Judd

LEASE LAND WANTED

Multiple vendors looking for land to lease
Contact: Scott Judd

UPCOMING SALE DATES

Mortlake Monday Market
24th November - 9th Sale
Mortlake Store Sales
4th December - 11th Sale
11th December - 3rd Sale

CONTACT

Glenn Judd	0448 925 444
Blair O'Toole	0456 690 006
Heath Templeton	0406 368 370
Dylan Praolini	0437 025 737
James Milich	0488 555 304
Josh Lilley	0400 529 610
Ken Boyd	0408 039 254
Scott Judd	0417 910 646
Andrew Button	0460 310 217
Ian Button	0478 963 773

manetwork AN CONTACT NETWORK

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4/4 Rosemount & Rosemount St, Mortlake VIC 3603

Clearing Sales

CLEARING SALE

FARMING PLANT & GENERAL ITEMS

A/C GALAXY FARMS - GEELONG

Starts: Wednesday 26th November - 9:00am
Finishes: Wednesday 3rd December - 5:00pm

INSPECTION DAY, SATURDAY 22/11, 9-11am
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Dozers, Trucks, Trailers, Graders, Loaders, Crushers and more

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Moyne Shire Council Community Update

Public notice of intention to sell land

The Moyne Shire Council at its 28 October 2025 Ordinary Meeting declared land surplus to its needs and makes public notice of its intention to sell the following parcel described below:

Proposed surplus land - Lot 1 Campbells Lane, Mortlake Vic. 3272

The subject is a vacant parcel of land approximately 6.530ha (16.13 acres) abutting the Mortlake Cemetery.

Title details

Lot 1 on TP 122518Q Certificate of Title Volume 09924 Folio 964, Parish of Mortlake, and known as Lot 1 Campbells Lane, Mortlake, Vic. 3272.

Location Map

The subject property is in an established rural area of Mortlake approximately 4km's to the north-east of the town centre - see location map below.



It is Council's intention to sell the subject parcel by an expression of interest process and be sold at valuation or better.

Pursuant to section 114 of the Local Government Act 2020 and Council's Community Engagement Policy written submissions are invited on the proposed land sale and must be received by COB Monday 22 December 2025 addressed to the Chief Executive Officer, PO Box 51, Port Fairy 3284 (Campbells Lane, Mortlake-proposed land sale).

Any person making a submission may also request to be heard in support of their written submission by Council at its meeting on 24 February 2026.

If you would like to be heard please state this in your written submission and include the identity of the specific property and your contact details.

Further queries should be directed to the Property Officer 1300 656 564.

Norfolk Island Pine branchlet litter collection

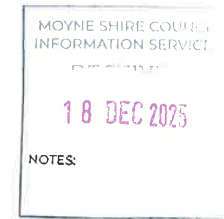
The next proposed pickup is the week commencing 1 December 2025 until 5 December 2025. Residents will need to pile all branchlets that they would like collected on the nature strip, between the trees and the road in the week leading up to this collection and council staff will pick up accordingly.

MOYNE SHIRE

www.moyne.vic.gov.au
@moyneshirecouncil
Phone: 1300 656 564
Email: moyne@moyne.vic.gov.au

PO Box 17,
Mortlake 3272
15th December 2025

Chief Executive Officer,
PO Box 51,
Port Fairy 3284



Campbells Lane Mortlake – proposed Land Sale

Dear Sir,

I submit my interest to purchase the property,
Lot 1 on TP 122518Q Certificate of Title Volume 09924 folio 964 Parish of Mortlake,
known as Lot 1 Campbells Lane Mortlake 3272

Yours faithfully,

A handwritten signature in black ink that reads "Alex B Hinkley". The signature is written in a cursive style.

Alex Hinkley

Please confirm receipt of this notice.

2.9 Festival and Event Funding Guidelines Review 2026/2027

Directorate: Environment, Economy & Place

Report Author: Corporate Business & Events Officer

Overview: This report provides Council with the background and information relating to an update to the Festival and Event Funding Guidelines for 2026/2027 and recommends that Council endorse the revised guidelines.

Officer Recommendation:

That Council endorse the revised the updated Festival and Events Funding Guidelines for 2026-2027 funding year.

Background

Through the Moyne Shire Council's Community Grants Program, the Festival and Events Funding program supports Council in its aim to build stronger communities and deliver benefits to residents and visitors.

The Program aims to facilitate a culture among community groups and encourage groups to work in partnership with Council to promote long-term outcomes that benefit the wider community through their locally run events and programmes throughout the year.

The Program has been running for several years and has had significant success to enable community events to be held annually through monetary contribution, in kind support, and seed funding in their early establishment.

Strategic Link

Council Plan 2025-2029:

5 Connect and Activate our Communities

- 5.1 Identify opportunities for connected, healthy and active lifestyles across Moyne's towns and villages
- 5.2 Encourage community-led initiatives and enhance the capabilities of community groups and clubs
- 5.3 Support and assist the growth of volunteering opportunities

Discussion

A review of the guidelines supports ongoing continuous improvement to program requirements. These updates will help increase the efficiency of the guidelines and provide

further clarity, whilst also increasing alignment with current program priorities. In addition, changes have been combined and presented in a more logical order to ensure event organisers clearly understand the funding eligibility and application process.

The changes to the Festival and Event guidelines include maximum amount available per event, eligibility criteria, types of eligible events, weighting criteria, and the assessment criteria, which can be seen in the table below.

To inform the assessment criteria and their respective weightings, the funding application form will include additional questions to capture more detailed information.

NB: all other criteria not mentioned below have remained the same.

Funding	Current (2025-2026)	Revised (2026-2027)
Maximum Funding Available per event	\$10,000	\$15,000

Eligibility Criteria	Current (2025-2026)	Revised (2026-2027)
Reinvested Money	Organising committee must retain and/or reinvest any money raised from holding the event within the Moyne shire community	The organising committee to retain funds raised from the event to directly support its ongoing delivery and financial sustainability
Organisation	Be an incorporated organisation or community group or be auspice by and incorporation association	Applicants must be an incorporated not-for-profit community group or be auspice by an incorporated not-for-profit community group. Organisations that operate for profit, generate a significant profit, or distribute profits, are not eligible

Assessment Criteria Weighting	Current (2025-2026)	Revised (2026-2027)	Priority
Need for Funds	15	25	High
Economic Impact	25	20	High
Event Programming and Attendance	20	N/A	NA
Community Involvement	15	N/A	NA
Community Engagement and Programming	N/A	20	High / Medium
Retention and Reinvestment	N/A	15	High / Medium
Application Standard	15	10	Medium
Ongoing Implications	10	10	Medium
TOTAL	100	100	

Assessment Criteria	Current (2025-2026)
Economic Impact	The degree to which the event increases visitation, raises the profile as a tourist destination, engages local businesses and provides a measurable economic benefit to the Moyne Shire.
Event Programming and attendance	The range of free and engaging programming that encourages active participation, the length of the event and the number of attendees
Community Involvement	The degree to which the event actively and meaningfully engages with the wider community such as economic and social, participation and collaborates with Traditional Owners. Accessibility for all members of the community is also a key consideration
Need for Funds	The degree to which the event is financially viable and sustainable with or without Moyne Shire funding.
Application Standard	The level of detail and completeness of the information provided, as well as the demonstrated capacity of the organisation to deliver the event. Incomplete applications may not be accepted
Ongoing Implications	Are there any ongoing implications for Council from the funding / project such as project implementation, ongoing maintenance costs, asset ownership / management, risk and insurance, reputational issues for Council, etc.
Assessment Criteria	Revised (2026-2027)
Need for Funds	<ul style="list-style-type: none"> • Clear justification for why Council funding is essential, supported by transparent financial statements, realistic budgets, and evidence of rising costs or funding gaps. • Demonstrated attempts to obtain sponsorship, grants, fundraising, ticketing revenue, or in-kind support, showing that Council funding forms part of a balanced financial plan. • How Council funding will support the event's ability to proceed, improve, grow, or remain accessible, and the consequences if funding is not received. • Evidence that the event addresses an identified community need, has local backing, and that funding will help meet this need.
Economic impact	<ul style="list-style-type: none"> • Evidence that the event generates additional visitation and economic benefit to Moyne Shire. • Details on how the event enhances Moyne Shire's reputation as a tourism destination. • Level of involvement and benefit for local businesses, such as supplier participation, hospitality and retail uplift, partnerships, or procurement of local goods and services.
Community Engagement and Event Programming	<ul style="list-style-type: none"> • Does the event actively involve and benefit the wider community through social and cultural participation, with opportunities for residents, community groups, and local organisations to contribute to and take part in the event. • Is the event designed to be accessible and welcoming to all community members, with measures in place to remove barriers to participation and ensure an inclusive experience for diverse audiences.

	<ul style="list-style-type: none"> The event includes meaningful engagement and partnerships with Traditional Owners in planning, delivery, and/or cultural programming, supporting cultural recognition and authentic participation. The event offers a diverse range of activities and experiences across its duration to appeal to a broad audience, maximise participation opportunities, and attract and retain a strong number of attendees.
Retention and reinvestment	<ul style="list-style-type: none"> A clear statement detailing how profits will be used, including reinvestment into the next year's event, infrastructure, programming, or community benefits. Evidence that any surplus generated will be used to support the event's future delivery and not allocated to external organisations or individuals not connected to the event The organising committee has processes in place to retain, manage, and reinvest funds for the sole purpose of improving or sustaining the event. Outline how retained profits will reduce future reliance on Council funding and contribute to long-term financial stability.
Application Standard	<ul style="list-style-type: none"> Ensure all required documentation is submitted and that your application clearly outlines the event, providing thorough and complete answers to all the questions Is the budget clear and realistic? Is there a demonstrated capacity to deliver the activity as described in the application? Have relevant permits and special planning conditions been considered and or addressed?
Ongoing Implications	<ul style="list-style-type: none"> Any ongoing implications for Council arising from the funding, including involvement in event implementation, staffing or resource commitments, ongoing maintenance costs, asset ownership or management responsibilities, and any future financial liabilities beyond the funded period. Assessment of risks associated with the funded activity, including insurance and public liability requirements, regulatory compliance, safety and risk management responsibilities, and any potential reputational impacts for Council resulting from the event's delivery or outcomes.

Both the current 2025/26 Festival and Event guidelines and the proposed 2026/27 Festival and Event funding guidelines are attached.

2025/2026 Festival and Event Funding Recipients:

Moyneyana Festival	Picnic in the Paddock *	Port Fairy Spring Music Festival
Lake School of Celtic Music Song and Dance	Koroit New Years Eve	Panmure Anzac Day
Commonwealth Sheepdog Trials	Koroit Truck Show	Belfast Aquatics Concert
Great Vic Bike Ride	Macarthur Christmas Carols	Port Fairy Women's Weekend
SWSC Trans-Tasman Sheepdog Trials	Mortlake Carols	Port Fairy Marathon *
Koroit Irish Festival	Mortlake Gift	Skateable Spaces
Port Fairy Jazz Festival	Mortlake Cup *	Port Fairy Winter Weekends
Port Fairy Messiah	Koroit Show and Field Days	Anzac Day Mortlake
Port Fairy Literary Weekend	Port Fairy Show	

--	--	--

*Potentially impacted by proposed changes

Consultation

Council conducted a survey targeting event organisers, community groups, and relevant stakeholders. Funding emerged as the most significant challenge and is a critical factor for long-term sustainability. Expanding or enhancing Council grant programs would directly address this priority.

Financial Implications

Funding for the 2026/27 program is dependent upon approval via the annual budget process. \$150,000 has been submitted in the draft budget for the 2026/2027 Festival & Events program for Council's consideration. This is a \$30,000 increase over the \$120,000 adopted in 2025/26. \$165,108 was requested by the 26 approved applicants in 2025/26.

Risk

Risk identified: Reputational

Conclusion

The guidelines for Festival and Event funding are in place to ensure that resources are allocated equitably and responsibly to help promote the development and success of events within our community.

These guidelines are reviewed and updated to meet the ever-evolving needs of the program, ensuring their relevance and effectiveness will continue to promote a lively and sustainable community.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not applicable.

Attachments

1.	Festival and Event Guidelines 2025-26 [2.9.1 - 15 pages]
2.	Festival and Event Guidelines 2026-27 [2.9.2 - 16 pages]

Festival and Event Guidelines 2025/26



Acknowledgement of Traditional Owners

We acknowledge the Traditional Owners of the land and pay our respects to their Elders past, present and emerging, and the Elders from other communities who may reside in the Moyne Shire.



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PURPOSE

Through the Moyne Shire Council's Community Grants Program, Council aims to build stronger communities and deliver benefits to residents and visitors. The Program assists to facilitate a culture among community groups and encourage groups to work in partnership with Council to promote long-term outcomes that benefit the wider community.

- Applicants should demonstrate in their application the economic, visitor, social and environmental benefits of their event to the community and Moyne Shire Council.
- Reference should be made to local supply of good and services in your application in support of our local businesses and providers.
- Applications must be for festivals, events, programs or activities that will assist in the ongoing development or creation of sustainable programs and communities and meet the needs of residents and visitors.
- Applications must clearly outline aims and objectives together with a full description of the service, event or project.
- Applicants must consider and describe how their project/ event encourages and supports the principles of access and equity.

Council may request additional information about individual applications.

Festival and Event Annual Funding Program

Supplementary funding of up to \$10,000 is available per event to assist in planning and/or delivery of a range of community festivals and events held within the Shire. The Program recognises the valuable contribution that community organisations and local business make to the social, cultural, economic and environmental wellbeing of Moyne.

Funding is available for projects and events planned from 1 August 2025 to 31 July 2026.

It's important to note that the availability of funds for the festivals and event program is contingent upon Council approving the program's budget allocation in July of each year.

ELIGIBILITY CRITERIA

In order to be considered for funding, the following applies:



Program Officer

All applicants must discuss their festival/event with a Program Officer listed.



All Documentation

Provide all required supporting evidence and documentation when applying.



Accessible and Inclusive

Applications should seek to support disadvantaged and or vulnerable community members to access the event where relevant, including recognising and honouring companion card holders.



Alternative Income

Funding is to support the creation of new events and development of existing events. Applicants are encouraged to continue to seek alternative income sources to ensure the event's financial sustainability, reducing the reliance on Council funding to subsidise it. (i.e. reduce any ongoing annual request on a sliding scale over a set period).



Electronic Application

Applications must be submitted via the online electronic application form. If an applicant has difficulty accessing the form, please contact one of the Program Officers who will be able to support you.



Organisation

Be an incorporated organisation or community group or be auspiced by an incorporated association.



Event held within Moyne Shire

Festivals and events need to be held within the geographical boundaries of the Moyne Shire.



Responsible

Applications must seek to ensure all activities are undertaken in a socially, environmentally, and economically responsible manner.



On-time Application

In the spirit of fairness and transparency, late applications will not be considered.



Reinvested Money

Organising Committee's must retain and / or reinvest any money raised from holding the event within the Moyne Shire community.



Marquee Hire

Funding can be to support the hire or purchase of a marquee which will serve as essential infrastructure for the event. This financial assistance aims to assist with the costs associated with the marquee up to the value of \$500



Funding Agreement

Enter into a funding agreement with Council and fully acquit funds for the purpose of the grant using Council's post event form within three months of event completion, or by 31 July 2026, unless otherwise formally agree with Council.



Types of Eligible Events



Cultural and Arts Festivals

Festivals and events celebrating music, arts, theatre, or cultural heritage.



Community-Based Events

Festivals and events that bring together local communities, celebrate diversity, or promote social cohesion.



Tourism and Economic Events

Festivals and events that attract visitors, promote regional tourism, or contribute to the local economy.



Environmental and Educational Events

Programs that raise awareness of environmental issues, sustainability, or local educational initiatives.



Inspiring Women of Moyne 2022, Kirkstall

Ineligible Applications

The following applicants are ineligible for funding:

- If you have not discussed your festival/event with a Program Officer your application will not be considered.
- Late applications will not be considered.
- Applications seeking retrospective funding for activities, programs and projects that have already started or are completed will not be considered.
- Applicants where previous Council funding has not been fully or appropriately acquitted, or there are outstanding debts, financial or other disputes with Moyne Shire Council. However, please discuss existing projects that are under a grant arrangement with Council if this currently funded project may not be delivered by the agreed time.
- The requested funding would otherwise be covered by insurance.
- For programs and events that are more suited to funding by another level of government or agency.
- Commercial "for-profit" activities or projects, sponsorships for events, fundraising events, trophies or prize money.
- Schools that are more suited to funding by another level of government or agency.
- Applications where the festival/event promotes religious, discriminatory or party-political views for the purpose of advocacy or membership growth.
- Applications that have received funds for the current festival/ event, from other Moyne Shire Council contributions.
- Your event is not going to be delivered between the funding program timelines as set out on page one.
- If your festival or event is primarily a fundraiser that will distribute event profits to external organisations.

Other Program Conditions

- Once the initial grant has been approved, no additional Council funding will be provided to meet cost escalations, or over-runs of the event or project.
- Moyne Shire Council is to be acknowledged by the successful applicants on occasions, as per the Acknowledgement Guidelines (see *page 11*).
- Applicants must provide financial statements identifying their capacity to meet their agreed contribution; with the exception of a group exempted by Council.
- Supply of quotes for the delivery of services, products or equipment are required as part of the application process.

CONTACT A PROGRAM OFFICER

It is a condition of the Community Grants Program that you must discuss your festival/event application with a Program Officer prior to making a submission.

The Program Officer will be able to provide guidance on the below;

- Confirm your funding eligibility for the program before you start your application
- Provide advice and guidance about your application, including what is and isn't required in your application
- They can also advise you about aspects of your project such as planning, management and implementation including:
 - Do you need a planning or building permit?*
 - Do you need land or asset owner permission?
 - What about quotes for works and services?
 - How will funds be paid and distributed if you are successful?
 - Who will be responsible for the asset or works once installed?
 - Are you covered for insurance?







** Permits can add time to your project delivery schedule and also put your application under time pressure if you need to wait for owner/permit approvals. Permit fees may also be incurred, which will need to be included in your project budget and implementation timeframe.*

Program Officers may also be aware of other funding programs that you could apply for if your project does not meet the criteria or you need to provide additional funding to support your project.

Building relationships with the Program Officers will ensure they have an understanding of your project before they receive your application.



ASSESSMENT CRITERIA

CRITERIA	CONSIDERATION	WEIGHTING
 Economic impact	The degree to which the event increases visitation, raises the profile as a tourist destination, engages local businesses and provides a measurable economic benefit to the Moyne Shire.	25%
 Event programming and attendance	The range of free and engaging programming that encourages active participation, the length of the event and the number of attendees.	20%
 Community involvement	The degree to which the event actively and meaningfully engages with the wider community such as economic and social, participation and collaborates with Traditional Owners. Accessibility for all members of the community is also a key consideration.	15%
 Need for funds	The degree to which the event is financially viable and sustainable with or without Moyne Shire funding.	15%
 Application	The level of detail and completeness of the information provided, as well as the demonstrated capacity of the organisation to deliver the event. Incomplete applications may not be accepted.	15%
 Ongoing Implications	Are there any ongoing implications for Council from the funding / project such as project implementation, ongoing maintenance costs, asset ownership / management, risk and insurance, reputational issues for Council, etc?	10%
TOTAL		100%



ASSESSMENT CONSIDERATIONS



Need for funds

- Is there a clearly identified need for this event/ festival and does the application fulfil this need?
- Has the applicant demonstrated engagement with and support from the local community? Are the outcomes of the project clearly identified and do they contribute to the social, cultural, economic and environmental wellbeing of our community?
- Does the application increase the range of, and access to recreational, social, cultural and environmental festivals, events or activities?
- How many local people are likely to benefit from the project?
- What will be the level of contribution to the local economy and level of impact on the local tourism industry?
- Will the project promote opportunities for people to participate in community, particularly those who face physical, social, economic and other barriers to participate in local festivals and events?



Application Standard

- Is the budget clear and realistic?
- Have alternate sources of income been considered/articulated (i.e. entry fees, corporate sponsors, other grant sources)?
- Is there a demonstrated capacity to deliver the activity as described in the application?
- Have relevant permits and special planning conditions been considered and or addressed?

Applicants need to be aware that the amount awarded may not match the requested amount.

REQUIRED DOCUMENTATION

Festival and Event Funding applications cannot be accepted without the following documentation.

Note: An electronic copy of the Event Budget Template is available upon request.

Mandatory documents

- ☐ Organisation's Financial statements (i.e. profit and loss report, balance sheet)
- ☐ Event Budget (clearly identify profit/loss, identification of funding sources, ticket costs - with estimated sales)
- ☐ Actual Event Budget from previous year (if applicable)
- ☐ Event Business Plan or Strategic Plan
- ☐ Completed income and expenditure spreadsheets using templates provided
- ☐ Supplier quotes for services, products and other project costs
- ☐ Your most recent financial statements such as treasurers reports or bank statements
- ☐ Certificate of Currency for Public and Products Liability Insurance.

You can purchase public and products liability insurance from any insurance provider deemed appropriate for the activity in connection with the funding or by contacting Local Community Insurance Services ([Permits and approvals if confirmed or references to applications if underway. If permits and approvals are not confirmed or under application, confirmation that permits or approvals are required, call 1300 853 800 or email \[insurance@lcis.com.au\]\(mailto:insurance@lcis.com.au\)](#)).

Other documents where applicable

- ☐ Evidence of land/asset owner permission
- ☐ Confirmation of any other funding sources being provided for the project or that have been applied for but not yet confirmed
- ☐ Completed Statement by Supplier form if you are not providing an ABN
- ☐ Supporting documentation such as letters of support, project/event map, design plans and any other relevant documentation





PROGRAM TIMELINES



APPLY **April 2025**

Preview the Festival and Event Program Guidelines through Enquire from March 2025.

Apply for Festival and Event Program through Enquire in April 2025.

Refer to 'Key dates' on the festival and event program website for exact dates.



ASSESSMENT **May 2025**

Applications will be assessed in a competitive round, against all other applicants, by a panel of assessors. The program generally receives more applications than it can support, so outcomes are determined on the following basis:

- The application's ability to meet the assessment criteria.
- The ability to demonstrate adherence to the criteria and benefit as per the relevant funding program
- For returning events, the level of new free programming and/or increased benefits to community sectors
- The amount of sponsorship requested, and the total request for sponsorship by all events within the application round.



COUNCIL DECISION **July/August 2025**

Recommendations are put forward at a formal Council meeting for consideration and approval.



OUTCOME **August 2025**

Applicants will be notified of the outcome of their application.



AGREEMENT

Successful applicants will be required to enter into a written funding agreement with Moyne Shire Council. The Funding Agreement will detail how fund payments will be made and other funding conditions based on project / event milestones and other payment needs, this will be sent via Enquire. The term of each agreement is one year.

The funding decision made by Council is final and is contingent upon the delivery of the event programming outlined within the application submitted. In the event there are significant changes to the event scope and programming, the funding amount may be reviewed.



PAYMENT

Successful applicants are required to forward an invoice to Council prior to the event commencing with bank account details as per the conditions in the Funding Agreement.



POST EVENT REPORTING

A final post event report is required that includes financial reporting demonstrating that the event has been completed and how it met the assessment criteria. The acquittal report is to be provided within three months of the event date or by 30 June 2026 for other funding unless agreed with Council. Failure to provide satisfactory acquittal reporting will result in the applicant being ineligible for future funding or potential repayment of Council funds already provided for the festival/event.

Further post event report information will be provided to successful applicants in their funding agreement.

OTHER THINGS TO CONSIDER

- Council reserves the right to publicise any aspect of the activity associated with its Funding program. Recipients must assist Council with publicity as required and adhere to the accompanying Moyne Shire Acknowledgment Guidelines.
- Successful applicants may be required to provide an evaluation report to Council on the outcome of the project/activity when completed.
- Applicants are to provide an Australian Business Number (ABN) unless proof is supplied they are exempt whereby, a "Statement by a Supplier" form should be completed and forwarded with the application.
- Receipts and acquittal must be submitted to Council within three (3) months of project completion and no later than 31 July 2025 unless otherwise agreed. Council may consider a formal time variation to a project but no further funding will be made available to cover escalation or cost over-runs.
- Groups or organisations receiving funding immediately preceding rounds of Community Assistance will receive a lower priority than those who have received no such funding.
- Projects identified in community plans or organisational strategic plans will be given priority for funding over other projects.
- An applicant meeting the key selection criteria is not guaranteed funding.

Funding Reporting

The Grantee will promptly advise Council of any changes to the project, funding structures, timelines or other factors that may affect the project and / or grant under the terms and conditions of the Community Grant Program and the Funding Agreement between Council and the applicant.

This includes additional funding that may be applied for and / or secured for the project after the Funding Agreement has been signed.

Applicants must also clearly indicate in their application and budget whether the amount being requested will enable the project to be fully funded and if not, where other funds may be sourced from.

Acknowledgement Guidelines

Applicants will be required to acknowledge Moyne Shire Council's funding support provided through the Community Grants Program.

An approved logo should be included on appropriate materials including but not limited to project collateral, media releases and signage.

The Grantee must liaise with Moyne Shire Council to coordinate any announcements related to the project:

- Any press releases or announcements regarding the project should recognise Moyne Shire Council's contribution, support, and the nature of funding (Festival and Events Fund).
- Any promotional material or other information such as newsletters published for the project should acknowledge Moyne Shire Council's contribution and support and the nature of funding, e.g. the Community Grants Program.
- Recognise Moyne Shire Council at any event or activity recognising the building, upgrade or celebration of the project and provide invitations to Moyne Shire Councillors.
- The Grantee is required to acknowledge the funding support provided by Moyne Shire Council using the following terminology: 'Project Supporter'.

Certificate of Incorporation (if applicable)

All community groups and organisations (non-commercial entities) who are applying for funding must be:

- An incorporated association - Incorporation provides a community group status as a legal entity; or
- Hold another legal entity status such as a DELWP Committee of Management; or
- Be auspiced by an incorporated body - If your group is not incorporated and does not wish to become incorporated, you may apply through an auspice organisation who must be an incorporated association.

If you are not incorporated and would like to become incorporated, you may contact the Office of Consumer Affairs Victoria on 1300 558 181 or visit www.consumer.vic.gov.au.

An Auspiced Application

If your group is not incorporated or does not hold current public and products liability insurance, you may still apply through an auspice organisation.

An auspice organisation is one that is incorporated and holds current public and products liability insurance and agrees to take responsibility for your grant. The organisation receives the funding on your behalf and distributes the funds to your group for the delivery of the project. The auspicing organisation is also responsible for acquitting the grant funds.

A letter confirming the auspice arrangement, on the auspice organisation's letterhead, must be attached with your funding application.

You can find out more about auspicing from Justice Connect at <https://www.nfplaw.org.au/auspicing>.

APPLICATION ASSISTANCE

Online Applications

All applications are to be made online via the electronic application form which is available at <https://www.moyne.vic.gov.au/Our-Community/Community-Grants>. If you require assistance completing the application, please contact one of the relevant Program Officers listed below

Program Officers

For all telephone enquiries regarding the fund please ring 1300 65 65 64.

Elise Ploenges - Corporate Business and Events Officer
eploenges@moyne.vic.gov.au

Information Sessions

In order to support applicants, a Program Officer will be available to discuss your event and application before submitting an application.

Applicants will have the opportunity to arrange individual meetings at a mutually agreeable time if required.

FEEDBACK

Feedback on the Community Grants Program and the application process is always welcome. Please address your comments to one of the Program Officers listed in this document.

Child Safe Standards

The Moyne Shire is committed to being a child safe organisation and has zero tolerance for child abuse. The focus of our work is on children under the age of 18. The Council recognises our legal and moral responsibilities in keeping children and young people safe from harm and promoting their best interests. The Council is committed to creating environments where all children have a voice and are listened to, their views are respected and they contribute to how we plan for, design and develop services and activities. The Council expects all staff, volunteers, contractors and funded recipient organisations to observe child safe principles and expectations for appropriate behavior towards and in the company of children and young people.

Privacy Statement

Your personal information will be collected during the grant application and assessment process for the purpose of reviewing your eligibility of the application. Moyne Shire Council "Council" will be advised of your application and communicated to throughout the submission, assessment and acquittal process. Council is required to collect this information for financial management and reporting requirements under the Local Government Act 2020.

Council uses Enquire by Tactiv Pty Ltd software program to administer grant applications.

Festival and Event Guidelines 2026/2027



Acknowledgement of Traditional Owners

We acknowledge the Traditional Owners of the land and pay our respects to their Elders past, present and emerging, and the Elders from other communities who may reside in the Moyne Shire.



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PURPOSE

Through the Moyne Shire Council's Community Grants Program, Council aims to build stronger communities and deliver benefits to residents and visitors. The Program assists to facilitate a culture among community groups and encourage groups to work in partnership with Council to promote long-term outcomes that benefit the wider community.

- Applicants should demonstrate in their application the economic, visitor, social and environmental benefits of their event to the community and Moyne Shire Council.
- Reference should be made to local supply of good and services in your application in support of our local businesses and providers.
- Applications must be for festivals, events, programs or activities that will assist in the ongoing development or creation of sustainable programs and communities and meet the needs of residents and visitors.
- Applications must clearly outline aims and objectives together with a full description of the service, event or project.
- Applicants must consider and describe how their project/ event encourages and supports the principles of access and equity.

Council may request additional information about individual applications.

Festival and Event Annual Funding Program

Supplementary funding of up to \$15,000 is available per event to assist in planning and/or delivery of a range of community festivals and events held within the Shire. The Program recognises the valuable contribution that community organisations and local business make to the social, cultural, economic and environmental wellbeing of Moyne.

Funding is available for projects and events between 1 August 2026 to 31 July 2027.

It's important to note that the availability of funds for the festivals and event program is contingent upon Council approving the program's budget allocation in July of each year.

ELIGIBILITY CRITERIA

In order to be considered for funding, the following applies:



Program Officer

All applicants must discuss their festival/event with a Program Officer listed.



All Documentation

Provide all required supporting evidence and documentation when applying.



Accessible and Inclusive

Applications should seek to support disadvantaged and or vulnerable community members to access the event where relevant, including recognising and honouring companion card holders.



Alternative Income

Funding is to support the creation of new events and development of existing events. Applicants are encouraged to continue to seek alternative income sources to ensure the event's financial sustainability, reducing the reliance on Council funding to subsidise it. (i.e. reduce any ongoing annual request on a sliding scale over a set period).



Electronic Application

Applications must be submitted via the online electronic application form. If an applicant has difficulty accessing the form, please contact one of the Program Officers who will be able to support you.



Organisation

Applicants must be an incorporated not-for-profit community group or be auspiced by an incorporated not-for-profit community group. Organisations that operate for profit, generate a significant profit, or distribute profits, are not eligible.



Event held within Moyne Shire

Festivals and events need to be held within the geographical boundaries of the Moyne Shire.



Responsible

Applications must seek to ensure all activities are undertaken in a socially, environmentally, and economically responsible manner.



On-time Application

In the spirit of fairness and transparency, late applications will not be considered.



Reinvested Money

The organising committee retains funds raised from the event to directly support the event ongoing delivery and financial sustainability.



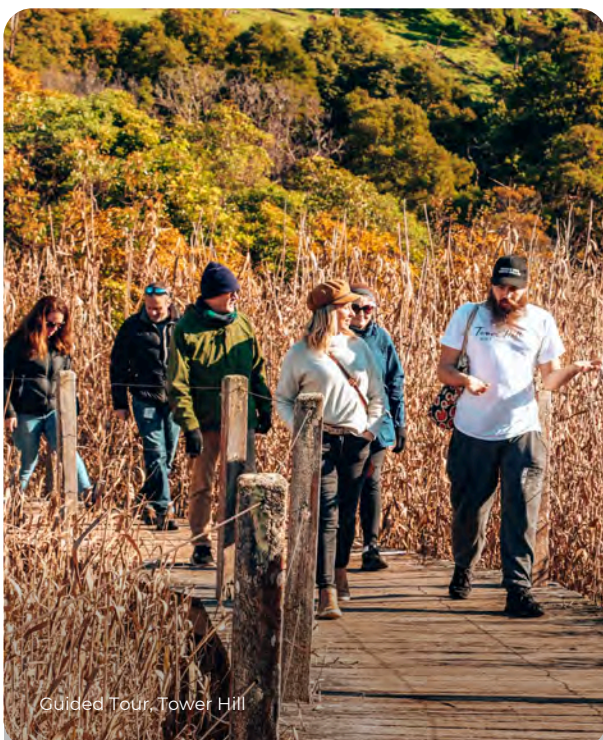
Marquee Hire

Funding can be to support the hire or purchase of a marquee which will serve as essential infrastructure for the event. This financial assistance aims to assist with the costs associated with the marquee up to the value of \$500.



Funding Agreement

Enter into a funding agreement with Council and fully acquit funds for the purpose of the grant using Council's post event form within three months of event completion, or by 31 July 2026, unless otherwise formally agreed with Council.



Types of Eligible Events



Cultural and Arts Festivals

Festivals and events celebrating music, arts, theatre, or cultural heritage.



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Festivals and events that bring together local communities, celebrate diversity, or promote social cohesion.



Tourism and Economic Events

Festivals and events that attract visitors, promote regional tourism, or contribute to the local economy.



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Programs that raise awareness of environmental issues, sustainability, or local educational initiatives.



Inspiring Women of Moyne 2022, Kirkstall

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The following applicants are ineligible for funding:

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- Schools that are more suited to funding by another level of government or agency.
- Applications where the festival/event promotes religious, discriminatory or party-political views for the purpose of advocacy or membership growth.
- Applications that have received funds for the current festival/ event, from other Moyne Shire Council contributions.
- Your event is not going to be delivered between the funding program timelines as set out on page one.
- If your festival or event is primarily a fundraiser that will distribute event profits to external organisations.
- Events that are linked with or sponsored by gaming and gambling venues

Other Program Conditions

- Once the initial grant has been approved, no additional Council funding will be provided to meet cost escalations, or over-runs of the event or project.
- Moyne Shire Council is to be acknowledged by the successful applicants on occasions, as per the Acknowledgement Guidelines (see *page 11*).
- Applicants must provide financial statements identifying their capacity to meet their agreed contribution; with the exception of a group exempted by Council.
- Supply of quotes for the delivery of services, products or equipment are required as part of the application process.

CONTACT A PROGRAM OFFICER

It is a condition of the Community Grants Program that you must discuss your festival/event application with a Program Officer prior to making a submission.

The Program Officer will be able to provide guidance on the below;

- Confirm your funding eligibility for the program before you start your application
- Provide advice and guidance about your application, including what is and isn't required in your application
- They can also advise you about aspects of your project such as planning, management and implementation including:
 - Do you need a planning or building permit?*
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Program Officers may also be aware of other funding programs that you could apply for if your project does not meet the criteria or you need to provide additional funding to support your project.

Building relationships with the Program Officers will ensure they have an understanding of your project before they receive your application.



ASSESSMENT CRITERIA

CRITERIA		WEIGHTING
	Need for funds	25%
	Economic impact	20%
	Community Engagement and Programming	20%
	Retention and Reinvestment	15%
	Application Standard	10%
	Ongoing Implications	10%
TOTAL		100%



Koroit Irish Festival



Need for funds

- Clear justification for why Council funding is essential, supported by transparent financial statements, realistic budgets, and evidence of rising costs or funding gaps.
- Demonstrated attempts to obtain sponsorship, grants, fundraising, ticketing revenue, or in-kind support, showing that Council funding forms part of a balanced financial plan.
- How Council funding will support the event's ability to proceed, improve, grow, and the consequences if funding is not received.
- Evidence that the event addresses an identified community need, has local backing, and that funding will help meet this need.



Economic Impact

- Evidence that the event generates additional visitation and economic benefit to Moyne Shire.
- Details on how the event enhances Moyne Shire's reputation as a tourism destination.
- Level of involvement and benefit for local businesses, such as supplier participation, hospitality and retail uplift, partnerships, or procurement of local goods and services.



Community Engagement and Programming

- How the event actively involves and benefits the wider community through social and cultural participation, with opportunities for residents, community groups, and local organisations to contribute to and take part in the event.
- Is the event designed to be accessible and welcoming to all community members, with measures in place to remove barriers to participation and ensure an inclusive experience for diverse audiences.
- Does the event include meaningful engagement and partnerships with Traditional Owners in planning, delivery, and/or cultural programming, supporting cultural recognition and authentic participation.
- The range of activities and engaging programming, the length of the event and number of attendees.



Retention and Reinvestment

- A clear statement detailing how profits will be used, including reinvestment into the next year's event, infrastructure, programming, or community benefits.
- Evidence that any surplus generated will be used to support the event's future delivery and not allocated to external organisations or individuals not connected to the event.
- The organising committee has processes in place to retain, manage, and reinvest funds for the sole purpose of improving or sustaining the event. Outline how retained profits will reduce future reliance on Council funding and contribute to long-term financial stability.



Application Standard

- Ensure all required documentation is submitted and that your application clearly outlines the event, providing thorough and complete answers to all the questions.
- Is the budget clear and realistic?
- Is there a demonstrated capacity to deliver the activity as described in the application?
- Have relevant permits and special planning conditions been considered and or addressed?



Ongoing Implications

- Consideration of any ongoing implications for Council arising from the funding, including involvement in event implementation, staffing or resource commitments, ongoing maintenance costs, asset ownership or management responsibilities, and any future financial liabilities beyond the funded period.
- Assessment of risks associated with the funded activity, including insurance and public liability requirements, regulatory compliance, safety and risk management responsibilities, and any potential reputational impacts for Council resulting from the event's delivery or outcomes.

Applicants are advised that the amount awarded may not match the requested amount.

REQUIRED DOCUMENTATION

Festival and Event Funding applications cannot be accepted without the following documentation.

Note: An electronic copy of the Event Budget Template is available upon request.

Mandatory documents

- ☐ Organisation's Financial statements (i.e. profit and loss report, balance sheet)
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PROGRAM TIMELINES



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Apply for Festival and Event Program through Enquire in April 2026.
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- The amount of sponsorship requested, and the total request for sponsorship by all events within the application round.



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Recommendations are put forward at a formal Council meeting for consideration and approval.



OUTCOME August 2026

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- Recognise Moyne Shire Council at any event or activity recognising the building, upgrade or celebration of the project and provide invitations to Moyne Shire Councillors.
- The Grantee is required to acknowledge the funding support provided by Moyne Shire Council using the following terminology: 'Project Supporter'.

Certificate of Incorporation (if applicable)

All community groups and organisations (non-commercial entities) who are applying for funding must be:

- An incorporated association - Incorporation provides a community group status as a legal entity; or
- Hold another legal entity status such as a DELWP Committee of Management; or
- Be auspiced by an incorporated body - If your group is not incorporated and does not wish to become incorporated, you may apply through an auspice organisation who must be an incorporated association.

If you are not incorporated and would like to become incorporated, you may contact the Office of Consumer Affairs Victoria on 1300 558 181 or visit www.consumer.vic.gov.au.

An Auspiced Application

If your group is not incorporated or does not hold current public and products liability insurance, you may still apply through an auspice organisation.

An auspice organisation is one that is incorporated and holds current public and products liability insurance and agrees to take responsibility for your grant. The organisation receives the funding on your behalf and distributes the funds to your group for the delivery of the project. The auspicings organisation is also responsible for acquitting the grant funds.

A letter confirming the auspice arrangement, on the auspice organisation's letterhead, must be attached with your funding application.

You can find out more about auspicings from Justice Connect at <https://www.nfplaw.org.au/auspicings>.

APPLICATION ASSISTANCE

Online Applications

All applications are to be made online via the electronic application form which is available at <https://www.moyne.vic.gov.au/Our-Community/Community-Grants>. If you require assistance completing the application, please contact one of the relevant Program Officers listed below

Program Officers

For all telephone enquiries regarding the fund please ring 1300 65 65 64.

Elise Ploenges - Corporate Business and Events Officer

eploenges@moyne.vic.gov.au

Information Sessions

In order to support applicants, a Program Officer will be available to discuss your event and application before submitting an application.

Applicants will have the opportunity to arrange individual meetings at a mutually agreeable time if required.

FEEDBACK

Feedback on the Community Grants Program and the application process is always welcome. Please address your comments to one of the Program Officers listed in this document.

Child Safe Standards

The Moyne Shire is committed to being a child safe organisation and has zero tolerance for child abuse. The focus of our work is on children under the age of 18. The Council recognises our legal and moral responsibilities in keeping children and young people safe from harm and promoting their best interests. The Council is committed to creating environments where all children have a voice and are listened to, their views are respected and they contribute to how we plan for, design and develop services and activities. The Council expects all staff, volunteers, contractors and funded recipient organisations to observe child safe principles and expectations for appropriate behavior towards and in the company of children and young people.

Privacy Statement

Your personal information will be collected during the grant application and assessment process for the purpose of reviewing your eligibility of the application. Moyne Shire Council "Council" will be advised of your application and communicated to throughout the submission, assessment and acquittal process. Council is required to collect this information for financial management and reporting requirements under the Local Government Act 2020.

Council uses Enquire by Tactiv Pty Ltd software program to administer grant applications.

2.10 Councillor Events

Directorate: Corporate & Governance Services

Report Author: Executive Assistant - Mayor and Councillors

Overview: Councillors regularly represent Moyne Shire Council at meetings with stakeholders. The proposed schedule identifies events to be attended by Councillors over the next month.

Officer Recommendation:

That Council endorse the attendance of nominated Councillors at the following events:

Event Date	Event	Invitees
Wed 25 Feb	Koroit & District Progress Association 7pm Railway Meeting Room	All Councillors
Thu 26 Feb	Hawkesdale Wind Farm Community Engagement Committee meeting 2.30pm-3.30pm CFA Headquarters, Penshurst-Warrnambool Road, Hawkesdale	Cr Ross
Fri 27 Feb	VLGA FastTrack 2026 - Incivility: A threat to local democracy 9am-6pm RACV Club, 501 Bourke St Melbourne	All Councillors
Mon 02 Mar	Economic Development Advisory Committee (EDAC) 11am-1pm location TBC	Cr Doukas Cr Foster
Tue 03 Mar	Councillor Workshop from 10am Council Offices, 10 Cox St, Port Fairy	All Councillors
Tue 03 Mar	Community Project Night- Project Briefing 6pm-8.30pm Koroit Theatre, Commercial Road Koroit	All Councillors
Wed 04 Mar	Port Fairy Historic Lifeboat Committee Meeting 3pm Council Offices, Cox St, Port Fairy	Cr Taylor
Thu 05 Mar	Ryan Corner Wind Farm CEC Meeting 5.30pm-6.30pm Senior Citizens Hall, Barclay St, Port Fairy	Cr Ryan
Mon 09 Mar	Nirranda Recreation Reserve Community Asset Committee Meeting 7pm-9pm Recreation Reserve, 39 Blakes Road, Nirranda	Cr Doukas

Event Date	Event	Invitees
Tue 10 Mar	Councillor Workshop from 11am Council Offices, 10 Cox St, Port Fairy	All Councillors
Wed 11 Mar	Audit & Risk Committee 9.30am-12.30pm Council Offices, Cox St, Port Fairy	Cr Lockett Cr Taylor
Wed 11 Mar	Mortlake Business Gathering 6.30pm-7.30pm Location TBC (Mortlake)	Mayor
Thur 12 Mar	Inspiring Women of Moyne Event 5.00pm - 7.00pm The Borough, Bank Street Port Fairy	All Councillors
Tue 17 Mar	Councillor Workshop from 11am Council Offices, 10 Cox St, Port Fairy	All Councillors
Wed 18 Mar	Mortlake Business Gathering 6.30pm-7.30pm Mortlake location TBC	Mayor
Mon 23 Mar	Mortlake Recreation Reserve Committee Meeting 7.30pm-9.30pm Recreation Reserve Social Rooms, Officer St, Mortlake	Cr Taylor
Tue 24 Mar	Ordinary Council Meeting from 10.15am Council Chamber, Jamieson Ave Mortlake	All Councillors

Conclusion

Events noted above will be attended by nominated Councillors.

The Officers involved in reviewing this report, having made enquiries with the relevant members of staff, report that there are no conflicts of interest to be disclosed.

A Gender Impact Assessment was not undertaken. The policy, program or service was deemed to not have a direct and significant impact on the public.

Attachments

Nil

3 Councillors' Items

3.1 Mayor and Councillor Activities

Overview: The report provides information to Council in regard to the Councillors' attendance at briefings, forum and other meetings, between 17 January 2026 and 17 February 2026.

Mayor Activities

Date	Location	Meeting / Event
20 January 2026	Port Fairy	Councillor Workshop
25 January 2026	Port Fairy	Reflection and Healing Ceremony
26 January 2026	Panmure	Australia Day Citizenship Ceremony and Community Awards
27 January 2026	Mortlake	Ordinary Council Meeting
4 February 2026	Port Fairy	Official Opening - Commonwealth Championship Sheepdog Trials
5 February 2026	Port Fairy	U3A Port Fairy Annual General Meeting
10 February 2026	Port Fairy	Councillor Workshop
12 February 2026	Melbourne	Moyne & Corangamite Shire meeting with Minister Sonya Kilkenny
13 February 2026	Woorndoo	Salt Creek Scholarship Presentation
13 February 2026	Port Fairy	Meeting with Moyne Shire Indoor Pool and Gym working group
14 February 2026	Port Fairy	Official Opening - Port Fairy Jazz Festival
17 February 2026	Port Fairy	Councillor Workshop

Councillor Activities

Date	Location	Meeting / Event
20 January 2026	Port Fairy	Councillor Workshop
21 January 2026	Mortlake	Mount Shadwell Quarry Advisory Committee Meeting
21 January 2026	Framlingham	Framlingham Hall Committee AGM
24 January 2026	Koroit	Koroit Truck Show
25 January 2026	Port Fairy	Reflection and Healing Ceremony
26 January 2026	Panmure	Australia Day Citizenship Ceremony and Community Awards
26 January 2026	Macarthur	Australia Day Pancake breakfast & BBQ lunch
27 January 2026	Mortlake	Ordinary Council Meeting
3 February 2026	Hawkesdale	Hawkesdale and District Development Action Committee Meeting
4 February 2026	Port Fairy	Official Opening - Commonwealth Championship Sheepdog Trials
4 February 2026	Via online	Australian Coastal Councils Executive Meeting

4 February 2026	Panmure	Panmure Action Group Meeting
5 February 2026	Port Fairy	U3A Port Fairy Annual General Meeting
10 February 2026	Port Fairy	Councillor Workshop
10 February 2026	Mortlake	Mortlake Community Development Committee Meeting
11 February 2026	Macarthur	Macarthur Advancement Development Association (MADA) Meeting
12 February 2026	Dundonnell	Dundonnell Wind Farm CEC Meeting
13 February 2026	Melbourne	Rail Freight Alliance Meeting
13 February 2026	Warrnambool	South West Victoria Alliance Meeting
13 February 2026	Woorndoo	Salt Creek Scholarship Presentation
14 February 2026	Port Fairy	Official Opening - Port Fairy Jazz Festival
17 February 2026	Port Fairy	Councillor Workshop

3.2 Councillor Notice of Motion

Overview: A Councillor may lodge a notice of motion on any matter the Councillor wants to be considered.

No Councillor Notice of Motion has been received for this meeting Agenda.

3.3 General Matters

Overview: General Matters gives Councillors the opportunity to report on positive and good news items from around the Shire.

3.4 Urgent Business

Overview: A Councillor may raise an urgent matter for consideration at a Council Meeting if the Councillors considers that the matter is extremely urgent and it was not possible for the matter to have been included in the agenda notice for the meeting.

4 CEO Meeting Schedule

Overview: This report provides information to Council in regard to the CEO's meeting schedules between 21 January and 20 February 2026.

Meeting Schedule

Date	Location	Meeting / Event
25 January	Port Fairy	Reflection and Healing Ceremony (Attended by Acting CEO Jodie McNamara)
26 January	Panmure	Community Awards and Citizenship Ceremony (Attended by Acting CEO Jodie McNamara)
27 January	Mortlake	Ordinary Council Meeting
29 January	Port Fairy	Meeting with U3A Port Fairy Inc. Committee President Kate Donelan & Committee representatives
30 January	Koroit	Meeting with Moyne Health Service CEO Katharina Redford
30 January	Warrnambool	South West Victoria Alliance (SWVA) CEO's Meeting
30 January	Warrnambool	South West Councils ICT Alliance (SWCICTA) Joint Venture Governance Committee
3 February	Port Fairy	Councillor Workshop
3 February	Caramut	Caramut Community Meeting
4 February	Panmure	Panmure Action Group Meeting
5 February	Port Fairy	U3A Port Fairy Inc Annual General meeting

10 February	Port Fairy	Councillor Workshop
11 February	Port Fairy	Meeting with the Port Fairy Folk Festival Committee
12 February	Melbourne	Moyne Shire & Corangamite Shire Meeting with State Government Minister for Planning Sonya Kilkenny
13 February	Warrnambool	South West Victoria Alliance (SWVA) Board meeting
13 February	Koroit	Koroit & District Progress Association (KDPA) representatives & Moyne Shire Executive Team Meeting
15 February	Mortlake	Hexham Windfarm Community Information session
16 February	Warrnambool	Barwon South West Energy Transition Priorities Project Meeting - Working Group
17 February	Port Fairy	Councillor Workshop
18 February	Melbourne	Rural Councils Victoria (RCV) Training, Networking & State Election Platform Launch
19 February	Virtual Meeting	Municipal Association of Victoria (MAV) Regional Meeting – Great South Coast Barwon

5 CEO Activities Report

Overview: CEO Activities Report

Attachments

- | |
|--|
| 1. 2026-02-24 CEO Activities Report [5.1.1 - 42 pages] |
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CEO Activities Report

For public distribution

Message from the CEO

There is a range of great events happening across Moyne Shire in the month ahead. In March 2026, Port Fairy will host the 49th Port Fairy Folk Festival (6-9 March), the biggest event on the calendar. And on 29 March Mortlake hosts the annual Federation Picnic around picturesque Tea Tree Lake.

February 2026 was a busy month in Moyne, with Port Fairy hosting the Commonwealth Sheepdog Trials, the popular Jazz Festival, and the Port Fairy Marathon and Community Running Festival which brought people from all over the state.

The Koroit Field Day and Show was also a very enjoyable day out, with a focus on our important agricultural sector. All these events are supported by Council and are only made possible through the efforts of many volunteers. Congratulations to all involved.

Roads. The road resealing program is 65% complete, with Koroit and Port Fairy next on the list. The 2025/26 unsealed road re-sheeting program is 60% complete and will resume from April 2026 following the warmer summer months and conditions.

The 2025/26 road rehabilitation program continues, with construction in progress on Hopkins Falls Road from Wangoom Road to Allansford-Wangoom Road; Hughs Road, Markwells Road and Darlington-Terang Road.

In 2025/26, Moyne Shire Council has increased sealed road rehabilitation by 120% and unsealed road re-sheeting by 44%.

Scoping and planning works are in progress ahead of the budget process for the 2026-27 road rehabilitation program.

Roadside slashing is nearing completion across the shire, with second round cuts being undertaken where required to manage any late season growth. Two slashers are still in operation, however demand is decreasing. The township fire management slashing program is complete.

Early Years. Total enrolments in February 2026 are 340, a decrease of 20 places compared to 2025. This is not unusual while new enrolments are confirmed as the year begins and some family's plans change over the summer period.

32 enrolments have also been added by Roots Childcare, a private operator providing services in a Council-owned building in Garvoc.

Capital projects. Works have resumed in High Street, Koroit as part of the Koroit Township renewal project, which will include footpath, kerb and channel, mains water relocation and reconnection, Telstra pit works and drainage works.



Footpath and ancillary works in Commercial Rd are also underway from the Koroit Vet to the Pharmacy. Works will then relocate to the Koroit Theatre (Commercial Place and Commercial Rd) to make sure this area is completed prior to the Irish Festival.

Asset renewal works. Footpath renewal tenders are in progress for footpath renewal in Dunlop Street, Mortlake; Warrnambool-Caramut Road; and Griffiths Street, Port Fairy.

Other renewal works underway currently include Gardens Reserve grandstand and electrical upgrades stage 3; Kirkstall Hall, Macarthur Hall, Macarthur Senior Citizens and Macarthur Kindergarten.

Gipps Street Bridge update. Tenders for the design and construction of the new bridge have been received and are under evaluation currently. An update on the tenders will be made shortly.

Port Fairy pool and fitness centre update. Council has increased the frequency of its communications about the facility, in line with community expectations. This includes media releases that can be found under the “News” page on the Moyne website, and social media posts that are being shared to the Port Fairy community Facebook page. An FAQ page about the facility has also been established on Council’s website at www.moyne.vic.gov.au/Port-Fairy-pool-FAQ

Have your say. Council has several matters open for community feedback at present. See links below to help you have your say on what’s important to you.

- Draft Environment and Sustainability Strategy – closes 22 March 2026
<https://engage.moyne.vic.gov.au/environment-and-sustainability-strategy>
- Aquatic Facilities Strategy – closes 2 March 2026
<https://engage.moyne.vic.gov.au/aquaticstrategy>

The 2026 Community Satisfaction Survey is also underway until the end of March 2026. Residents may receive a call or online invitation to take part from independent market research agency, TKW Research. The survey involves 400 interviews across a sample range of our residents, and we appreciate residents taking the time to assist with valuable feedback. The survey is an opportunity to provide comment on all facets of council services such as customer service, roads, business and community development, and overall Council direction.

And finally, round 2 of the Community Assistance Fund is now open, with grants of up to \$15,000 aimed at supporting community organisations deliver services and activities that benefit the community. In particular we are encouraging youth-led initiatives that directly impact community outcomes by empowering young people to actively participate in community life.

Regards,

Mark Eversteyn

Chief Executive Officer



Communications Update

Dates: 20 January 2026 to 16 February 2026

Media Releases Issued:

- Community invited to shape Moyne's environmental future (9/2/26)
- Update on Port Fairy pool and Moyne aquatic facilities strategy (6/2/26)
- Community satisfaction survey now open (6/2/26)
- Nominations open for inspiring women of Moyne award (5/2/26)
- Have your say on aquatic facilities strategy (3/2/26)
- 2026 Moyne Community Award champions (26/1/26)
- Update on Belfast Aquatics, Port Fairy (20/1/26)

Media responses:

- Gipps Street bridge, Port Fairy (12/2/26)
- Regia seismic testing refusal – ABC SW (12/2/26)
- Ocean Drive, Port Fairy – Standard (3/2/26)
- Childcare desert in SW Victoria – West Vic Brolga (30/1/26)
- Koroit noise complaints – Standard (30/1/26)
- Port Fairy pool – ABC Ballarat (28/1/26)
- Community award winners – Standard (23/1/26)
- Call for safety upgrades at Grassmere Junction - Standard (20/1/26)

Media Monitoring:

- Cobden aquatic centre closes down - Standard
- Let's Talk Foundation nominated for awards - Standard
- Gas exploration project rejected – ABC Online
- Mortlake South Scholarship Program – Terang Express
- Nominations open for Inspiring Women of Moyne awards – Terang Express
- Draft Environment and Sustainability Strategy – WIN Ballarat, Mortlake Dispatch, WD News
- Ocean Drive, Port Fairy – Standard (4/2/26)
- Moyne Shire aquatic facilities strategy – Inside Local Government, Coast FM, ABC SW
- Families having fun by the pool in Macarthur – Hamilton Spectator
- Ian Wallace named citizen of the year – Terang Express
- Further investigation approved for Port Fairy pool – Standard, ABC SW
- Marriage proposal at citizenship ceremony – Standard, Terang Express
- 2026 Community award winners – Standard, Terang Express
- Australia Day honour for Jack Smits – Standard
- Fears Port Fairy pool may have a leak – Standard
- 25 January event. Sit. Listen. Hear. Remember. - Portland Observer
- Hexham wind farm – Standard x 2



- Grassmere Junction collision renews safety fears – Standard
- Disappointment over Swanson Lane wind farm approval – Terang Express

Website

Top Searches (last 30 Days)	Most Viewed Pages (past 30 Days)
Budget (4 searches)	Kerbside collection dates (1037 views)
Building permit (4)	Employment (963)
Pool (4)	Contact us (555)
Child (3)	Job – Manager Operations (360)
Jobs (3)	Job - Relief Early Childhood Educators (313)
Planning (3)	Update on Port Fairy indoor pool (293)
Local law (3)	Advertised planning applications (246)

Social media (last 28 days)

Platform	Fans / followers	Reach
Facebook	9120 (+77)	53,203 (+17%)
Instagram	2128 (+20)	2531 (+28%)

Top Facebook posts (last 28 days)

Post	Impressions	Reactions
2026 community awards (26/1/26)	18,153	187
The proposal (30/1/26)	14,335	342
Lost dog, Tower Hill (6/2/26)	9762	29
Passing of Margaret Laurence (28/1/26)	9398	147
Jobs at Moyne (24/1/26)	8911	7
Mailors Flat amended plan (11/2/26)	8714	3
Hexham wind farm info sessions (28/1/26)	8382	13
Gipps Street bridge line marking (8/2/26)	7632	15
Essential water replacement (4/2/26)	7517	15
Update on Prt Fairy pool (6/2/26)	7016	12



Top Instagram posts (last 28 days)

Post	Reach	Reactions
The proposal (30/1/26)	1110	69
2026 community awards (26/1/26)	760	39
Inspiring women of Moyne (8/2/26)	412	8
Reminder 25 Jan event (24/1/26)	406	10
Aquatic facilities strategy (27/1/26)	404	5
Inspiring women of Moyne (30/1/26)	301	3
Jobs at Moyne (31/1/26)	285	2
Essential water replacement (4/2/26)	283	0
Community project night (4/2/26)	278	3
Communication Access sites (2/2/26)	263	2

ASSETS & COMMUNITY

Early Years

Enrolments

Service	2025	2026	Difference year on-year
Chatsworth	11	10	-1
Hawkesdale	35	29	-6
Koroit	69	57	-12
Macarthur	4	13	9
Merri	34	32	-2
Mortlake	41	44	3
Nullawarre	9	10	1
Port Fairy	137	134	-3
Totals	340	320	-20

Monthly figures are slightly down on those reported last month which is to be expected as new enrolments are confirmed as the year begins and some families plans change over the summer period. Last month's figure for Port Fairy was incorrectly calculated with one session inadvertently counted twice. Any vacancies will be filled from waitlists wherever possible as part of the rolling enrolment process.

Service Closures:

Site	2025	2026	Variance vs 2025
Chatsworth	3	0	-3
Hawkesdale	4	0	-4
Koroit	1	0	-1
Macarthur	1	0	-1
Merri	1	0	-1
Mortlake	1	0	-1
Nullawarre	2	0	-2
Port Fairy	11	0	-11
Total	24	0	

There were no closures during the reporting period.

Community Care

Service	January 2025	January 2026	Financial Year to date 24/25	Financial Year to date 25/26
Home care hours	840	801	6,433	6,624
Personal care hours	371	449	3,254	3,337
Respite hours	162	151	779	1,257
Home maintenance hours	421	279	3,059	2,306
* Kilometres travelled	15,334	14,496	102,551	110,862
Travel time in hours	44	82	382	581
Meals delivered	823	740	5,357	5,741

Please note due to ongoing issues with Client Management System CareLink – service hours are incomplete and do not reflect services delivered under the Support at Home Program (Formally Home Care Packages).

Cultural & Community Development

Youth

Warrnambool City Council's Volunteer Connect and Youth Engagement teams are partnering with [Youth Affairs Council Victoria](#) (YACVic) to undertake a volunteer survey to help identify gaps and opportunities in youth volunteering (aged 12-25 yrs) across Warrnambool & Moyne. This project has been funded through Volunteering Victoria.

There are two separate online surveys – one for volunteering involving organisations (VIO's) and one for young people.

[Youth Volunteer Engagement Survey](#) – Community groups

[Warrnambool & Moyne Youth Volunteer Survey](#)- Youth Survey

Moyne Shire Council will share the survey via social media, schools, youth eDMs, and the community groups database. Warrnambool City Council has agreed to share the survey findings, which will help inform the Volunteer Reimagined scoping project, an action outlined in the combined Warrnambool & Moyne Youth Strategy.



Aquatics Strategy update

The initial round of consultation has been undertaken in relation to the Aquatics Facilities Strategy with a significant response from the community.

Community drop-in sessions were held in Panmure, Mortlake, Macarthur, Hawkesdale and Port Fairy during the 6th and 7th of February along with a workshop and individual meetings with pool management representatives. Approximately 250 hard copy surveys were distributed around the shire during the first week of consultation with most of these filled out along with receiving 450 online survey responses. The survey is open until Monday 2 March. In addition to the workshop/individual meetings with pool management representatives the consultant has sent a follow up email giving an opportunity to add additional feedback as a group or individuals.

Key stakeholders such as Moyne Health, township committees, indigenous organisations, senior citizens groups, local schools, southwest Councils and state and national peak bodies are also being engaged via phone and email to have input into the strategy. The consultants will also seek feedback at the Disability Inclusion and Access Committee as well as the Youth Advisory Committee meetings in the next month.

During March, the consultants will undertake the needs and demand as well as an impact and benefit analysis before coming up with a staged implementation plan. A second round of consultation is proposed for April/May.

Mortlake Accessible Parking

The installation of accessible parking spaces outside Aberlea and the Mortlake Soldiers Memorial Hall is now complete. This is a significant step forward in strengthening accessibility across the Mortlake community. These improvements directly support the goals of the Moyne's Disability Inclusion and Access Plan, which outlines Council's commitment to creating inclusive environments where people of all abilities can participate fully in community life. By ensuring safe, clearly marked, and conveniently located accessible parking, Moyne Shire is helping reduce barriers for residents and visitors with mobility needs.

The new accessible bays offer enhanced access for aged-care residents, families, support workers, and community service providers. This supports the Plan's focus on enabling older people and people with disability to move safely and confidently through their community. The positioning, width, and surface design of these bays help ensure they are suitable for mobility aids and provide a safer transition between vehicles and footpaths.

The accessible parking strengthens the Hall's role as an inclusive community gathering place. As the venue hosts events ranging from local meetings and social programs to commemorative services, providing accessible parking ensures that all community members—including those with limited mobility—can participate equitably.

Council would like to acknowledge and thank the Mortlake Community Development Committee (MCDC) for their proactive leadership in bringing the accessible parking initiative forward. By identifying this need within the community and formally submitting the proposal through Council's Asset Project Management Framework, MCDC played a vital role in ensuring the project was assessed, prioritised, and delivered. Their commitment to improving access and inclusion has contributed to safer, more welcoming community spaces, and Council is grateful for their ongoing dedication to local advocacy and positive change.



Figure one- Accessible Parking outside Soldiers Memorial Hall



Figure two- Accessible Parking outside Aberlea

Bins4Blokes

In January, a member of the public contacted Council to request that men's sanitary bins be installed in public toilets across the Moyne Shire. The resident highlighted that many men experience incontinence or require the use of sanitary products for various health reasons, yet often do not have access to appropriate disposal options in public facilities. This feedback provided an important reminder of the need for inclusive amenities that support the dignity, comfort, and wellbeing of all community members.

In response, Council explored suitable options and will implement men's sanitary bins through the *Bins4Blokes* campaign. Bins4Blokes is a national initiative aimed at increasing the availability of incontinence product disposal bins in male and all-gender public toilets. The program promotes awareness, reduces stigma, and helps ensure that public facilities are designed with the needs of all users in mind.

By partnering with Bins4Blokes, Council is taking a proactive step toward improving accessibility and inclusiveness across Moyne Shire. Introducing these bins will help create a more supportive environment for men and boys managing incontinence, as well as anyone who uses male-designated facilities. Officers have thanked the community member who raised the issue.

Bins4Blokes will be installed in the 13 Locations listed below:

Garvoc Princes Highway
Panmure The Big Hole
Mortlake Market Square
Koroit Old Railway Station
Koroit Blackwood Centre
Hawkesdale Spring Street/Swimming Pool
Macarthur High Street
Yambuk Wriothsley Street
Port Fairy South Beach
Port Fairy Martins Point
Port Fairy Sackville Street
Port Fairy Rogers Place
Port Fairy East Beach

Community Assistance Fund

The Moyne Shire Community Assistance Fund opened on **Monday 16 February 2026**, offering an important opportunity for local groups, clubs, and community organisations to seek support for projects that strengthen wellbeing, participation, and connection across the Shire. The Fund will provide financial assistance for a wide range of initiatives—everything from small equipment purchases and facility upgrades to community events, programs, and capacity-building activities.

Applications will close on the **Friday 13 March 2026**. Due to the large and significant number of applications in round 1, the budget is limited to \$50,000.00.

Prior to submission contact needs to be made with a Council Officer to ensure the project meets all eligibility requirements.

Community Project Night

DATE: Tuesday 3 March 2026

VENUE: Koroit Theatre

TIME: 6:00pm – 8:00pm

This session will give community groups a clear understanding of Council's Asset Project Management Framework (APMF). It will explain how projects move through each stage, from the earliest idea right through to the final commissioning of the project. The session will also outline the types of support Council provides to help groups navigate this process and successfully deliver their community projects.



Participants will also receive information about eligibility for the 2026/2027 Community Assistance Fund and the 2027/2028 Council Budget Submission process. This will help groups plan ahead and prepare strong applications for upcoming funding and budget opportunities.

In addition, the session will give community groups the chance to showcase their initiatives directly to Councillors. This provides a valuable opportunity for groups to highlight their work, share their ideas and strengthen connections with Council Officers and Councillors.

To register your interest in presenting your project to Councillors please contact Jess Moloney jess.moloney@moyne.vic.gov.au

Koroit Community Garden Opening Event

The Koroit Community Gardens will celebrate an exciting milestone on **22 February 2026** with a welcoming and vibrant opening event designed to bring together local residents, volunteers, and community groups. The Community Garden is located between the Library and Senior Citizens Centre on High Street in Koroit. The event will showcase the spirit of Koroit—friendly, collaborative, and proud of local achievements—as families, gardeners, and supporters come together to explore the new space and learn about its goals for the future.

Visitors will be invited to walk through the garden beds, view the first planned plantings, and chat with volunteers about future activities, including seasonal crops, volunteer opportunities, and community-led programs. The opening will highlight how the Gardens are intended to serve as more than a growing space—they will become a hub for learning, sharing skills, and building stronger community connections.



Works & Operations

Operations

Road Construction

- Childers Cove Road rehabilitation and widening – complete awaiting line marking
- Hopkins Falls Road rehabilitation – section 1 complete awaiting line marking
- Boggy Creek Road rehabilitation – complete awaiting line marking

Currently Underway on Road Rehabilitation Program:

- Hopkins Falls Road from Wangoom Road to Allansford-Wangoom Road
- Hughs Road
- Markwells Road
- Darlington-Terang Road

Resheeting

Unsealed road re-sheeting program is 60% complete. The program is paused during warmer months and will recommence in April 2026

Spray Sealing

- Re-sealing program is in progress and 2/3 complete (Koroit & Port Fairy next on list)
- Last of prep works prior to reseal in February

Maintenance

- Several reports of damage to sprinklers at Fiddlers Green over the holiday period
- Emergency Management – Catastrophic fire day, MEMO team activated
- Fire break preparation continuing with speed discing of breaks, two weeks left in February to complete programmed works
- Brigades planning to commence roadside burning in February
- Emergency Water Supply Point (EWSP) project in final stages of deployment
- Minor bridge inspections completed

Open Space

- Routine mowing continues across townships and reserves
- Growth rates decreasing and weed growth increasing as expected for this time of year.
- Botanical Gardens – pruning, mulching, watering, and garden bed maintenance continuing
- Roadside slashing program is in progress – second round cuts are being undertaken where required to manage strong late season growth. Township fire management slashing complete. Two slashers still in operation with decreasing areas that require slashing



- Tree maintenance ongoing, including programmed works, tree inspections completed across Port Fairy
- Playground inspection scheduled quarterly across all playgrounds, skate and play, and fitness equipment

Engineering

Plant

- Bitumen sealing truck tender has closed; tender is under evaluation
- Assessment of variation for MS969 Supply and Delivery of a New Truck Mounted Road Maintenance Unit
- Light fleet renewal program underway for 2025-26
- New Belly Dump Trailer has been delivered, team preparing trailer for operational use
- Tender advertised for supply and delivery of replacement Jet Patcher
- Tender advertised for supply and delivery of 2 no. Rigid Tipping Trucks and 4-Axle Dog Trailers to replace equipment at end of life.

Township Drainage program

- Whalers Drive Relining Port Fairy – Tender Closed currently under valuation.

Survey & Design 2025-26 Road Rehabilitation Program

- 2025-26 Road Rehabilitation Program – survey and design works are in progress, with project planning underway for remaining projects in program
- 2026-27 Road Rehabilitation Program – scoping and planning works in progress ahead of the budget process.
- Connerwarren Lane Flood Resilience Project – Culverts ordered to be delivered in February 2026. Headwall design complete. Works for culvert construction currently being tendered.

Footpath Renewal Program - Construction

- Griffith Street - Port Fairy, Warrnambool-Caramut Rd, Mailors Flat, Dunlop Street, Mortlake – Tenders in progress

Bridge Renewal Program

- Gipps Street Bridge Works undertaken as per recommendations in January Level 2 inspection report.

Road Safety Program

- Port Fairy Area Wide Road Safety Planning of project delivery in progress, Department of Transport and Planning Approval provided
- Koroit Precinct – Road Safety & Raised Priority Crossing – Design and Planning of project delivery in progress.
- Port Fairy - Wombat Crossings – Design and Planning of project delivery in progress. One of four complete.
- Wangoom Road / Hopkins Falls Road Corridor – Funding approved Design complete, works scheduled in February/March 2026

Other

- Tiny Towns 2 - Apex Park Hawkesdale – Tender for works closed under evaluation.
- Southcombe Caravan Park Internal Road Network Rehab - Stage 1 – works complete]

PMO and Assets

Design and Construction new Gipps Street Bridge

- Officers continued to manage the public tender process for the Design and Construct of the new Gipps Street Bridge.
- On-site pre-submission site visit and briefing session held with prospective tenderers on January 22nd 2026.
- Preparation of tender evaluation processes and documentation commenced including revisions to the Procurement and Probity Plans given new Director positions and changes to evaluation panel membership.

Koroit Township Renewal Stage 3

- Review of project plans for works in Commercial Road and High Street undertaken.
- Project plan update provided to all property owners and businesses in Koroit through letter mail outs and letter box drops.
- Pre-works commencement meeting held with contractors to confirm project delivery, scheduling, Council expectations, safety and OH&S and reporting lines.
- Milestone 2 reporting completed for the Federal Government's Growing Regions funding program.



Port Fairy Pool Facility

- Management and oversight of asset handover process successfully completed in partnership with the Pool Committee.
- Development of technical services brief for a full condition, structural and costing report following Council approval to undertake the report at the January Ordinary Council meeting.

Strategic planning

- Appointment of consultants to undertake the Koroit Neighbourhood Batteries project.
- Technical brief for Moyne Shire Township Entry Signage Audit sent to market under a request for quote process
- Project management and planning meetings convened for the Moyne Shire Footpath Construction Plan, Assets Financing Plan and Buildings Condition Audit
- Final design review for the Koroit Youth Space Activation Plan

Community capital works underway

- Renewal works at Kirkstall Hall, Gardens Grandstand, Macarthur Hall, Macarthur Senior Citizens and Macarthur Kindergarten.
- Council maintenance staff who do a fantastic amount of work across the Shire were kept busy during January including
 - **Baby Room Auto Blinds** - due to the need for young children to sleep during the day, maintenance officers and local contractors have installed electric block out blinds to high windows at the Port Fairy Community Services Centre. This allows staff to more easily and effectively control the light for sleeping. Feedback received notes that babies are very happy.





- **Woolsthorpe Over Head Fill Point** - Work was quickly undertaken out of hours to procure and install a new valve on the fill point. This was particularly urgent due to the potential for fire and the need for water



- **Garvoc Stand Pipe** - Prompt attention by maintenance ensured local access to water for emergencies in the Garvoc area.

- **Mortlake Pool** - Late evening and early morning works by maintenance enabled repair of the solar blanket water leak on the change room roof at the Mortlake Pool. This ensured the operation of the water heating system and enabling best warmth in the water for the early morning swimmers. Replacement of difficult to obtain plumbing fittings for an item of plant in the pump room removed water spilling in the area, providing a safer workplace for pool management staff.

CORPORATE & GOVERNANCE SERVICES

Contracts Report

Awarded under delegation

Contract/Quotation Number	Description	Awarded
WQ1263	RWPP Roadside spraying	South West Vermin and Weed Control
WQ1277	Supply and installation of auto gates Koroit Depot	Adzweld Fabrications
WQ1278	Township signage audit	Fraser Design
WQ1279	Purchase of 2 mowers Caravan Parks	Bells Garden Centre
WQ1283	Restumping Toolong Hall	Phillip Butler House Relocating and Reblocking
MS1001	Supply and Load of Road Making Materials	Awarded December OCM Bants Quarries Duggan Civil Elonchrome Pty Ltd Green Valley Lime Holcim (Australia) Pty Ltd Kavanagh Excavation and Plumbing Pty Ltd Hopkins Stone Moree Quarries Pty Ltd Titan Willows t/as WA Molan and Sons Unyte Southern Walkers Youngs Quarries

Under evaluation

Contract/Quotation number	Description	Responses
MS999	Stormwater Drainage relining Whalers Drive Port Fairy	4 responses Recommendation to February OCM
MS1003	Design and Construction Gipps Street Bridge	5 submissions
MS1011	Supply and delivery Tracked Excavator	
Collaborative tender with WCC	Heritage Advisor	
WQ1280	Supply and Delivery Rotary Winged Mower	3 submissions

Currently out or about to be advertised

Contract/Quotation number	Description	Advertising
WQ1276	Detailed design of connect Exhibition Presentation Vitrines	
WQ1270	Purchase of 1 4x4 Tractor	Request through MAV Vendor Panel
WQ1281	Port Fairy Pool Assessment Audit	Closes 16 February
WQ1282	Fuel Management System	Invitation to quote week commencing 24 February
MS1005	Supply and Delivery Ridged Tipping truck and 4 axle dog trailer	Request through MAV Vendor Panel – closes 17 February
MS1006	Supply truck mounted combination road maintenance unit	Request through MAV Vendor Panel – closes 17 February
MS1007	Supply and delivery of one towed machinery trailer	
MS1008	Supply and delivery 3 axle bottom dump semi trailer	
MS1013	Installation of Box Culverts – Connewarren Lane	Invitation to quote from panel contract MS995 – closing 1 March 2026

Correct as at 16 February 2026

Service Contracts due to expire before 30 September 2026

Contract No.	Contract Name	Expiry	Option to extend
MS930	Garden Maintenance Services	30/6/2026	Extension letter offer sent
MS914	Cleaning of Council Buildings	30/9/2026	Nil extension periods
MS990	Provision of Security Services Caravan Parks	April 2026	Tendering after June 30
MS994	Supply of Ablution facilities Port Fairy Folk Festival	March 2026	Tendering after June 30
MS933	Supply of Limestone Mt Shadwell Quarry	31/8/2026	1 year option to extend
MS935	Winning of Scoria Mt Shadwell Quarry	30/9/2026	Nil extension periods
MS977	Supply and Delivery Bituminous Products	30/8/2026	Nil extension periods

Customer Service

January 2026 customer service interactions with customers:

Touchpoint	2026	2025	Variance
Customer Service Centre Counter enquiry	477	650	-173
Customer Service Call Centre enquiry	1456	1583	-127
Calls direct to officer extensions *	702	713	-11
Digital channels	39	51	-12
Request For Service	1409	551	858
Registered Correspondence	2027	2202	-175
After hours phone	95	84	11
TOTAL ENQUIRY	6205	5834	371

Note: *Calls direct to officer extensions does not include calls direct to Mobile.

The below numbers reported in Snap Send Solve are included in the Request for Service numbers above.

Snap Send Solve	2026	2025	Variance
Reports still in progress	83	48	35
Reports solved for the month	2	1	1
Reports re-assigned to another agency	5	3	2
TOTAL SNAPS REPORTED	90	52	38

January 2026 marks 12 months that Moyne Shire has had Snap Send Solve, so we are now able to compare years. Community members are using the app increasingly each month. With Snap Send Solve we have improved communication with the community members reporting incidents.

In January, Snap Send Solve makes up approximately 6% of overall service requests.

ENVIRONMENT, ECONOMY & PLACE

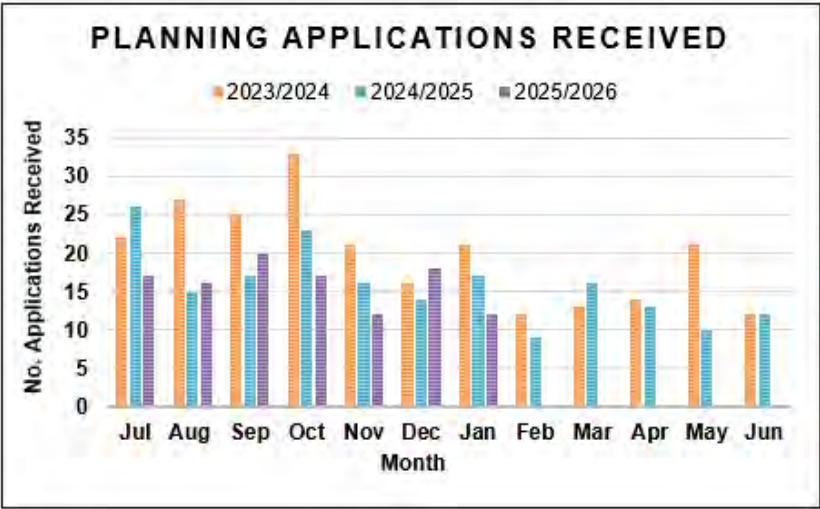
Statutory Planning

Planning Permits – January 2026

The following is a summary listing of the Planning Permits issued:

PLANNING APPROVALS – JANUARY 2026								
Development	No of Applications Received				Permits Issued from Applications			
	Nov 2025	Dec 2025	Jan 2026	Fiscal Year 2025 / 2026	Nov 2025	Dec 2025	Jan 2026	Fiscal Year 2025 / 2026
Residential Dwellings	2	1	3	19	3	2	2	17
Additions to existing dwellings	4	2	2	17	3	2	1	14
Dual Occupancy / Unit Development	0	4	0	4	0	0	0	1
Outbuildings	3	7	3	32	2	6	2	25
Commercial / Retail	0	0	0	4	1	2	0	5
Industrial	0	0	1	4	0	1	0	3
Public Utilities	0	0	0	1	1	0	0	1
Subdivisions	2	3	2	20	6	2	1	24
Agricultural	0	0	0	5	0	0	1	5
Miscellaneous	1	1	1	6	0	1	1	9
TOTAL	12	18	12	112	16	16	8	104

This table shows applications by land use definition to show trends as to what types of applications are being lodged and issued.



Percentage of Application Finalised within the Statutory timeframe				
Month / Year	New Applications received	Permits Issued	% Decision within Statutory timeframe	Current applications for Permit / Amended Permit
Feb-25	9	15	73%	81
Mar-25	16	8	75%	90
April-25	13	26	77%	69
May-25	10	19	74%	63
June-25	12	12	67%	72
July-25	17	19	79%	79
Aug-25	16	14	79%	76
Sep-25	20	16	88%	81
Oct-25	17	15	73%	83
Nov-25	12	16	75%	83
Dec-25	18	16	88%	86
Jan-26	12	8	75%	84

Strategic Planning

Project	Who	Action
Planning Scheme Amendment C72 Koroit Structure Plan	Council	Council formally submitted Planning Scheme Amendment C72 to DTP for review and authorisation. DTP have provided conditional authorisation to proceed with the amendment. Conditions that DTP have issued relate to administrative changes to the amendment documents and the Development Plan Overlay. The Heritage Overlay requires administrative changes, and further commentary is being prepared for several heritage places. The Amendment will be exhibited (advertised), once the authorisation conditions have been satisfied. Council officers have consulted with landowners within the growth area about the preparation of a Development Plan for the area. This will guide future development and ensure subdivisions are designed appropriately given the site constraints.
Moyne Futures Blueprint – Land Use Strategy	Council	The Moyne Futures Blueprint – Land Use Strategy is a whole-of-Shire strategy which will set the direction for land use, growth and development within the municipality for the next 20 years. Mapping is underway to inform the draft Strategy, and a survey / consultation plan is being developed for the next phase of engagement. The themed maps may include but are not limited to: <ul style="list-style-type: none"> • Agriculture and Rural Land Use • Environment and Landscape • Cultural and Built Heritage • Industry, Employment and Tourism • Towns and Settlements • Transport and Connectivity
Planning Scheme Amendment C77 Anomalies / Corrections Amendment	Council	Council amendment which corrects various minor inaccuracies and anomalies in the Moyne Planning Scheme. The amendment proposes to correct these technical errors by updating the mapping of zones and overlays to ensure the appropriate zone and/or overlay is applied to land in accordance with land tenure and use, and site conditions. Documents and mapping are being finalised to enable Ministerial authorisation to be requested.

Building

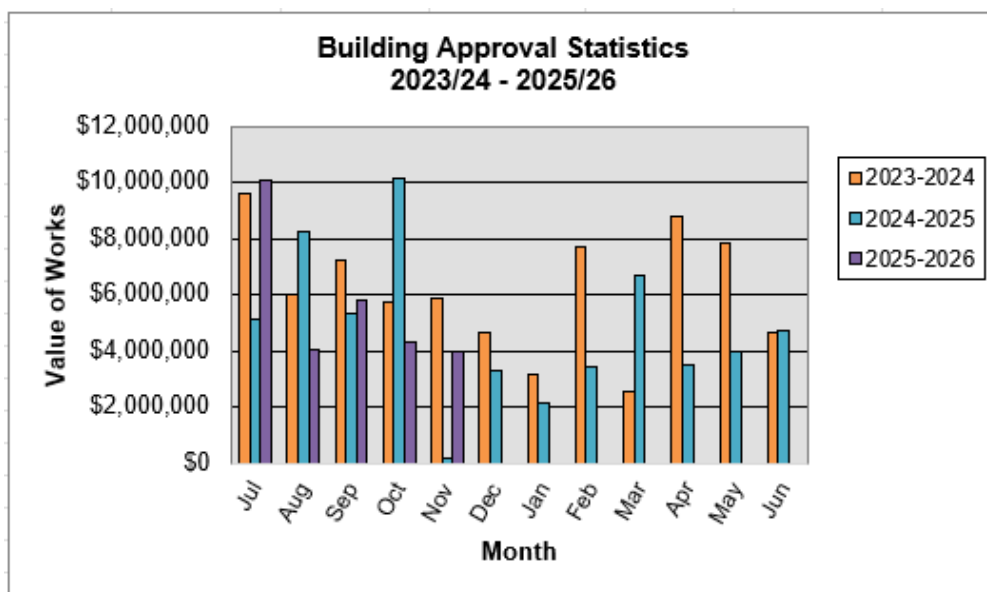
Building Permits – November 2025

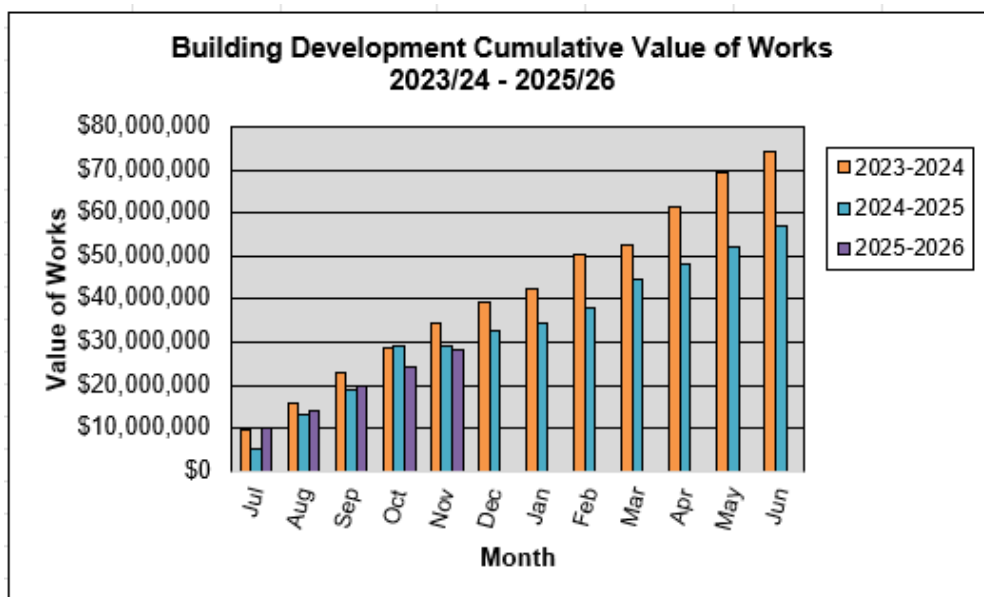
The following summary listing of the building permits issued by Council's Building Surveyor and by Private Building Surveyors during November 2025.

BUILDING PERMIT SUMMARY – NOVEMBER 2025			
DEVELOPMENT	No.	Value \$	
Residential New	3	\$ 2,692,466	67.9%
Residential Additions	6	\$ 630,696	15.9%
Commercial/Industrial	0	\$ 0	0%
Outbuildings	9	\$ 504,552	12.7%
Demolitions	1	\$ 37,000	0.9%
Miscellaneous	2	\$ 99,320	2.5%
Private Building Surveyor	21	\$ 3,964,034	100%
Council Issued Permits	0	\$ 0	0%
TOTAL	21	\$ 3,964,034	

Building Permits – November 2025

The following is graphical representation of accumulated monthly total building development costs.





Environmental Health

Septic Permits to Install / Alter Issue

The following Permits have been issued to either install or alter an On-site Wastewater Management System (OWMS) / Septic system during the month of January 2026:

	2023	2024	2025	2026
January	6	5	4	1
February	8	2	5	
March	6	3	4	
April	4	0	5	
May	8	3	9	
June	13	16	5	
July	7	4	2	
August	16	3	5	
September	2	5	5	
October	7	5	10	
November	8	3	6	
December	5	6	6	
TOTAL	90	55	66	1

Certificates of Registration

The following Certificates of Registration (i.e. Food, Prescribed Accommodation and Health Premises) have been issued during the month of January 2026:

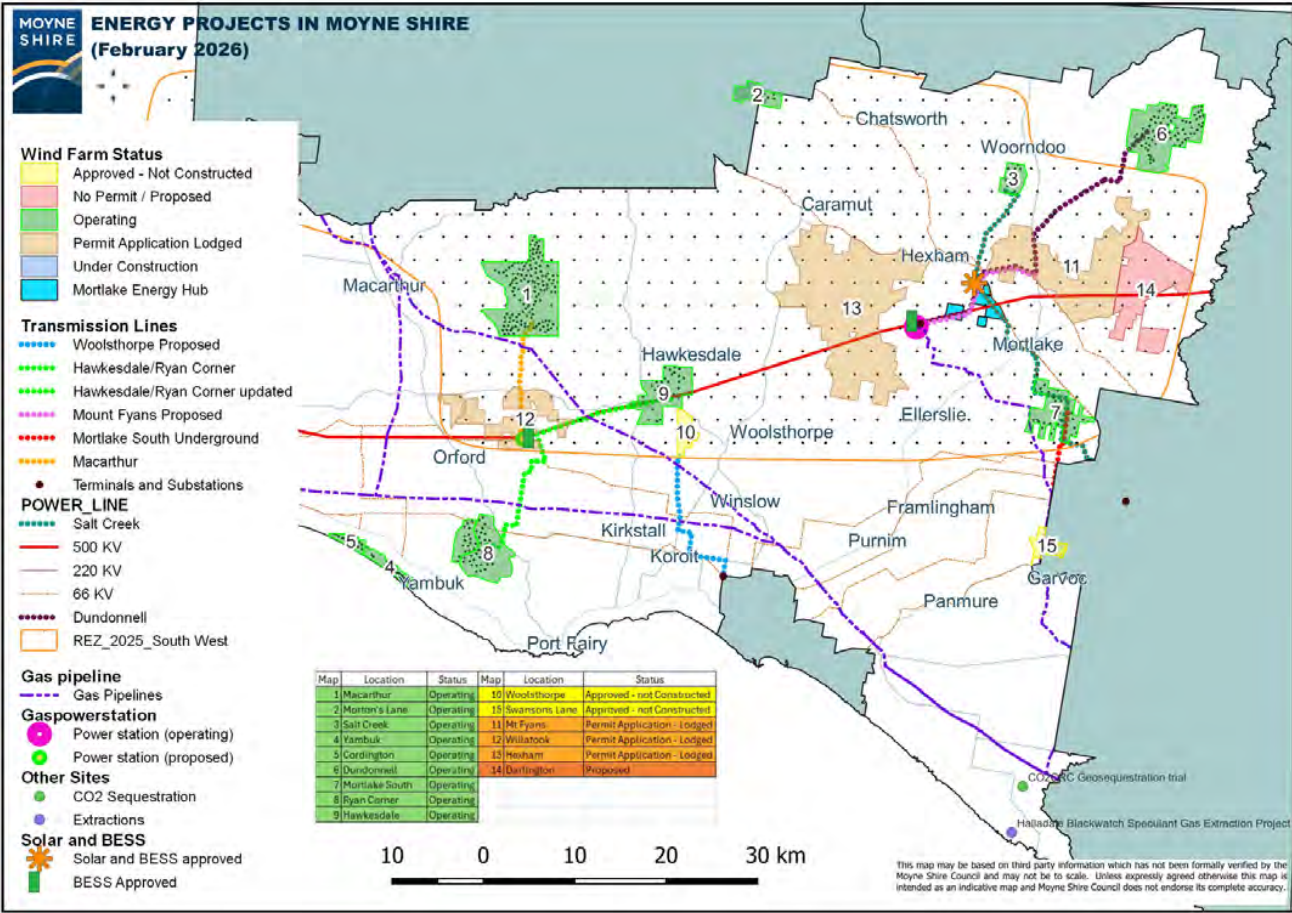
	2023	2024	2025	2026
January	114	69	116	50
February	25	45	32	
March	33	22	23	
April	15	6	3	
May	7	4	1	
June	7	1	1	
July	5	2	6	
August	5	3	5	
September	6	4	2	
October	6	1	9	
November	33	35	24	
December	87	43	169	
TOTAL	343	235	391	50

Energy Projects

Attachment

Energy Projects February 2026

Energy Projects



WIND FARMS

*Information sourced from project websites							
Map reference number, project name and year commenced operating	Proponent	Number of turbines (and tip-height)	Maximum capacity (megawatts) *	Approx. property area (hectares) *	How many average homes could it power? *	Community fund program (grants and scholarships) *	Project updates
OPERATING WIND FARMS							
1.Macarthur (2013)	AGL	140 (140 metres)	420 MW	5,500 HA	167,000	\$50,000 p/a	
2.Mortons Lane (2011)	CGN/Prime Super	13 (6 in Moyne) (150 metres)	19 MW	1,100 HA	17,000	An annual contribution to the local CFA Brigade	
3.Salt Creek (2018)	Tilt Renewables	15 (150 metres)	54 MW	1,231 HA	33,000	\$10,000 p/a Plus \$15,000 p/a scholarship fund	Monitoring for GHFF and Southern Bent-wing Bat ongoing.
4.Yambuk (2005)	Pacific Blue	20 (106 metres)	30 MW	603 HA	35,000	\$44,000 p/a for Codrington and Yambuk Wind Farms combined	
5.Codrington (2001)	Pacific Blue	14 (81 metres)	18 MW	606 HA	10,000	As above	Pacific Blue will continue to consult with Council officers, DTP, DEECA and other relevant agencies to progress a draft decommissioning plan. The proposed date for final generation is December 2027. Community information sessions were held in Port Fairy on 9 December 2025.
6.Dundonnell (2022)	Tilt Renewables	80 (180 metres)	336 MW	4,500 HA	245,000	\$50,000 p/a Plus \$15,000 scholarship fund	BAMP (Bat and Avifauna Management Plan): Years 1, 2, 3 and 4 annual reports are available on the project website. Next Community Engagement Committee (CEC) meeting TBC.
7.Mortlake South (2024)	Acciona	35 (186 metres)	157 MW	1,100 HA	117,000	\$20,000 p/a Plus \$5,000 p/a scholarship fund	BAMP (Bat and Avifauna Management Plan): Years 1 and 2 Bat and Avifauna Management Plan report summaries are available on the project website. Next CEC meeting TBC.
8.Ryan Corner (2025)	Global Power Generation (GPG)	52 (180 metres)	218 MW	3,388 HA	80,000	\$130,000 p/a	Next CEC meeting 5 March 2026.
9.Hawkesdale (2025)	GPG	23 (180 metres)	97 MW	2,280 HA	40,000	\$157,500 p/a	Next CEC meeting 26 February 2026.
TOTAL		385	1,349 MW	20,308 HA	744,000		

APPROVED WIND FARMS (not yet constructed)							
10.Woolsthorpe	Enerfin	12 (230 metres)	68 MW	750 HA	120,000	\$72,000 p/a	Approved management plans are on the project website: Overview and Useful Links Woolsthorpe WF Next CEC meeting TBC.
11.Mt Fyans	Woolnorth Renewables	81 (200 metres)	400 MW	10,700 HA	280,000	Proposed \$85,000 p/a	Permit issued by the Minister for Planning on 29 August 2025. https://sftpbpomppprod01.blob.core.windows.net/applicationfiles/eeeb246d-bdb7-e811-a85e-000d3ad1181d_PA1800406%20-%20Mt%20Fyans%20Wind%20Farm%20-%20Planning%20Permit.pdf Woolnorth Renewables is awaiting Federal approval under the EPBC Act. Following that, a range of management plans required by the permit will need to be prepared for endorsement by the Minister for Planning. Next CEC meeting 1 April 2026.
15.Swansons Lane	RE Future	5 (2 in Moyne) (252 metres)	35 MW	689 HA	29,000	TBC	
TOTAL		95	503 MW	12,139 HA	429,000		

PROPOSED WIND FARMS (APPLICATIONS LODGED, MINISTERIAL DECISIONS PENDING)							
12.Willatook	Wind Prospect	59 (250 metres)	350 MW	4,000 HA	200,000	Proposed \$59,000 p/a	Panel report and Minister's assessment received. The report and assessment required the applicant to provide more information to satisfy Ministerial issues raised. Next CEC meeting 31 March 2026.
13.Hexham	Wind Prospect	106 (260 metres)	740 MW	16,000 HA	515,000	Proposed \$109,000 p/a	The planning application and EES are currently on public notice. Next CEC meeting TBC.
TOTAL		165	1,090 MW	20,000 HA	715,000		
PROPOSED WIND FARMS (PRE-APPLICATION)							
14.Darlington	GPG	45 (240 metres)	325 MW	5,645 HA	300,000	TBC	Undertaking an Environment Effects Statement (EES).
TOTAL		45	325 MW	5,645 HA	300,000		

SOUTHERN OCEAN OFFSHORE WIND ZONE

Name	Proponent	Proposed location	Maximum capacity *	Status/Project update
Spinifex Offshore Wind Farm Proposed - feasibility	Alinta/Parkwind JERA Nex	Approx 20 kms off the coast of Moyne, within the declared Southern Ocean Offshore Wind Zone	At least 1GW (Potential to supply up to 10% of Victoria's electricity)	Alinta has received a feasibility license and is currently monitoring marine mammal activity via baseline Passive Acoustic Monitoring surveys. The September 2025 project newsletter: https://www.spinifexoffshore.com.au/content/dam/spinifex/site-resources/project-updates-pdf-files/Spinifex%20update%20-%20Sept%202025.pdf

OTHER ENERGY PROJECTS

Name	Proponent	Project Type, location	Status/Project update
Mortlake Power Station: Operational	Origin	Gas fired power generator.	
Mortlake Battery Energy Storage System (BESS): Under construction	Origin	300MW 2-hour Battery Energy Storage System (BESS) on the site of the Mortlake Gas Fired Power Station and the Mortlake Terminal Station.	Commissioning has commenced. The substation transformers have been energized.
Mortlake Energy Hub – Solar and BESS: Approved	Yanara (formerly Bright Night Power)	450MW Solar Farm and 600MW 4-hour BESS to be constructed on a 1,060 hectare site west of Mortlake on the northern side of Connewarren Lane.	A range of development and management plans are being prepared prior to construction. Gamuda has been appointed as the lead contractor.
Tarrone BESS Approved	GPG	Located on a 7 hectare site, west of Tarrone North Road adjacent to the existing Tarrone Terminal Station, the project will have a storage capacity of 200MW / 400MWh.	A range of development and management plans are being prepared prior to construction.
Tarrone (gas) Power Station Proposed	AGL	At the Tarrone Terminal Station site.	AGL intends to apply to the EPA for an extension to the Development Licence, which expires in March 2026. Other previous approvals and referrals remain in place, including: <ul style="list-style-type: none"> - EPBC Act referral – “<i>not a controlled action</i>” (EPBC 2010/5299) - EE Act referral – “<i>EES not required</i>” (Feb 2010) - Moyne Planning Scheme Amendment C47 – current expiry allows commencement by 2030 Enquiries: byoung@agl.com.au
Yangery BESS Proposed	South Energy	Located on a 23 hectare site in Warrnambool City Council, adjacent to Moyne Shire in Yangery. The project would have a storage capacity of approximately 120 megawatts (MW) and 480 megawatt-hours (MWh).	Undertaking site assessments.
Murchs Corner BESS Proposed	Landowner, Cogency, Alternate Path	Stony Point, southwest of Darlington.	Pre-application.

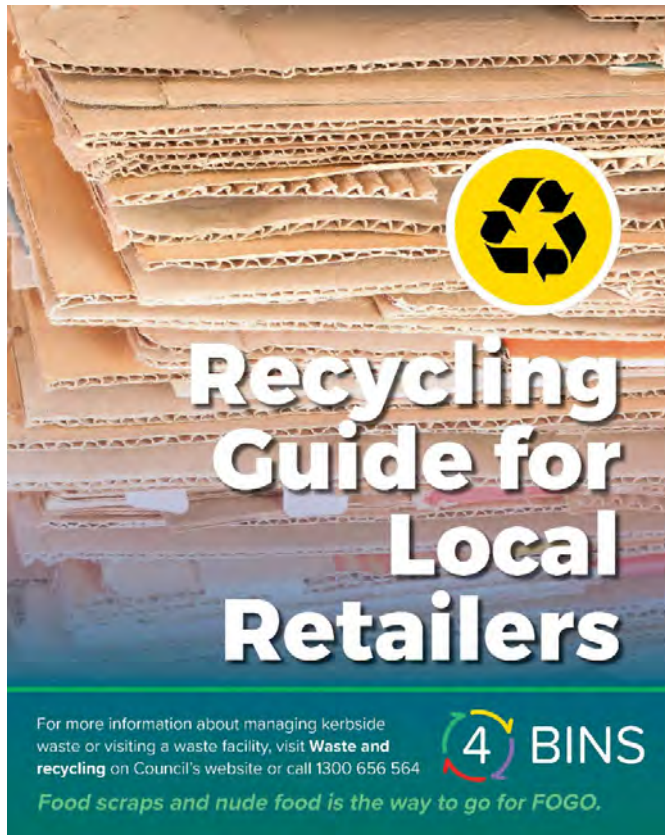
CO2CRC International Test Centre, Nirranda South: Operational	CO2CRC	Carbon sequestration test project. https://co2crc.com.au/research/otway-international-test-centre/	
<i>Controlling Coastlines while Generating Power</i> Research Project: Underway	Swinburne, UNSW and Flinders Universities, Port of Geraldton, Moyne Shire Council	A four-year research project using Port Fairy's East Beach and the Port of Geraldton as case studies, to explore the use of wave energy converters to absorb and reflect wave energy that damages vulnerable coastlines.	The project will conclude, and a final report will be released in 2026.

RECENT SUBMISSIONS / REPORTS / CONSULTATIONS

Name	Agency	Update	Topic
2025 Victorian Transmission Plan and draft REZ orders	VicGrid	<p>First submission lodged in August 2024 focusing on cumulative impact of energy projects in Moyne, and agricultural land use. https://www.moyne.vic.gov.au/Your-council/Advocacy/Council-submissions Second submission lodged on 24 June 2025. https://www.moyne.vic.gov.au/files/assets/public/v/1/documents/your-council/advocacy/2025-06-24-moyne-sc-submission-draft-2025-victorian-transmission-plan-june-2025.pdf</p> <p>Council submission on the Victorian Access Regime has been lodged. https://www.moyne.vic.gov.au/files/assets/public/v/1/documents/your-council/advocacy/2025.11.03-moyne-shire-council-submission-to-vicgrid_victorian-access-regime.pdf</p>	<p>VicGrid has released an updated 2025 Victorian Transmission Plan including an updated SWREZ. Community members can view the documents at: https://www.energy.vic.gov.au/renewable-energy/vicgrid/the-victorian-transmission-plan Community consultation has been extended to 15 March 2026.</p> <p>Three documents were released on 23 September 2025 for feedback: Access and Connections Consultation Paper: gives an overview of how access will be managed inside and outside renewable energy zones, including transitional arrangements for projects under development. Draft Grid Impact Assessment Guidelines: sets out details of the assessment that will apply to projects outside renewable energy zones. Draft Community Engagement and Social Value Guidelines: sets expectations for renewable energy and transmission project developers on how they engage with and create social value and economic benefits for communities, Traditional Owners and landholders in Victoria.</p> <p>28 November 2025: VicGrid has opened the final consultation period on the draft Renewable Energy Zone orders. During this consultation period, VicGrid is particularly interested in hearing any significant new information about sensitive areas, potential impacts or areas that are suitable for development that it may have missed in planning the zones. A community information session is being arranged for Mortlake in January 2026. Renewable energy zone orders Engage Victoria</p>
VicGrid Draft Community Benefits Program	VicGrid	<p>Submission lodged: https://www.moyne.vic.gov.au/Your-council/Advocacy/Council-submissions/Draft-renewable-energy-zone-community-benefits-plan-25-June-</p>	An updated VicGrid Community Benefits Program is expected to be released in the coming months.

		2024/Letter-to-Alistair-Parker-VicGrid	
Guidelines on managing biodiversity near renewable energy projects	DEECA	Submission lodged. https://www.moyne.vic.gov.au/files/assets/public/v/1/documents/your-council/advocacy/2025.02.21-moyne-shire-council-submission-deeca-renewable-energy-biodiversity-guidelines-consultation.pdf	The Guidelines have been finalised and released: https://www.environment.vic.gov.au/home/managing-impacts-of-renewable-energy-on-environment
Offshore Wind Energy <i>Implementation Statement 4</i>	DEECA	The Minister for Energy and Resources has released Victoria's Offshore Wind Energy <i>Implementation Statement 4</i> . <i>The Statement</i> is the next step in developing Victoria's offshore wind industry and includes information about the commencement of a Registration of Interest (ROI) process for offshore wind feasibility licence holders.	The Statement can be viewed at: https://www.energy.vic.gov.au/_data/assets/pdf_file/0026/745235/Offshore-Wind-Energy-Victoria-Implementation-Statement-4.pdf

Resource Recovery & Waste Management



Got more than your bin can handle?

If your business ends up with bulk recyclables – like stacks of cardboard or piles of milk bottles – and it might be **tricky to squeeze it all into your fortnightly yellow bin collection**, here's a couple of tips –

👉 **Ask around:** Other retailers in the CBD may already have clever, **collaborative solutions** to manage their overflow. Don't be shy – ask around! You might find a smart way to share resources, cut down waste, and keep more recyclables out of landfill.

👉 **Use Council facilities:** Moynes Shire operates **eight Waste Facilities** where you can drop off bulk recyclables. This is a great option for items that won't fit into your fortnightly collection.

For more information about managing your kerbside waste, adding an additional bin to your service or visiting a waste facility visit **Waste and recycling** on Council's website or call 1300 656 564.

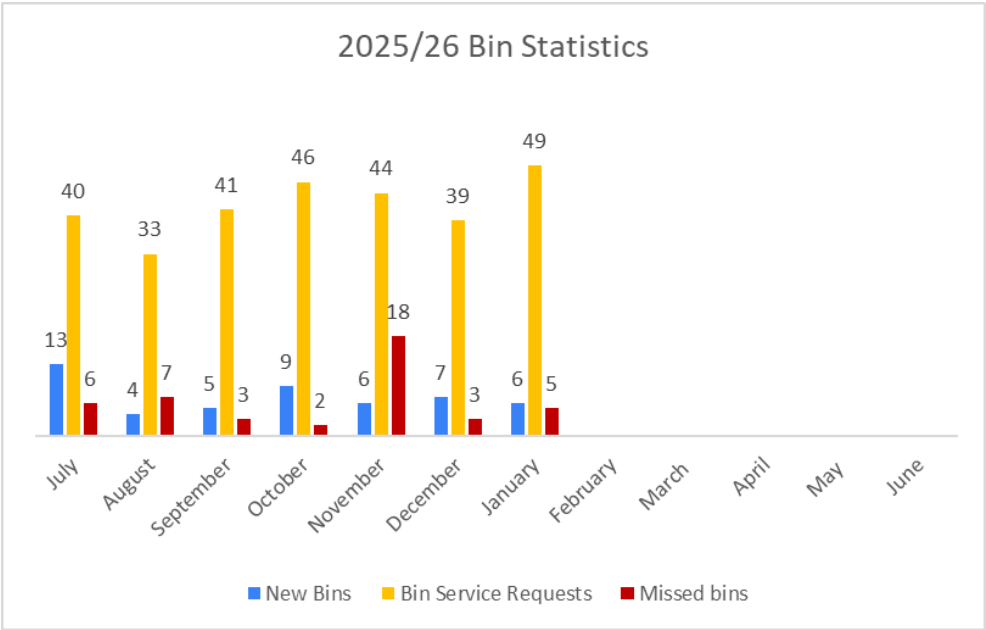
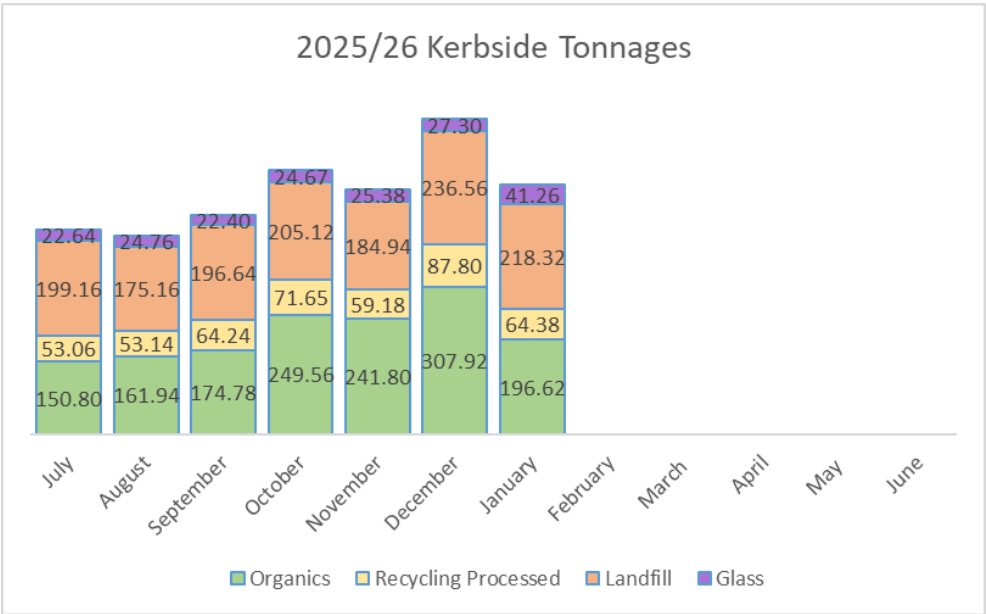
What goes in your yellow kerbside recycling bin?

☑ YES, please!

- Loose items (never bagged)
- Plastic drink and milk bottles marked with **1 or 2**
- Plastics with recycling symbols **1, 2 or 5**
- Steel cans, aluminium cans, foil trays
- Rigid plastics like biscuit trays, margarine and ice-cream tubs (marked **5**)
- Paper and flattened cardboard boxes
- Newspapers, magazines and books

⊘ NO, thank you!

- Plastic bags of any kind
- Food scraps, packaged food, or greasy wraps (FOGO only)
- Glass bottles and jars
- Single-use coffee cups
- Soft plastics (cling wrap, chip packets, lolly wrappers, etc.)
- Non-recyclable takeaway containers
- Cigarette butts
- Nappies, wipes and sanitary items
- Polystyrene, bubble wrap and waxed cardboard
- Plastics marked **3, 4, 6 or 7**



Transfer Station tonnages to be updated in the next report.



Economy & Tourism

Caravan Parks

- Strong summer conditions: January delivered excellent weather across the shire, supporting another very strong peak season performance.
- High visitation: Approximately 12,000 individual guests stayed across our six caravan parks during January — consistent with January 2025 figures.
- Longer stays: Average length of stay increased to 5.9 nights (up from 5.3 last year), indicating guests are choosing to stay longer. This has positive flow-on benefits for local businesses and the broader visitor economy.
- Guest satisfaction: Feedback remains very strong, with 96% positive guest sentiment, continuing to perform well above the Victorian industry average.
- Safety: Pleasingly, there were no major incidents during the month, and both guests and staff remained safe throughout the peak period.
- February momentum: February has commenced extremely strongly, driven by continued favourable conditions and high visitation from grey nomads and international travellers.
- Southcombe improvements: Newly completed bitumen internal road upgrades have significantly reduced dust, with very positive guest feedback received.
- Gardens Caravan Park upgrades: Stage 3 electrical infrastructure upgrades are underway again. The public should be aware there will be increased contractor activity, excavation works and machinery onsite during this period as we continue modernising services.

Overall, the portfolio continues to demonstrate strong operational performance, high guest satisfaction, strong safety outcomes and ongoing reinvestment in key infrastructure.



This picture from a photo shoot we did at Gardens Caravan Park has been selected for the front page of the 23rd edition of the Victorian Cabin, Caravan and Camping Guide Vic.

This guide is distributed via visitor information centres around the state and bordering regions, so will also be great free promotion for the park & town too.

Reflection and Healing Ceremony

The Reflection and Healing Ceremony was held on a Sunday evening at East Beach, marking a significant event over the long weekend.

Keynote speakers Mookeye Bell and Richard Franklin delivered thoughtful and impactful addresses, offering valuable reflections and insights that encouraged learning and listening among attendees.

The evening also included a bush BBQ, providing an opportunity for informal connection and community gathering.



The ceremony was well attended, with approximately 140 people in attendance. Feedback received to date has been overwhelmingly positive, reflecting the event's meaningful contribution to the community.

Citizenship Ceremony and Community Awards



On Monday 26 January, the Citizenship Ceremony and Community Awards were held in Panmure. Award recipients included Citizen of the Year Ian Wallace, Young Citizens of the Year Lachie Payne and Eadie Gleeson, and Event of the Year, Port Fairy Literary Weekend.

A total of sixteen new Australian citizens were formally conferred during the ceremony, marking an important milestone for each individual and their families. The ceremony provided a meaningful opportunity to welcome our newest citizens and recognise the cultural diversity and contributions they bring to the Moynes community.

The event was very well attended, with Panmure Hall filled to capacity. A community BBQ was generously provided by the Panmure Action Group.

Events

The Moyneyana Festival was successfully conducted, with the New Year's Eve parade attracting a record number of attendees and demonstrating strong community engagement. Feedback regarding the 9:30 pm fireworks display was overwhelmingly positive. Overall attendance throughout the program remained high, and the team of volunteers performed admirably. The Events Team provided logistical support as required. The festival concluded on 16 January 2026.

January represented a particularly active period for regional events. Koroit hosted a well-attended New Year's Eve celebration, which was coordinated by local volunteers. The Koroit Lake School event, held from 1–7 January, attracted substantial participation. Later in the month, additional locally organised events, including the Orford Vintage Rally on 17–18 January and the Koroit Truck Show on 24 January, took place as scheduled, both drawing significant audiences.

International Women's Day

To celebrate International Women's Day, Moyne Shire Council will host the annual Inspiring Women of Moyne event. An evening dedicated to recognising and celebrating the remarkable women who help make our community a better place. Celebrating this year's International Women's Day theme, *Balance the Scales*, the event highlights the urgent need to ensure fair, inclusive, and accessible justice for every woman and girl.

A highlight of the evening will be the presentation of the Inspiring Woman of Moyne Award, honouring a woman from our community who goes above and beyond to make a positive difference. Whether through her work, studies, family life, relationships, or community involvement, this award recognises women whose actions and leadership create lasting impact across Moyne.

The event will be held at Borough Chambers, Port Fairy, at 5:00pm on Thursday 12 March, providing an opportunity for the community to come together to reflect, connect, and celebrate women's strength, leadership, and contribution.

Port of Port Fairy

Three long term berth holders have cancelled their berth and taken the vessel to a different port or marina, one with a change of operations and the other two for greater racing opportunities. These berths are now available to interested parties.

Works have commenced again on our timber fender and waler replacement project following the Christmas and New year period. This work was made possible through funding provided from the Department of Transport and Planning.



The port vicinity was extremely busy over the school holidays with many tourist and locals alike promenading along our timber board walks. The Wharf restaurant proved to also be a popular destination supplying many families with a fresh batch of fish and chips.



6 Confidential Items

Overview: Under section 3 of the Act, the council may consider report items in closed business if they contain certain information which is defined to be confidential information because premature or improper release may cause harm to the Council or to a person or persons. Confidential Information remains confidential unless it can lawfully be released and the Council has determined that it should be publicly available.

The following item is confidential:

6.1 Variation - MS969 Truck Mounted Road Maintenance Unit

Confidential Report

Reason for confidentiality - Local Government Act 2020, Section 3 - Private commercial information - Information provided by a business, commercial or financial undertaking that relates to trade secrets or that would unreasonably expose the business, commercial or financial undertaking to disadvantage if released.

7 Close Meeting

