



# Moyne Shire 2019 – 2020 BUDGET PAPERS

Prepared for Council 25 June 2019

Moyne Shire - a safe, vibrant, liveable, and prosperous community



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## Mayor and CEO's Introduction

Council is pleased to present the 2019-20 Budget for consideration. The Budget aims for Council to continue to provide the wide range of services and infrastructure to its communities whilst recognising the tight economic environment and the need to remain financially sustainable into the future. Council continues to review how it delivers its services and to drive innovation and efficiency gains to sustain its operations, and is mindful of the vast areas and communities that it serves.

Council continues to be guided by its major strategic documents, including:

- Council plan
- Health & wellbeing plan
- Municipal strategic statement
- Asset Management Strategy
- Road Management Plan

The Budget provides the financial resources to achieve the outcomes set out in these major strategies and also caters for the ongoing asset renewal commitment to ensure that Council's asset base of \$576 million is adequately renewed and upgraded.

The draft budget includes the following key financial indicators:

- An average rate increase of 2.5% in line with the Fair Go Rates System
- Total operating expenditure of \$47.3 million
- Operating surplus of \$1.1 million
- An adjusted underlying surplus of \$0.7 million
- A capital works program of \$14.9 million, including asset renewal of \$11.6 million
- Cash and investments of \$7.7 million inclusive of council reserves
- Working capital ratio of 1.18 current assets to 1.0 current liability
- Nil borrowings by 30 June 2020

Council has identified economic development as an area of increased focus and the draft budget adds additional resources to bolster outcomes from this activity. Similarly, Council has identified the need to provide additional resources for the management of matters associated with the growth in renewable energy. Council works in a fluid environment and is challenged from time to time by emerging issues, with the recycling crisis being a current example, and is reminded of the benefit of preserving some financial reserves.

The 2019-20 Budget incorporates a 2.5 per cent increase in rates and charges. This is in line with the state governments Fair Go Rates System (FGRS) which has capped rate increases by Victorian Councils to the forecast movement in the Consumer Price Index (CPI). Despite the financial challenge this poses, council is determined to maintain and enhance its services, while working within the cap. The Budget presented achieves a balanced financial result and has been developed through a rigorous process of consultation and review including input from community township priorities.

### New Initiatives

The 2019-20 Operating Budget provides the following new initiatives including:

- Economic Development Initiatives (\$130,000);
- Renewable energy management & resourcing (\$250,000);
- Improved waste recycling facilities at community facilities (\$60,000);
- Visitor Interpretive Signage Implementation (\$20,000)
- Regional Pound Feasibility (\$45,000);
- Shared ICT Services project (\$150,000);
- Griffith Island Reserve Management (\$20,000);
- Renewal of the Early Years Management Plan;
- Implementation of the School Readiness and Supported Playgroup programs;
- Implementation of the new Local Government Act including a Gender Equity & Diversity Plan and Workforce Development Plan.

## Capital

Council's commitment to capital works will reach \$14.9 million including \$9.2 million on Council's road network. Highlights include:

- Roads \$9.2 million including road rehabilitation \$5.2 million, resealing program \$2.1 million and unsealed road resheeting \$1.0 million and Road Safety Initiatives \$0.57 million;
- Bridges \$0.6 million bridge renewal;
- Buildings \$1.3 million including building renewal program \$0.36 million, Koroit Bowls Club toilet upgrade \$0.2 million, Hawkesdale Swimming Pool septic tank upgrade \$0.1 million as well as completion of the Port Fairy Bowls Club rebuild \$2.0 million;
- Land & Natural Assets \$0.4 million including Griffith Island causeway upgrade \$0.15 million;
- Recreation \$0.34 million including Victoria Park works \$0.1 million, Tea Tree Lake skate park stage 1 \$0.09 million and Macarthur pool splash pad \$0.05 million;
- Parks and Open Space \$0.3 million including \$0.06 million for Hawkesdale Family Services Centre playground upgrade, new Railway Place playground \$0.1 million and Tea Tree Lake exercise equipment \$0.05 million;
- Caravan Park Improvements \$0.9 million for a range of improvement works across council operated caravan parks;
- Major Drainage Works \$0.5 million to address stormwater drainage issues in Port Fairy;
- Footpath renewal program \$0.25 million.

Cr Mick Wolfe  
Mayor

Bill Millard  
CEO

## Financial Snapshot

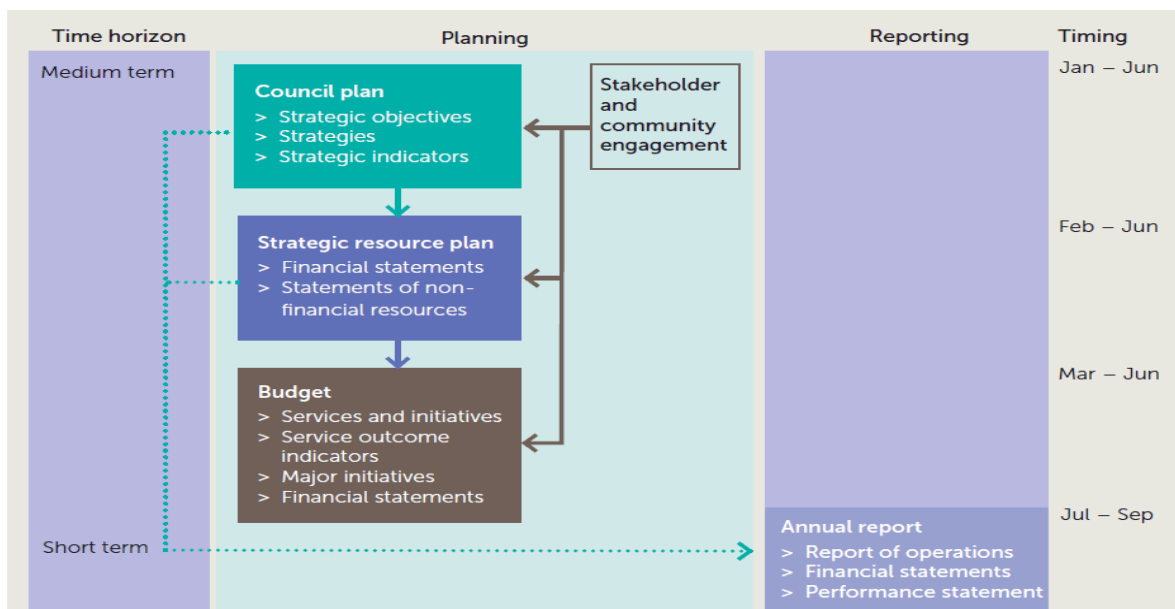
Key Statistics	2018-19	2019-20
	Forecast	Budget
	\$million	\$million
<i>Total Expenditure</i>	47.63	47.26
<i>Comprehensive Operating Surplus / (Deficit)</i>	(1.17)	1.06
<i>Underlying Operating Surplus / (Deficit)</i>	(5.76)	0.66
<i>Cash and Investments</i>	8.13	7.70
<i>Capital Works Program</i>	24.62	14.91
<i>Funding the Capital Works Program</i>		
<i>Council</i>	17.19	10.44
<i>Reserves</i>	0.62	1.01
<i>Asset sales</i>	0.44	0.34
<i>Grants</i>	6.37	3.12

# 1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

## 1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

## 1.2 Our purpose

### Our vision

*Moyne Shire will be a vibrant, liveable and prosperous community. People are diverse, resilient and feel happy and safe.*

### Our mission

*To work responsibly with the community to provide opportunities, respond to issues, look after assets, encourage investment and empower communities to help themselves.*

### Our values

*Engagement  
Empowerment  
Fairness  
Supportiveness  
Responsible  
Respectful  
Aspirational  
Accountable*

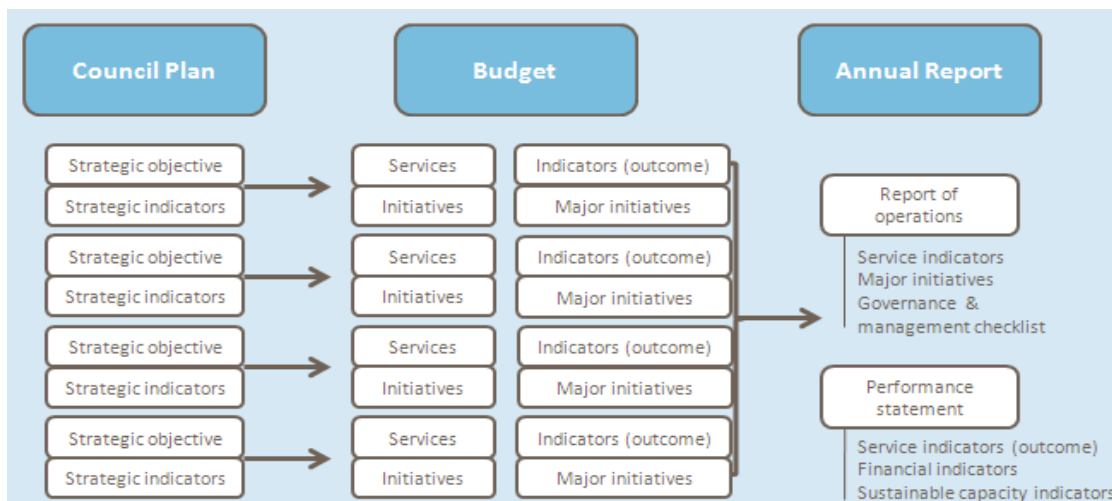
## 1.3 Strategic objectives

*The Council undertakes activities and initiatives through 35 major service categories which are grouped into four key result areas. The following table lists the strategic objectives as described in the Council Plan.*

<b>Strategic Objective</b>	<b>Description</b>
We will govern and administer our organisation to achieve the best outcomes for our community	To achieve our objective in the key result area of governance and administration, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services which adhere to best value principles.
We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world	To achieve our objectives in the key result area of infrastructure and assets, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive infrastructure, assets and services.
We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper	To achieve our objectives in the key result area of Sustainable Development and Planning, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.
We will support our families to live happily and safely in our community. We will support our communities	To achieve our objective of strengthening the health and social well-being of the residents of the Shire, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

### 2.1 We will govern and administer our organisation to achieve the best outcomes for our community

To achieve our objective in the key result area of governance and administration, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services which adhere to best value principles.

#### Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Governance	Administration of Executive services, Councillor support and monitoring Council activities to ensure legislative compliance.	<i>Exp</i>	1,263	1,254	1,347
		<i>Rev</i>	7	-	-
		<i>NET</i>	(1,255)	(1,254)	(1,347)
Communications	This service is responsible for the management and provision of external communication through various media, in consultation with relevant stakeholders, on behalf of Council.	<i>Exp</i>	37	105	120
		<i>Rev</i>	-	-	-
		<i>NET</i>	(37)	(105)	(120)
Organisational Development	This service provides Council with strategic and operational organisation development support. The service develops and implements strategies, policies and procedures through the provision of performance management, benchmarking human resource management and risk management.	<i>Exp</i>	266	295	367
		<i>Rev</i>	8	-	-
		<i>NET</i>	(258)	(295)	(367)

<b>Service area</b>	<b>Description of services provided</b>		<b>2017/18 Actual \$'000</b>	<b>2018/19 Forecast \$'000</b>	<b>2019/20 Budget \$'000</b>
Financial Services	This service predominately provides financial based services to both internal and external customers. This includes reporting, investment of surplus funds and accounts payable and receivable functions.	<i>Exp</i>	968	997	992
		<i>Rev</i>	4,994	2,668	5,303
		<i>NET</i>	4,027	1,671	4,311
Information Technology Services	This service provides, supports and maintains reliable and cost effective communications and computing systems to Council staff enabling them to deliver services in a smart, productive and efficient way.	<i>Exp</i>	993	1,037	1,222
		<i>Rev</i>	687	724	789
		<i>NET</i>	(306)	(313)	(433)
<b>Service area</b>	<b>Description of services provided</b>		<b>2017/18 Actual \$'000</b>	<b>2018/19 Forecast \$'000</b>	<b>2019/20 Budget \$'000</b>
Property and Rating	Management of Council's rating system, including levying rates and charges, outstanding interest and valuations of rateable properties.	<i>Exp</i>	452	297	317
		<i>Rev</i>	178	211	115
		<i>NET</i>	(274)	(86)	(202)
Administrative Service	This service provides office accommodation for Port Fairy and Mortlake including customer service centres, as well as, document and information management support services to Council. This includes compliance with statutory obligations under freedom of information, public records and information privacy legislation.	<i>Exp</i>	770	790	847
		<i>Rev</i>	413	424	442
		<i>NET</i>	(357)	(366)	(404)



### Major Initiatives

- 1) Develop a gender equity & diversity policy
- 2) Review & update Council's ICT strategy

### Other Initiatives

- 3) Develop an action plan for implementation of the new Local Government Act
- 4) Develop a communications strategy
- 5) Co-ordinate the renewal of Council's Enterprise Agreement
- 6) Prepare a workforce plan
- 7) Consolidate the annual revaluation process in conjunction with the Victorian Valuer-General
- 8) Renew internal audit engagement
- 9) Review & update Council's financial reporting format

### Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Governance*	Satisfaction	57

\* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

## 2.2 We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world

To achieve our objectives in the key result area of infrastructure and assets, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive infrastructure, assets and services.

### Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Physical Services Directorate	Management and operation of Infrastructure and Assets Directorate at the Mortlake office.	<i>Exp</i>	554	526	581
		<i>Rev</i>	526	514	527
		<i>NET</i>	(28)	(12)	(55)
Engineering Design	This service undertakes design and planning for various works within Council's capital works program including roads, footpaths, bridges, drainage and waterways infrastructure.	<i>Exp</i>	1,061	906	951
		<i>Rev</i>	84	-	-
		<i>NET</i>	(977)	(906)	(951)
Parks and Amenities	This service involves the management of parkland areas, including other areas of environmental significance, and also provides management of all parks and gardens and infrastructure maintenance. Ensures the Shire's public toilets are kept clean to agreed standards and usable at all times. Undertakes maintenance of Council's footpath assets in an integrated and prioritised manner in order to optimise their strategic value and service potential.	<i>Exp</i>	2,277	2,518	2,589
		<i>Rev</i>	58	-	-
		<i>NET</i>	(2,219)	(2,518)	(2,589)

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Quarry Operations	This is one of Council's business enterprises and manages the operations of the Mount Shadwell Quarry at Mortlake providing a range of scoria materials to customers. The enterprise returns a 29% of gross sales dividend to Council's general revenue.	<i>Exp</i>	1,470	1,570	1,603
		<i>Rev</i>	1,860	1,800	1,843
		<i>NET</i>	390	230	240
Asset Management and Contracts	This service prepares long term asset management programs for Council's property assets in an integrated and prioritised manner in order to optimise their strategic value and service potential. These are all non-road related assets and include municipal buildings, pavilions and other community buildings. The service ensures that buildings are to a standard specified by Council with advice from the functional manager of the facility. This service also undertakes contract management and supervision of various works within Council's programs and provides specialist advice to other Council service units who are letting contracts. In addition, the service is responsible for the coordination, management and strategic planning for Council's building, land and property leases and licenses as well as maintains the GIS service.	<i>Exp</i>	2,001	2,023	2,057
		<i>Rev</i>	74	50	50
		<i>NET</i>	(1,927)	(1,973)	(2,007)
Local Roads & Streets	This service undertakes maintenance programs for Council's civil infrastructure assets in order to optimise their strategic value and service potential, minimising risk to the community and meeting their expectations. These include roads, laneways, car parks and foot/bike paths, bridges, culverts, stormwater drainage. Also included are works supervision and management, and provision of works depots and stores. As well as purchases & maintenance of Council vehicles, plant & equipment to meet functionality & safety needs and to maximise the performance and minimise operational cost.	<i>Exp</i>	13,547	13,571	14,223
		<i>Rev</i>	4,503	2,365	4,647
		<i>NET</i>	(9,044)	(11,206)	(9,576)

Service area	Description of services provided		2017/18	2018/19	2019/20
			Actual \$'000	Forecast \$'000	Budget \$'000
External Works	This service competes for external works in the marketplace.	<i>Exp</i>	313	792	332
		<i>Rev</i>	440	937	470
		<i>NET</i>	127	145	139
Youth Services	Facilitating the connection of young people of the Shire to their own local community by initiating and implementing projects and/or events that are of benefit to the whole community. This service encourages the participation of young people in all facets of community life thus promoting young people as integral members of the community.	<i>Exp</i>	209	248	187
		<i>Rev</i>	62	62	62
		<i>NET</i>	(148)	(186)	(125)
Arts, Culture & Library Services	This service provides support of the Shire's varied program of arts and cultural events and activities; plans and develops arts and cultural facilities and infrastructure in conjunction with community groups and develops policies and strategies to facilitate art practice through support of the Regional Arts Development Officer. This service also provides public library services at Port Fairy, Koroit and Mortlake branches, outreach van service to Peterborough and Nullawarre and community libraries at Hawkesdale and Macarthur. This service also manages the bookings and user maintenance of Council's cultural facilities Blackwood Centre and Reardon Theatre and manages the Section 86 Committee operating the Koroit Theatre.	<i>Exp</i>	538	585	603
		<i>Rev</i>	5	28	28
		<i>NET</i>	(533)	(558)	(575)

Service area	Description of services provided		2017/18	2018/19	2019/20
			Actual \$'000	Forecast \$'000	Budget \$'000
Recreation & Community Development	This service is Council's liaison with groups who operate from Council's sporting reserves and oversees maintenance of Gardens Oval and Victoria Park Reserve, Nirranda & District Reserve as well as operation of the Southcombe Park Sporting Complex. Works with sporting groups to manage reserves and negotiates License Agreements. Provides community assistance fund, contributions to minor recreation reserves (based on the number of actively used playing surfaces) and contributions to public halls. This service manages the operation of the Mortlake and Macarthur pools and contributes to the operation of the Hawkesdale pool and the Belfast Aquatic Centre (Port Fairy pool). The service supports the sustainability of Moyne township communities, preparing grant applications for prioritised community projects that provides universal accessible equity.	<i>Exp</i>	2,062	2,409	2,283
		<i>Rev</i>	213	145	151
		<i>NET</i>	(1,849)	(2,264)	(2,132)

### Major Initiatives

- 1) Completion of the next stage of Port Fairy Streetscape
- 2) Transition from Section 86 committees of management to incorporated combined committees of management

### Other Initiatives

- 3) Implement new organisational structure
- 4) Condition and compliance assessment for all Council owned or managed buildings
- 5) Increase utilisation of the outreach mower to reduce fire risk
- 6) Public art installation at the Mortlake library
- 7) Mental Health Week program with year 10 students in Moyne and Warrnambool schools
- 8) Community planning review

### Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Roads*	Satisfaction	34
Libraries*	Participation	9.87

Aquatic Facilities\* Utilisation 57

\* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

## 2.3 We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper

To achieve our objectives in the key result area of Sustainable Development and Planning, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Sustainable Development Directorate	This service provides for the Director and Personal Assistant who are responsible for overall coordination and direction of Directorate involving 12 various services.	<i>Exp</i>	486	650	599
		<i>Rev</i>	-	-	-
		<i>NET</i>	(486)	(650)	(599)
Building Services	This service provides statutory building services to the Council community including processing of building permits, emergency management responsibilities, fire safety inspections, audits of swimming pool barriers and investigations of complaints and illegal works.	<i>Exp</i>	135	169	178
		<i>Rev</i>	64	48	48
		<i>NET</i>	(71)	(121)	(130)
Health Services	This service protects the community's health and well-being by coordinating food safety support programs, Tobacco Act activities and infectious diseases control. The service also works to rectify any public health concerns relating to unreasonable noise emissions, housing standards and pest controls. The unit undertakes some health education initiatives as well as supervises and advises on septic tank systems.	<i>Exp</i>	259	300	359
		<i>Rev</i>	96	92	97
		<i>NET</i>	(163)	(209)	(263)
Local Laws & Animal Control	This service facilitates the smooth flow of traffic and parking in Port Fairy through the provision of safe, orderly and equitable parking enforcement and education. It also provides education, regulation and enforcement of the General Local Law and relevant State legislation and administers Council local laws including the issue of permits for grazing, droving and stock crossings. This service also provides services including a cat trapping program, a dog and cat collection service, a pound service, a registration and administration service, an after-hours service and an emergency service. Also implements the provisions of the Domestic Animals Act.	<i>Exp</i>	700	723	815
		<i>Rev</i>	188	193	196
		<i>NET</i>	(511)	(530)	(619)

Service area	Description of services provided		2017/18	2018/19	2019/20
			Actual \$'000	Forecast \$'000	Budget \$'000
Emergency Management	This service meets Council's obligations under the Emergency Management Act and develops and maintains the Municipal Emergency management Plan and Emergency Management Committee and works with other agencies to prepare for, respond to, and recover from emergencies. This service also manages fire prevention services and State Emergency Services contributions, including support for fire brigades, fire spotting services at Mt Rouse and Mt Warrnambool and maintenance of emergency fire equipment.	<i>Exp</i>	856	271	270
		<i>Rev</i>	133	67	66
		<i>NET</i>	(722)	(204)	(204)
Environmental Management	This service promotes environmentally sustainable development principles, coordinates and implements environmental projects and works with other services to improve Council's environmental performance.	<i>Exp</i>	482	902	558
		<i>Rev</i>	67	64	63
		<i>NET</i>	(416)	(839)	(495)
Waste Management	This service provides kerbside rubbish, recyclable materials and green waste from residential and commercial properties in the designated collection districts. The service also manages the waste transfer stations and landfills throughout the Shire.	<i>Exp</i>	2,932	3,301	3,221
		<i>Rev</i>	3,441	3,592	3,670
		<i>NET</i>	508	291	448
Statutory & Strategic Planning & Economic Development	This service maintains Council's role under the Planning and Environment Act 1987 as a Responsible Authority, including dealing with planning permit applications and enforcement of the Moyne Planning Scheme. A free Heritage Advisory Service is provided to residents undertaking additions and alterations to heritage buildings. . Planning for the future urban and rural environments of the Shire is provided by the strategic planning function including amending the Moyne Planning Scheme from time to time. Economic Development initiatives include business support and training, encouraging new businesses, consultation on major energy projects and population retention and attraction initiatives.	<i>Exp</i>	1,189	1,620	2,042
		<i>Rev</i>	260	250	230
		<i>NET</i>	(929)	(1,370)	(1,812)

Service area	Description of services provided		2017/18	2018/19	2019/20
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Corporate Business	Provides management and administrative support service for the Shire Caravan parks, Port of Port Fairy, Festivals and Tourism.	<i>Exp</i>	258	328	346
		<i>Rev</i>	1,012	991	808
		<i>NET</i>	753	663	462
Caravan Parks	Operation and management of caravan parks at Port Fairy Gardens, Southcombe Park, Killarney, Koroit, Mortlake, Peterborough and Yambuk. Also includes operation of Southcombe Lodge. Major caravan parks return a dividend of 33% to general revenue.	<i>Exp</i>	3,309	3,313	3,205
		<i>Rev</i>	3,418	3,367	3,571
		<i>NET</i>	109	54	366
Tourism	This service operates the Port Fairy Visitor Information Centre and also undertakes event promotion, souvenir sales and support for local tourism. Also Provides support for festivals and administration of the Festivals Support Fund.	<i>Exp</i>	536	657	689
		<i>Rev</i>	35	37	55
		<i>NET</i>	(501)	(620)	(634)
Port of Port Fairy	This service includes the management of operations and maintenance of the Port of Port Fairy who manage administration, navigation, vessel berthing, slipways and leisure activities around the port. The Port Board provides direction for the development and operation of the Port.	<i>Exp</i>	738	974	794
		<i>Rev</i>	679	786	825
		<i>NET</i>	(59)	(188)	31



### Major Initiatives

- 1) Preparation & implementation of an Economic Development Strategy
- 2) Finalisation & implementation of the Port Fairy Coastal Structure Plan
- 3) Finalisation of Amendment C44 to implement recommendations of the Rural Housing and Land Capability & Biodiversity Strategies
- 4) Completion of Koroit Structure Plan
- 5) Development of a master plan for main public area at East Beach

### Other Initiatives

- 6) On-going review of Visitor Services to best serve visitors to Moyne and region
- 7) Complete review of all caravan parks, including audit of assets, and development of a business plan
- 8) Continue implementation of a new caravan park and tourism marketing strategy including web-based platforms and social media channels
- 9) Complete a Master Plan for long-term management and development of the Port of Port Fairy
- 10) On-going education of food proprietors regarding safe food handling practices
- 11) Development of a domestic waste water management program
- 12) Review Municipal Emergency Management Plan
- 13) Fire recovery with Garvoc and Gazette communities
- 14) On-going discussions with other Councils about shared pound services
- 15) Enhanced responsible pet ownership education programs
- 16) Focus upon pool safety requirements
- 17) Completion of Cudjee Structure Plan
- 18) Together with State Government determine approach to management of old East Beach landfill
- 19) Continue to lobby State Government for improvements to the recycling system
- 20) On-going waste education and promotion of organic waste management

### Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Statutory Planning*	Decision making	0
Waste Collection*	Waste diversion	61.88
Animal Management*	Health and safety	0
Food Safety*	Health and safety	100

\* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

## 2.4 We will support our families to live happily and safely in our community. We will support our communities

To achieve our objective of strengthening the health and social well-being of the residents of the Shire, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

### Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Community Support	This service combines a wide range of programs and services, which provide the opportunity for the community to participate in a variety of cultural, health, education, and leisure activities, which contribute to the general well-being towards the community.	<i>Exp</i>	745	926	882
		<i>Rev</i>	427	260	270
		<i>NET</i>	(318)	(666)	(613)
Child Care Services	Provide child care throughout the municipality at Hawkesdale Centre, Chatsworth and Port Fairy. Care includes Occasional and Long Day Care.	<i>Exp</i>	1,460	1,558	1,645
		<i>Rev</i>	1,150	1,238	1,297
		<i>NET</i>	(310)	(321)	(348)
Kindergartens & Preschools	Group employer for kindergarten centres at Koroit, Merri, Macarthur, Hawkesdale, Port Fairy, Nullawarre and Mortlake. Council is the Early Years Manager of all Kindergartens.	<i>Exp</i>	1,324	1,665	1,669
		<i>Rev</i>	1,058	1,353	1,340
		<i>NET</i>	(266)	(313)	(329)

Service area	Description of services provided		2017/18	2018/19	2019/20
			Actual \$'000	Forecast \$'000	Budget \$'000
Maternal and Child Health	This Maternal & Child Health staff conducts key ages and stages sessions at Port Fairy, Koroit, Hawkesdale, Macarthur, Younger Ross Centre, and Mortlake on an appointment basis. The service offers advice, guidance & promotion and health care for infants as well as education for their parents. Immunisation services are provided as per the scheduled requirement by a qualified immunisation nurse.	<i>Exp</i>	461	462	494
		<i>Rev</i>	189	177	265
		<i>NET</i>	(272)	(285)	(229)
Aged and Disability Services	Provide aged care services including domestic assistance, personal care, respite, garden & property maintenance, food services, some transport and Planned Activity Groups (Mortlake). Program for Younger People includes domestic assistance, personal care, respite, property maintenance, food services, some transport and Planned Activity Groups (Mortlake).	<i>Exp</i>	2,021	2,071	2,084
		<i>Rev</i>	1,686	1,613	1,597
		<i>NET</i>	(335)	(458)	(486)
Aged Support Services	This service provides a range of support for senior citizen clubs. Each conducts a program involving recreation, fitness, centre-based meals and social support.	<i>Exp</i>	119	138	140
		<i>Rev</i>	44	41	45
		<i>NET</i>	(75)	(98)	(95)

### Major Initiatives

- 1) Review & update the Municipal Early Years Plan

### Other Initiatives

- 2) Establish & implement the State Government funded Supported Playgroup Program
- 3) Implement the School Readiness Program across Council operated kindergartens
- 4) Investigate & prepare for the implementation of the State Government commitment to funded three year old kindergarten
- 5) Implement the expansion of the CHSP Community Transport Program
- 6) Complete the transition to the NDIS funding framework

### Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Maternal and Child Health*	Participation	69.61

\* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

## Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Service	Indicator	Performance Measure	Computation
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

## 2.3 Reconciliation with budgeted operating result

Strategic objectives	Net Surplus / (Deficit) \$'000	Expenditure \$'000	Revenue \$'000
We will govern and administer our organisation to achieve the best outcomes for our community.	1,439	5,211	6,649
We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world.	(14,912)	25,407	10,495
We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper.	(3,450)	13,077	9,627
We will support our families to live happily and safely in our community. We will support our communities.	(2,100)	6,914	4,813
<b>Total</b>	<b>(19,024)</b>	<b>50,609</b>	<b>31,585</b>
<b>Funding sources added in:</b>			
Rates and charges revenue	19,689		
<b>Underlying surplus/(deficit) for the year</b>	<b>665</b>		
<b>Plus</b>			
Non Recurrent Capital grants and contributions	400		
<b>Operating surplus/(deficit) for the year</b>	<b>1,065</b>		

**Note:** The income and expenditure in this section are based on the Activity Based Costing (ABC) model and include inter-unit transfers.

### **3. Financial Statements**

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2019/20 has been supplemented with projection to 2022/23 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

## Comprehensive Income Statement

For the four years ending 30 June 2023

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2018/19	2019/20	2020/21	2021/22	2022/23
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>						
Rates and charges	4.1.1	22,386	<b>23,050</b>	23,894	24,281	24,996
Statutory fees and fines	4.1.2	446	<b>432</b>	432	432	432
User fees	4.1.3	9,204	<b>8,886</b>	8,878	8,828	8,828
Grants - Operating	4.1.4	7,429	<b>12,329</b>	12,337	12,337	12,337
Grants - Capital	4.1.4	6,366	<b>3,118</b>	3,118	2,918	2,868
Contributions - monetary	4.1.5	110	<b>77</b>	82	82	82
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		120	-	-	-	-
Other income	4.1.6	410	<b>435</b>	500	500	500
<b>Total income</b>		<b>46,471</b>	<b>48,326</b>	<b>49,240</b>	<b>49,377</b>	<b>50,042</b>
<b>Expenses</b>						
Employee costs	4.1.7	17,543	<b>18,080</b>	18,302	18,626	19,053
Materials and services	4.1.8	16,945	<b>15,355</b>	15,346	15,216	15,359
Depreciation and amortisation	4.1.9	13,135	<b>13,819</b>	13,843	13,857	13,872
Borrowing costs		21	<b>8</b>	-	-	-
<b>Total expenses</b>		<b>47,644</b>	<b>47,262</b>	<b>47,491</b>	<b>47,699</b>	<b>48,283</b>
<b>Surplus/(deficit) for the year</b>		<b>(1,173)</b>	<b>1,065</b>	<b>1,749</b>	<b>1,678</b>	<b>1,759</b>



## Balance Sheet

For the four years ending 30 June 2023

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2018/19	2019/20	2020/21	2021/22	2022/23
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		8,133	7,701	8,636	9,816	10,111
Trade and other receivables		2,895	3,422	3,695	3,714	3,750
Inventories		313	313	313	313	313
Other assets		236	239	252	252	252
<b>Total current assets</b>	4.2.1	<b>11,577</b>	<b>11,675</b>	<b>12,896</b>	<b>14,095</b>	<b>14,427</b>
<b>Non-current assets</b>						
Trade and other receivables		60	40	20	-	-
Investments in associates, joint arrangement and subsidiaries		282	282	282	282	282
Property, infrastructure, plant & equipment		576,064	576,779	577,390	577,980	579,528
<b>Total non-current assets</b>	4.2.1	<b>576,406</b>	<b>577,101</b>	<b>577,692</b>	<b>578,262</b>	<b>579,810</b>
<b>Total assets</b>		<b>587,984</b>	<b>588,776</b>	<b>590,588</b>	<b>592,358</b>	<b>594,237</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		3,728	3,728	3,728	3,728	3,728
Trust funds and deposits		1,035	1,035	1,035	1,035	1,035
Provisions		5,078	5,112	5,172	5,258	5,372
Interest-bearing liabilities	4.2.3	308	-	-	-	-
<b>Total current liabilities</b>	4.2.2	<b>10,149</b>	<b>9,875</b>	<b>9,935</b>	<b>10,021</b>	<b>10,135</b>
<b>Non-current liabilities</b>						
Provisions		2,600	2,602	2,606	2,611	2,617
Interest-bearing liabilities	4.2.3	-	-	-	-	-
<b>Total non-current liabilities</b>	4.2.2	<b>2,600</b>	<b>2,602</b>	<b>2,606</b>	<b>2,611</b>	<b>2,617</b>
<b>Total liabilities</b>		<b>12,750</b>	<b>12,477</b>	<b>12,540</b>	<b>12,632</b>	<b>12,752</b>
<b>Net assets</b>		<b>575,234</b>	<b>576,298</b>	<b>578,048</b>	<b>579,726</b>	<b>581,485</b>
<b>Equity</b>						
Accumulated surplus		227,691	227,957	228,620	228,930	230,496
Reserves		347,543	348,342	349,428	350,796	350,989
<b>Total equity</b>		<b>575,234</b>	<b>576,298</b>	<b>578,048</b>	<b>579,726</b>	<b>581,485</b>

## Statement of Changes in Equity

For the four years ending 30 June 2023

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2019 Forecast Actual</b>					
Balance at beginning of the financial year		576,407	229,390	341,056	5,961
Surplus/(deficit) for the year		(1,173)	(1,173)	-	-
Transfers to other reserves		-	(526)	-	526
<b>Balance at end of the financial year</b>		<b>575,234</b>	<b>227,691</b>	<b>341,056</b>	<b>6,487</b>
<b>2020 Budget</b>					
Balance at beginning of the financial year		575,234	227,691	341,056	6,487
Surplus/(deficit) for the year		1,064	1,064	-	-
Transfers to other reserves	4.3.1	-	(798)	-	798
<b>Balance at end of the financial year</b>	4.3.2	<b>576,298</b>	<b>227,957</b>	<b>341,056</b>	<b>7,286</b>
<b>2021</b>					
Balance at beginning of the financial year		576,298	227,957	341,056	7,286
Surplus/(deficit) for the year		1,749	1,749	-	-
Transfers to other reserves		-	(1,086)	-	1,086
<b>Balance at end of the financial year</b>		<b>578,048</b>	<b>228,620</b>	<b>341,056</b>	<b>8,372</b>
<b>2022</b>					
Balance at beginning of the financial year		578,048	228,620	341,056	8,372
Surplus/(deficit) for the year		1,678	1,678	-	-
Transfers to other reserves		-	(1,368)	-	1,368
<b>Balance at end of the financial year</b>		<b>579,726</b>	<b>228,930</b>	<b>341,056</b>	<b>9,740</b>
<b>2023</b>					
Balance at beginning of the financial year		579,726	228,930	341,056	9,740
Surplus/(deficit) for the year		1,759	1,759	-	-
Transfers to other reserves		-	(194)	-	194
<b>Balance at end of the financial year</b>		<b>581,485</b>	<b>230,496</b>	<b>341,056</b>	<b>9,933</b>

## Statement of Cash Flows

For the four years ending 30 June 2023

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		Actual		2020/21	2021/22	2022/23
		2018/19	2019/20	2020/21	2021/22	2022/23
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		22,622	23,023	23,621	24,261	24,960
Statutory fees and fines		446	432	432	432	432
User fees		10,237	8,383	8,865	8,828	8,828
Grants - operating		7,429	12,329	12,337	12,337	12,337
Grants - capital		6,366	3,118	3,118	2,918	2,868
Contributions - monetary		110	77	82	82	82
Interest received		410	435	500	500	500
Employee costs		(17,400)	(18,044)	(18,239)	(18,534)	(18,932)
Materials and services		(16,490)	(15,355)	(15,346)	(15,216)	(15,359)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	13,730	14,398	15,369	15,607	15,715
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(25,923)	(14,914)	(14,855)	(14,848)	(15,831)
Proceeds from sale of property, infrastructure, plant and equipment		1,039	380	401	400	411
Payments of loans and advances		46	20	20	20	-
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	(24,838)	(14,514)	(14,434)	(14,428)	(15,420)
<b>Cash flows from financing activities</b>						
Finance costs		(21)	(8)	-	-	-
Repayment of borrowings		(295)	(308)	-	-	-
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	(316)	(316)	-	-	-
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		(11,423)	(432)	935	1,180	295
Cash and cash equivalents at the beginning of the financial year		19,556	8,133	7,701	8,636	9,816
<b>Cash and cash equivalents at the end of the financial year</b>		8,133	7,701	8,636	9,816	10,111

## Statement of Capital Works

For the four years ending 30 June 2023

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
<b>Property</b>						
Land		524	428	830	312	435
<b>Total land</b>		524	428	830	312	435
Buildings		6,600	1,269	927	902	797
<b>Total buildings</b>		6,600	1,269	927	902	797
<b>Total property</b>		7,124	1,697	1,757	1,214	1,232
<b>Plant and equipment</b>						
Plant, machinery and equipment		2,117	1,617	1,714	1,860	2,951
Fixtures, fittings and furniture		20	57	15	15	15
Computers and telecommunications		310	260	210	215	215
<b>Total plant and equipment</b>		2,447	1,934	1,939	2,090	3,181
<b>Infrastructure</b>						
Roads		11,667	9,232	9,236	9,202	9,202
Bridges		762	576	514	520	514
Footpaths and cycleways		787	250	250	250	250
Drainage		382	488	357	560	560
Recreational, leisure and community facilities		318	335	265	640	625
Waste management		351	60	207	127	122
Parks, open space and streetscapes		655	277	285	200	100
Other infrastructure		130	65	45	45	45
<b>Total infrastructure</b>		15,052	11,283	11,159	11,544	11,418
<b>Total capital works expenditure</b>	4.5.1	24,623	14,914	14,855	14,848	15,831
<b>Represented by:</b>						
New asset expenditure		2,779	575	189	-	-
Asset renewal expenditure		16,682	11,613	11,925	12,150	13,015
Asset expansion expenditure		80	45	-	-	-
Asset upgrade expenditure		5,082	2,681	2,741	2,698	2,816
<b>Total capital works expenditure</b>	4.5.1	24,623	14,914	14,855	14,848	15,831
<b>Funding sources represented by:</b>						
Grants		5,910	3,028	3,118	2,918	2,868
Contributions		456	90	-	-	-
Council cash		17,818	11,456	11,336	11,530	12,552
Asset Sales		439	340	401	400	411
<b>Total capital works expenditure</b>	4.5.1	24,623	14,914	14,855	14,848	15,831

## Statement of Human Resources

For the four years ending 30 June 2023

	Forecast	Budget	Strategic Resource Plan Projections		
	Actual				
	2018/19	2019/20	2020/21	2021/22	2022/23
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Total staff expenditure</b>	17,543	18,080	18,302	18,626	19,053
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	238.96	245.21	246.21	247.21	248.21
<b>Total staff numbers</b>	238.96	245.21	246.21	247.21	248.21

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2019/20 \$'000
Community & Corporate Services	4,819
Governance & Leadership	2,387
Sustainable Development	4,845
Infrastructure & Assets	6,029
<b>Total staff expenditure</b>	<b>18,080</b>

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2019/20	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
Community & Corporate Services	59.59	12.50	30.64	3.70	12.75
Governance & Leadership	25.34	19.80	4.54	-	1.00
Sustainable Development	51.04	32.20	11.41	3.23	4.20
Infrastructure & Assets	109.24	94.20	9.64	-	5.40
<b>Total staff</b>	<b>245.21</b>	<b>158.70</b>	<b>56.23</b>	<b>6.93</b>	<b>23.35</b>

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.5% in line with the rate cap. This will raise total rates and charges for 2019/20 to \$23.05 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2018/19 Forecast Actual \$'000	2019/20 Budget \$'000	Change \$'000	%
General rates*	14,913	15,389	476	3.19%
Municipal charge*	2,522	2,621	99	3.93%
Waste service charges	3,277	3,360	83	2.53%
Supplementary rates and rate adjustments	30	39	9	30.00%
Revenue in lieu of rates	1,644	1,641	(3)	-0.18%
<b>Total rates and charges</b>	<b>22,386</b>	<b>23,050</b>	<b>664</b>	<b>2.97%</b>

\* These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2018/19 cents/\$CIV	2019/20 cents/\$CIV	Change %
General rate for rateable residential properties	0.21763	0.20500	-5.80%
General rate for rateable rural properties	0.21763	0.20500	-5.80%
General rate for rateable rural lifestyle properties	0.21763	0.20500	-5.80%
General rate for rateable commercial properties	0.21763	0.20500	-5.80%
General rate for rateable industrial properties	0.21763	0.20500	-5.80%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
Residential	3,837	4,044	207	5.39%
Rural	8,373	8,696	323	3.86%
Rural Lifestyle	2,010	2,000	(10)	-0.50%
Commercial	198	206	8	4.04%
Industrial	495	443	(52)	-10.51%
<b>Total amount to be raised by general rates</b>	<b>14,913</b>	<b>15,389</b>	<b>476</b>	<b>3.19%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	Number	Number	\$'000	%
Residential	4,213	4,333	120	2.85%
Rural	4,867	4,880	13	0.27%
Rural Lifestyle	2,697	2,663	(34)	-1.26%
Commercial	219	206	(13)	-5.94%
Industrial	122	128	6	4.92%
<b>Total number of assessments</b>	<b>12,118</b>	<b>12,210</b>	<b>92</b>	<b>0.76%</b>

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
Residential	1,762,936	1,972,765	209,829	11.90%
Rural	3,847,257	4,242,209	394,952	10.27%
Rural Lifestyle	923,612	975,397	51,785	5.61%
Commercial	90,832	100,310	9,478	10.43%
Industrial	227,479	216,275	(11,204)	-4.93%
<b>Total value of land</b>	<b>6,852,116</b>	<b>7,506,956</b>	<b>654,840</b>	<b>9.56%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2018/19	Per Rateable Property 2019/20	Change	
	\$	\$	\$	%
Municipal	261	267	6	2.30%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Municipal	2,521,521	2,621,406	99,885	3.96%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2018/19	Per Rateable Property 2019/20	Change	
	\$	\$	\$	%
Kerbside collection service	347.90	356.60	8.70	2.50%
State government landfill levy	13.10	13.40	0.30	2.29%
Waste facility service charge				
- Improved	132	135	3	2.27%
- Unimproved	34	35	1	2.94%
<b>Total</b>	<b>527</b>	<b>540</b>	<b>13</b>	<b>2.47%</b>

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Kerbside collection service	2,086,356	2,124,979	38,623	1.85%
State government landfill levy	78,561	79,851	1,290	1.64%
Waste facility service charge	1,112,434	1,154,950	42,516	3.82%
<b>Total</b>	<b>3,277,351</b>	<b>3,359,780</b>	<b>82,429</b>	<b>2.52%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
General Rates	14,912	15,389	477	3.20%
Municipal charge	2,522	2,621	99	3.93%
Waste service charges	3,277	3,360	83	2.53%
Revenue in lieu of rates*	1,644	1,641	-3	-0.18%
<b>Total Rates and charges</b>	<b>22,355</b>	<b>23,011</b>	<b>656</b>	<b>2.93%</b>

\*Revenue from energy generators

4.1.1(l) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019/20: estimated \$39,000 and 2018/19: \$30,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.



#### 4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000	\$'000	%
Dog and Cat Charges	121	124	3	2%
Health Licences and Fees	85	89	5	5%
Regulation Fees and Permits	16	14	(2)	-13%
Town Planning Fees & Certificates	225	205	(20)	-9%
<b>Total statutory fees and fines</b>	<b>446</b>	<b>432</b>	<b>(15)</b>	<b>-3%</b>

#### 4.1.3 User fees

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000	\$'000	%
Aged & Disability Services Fees	365	392	28	8%
Building Fees	48	48	-	0%
Childcare / Preschool Fees	1,350	1,330	(20)	-1%
Port Fees and Charges	265	268	4	1%
Private Works	961	494	(466)	-49%
Property Rentals	77	72	(5)	-6%
Quarry Fees and Charges	1,800	1,843	43	2%
Refuse Operations	265	260	(5)	-2%
Caravan Park/Lodge Fees	3,325	3,529	204	6%
Reimbursements	193	149	(44)	-23%
Corporate Fees and Charges	19	20	1	5%
Other	538	481	(57)	-11%
<b>Total user fees</b>	<b>9,204</b>	<b>8,886</b>	<b>(318)</b>	<b>-3%</b>

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000		
<b>Grants were received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	6,485	12,349	5,865	90%
State funded grants	7,310	3,097	(4,213)	-58%
<b>Total grants received</b>	<b>13,795</b>	<b>15,447</b>	<b>1,652</b>	<b>12%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Victoria Grants Commission - unallocated	1,990	4,608	2,618	132%
Victoria Grants Commission - local roads	2,007	4,267	2,260	113%
Aged Care	683	756	72	11%
<b>Recurrent - State Government</b>				
Aged Care	410	296	(113)	-28%
Port of Port Fairy	436	442	6	1%
Community Services	143	179	36	-
Environment	84	63	(21)	-25%
Family & Children	1,391	1,566	175	13%
Regulatory Services	23	23	-	0%
Other	263	129	(134)	-51%
<b>Total recurrent grants</b>	<b>7,429</b>	<b>12,329</b>	<b>4,900</b>	<b>66%</b>
<b>Total operating grants</b>	<b>7,429</b>	<b>12,329</b>	<b>4,900</b>	<b>66%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	1,804	2,718	914	51%
<b>Total recurrent grants</b>	<b>1,804</b>	<b>2,718</b>	<b>914</b>	<b>51%</b>
<b>Non-recurrent - State Government</b>				
Environment	410	100	(310)	-76%
Parks and Amenities	200	-	(200)	-100%
Port of Port Fairy	200	-	(200)	-100%
Recreation	20	265	245	1225%
Roads and Streets	1,139	30	(1,109)	-97%
Waste Management	200	-	(200)	-100%
Asset Management	2,363	5	(2,358)	-100%
Bridge Maintenance & Construction	30	-	(30)	-100%
<b>Total non-recurrent grants</b>	<b>4,562</b>	<b>400</b>	<b>(4,162)</b>	<b>-91%</b>
<b>Total capital grants</b>	<b>6,366</b>	<b>3,118</b>	<b>(3,248)</b>	<b>-51%</b>
<b>Total Grants</b>	<b>13,795</b>	<b>15,447</b>	<b>1,652</b>	<b>0</b>

Half of the 2018/19 Victorian Grants Commission allocation (\$4.2 million) was received in 2017/18. Roads to Recovery funding for the 2019-20 to 2023-24 period will increase to \$13.6 million or \$2.72 million per annum.

#### 4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000		
Monetary	110	77	(33)	-30%
<b>Total contributions</b>	<b>110</b>	<b>77</b>	<b>(33)</b>	<b>-30%</b>

#### 4.1.6 Other income

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000		
Interest	410	435	25	6%
<b>Total other income</b>	<b>410</b>	<b>435</b>	<b>25</b>	<b>6%</b>

#### 4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000		
Wages and salaries	14,236	14,733	497	3%
Annual leave and long service leave	1,706	1,750	44	3%
Superannuation	1,413	1,423	10	1%
Fringe benefits tax and work cover	188	174	- 14	-8%
<b>Total employee costs</b>	<b>17,543</b>	<b>18,080</b>	<b>536</b>	<b>3%</b>

#### 4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000	\$'000	%
Contract payments	9,637	8,277	(1,360)	-14%
Vehicle Operating Costs	1,998	1,974	(24)	-1%
Utilities	956	953	(3)	0%
Insurance	417	435	19	4%
Computer & Software Maintenance	666	676	10	2%
Donations/Contributions	1,419	1,175	(244)	-17%
Other	1,853	1,866	13	1%
<b>Total materials and services</b>	<b>16,945</b>	<b>15,355</b>	<b>(1,590)</b>	<b>-9%</b>

#### 4.1.9 Depreciation and amortisation

	Forecast Actual	Budget	Change	
	2018/19	2019/20	\$'000	%
	\$'000	\$'000	\$'000	%
Property	1,351	1,325	(26)	-2%
Plant & equipment	1,465	1,467	2	0%
Infrastructure	10,319	11,027	708	7%
<b>Total depreciation and amortisation</b>	<b>13,135</b>	<b>13,819</b>	<b>684</b>	<b>5%</b>

## 4.2 Balance Sheet

### 4.2.1 Assets

#### Current

Cash and cash equivalents include cash and investments such as cash held in the bank and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget.

Other assets(current) include prepayments for expenses that Council has paid in advance of service delivery.

#### Non-current

Property, infrastructure , plant and equipment is the largest component of Council's worth and represents the value of all land, buildings, roads, vehicles , and equipment which has been built up by the Council over many years.

### 4.2.2 Liabilities

#### Current

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2018-19 levels.

Provisions current include accrued long service leave, and annual owing to employees. These employee entitlements are expected to increase marginally due to increased wage cost associated with the Enterprise Bargain Agreement outcomes.

#### Non-Current

Provisions non-current include accrued long service leave and the waste rehabilitation provision.

The Council is budgeting to repay loan principal of \$0.30 million over the year.

### 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018/19	2019/20
	\$	\$
Amount borrowed as at 30 June of the prior year	603	308
Amount proposed to be borrowed	-	-
Amount projected to be redeemed	(295)	(308)
<b>Amount of borrowings as at 30 June</b>	<b>308</b>	<b>-</b>

## **4.3 Statement of changes in Equity**

### **4.3.1 Reserves**

Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations

Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.

### **4.3.2 Equity**

Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. The \$1.1 million increase in equity results directly from the surplus for the year.

## **4.4 Statement of Cash Flows**

### **4.4.1 Net cash flows provided by/used in operating activities**

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

### **4.4.2 Net cash flows provided by/used in investing activities**

Investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc. The decrease in cash outflows is due to the significant value of carry over capital projects (\$7.7 million) into 2018-19.

### **4.4.3 Net cash flows provided by/used in financing activities**

Financing activities refer to cash generated or used in the financing of Council functions and include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

## 5. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2019/20 year, classified by expenditure type and funding source.

### 5.1 Summary

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000	%
Property	7,124	<b>1,697</b>	(5,427)	<b>-76.18%</b>
Plant and equipment	2,447	<b>1,934</b>	(513)	<b>-20.96%</b>
Infrastructure	15,052	<b>11,283</b>	(3,769)	<b>-25.04%</b>
<b>Total</b>	<b>24,623</b>	<b>14,914</b>	<b>(9,709)</b>	<b>-39.43%</b>

The 2018/19 forecast includes \$10.24 million of carried forward works and additional projects that were not initially included in the 2018/19 budget.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Asset Sales \$'000
Property	<b>1,697</b>	330	1,062	260	45	280	50	1,367	-
Plant and equipment	<b>1,934</b>	15	1,912	7	-	-	5	1,589	340
Infrastructure	<b>11,283</b>	230	8,639	2,414	-	2,748	35	8,500	-
<b>Total</b>	<b>14,914</b>	<b>575</b>	<b>11,613</b>	<b>2,681</b>	<b>45</b>	<b>3,028</b>	<b>90</b>	<b>11,456</b>	<b>340</b>

## 5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Asset Sales \$'000
<b>PROPERTY</b>									
<b>Land</b>									
<i>Griffith Island Causeway</i>	150		150			100		50	
<i>Quarry Access</i>	80		80					80	
<i>Gardens Caravan Park underground water and electrical services</i>	158		158					158	
<i>Gardens and Southcombe Caravan Parks Trees</i>	40			40				40	
<b>Buildings</b>									
<i>Buildings Renewal Program</i>	359		359					359	
<i>Hawkesdale Swimming Pool Septic Tank</i>	100			100				100	
<i>Koroit Bowls Club Toilets</i>	280		210	70		180	50	50	
<i>Dundonnell Public Hall Demolition</i>	15		15					15	
<i>Caramut Netball Shelter</i>	10	10						10	
<i>Southcombe Caravan Park Modular Amenity Block</i>	320	320						320	
<i>Southcombe Caravan Park Camp Kitchen Extension</i>	60		25		35			60	
<i>Southcombe Caravan Park Aquarius amenity block floor</i>	15			15				15	
<i>Gardens Caravan Park Amenities Upgrade</i>	50		25	25				50	
<i>Gardens Caravan Park Camp Kitchen outdoor shelter and roof</i>	25		15	10				25	
<i>Gardens Caravan Park extension of storage shed</i>	10				10			10	
<i>Mortlake Caravan Park repaint amenities &amp; camp kitchen</i>	15		15					15	
<i>Koroit Caravan Park internal repaint amenities</i>	10		10					10	
<b>TOTAL PROPERTY</b>	<b>1,697</b>	<b>330</b>	<b>1,062</b>	<b>260</b>	<b>45</b>	<b>280</b>	<b>50</b>	<b>1,367</b>	<b>-</b>



Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Asset Sales
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
<i>Major Plant</i>	1,095		1,095				845		250
<i>Minor Plant</i>	65		65				65		
<i>Light Fleet</i>	215		215				165		50
<i>Utilities</i>	176		176				142		34
<i>Gardens Caravan Park Vehicle</i>	33		33				30		3
<i>Southcombe Caravan Park Vehicle</i>	33		33				30		3
<b>Fixtures, Fittings and Furniture</b>									
<i>Office and Depot Furniture</i>	20		20				20		
<i>Southcombe Lodge Meeting Space Update</i>	17		10	7			17		
<i>Replace coin operated washing machines at caravan parks</i>	20		20				20		
<b>Computers and Telecommunications</b>									
<i>IT Renewal</i>	245		245					245	
<i>Mortlake Library RFID machine</i>	15	15					5	10	
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,934</b>	<b>15</b>	<b>1,912</b>	<b>7</b>			<b>5</b>	<b>1,589</b>	<b>340</b>
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
<i>Road Rehabilitation</i>	5,208		3,740	1,468		2,174		3,034	
<i>Rural Road Drainage</i>	170		170					170	
<i>Local Road Resheeting</i>	1,000		1,000					1,000	
<i>Local Road Resealing</i>	2,130		2,130					2,130	
<i>Intersection Program</i>	100			100				100	
<i>Signage Improvements</i>	50		50					50	
<i>Darlington - Nerrin Road safety improvements</i>	240			240		240		-	
<i>Road Safety Initiatives</i>	334			334		334		-	
<b>Bridges</b>									
<i>Bridge Program</i>	576		576					576	

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Asset Sales
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Footpaths and Cycleways</b>									
<i>Footpath Program</i>	250		250					250	
<b>Drainage</b>									
<i>Town Drainage</i>	488		488					488	
<b>Recreational, Leisure &amp; Community Facilities</b>									
<i>Victoria Park Works</i>	100			100				100	
<i>Tea Tree Lake Precinct-Skate Park Development</i>	85			85			10	75	
<i>Macarthur Pool splash pad</i>	50	50					25	25	
<i>Branded Caravan Park Signage</i>	38		38					38	
<i>Gardens Caravan Park Entry Treatment</i>	32			32				32	
<i>Caravan Parks Waste Infrastructure evaluation and upgrade</i>	30	30						30	
<b>Waste Management</b>									
<i>Koroit Public Place Bins</i>	30		30					30	
<i>Public Place Recycling Bins</i>	30			30				30	
<b>Parks, Open Space and Streetscapes</b>									
<i>Hawkesdale Family Services Playground Renewal</i>	60		60					60	
<i>General Playground Renewal</i>	42		42					42	
<i>Woorndoo Recreation Reserve Play Equipment</i>	25			25				25	
<i>Railway Place Playground</i>	100	100						100	
<i>Tea Tree Lake exercise equipment</i>	50	50						50	
<b>Other Infrastructure</b>									
<i>Street Furniture and Entrance Sign Replacement</i>	45		45					45	
<i>Historic lifeboat slipway repair</i>	20		20					20	
<b>TOTAL INFRASTRUCTURE</b>	<b>11,283</b>	<b>230</b>	<b>8,639</b>	<b>2,414</b>	<b>-</b>	<b>2,748</b>	<b>35</b>	<b>8,500</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS</b>	<b>14,914</b>	<b>575</b>	<b>11,613</b>	<b>2,681</b>	<b>45</b>	<b>3,028</b>	<b>90</b>	<b>11,456</b>	<b>340</b>

## 6. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	4.7%	-13.8%	1.4%	2.8%	3.0%	3.2%	+
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	247.5%	114.1%	118.2%	129.8%	140.7%	142.3%	+
Unrestricted cash	Unrestricted cash / current liabilities		74.1%	68.9%	66.4%	75.4%	86.5%	88.5%	+
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	2.8%	1.4%	0.0%	0.0%	0.0%	0.0%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		5.6%	1.4%	1.4%	0.0%	0.0%	0.0%	+
Indebtedness	Non-current liabilities / own source revenue		8.0%	8.0%	7.9%	7.7%	7.7%	7.5%	o
Asset renewal	Asset renewal expenses / Asset depreciation	4	100.7%	127.0%	84.0%	86.1%	87.7%	93.8%	+
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	5	41.0%	53.6%	48.1%	48.9%	49.4%	50.1%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.3%	0.4%	0.4%	0.4%	0.4%	0.4%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
<b>Efficiency</b>									
Expenditure level	Total expenses/ no. of property assessments		\$4,168	\$3,901	\$ 3,839	\$ 3,827	\$3,813	\$3,829	o
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,578	\$1,612	\$ 1,650	\$ 1,689	\$1,729	\$1,769	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		13.06%	10%	10%	10%	10%	10%	o

**Key to Forecast Trend:**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Notes to indicators**

**1. Adjusted underlying result**

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. A positive result indicates Council is able to fund its operations without reliance on Council's cash reserves or increased debt to maintain services.

**2. Working Capital**

The ratio expresses the level of current assets the Council has available to meet its current liabilities. Working capital is forecast to increase to 138% by 2022-2023. It is essential that Council has sufficient liquid funds in order to meet its day to day obligations.

**3. Debt compared to rates**

Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

**4. Asset renewal**

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

**6. Rates concentration**

Reflects extent of reliance on rate revenues to fund Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to other revenue sources

## 7. Strategic Resource Plan and Key Financial Indicators

This section provides information on the long term financial projections of the Council.

### 7.1 Plan Development

The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2019-20 to 2022-23 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain the existing range and level of service provision and develop the capacity to respond to community service needs
- Services provided with an emphasis on continuous improvement, productivity, innovation, and efficiency
- Maintain a strong cash position
- Achieve operating statement surpluses with the exclusion of all non-operational items such as granted assets and capital income
- Maintain debt levels below prudential guidelines
- Continue to pursue recurrent grant funding and strategic capital funding aligned with Council plan objectives
- Provide user fees and charges based on Best Value Principles.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations

### 7.2 Financial resources

Indicator	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
		2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	+/-
Surplus / (deficit for the year)		\$8,194	-\$1,173	\$1,064	\$1,749	\$1,678	\$1,759	+
Adjusted underlying result	1	\$2,468	-\$5,765	\$664	\$1,349	\$1,478	\$1,609	+
Cash and investments	2	\$19,555	\$8,133	\$7,700	\$8,636	\$9,816	\$10,111	+
Cash flows from operations		\$21,766	\$13,730	\$14,397	\$15,369	\$15,608	\$15,715	+
Current assets / current liabilities	2	248%	114%	118%	130%	141%	142%	+
Capital works		\$18,287	\$24,623	\$14,914	\$14,855	\$14,848	\$15,831	+
Net capital expenditure (net of capital grant, contributions and asset sales)		\$12,906	\$18,992	\$14,134	\$14,054	\$14,248	\$15,270	+
Capital Replacement (renewal and upgrade / depreciation)	3	142%	137%	103%	104%	104%	114%	+

Indicator	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Asset Renewal (asset renewal expenses / depreciation)	3	101%	127%	84%	86%	88%	94%	+
Debt servicing (interest) / total revenue	4	0.09%	0.05%	0.02%	0.00%	0.00%	0.00%	+
Borrowings outstanding	4	\$603	\$308	\$0	\$0	\$0	\$0	+

#### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

#### Notes to indicators

##### 1. Adjusted underlying result

An indicator of the sustainable operating result. Council aims to achieve positive underlying results in the long term. The deficit forecast result for 2018-19 is due primarily to the Financial Assistance Grant of \$4.2 million received in advance in June 2018.

##### 2. Cash and Liquidity

Working capital is forecast to increase to increase to 138% by 2022-23 and cash will increase over the term of the Strategic Resource Plan to \$9.6 million.

##### 3. Renewal Gap

Comparison of the rate of spending on existing assets through renewing, restoring and replacing assets with depreciation. Ratio higher than 1:1 indicate that spending on existing assets is faster than depreciation rate. Council will benefit from an additional \$0.5 million per annum from the Federal Government Road Safety Package for the period 2019-20 to 2023-24.

##### 4. Debt Levels

Council's debt levels are well within the local government prudential guidelines that set limits for levels of debt and debt commitment costs. Total borrowing outstanding will be reduced to zero by 2019-20.

#### 7.3 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the non-financial resources for the next four years.

Indicator	Forecast	Budget	Strategic Resource Plan Projections		
	2018/19	2019/20	2020/21	2021/22	2022/23
<b>Efficiency</b>					
Employee Costs	\$17,543	\$18,080	\$18,302	\$18,626	\$19,053
Full Time Equivalent Employees	238.96	245.21	246.21	247.21	248.21

## Appendix: Fees and Charges

This appendix lists the various fees and charges for Council services that will apply for 2019-20.

### Each fee or charge is classified under the following categories:

#### **(Z) Zero Cost Recovery**

This good/service is provided at no cost. The costs are met entirely from rates and general purpose income. Generally, where there is no fee or charge, the service provided is not mentioned in the fees and charges list.

#### **(P) Partial Cost Recovery**

The price for this good/service is set to make a significant (more than 50%) contribution towards the operating costs, both direct and indirect, of providing the good/service. The remainder of the costs are met from rate and general purpose income.

#### **(F) Full Cost Recovery**

The price for this good/service is set to recover the total operating costs, both direct and indirect, of providing this good/service. Indirect costs are to include taxation equivalent payments, where applicable, in accordance with the principles of National Competition Policy.

#### **(R) Regulatory**

The price for this good/service is a statutory charge set by government regulation.

#### **(M) Market Price**

The price for this good/service is set by reference to prices charged for similar goods/services by like Councils or competitors.

FEES AND CHARGES DESCRIPTION			2018/19 GST Inclusive	2019/20 GST Inclusive	Pricing Policy	GST
<b>FINANCE AND ADMINISTRATION</b>						
Freedom of Information			28.40	28.90	R	N
Land Information Certificate			25.90	26.30	R	N
Photo-copying - General Public per copy - A4			0.50	0.50	F	Y
- A3			0.60	0.60	F	Y
Colour photo-copying - General Public per copy - A4			0.80	0.80	F	Y
- A3			1.70	1.70	F	Y
Plan Printing Black & White- A1 paper & printing provided by shire			7.10	7.30	F	Y
Plan Printing Black & White- A1 printer provided by shire			4.00	4.10	F	Y
Plan Printing Colour - A4			2.40	2.50	F	Y
Plan Printing Colour - A3			3.80	3.90	F	Y
Plan Printing Colour - A2			8.60	8.80	F	Y
Plan Printing Colour - A1			17.20	17.60	F	Y
Plan Printing Colour - A0			33.20	34.00	F	Y
Document Search General Per Hour- Minimum Charge of 1 hour			71.00	73.00	F	Y
Replacement Rate Notice			9.70	18.00	F	Y
Replacement Cheque Fee			24.60	25.20	P	Y
<b>BUILDING PERMIT FEES</b>						
Item	Class	Description				
1	1B & 2-9	Residential & Commercial works other than Class 1A	6.5(value/ 2000+ √value)+ GST Minimum Fee: \$1,320.00	6.5(value/ 2000+ √value)+ GST Minimum Fee: \$1,320.00	F	Y
2	1A	All Dwellings – Single Detached Houses or attached Multi-Units Development				
		Up to \$150,000	2,890.00	2,960.00	F	Y
		\$150,001-\$200,000	3,840.00	3,940.00	F	Y
		\$200,001-\$250,000	4,960.00	5,080.00	F	Y
		\$250,001 -\$300,000	6,370.00	6,530.00	F	Y
		>\$300,000	large projects negotiable	large projects negotiable	F	Y
3	1A	Dwellings - Extension Alterations (including Demolitions)				
		Up to \$10,000	1,070.00	1,100.00	F	Y
		\$10,001-\$20,000	1,300.00	1,330.00	F	Y
		\$20,001-\$50,000	1,790.00	1,830.00	F	Y
		\$50,001-\$100,000	2,520.00	2,580.00	F	Y
		\$100,001-\$150,000	3,250.00	3,330.00	F	Y
		>\$150,000	Value/45	Value/45	F	Y



FEES AND CHARGES DESCRIPTION			2018/19 GST Inclusive	2019/20 GST Inclusive	Pricing Policy	GST
4	1A	Dwellings - Internal Alterations / Minor Works				
		Up to \$10,000	780.00	800.00	F	Y
		\$10,001-\$20,000	1,070.00	1,100.00	F	Y
		\$20,001-\$50,000	1,560.00	1,600.00	F	Y
		\$50,001-\$100,000	1,980.00	2,030.00	F	Y
		>\$100,000	Value/45	Value/45	F	Y
5	10A/10B	Minor Works - Garages, carports, pools, fences etc.				
		Up to \$5,000	780.00	800.00	F	Y
		Up to \$10,000	1,070.00	1,100.00	F	Y
		\$10,001-\$20,000	1,300.00	1,330.00	F	Y
		\$20,001-\$50,000	1,560.00	1,600.00	F	Y
		\$50,001-\$100,000	1,980.00	2,030.00	F	Y
		>\$100,000	Value/45	Value/45	F	
6	10B	Pool fence (without pool)	328.00	336.00	F	Y
7	Sundry	Any Additional Inspection				
		Domestic	359.00	368.00	F	Y
		Commercial	564.00	578.00	F	Y
8	Regulation 326(1) 326(2) 326(3) or 326(4) Advise (Property Information)	3.67 Fee Units (value of unit set in State Budget each year)	3.67 fee units	3.67 fee units	R	N
9	Amendment and/or Extension of Building Permits, Amendment of Approved Plans		359.00	368.00	F	Y
10	Dispensation for Siting of Single Dwellings	18.43 Fee Units (value of unit set in State Budget each year)	18.43 fee units	18.43 fee units	R	N
11	Application for Demolition Consents (Section29A) (GST Not Applicable)	4.6 Fee Units (value of unit set in State Budget each year)	4.6 fee units	4.6 fee units	R	N
12	Building Order		720.00	740.00	F	N
13	Temporary Structure Siting Approval		720.00	740.00	F	N
14	Places of Public Entertainment Occupancy Permit		1030.00	1060.00	F	N
15	Subdivision Statements for Buildings - Regulation 503(2)	18.43 Fee Units (value of unit set in State Budget each year)	18.43 fee units	18.43 fee units	R	N
16	Pool Safety Fence Inspection		215.00	220.00	F	Y
17	Provide copy of Building Permit or Occupancy Permit (with owners consent)		82.00	84.00	F	Y
18	Provide copy of Building Permit including plans (with owners consent)		144.00	148.00	F	Y

FEES AND CHARGES DESCRIPTION		2018/19 GST Inclusive	2019/20 GST Inclusive	Pricing Policy	GST
<b>NOTE: THE FOLLOWING COSTS APPLY IN ADDITION TO THE BASIC FEE SCALE</b>					
1	A State Government levy of \$1.28 per \$1,000 construction value must be paid before the permit can be issued. This applies to all building works exceeding a construction value of \$10,000 (GST exempt)				N
2	A lodgement fee of \$37.40 must be paid before the permit can be issued for all works with a project cost >\$5,000 (GST Exempt).				N
3	The fee schedule is based on structural design certification being provided where applicable in accordance with BCC Practice Note 3.				N
4	Checking of specialist system designs (structural, mechanical, electrical and hydraulic) where necessary and/or where an appropriate design compliance certificate is not provided is charged on a cost recovery basis.				N
5	Statutory fees incurred relating to property requisitions, lodgement of permit documents, etc. are charged on a cost recovery basis.				N
6	Domestic Special performance based assessments, applications for reporting authority consents (Councils and heritage approvals), modification applications, preparation or protection works notices or any other necessary Building Notices or Order are at an hourly rate of \$88 (inc GST) per hour - minimum payable - \$110 (inc GST)				Y
7	Commercial Special assessments, applications for reporting authority consents (Council and Fire Brigade), modification applications, preparation or protection works notices or any other necessary Building Notices or Orders are at an hourly rate of \$132.00 (inc GST) per hour - minimum payable of \$198 (inc GST)				Y
8	All in-house permits are charged at two-thirds of the rates provided in columns D & E for all building permit fees				
<b>ENVIRONMENTAL HEALTH</b>					
<b>Food Premises Registrations</b>					
Non Compliance or Late Fee		131.00	134.00	F	N
Transfer of Registration		50% of scheduled fee	50% of scheduled fee	F	N
Inspection and report fee		174.00	178.00	F	Y
<b>Premises Class</b>					
<b>Food Premises</b>					
Class 1					
Renewal Fee		384.00	394.00	F	N
New Registration		576.00	590.00	F	N
Class 2 L1					
Renewal Fee		384.00	394.00	F	N
New Registration		576.00	590.00	F	N
Class 2 L2 Community organisations with paid employees					
Renewal Fee		252.00	258.00	F	N
New Registration		378.00	387.00	F	N
Class 2 L3 Community organisations with volunteers					
Renewal Fee		Nil	Nil	Z	N
New Registration		Nil	Nil	Z	N
Class 3 L1					
Renewal Fee		115.00	118.00	F	N
New Registration		173.00	177.00	F	N
Class 3 L2 Community organisations with paid employees					
Renewal Fee		84.00	86.00	F	N

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
New Registration	126.00	129.00	F	N
Class 3 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
<b>Premises Class</b>				
<b>Food Premises with Accommodation</b>				
Class 2 L1				
Renewal Fee	504.00	517.00	F	N
New Registration	756.00	775.00	F	N
Class 2 L2 Community organisations with paid employees				
Renewal Fee	373.00	382.00	F	N
New Registration	559.00	573.00	F	N
Class 2 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
Class 3 L1				
Renewal Fee	231.00	237.00	F	N
New Registration	347.00	356.00	F	N
Class 3 L2 Community organisations with paid employees				
Renewal Fee	200.00	205.00	F	N
New Registration	300.00	308.00	F	N
Class 3 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
<b>Health Premises</b>				
Renewal Fee	84.00	86.00	F	N
New Registration	126.00	129.00	F	N
Non Compliance or Late Fee	131.00	134.00	F	N
<b>PRESCRIBED ACCOMMODATION</b>				
<b>Prescribed Accommodation - without pool</b>				
Renewal Fee	137.00	140.00	F	N
New Registration	205.00	210.00	F	N
Non Compliance or Late Fee	131.00	134.00	F	N
<b>Prescribed Accommodation - with pool</b>				
Renewal Fee	168.00	172.00	F	N
New Registration	252.00	258.00	F	N
Non Compliance or Late Fee	131.00	134.00	F	N
<b>Caravan Park Registration</b>				
Caravan Park Registration as per Residential Tenancies Regulation 17 Schedule of fees. No. of Fee units varies with no. of sites. Value of one Fee Unit set in the State Budget each year.			R	N
Transfer of Caravan Park Registration. No. of Fee units varies with no. of sites. Value of one Fee Unit set in the State Budget each year.			R	N

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b><u>Environment Protection Act</u></b>				
<b>Septic Tanks (excl-gst)</b>				
Septic Tank Application Fee - Install	630.00	646.00	P	N
Septic Tank Application Fee - Minor Alter	315.00	323.00	F	N
Septic Tank Application Fee - Major Alter	630.00	646.00	F	N
Sharps Containers	Nil	Nil	Z	N
<b><u>Domestic Animal Registration</u></b>				
<b>Dogs</b>				
Dogs (which fit into category of reduced fee as prescribed by Act, eg: desexed, over 10 years of age)	39.00	40.00	P	N
Dogs full fee	117.00	120.00	P	N
<b>Pension and State Concession Holders</b>				
Dogs (which fit into category of reduced fee as prescribed by Act, eg: desexed, over 10 years of age)	19.50	20.00	P	N
Dogs full fee	58.50	60.00	P	N
<b>Cats</b>				
Cats (which fit into category of reduced fee as prescribed by Act, eg: desexed, over 10 years of age)	31.00	30.00	P	N
Cats full fee	126.00	120	P	N
<b>Pension and State Concession Holders</b>				
Cats (which fit into category of reduced fee as prescribed by Act, eg: desexed, over 10 years of age)	19.50	15.00	P	N
Cats full fee	58.50	60.00	P	N
Domestic Animal Business	117.00	120.00	P	N
Transfer of Domestic Animal Business	58.50	60.00	P	N
Inspection of Domestic Animal Business	58.50	60.00	P	Y
<b><u>Permit Fees</u></b>				
Advertising signs per sign	50.00	51.00	P	N
Street displays per display (table/rack etc.)	50.00	51.00	P	N
Confiscated Goods/Signs release fee	150.00	150.00	P	N
Itinerant Traders Annual	700.00	750.00	P	N
Itinerant Traders Quarterly Permit	New	500.00		
Itinerant Traders Monthly Permit	280.00	250.00	P	N
Itinerant Traders Weekly Permit	140.00	125.00	P	N
Itinerant Traders Eligible Non Profit	Nil	Nil	P	N
Temporary dwelling permit	\$74/ month	\$74/ month	P	N
General Local Laws Busking Permit	10.00	10.00	P	N
Temporary placement of trade waste skip on Council property	26.00	27.00	P	N
Eligible Not for Profit groups sale of raffle tickets/street stalls	Nil	Nil	Z	N
Sporting clubs, churches and community group sale of raffle tickets/street stalls	Nil	Nil	Z	N

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
Outdoor eating facilities				
Table and 4 chairs (Outside of Port Fairy)	\$50.00 per table & 4 chairs	\$51.00 per table & 4 chairs	P	N
Table and 4 chairs (Port Fairy)	\$100.00 per table & 4 chairs	\$102.00 per table & 4 chairs	P	N
Placement of removable wind breaks (per item)	50.00	51.00	P	N
Placement of umbrella (per umbrella)	50.00	51.00	P	N
Grazing Permit Sites	10.00	10.00	F	N
Hay Cropping Permit	10.00	10.00	P	N
Stock Crossing Inspection Fee for siting of signs	146.00	150.00	P	Y
Stock crossing fee for installation of signs	Cost of sign plus \$340 installation	Cost of sign plus \$340 installation	F	Y
Fire Clearance Fee - non-standard	Contractors cost plus \$200 admin fee	Contractors cost plus \$200 admin fee	F	Y
Standpipe Fees - < 5,000 litres	-	-	F	N
- > 5,000 litres	\$29.000plus \$2.00 / 1,000lts	\$30.00 plus \$2.00 / 1,000lts	F	N
<b><u>Works in Road Reserves Consent Applications</u></b>				
Consent Application - Minor Works	89.00	91.00	P	N
Consent Application - Works in a Road Pavement	183.00	188.00	P	N
<b><u>Reinstatement Fees - indicative charges. Invoices are at cost</u></b>				
Roads - sprayed seal on crushed rock base per sq. metre	98.00	100.00	F	Y
- asphalt on crushed rock base per sq. metre	127.00	130.00	F	Y
- unsealed per sq. metre	57.00	58.00	F	Y
Footpaths - sprayed seal on crushed rock base per sq. metre	72.00	74.00	F	Y
- asphalt or 75mm concrete per sq. metre	98.00	100.00	F	Y
- unsealed per sq. metre	44.00	45.00	F	Y
Channel / Kerb - concrete / bluestone pitchers per lineal metre	127.00	130.00	F	Y
Dressed bluestone kerb and channel				
- new sawn bluestone per lineal metre	461.00	473.00	F	Y
- existing sawn bluestone per lineal metre	137.00	140.00	F	Y
<b><u>Services Site Location Fee</u></b>				
Services location for Authority	Reciprocal Fee	Reciprocal Fee	F	
<b>WASTE FACILITIES</b>				
<b><u>Domestic &amp; Commercial Waste</u></b>				
Putrescible Waste - Minimum Charge	7.00	7.00	P	Y
Putrescible Waste - Small Wheelie Bin - 120 litre	7.00	7.00	P	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
Putrescible Waste - Large Wheelie Bin - 240 litre	14.00	15.00	P	Y
General Waste - Car boot	14.00	15.00	P	Y
General Waste -Loads per M3	57.00	60.00	P	Y
Commercial Waste to landfill -Loads per M3	112.00	120.00	P	Y
Commingled Recyclables (glass, plastic, paper, cardboard, aluminium) - Minimum Charge	4.00	4.00	P	Y
Commingled Recyclables (glass, plastic, paper, cardboard, aluminium) - per M3	4.00	4.00	P	Y
Approved Green Waste per M3	16.00	16.00	P	Y
<b>Tyres no rims</b>				
Car	10.00	11.00	P	Y
Light Truck	13.00	14.00	P	Y
Large Truck	19.00	20.00	P	Y
Super Single	37.00	38.00	P	Y
Tractor - Small	74.00	75.00	P	Y
Tractor - Large	148.00	150.00	P	Y
Tyre containing Wheel Rim (additional to tyre disposal cost)	10.00	10.00	P	Y
<b>Other</b>				
Annual Out of Hours Access - key card	525.00	530.00	P	Y
Batteries	0.00	0.00		Y
Oil (per deposit)	0.00	0.00		Y
e-waste per small item	5.00	5.00	P	Y
e-waste per medium item	10.00	10.00	P	Y
e-waste per large item	20.00	20.00	P	Y
silage wrap per bag	1.00	1.00	P	Y
Fridges and Freezers not degassed	14.00	15.00	F	Y
Mattress - single	26.00	27.00	F	Y
Mattress - double	38.00	39.00	F	Y
Scrap metal				
Gas Bottles - Small	7.00	7.00	P	Y
Gas Bottles - Large	50.00	50.00	P	Y
Wheelie Bin Repair - Service Fee	15.00	15.00	F	Y
Wheelie Bin Repair - Replacement Fee	60.00	60.00	F	Y
FOGO Kitchen Bin Liners	10.00	10.00	F	Y
FOGO Kitchen Caddy		10.00	F	
<b>KERBSIDE CHARGES</b>				
Additional 120 litre Garbage bin collection service	256.00	260.00	P	N
Additional 240 litre Green bin collection service	102.00	100.00	P	N
Additional 240 litre Recycling bin collection service	102.00	100.00	P	N

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b>PORT OF PORT FAIRY</b>				
<b><u>Mooring Fees- Quarterly (incl. extra 1 metre)</u></b>				
- alongside berth	39/mtr	39/mtr	M	Y
- Marina Pens (Small Berth)	313.00	321.00	M	Y
- Marina Pens (Large Berth)	367.00	376.00	M	Y
<i>NB. Vessels over 60 feet are charged at 125% of normal fees</i>				
<b><u>Itinerant Moorings</u></b>				
- commercial	41.00	42.00	M	Y
- yachts	33.00	34.00	M	Y
<b><u>Slipway Fees – Day fee by vessel length</u></b>				
Additional day/s at 50% of day rate				
small slip - accommodate vessels up to 4 tonne				
large slip - accommodate vessels up to 40 tonne				
<b><i>Small Slipway</i></b>				
< 5 metres	77.50	79.00	M	Y
5.5 metres	85.25	87.00	M	Y
6 metres	93.00	95.00	M	Y
6.5 metres	100.75	103.00	M	Y
7 metres	108.50	111.00	M	Y
7.5 metres	116.25	119.00	M	Y
8 metres	124.00	127.00	M	Y
8.5 metres	131.75	135.00	M	Y
9 metres	139.50	143.00	M	Y
9.5 metres	147.25	151.00	M	Y
10 metres	155.00	159.00	M	Y
10.5 metres	162.75	167.00	M	Y
11 metres	170.50	175.00	M	Y
11.5 metres	178.25	183.00	M	Y
12 metres	186.00	191.00	M	Y
12.5 metres	193.75	199.00	M	Y
13 metres	201.50	207.00	M	Y
13.5 metres	209.25	214.00	M	Y
14 metres	217.00	222.00	M	Y
14.5 metres	224.75	230.00	M	Y
15 metres	232.50	238.00	M	Y
15.5 metres	240.25	246.00	M	Y
16 metres	248.00	254.00	M	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b><i>Large Slipway</i></b>				
< 7 metres	140.00	144.00	M	Y
7.5 metres	150.00	154.00	M	Y
8 metres	160.00	164.00	M	Y
8.5 metres	170.00	174.00	M	Y
9 metres	180.00	185.00	M	Y
9.5 metres	190.00	195.00	M	Y
10 metres	200.00	205.00	M	Y
10.5 metres	210.00	215.00	M	Y
11 metres	220.00	226.00	M	Y
11.5 metres	230.00	236.00	M	Y
12 metres	240.00	246.00	M	Y
12.5 metres	250.00	256.00	M	Y
13 metres	260.00	267.00	M	Y
13.5 metres	270.00	277.00	M	Y
14 metres	280.00	287.00	M	Y
14.5 metres	333.50	342.00	M	Y
15 metres	345.00	354.00	M	Y
15.5 metres	356.50	365.00	M	Y
16 metres	368.00	377.00	M	Y
16.5 metres	379.50	389.00	M	Y
17 metres	391.00	401.00	M	Y
17.5 metres	402.50	413.00	M	Y
18 metres	414.00	424.00	M	Y
18.5 metres	425.50	436.00	M	Y
19 metres	437.00	448.00	M	Y
19.5 metres	448.50	460.00	M	Y
20 metres	460.00	472.00	M	Y
21 metres	483.00	495.00	M	Y
22 metres	506.00	519.00	M	Y
23 metres	529.00	542.00	M	Y
24 metres	552.00	566.00	M	Y
25 metres	575.00	589.00	M	Y
26 metres	598.00	613.00	M	Y
27 metres	621.00	637.00	M	Y
28 metres	644.00	660.00	M	Y
29 metres	667.00	684.00	M	Y
30 metres	690.00	707.00	M	Y



FEES AND CHARGES DESCRIPTION	2018/19 GST Inclusive	2019/20 GST Inclusive	Pricing Policy	GST
<b><u>Crane Hire Per Hour (includes Licensed Crane Operator)</u></b>				
Within Port of Port Fairy	174.00	178.00	M	Y
With spotter	66.00	68.00	M	Y
<b>MOUNT SHADWELL QUARRY</b>				
Quarry Products				
All prices are per cubic metre				
7mm minus Dust	27.70	27.70	M	Y
Crushed 40mm Minus	16.40	17.00	M	Y
Crushed 20mm Minus	16.40	17.00	M	Y
Screened 30mm Minus Blend (Dirty) - Dairy Tracks	16.40	17.00	M	Y
Screened 75-150mm Rubble	16.40	17.00	M	Y
Screened 40 to 75mm Rubble	16.40	17.00	M	Y
Crushed 25mm - 40mm Aggregate	27.70	28.00	M	Y
Crushed 10 to 20mm Aggregate	22.55	23.00	M	Y
Crushed 20mm minus Scoria/Limestone Mix	25.60	26.00	M	Y
Other Scoria products made to Client's Specification	.	.		
<i>All the above prices include loading at Quarry during normal working hours</i>				
<b><u>Mortlake Weighbridge</u></b>				
Certified Weigh 7.30am to 4.30pm	38.00	39.00	P	Y
<b>CARAVAN PARK FEES</b>				
<b><u>Port Fairy Gardens Caravan Park</u></b>				
<b>Cabin - Standard</b>				
Peak	170.00	174.00	M	Y
Off-peak	130.00	130.00	M	Y
<b>Cabin - Deluxe</b>				
Peak	199.00	204.00	M	Y
Off-peak	140.00	140.00	M	Y
<b>Extra Persons</b>				
Adult	20.00	20.00	M	Y
Child	10.00	10.00	M	Y
<b>Powered Site</b>				
Peak	55.00	56.00	M	Y
Off-peak	36.00	37.00	M	Y
<b>Extra Persons</b>				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
<b>Unpowered</b>				
Peak	47.00	48.00	M	Y
Off-peak	30.00	30.00	M	Y
<b>Extra Persons</b>				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
<b>Extra Vehicles (above 2)</b>				
(e.g. any registrable vehicle, caravan, boat trailer etc.)				
Daily	12.00	12.00	M	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b>Linen Hire</b>	\$10.00 per set	\$10.00 per set	M	Y
<b>Annual Site with Van</b>				
2 Adults, Children in Family and 2 vehicles	3,700.00	3,790.00	M	Y
<b>Folk Festival (includes Fri, Sat, Sun)</b>				
Powered Site fee for weekend	55.00	55.00	M	Y
Adults	120.00	120.00	M	Y
Children	69.00	69.00	M	Y
Extra Vehicle	23.00	24.00	M	Y
<b><u>Southcombe Caravan Park</u></b>				
<b>Powered Site</b>				
Peak	55.00	56.00	M	Y
Off-peak	36.00	37.00	M	Y
<b>Extra Persons</b>				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
<b>Unpowered</b>				
Peak	47.00	48.00	M	Y
Off-peak	30.00	30.00	M	Y
<b>Extra Persons</b>				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
<b>Extra Vehicles</b>				
(e.g. any registrable vehicle, caravan, boat trailer, etc.)				
Daily	12.00	12.00	M	Y
<b>Folk Festival (includes Fri, Sat, Sun)</b>				
Powered Site fee for weekend	55.00	55.00	M	Y
Adults	120.00	120.00	M	Y
Children	69.00	69.00	M	Y
Motor Vehicle (for weekend)	50.00	50.00	M	Y
Additional Vehicle Security Parking (Per Car)	29.00	30.00	M	Y
<b><u>Southcombe Lodge</u></b>				
Facility Group Booking of 20 or more:				
* A one night stay (per person)	35.00	35.00	M	Y
Less than 20 people minimum charge for total facility	700.00	700.00	M	Y
<i>Note: All Caravan Parks, children under 5 free. Child rate (5 – 17) does not apply to Southcombe Lodge. Set rate per person.</i>				
<b><u>Mortlake and Koroit Caravan Parks</u></b>				
Powered sites	28.00	29.00	M	Y
Unpowered sites	25.00	25.00	M	Y
<b>Extra Persons</b>				
Adult	10.00	10.00	M	Y
Child	5.00	5.00	M	Y
Extra Vehicle (e.g. any registrable vehicle, caravan, boat trailer, etc.)	12.00	12.00	M	Y
<b><u>Killarney and Yambuk Caravan Parks</u></b>				
Powered sites	27.00	30.00	M	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
Unpowered sites	22.00	25.00	M	Y
<b>Extra Persons</b>				
Adult	6.00	10.00	M	Y
Child	3.00	5.00	M	Y
Extra Vehicle (e.g. any registrable vehicle, caravan, boat trailer, etc.)	12.00	12.00	M	Y
Annual Site with Van – powered site	1,300.00	2,150.00	M	Y
Annual Site with Van – unpowered site	950.00	1,670.00	M	Y
<b><u>Other Caravan Park Notes and Fees</u></b>				
Washing machines	4.00	4.00	M	Y
Dryers	2.00	2.00	M	Y
* Peak - All Victorian School holidays, Public holidays & other designated holidays				
* Off-peak - All other times				
* 10% Senior Card				
* Child under 5 years free				
* Child rate: 5 – 17 years of age				
<i>Management reserves the right to implement dynamic pricing in periods of demand.</i>				
<b>SWIMMING POOLS</b>				
<b><u>Mortlake Swimming Pool</u></b>				
<b>Season Memberships</b>				
Family (including under 16 years)	173.00	177.00	M	Y
Adults	93.00	95.00	M	Y
Concession	83.00	85.00	M	Y
Children (under 16)	78.00	80.00	M	Y
<b>Daily Admission Charges</b>				
Adults	4.20	4.30	M	Y
Children (under 16)	3.30	3.40	M	Y
Spectator	1.00	1.00	M	Y
School Group (per child)	1.30	1.30	M	Y
<b><u>Macarthur Swimming Pool</u></b>				
<b>Season Memberships</b>				
Family (including under 16 years)	99.00	101.00	M	Y
Single season pass	52.00	53.00	M	Y
<b>Daily Admission Charges</b>				
Adults	4.20	4.30	M	Y
Children (under 16)	3.00	3.00	M	Y
<b><u>Reardon Theatre Venue Hire</u></b>				
<b>Community Hire Rates (Not for Profit Activities)</b>				
1 hour minimum hire Period	28.00	50.00	P	Y
Full Day hire	280.00	350.00	P	Y
<b>Commercial Hire Rates (All activities held for profit)</b>			P	Y
1 hour minimum hire Period	35.00	120.00	P	Y
Full Day hire	344.00	550.00		
Bond	300.00	300.00		
Public Liability through Moyne Shire Council - (GST not applicable)	15.00	15.00	P	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b><u>Blackwood Centre Venue Hire</u></b>				
Community Hire Rates (Not for Profit Activities)	50.00	50.00	P	Y
Commercial Hire Rates (All activities held for profit)	120.00	120.00	P	Y
<b><u>Mortlake Community Hub - Community Meeting Room Hire</u></b>				
<b>Community Hire Rates (Not for Profit Activities)</b>				
Hourly (up to 4 hours)		15.00	P	Y
Day		80.00	P	Y
<b>Commercial Hire Rates (All activities held for profit)</b>				
Hourly (up to 4 hours)		30.00	P	Y
Day		120.00	P	Y
<b>Corporate Hire Rates (Not for profit activities)</b>				
Hourly (up to 4 hours)		20.00	P	Y
Day		120.00	P	Y
<b><u>Mortlake Community Hub - Meeting Room 1 Hire</u></b>				
<b>Community Hire Rates (Not for Profit Activities)</b>				
Hourly (up to 4 hours)		0.00	P	Y
Day		10.00	P	Y
<b>Commercial Hire Rates (All activities held for profit)</b>				
Hourly (up to 4 hours)		20.00	P	Y
Day		100.00	P	Y
<b>Corporate Hire Rates (Not for profit activities)</b>				
Hourly (up to 4 hours)		10.00	P	Y
Day		80.00	P	Y
<b>AGED AND DISABILITY SERVICES FEES</b>				
<b><u>Planned Activity Groups</u></b>				
Client per session all levels	7.70 plus meals	7.70 plus meals	P	N
<b><u>Community Transport</u></b>				
Local Trip One Way		3.00	P	N
Long Trip One Way		6.50	P	N
<b>Community Care Services</b>				
<b><u>Domestic Assistance</u></b>				
Domestic Assistance Low fee level	7.70	7.70	P	
Domestic Assistance Medium fee level	15.50	15.50	P	N
Domestic Assistance High fee level	47.52	47.52	P	
<b>Respite Care</b>				
Respite Care Low fee Level	3.10	5.15	P	N
Respite Care Medium fee Level	9.30	9.30	P	N
Respite Care High fee Level	46.52	46.52	P	N
<b>Personal Care</b>				
Personal Care - Low fee Level	4.60	7.70	P	N
Personal Care - medium fee level	15.50	15.50	P	N
Personal Care - high fee level	46.52	46.52	P	N
<b><u>Full Cost Care</u></b>				
<b>Post Acute Care</b>				
Home Care	63.90	65.50	F	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
Personal Care	63.90	65.50	F	Y
Home Maintenance	82.00	84.10	F	Y
<b>Home Care Packages</b>				
Domestic Assistance	52.60	53.90	F	Y
Personal Care	52.60	53.90	F	Y
Respite	52.60	53.90	F	Y
Home Maintenance	82.00	84.10	P	Y
<b>Home Maintenance</b>				
Client per hour Low & Medium fee level	18.50	19.00	P	N
Client per hour High fee level	48.81	80.00	P	N
<b>Meals on Wheels (per meal)</b>				
Port Fairy	9.30	9.30	P	N
Mortlake	9.30	9.30	P	N
Koroit	9.30	9.30	P	N
Macarthur	9.30	9.30	P	N
Post-Acute Care	17.90	18.30	F	Y
Home Care Packages	17.90	18.30	F	Y
<b>Child Care Services</b>				
<b>Child Care - Hawkesdale - Commencing 1 January 2019</b>				
Child per short 1/2 day	34.00	35.00	P	N
Child per short 1/2 day - casual	39.00	40.00	P	N
Child per long 1/2 day	56.00	57.00	P	N
Child per long 1/2 day - casual	62.00	64.00	P	N
Child per day Session	80.00	82.00	P	N
Child per day Session - casual	85.00	87.00	P	N
<b>Long Day Child Care - Port Fairy - Commencing 1 January 2019</b>				
Weekly	460.00	472.00	P	N
Daily	100.00	103.00	P	N
Half Daily	51.00	52.00	P	N
<b>Sessional Kindergarten - Port Fairy - Commencing 1 January 2019</b>				
4 year old per term 15 hours per Week	275.00	275.00	P	N
3 year old per term integrated with 4 year old program	103.00	106.00	P	N
3 year old per term delivered by Diploma qualified educator	205.00	210.00	P	N
3 year old per term delivered by qualified kindergarten teacher	256.00	262.00	P	N
<b>Chatsworth Occasional Child Care - Commencing 1 January 2019</b>				
Full Day	71.00	73.00	P	N
<b>Immunisations</b>				
Immunisation (Adult hep B, Chicken Pox + OTHERS)	At cost per dose plus 30%	At cost per dose plus 30%	F	
Immunisation History Request	16.50	17.00	F	Y
<b>Hire Fees</b>				
<b>Mortlake Community Bus</b>				
Community Group Hire	\$1.00/klm	\$1.00/klm	P	Y

<b>FEES AND CHARGES DESCRIPTION</b>	<b>2018/19 GST Inclusive</b>	<b>2019/20 GST Inclusive</b>	<b>Pricing Policy</b>	<b>GST</b>
<b><u>Community Room Hire - Non Profit Community Groups</u></b>				
<b>Port Fairy Community Services Centre</b>				
<b>Hourly rates</b>				
Meeting room 1 - Large (per hour)	25.60	40.00	F	Y
Meeting room 2 - Medium (per hour)	18.50	20.00	F	Y
<b>Daily Rates</b>				
Meeting room 1 - Large (per day)	101.00	150.00	F	Y
Meeting room 2 - Medium (per day)	78.00	90.00	F	Y
Meeting Set-Up/Clean Up Costs	58.00	100.00	F	Y
<b><u>Community Room Hire - Commercial Use</u></b>				
<b>Port Fairy Community Services Centre</b>				
Meeting room 1 Large (per hour)	32.00	50.00	F	Y
Meeting room 2 Medium (per hour)	26.00	30.00	F	Y
Meeting Set-Up/Clean Up Costs	58.00	100.00	F	Y
Meeting room 1 Large (per day)		200.00	F	Y
Meeting room 2 Medium (per hour) <b>NO DAILY FEE</b>		30.00	F	Y
Meeting Set-Up/Clean Up Costs		100.00	F	Y
<b><u>Airstrip Hire</u></b>				
Commercial use of Port Fairy Airstrip Hire/per day – all aircraft other than Helicopters & Gyrocopters	118.00	121.00	P	Y
Commercial use of Port Fairy Airstrip Hire/per day – Helicopters & Gyrocopters	72.00	74.00	P	Y

## PLANNING & ENVIRONMENT (FEES) REGULATIONS 2016

(As of 1 July 2019)

**All fees listed below are statutory fees (Q) set by government regulation.  
Applications for permits under section 47**

The fee for an application for a permit under section 47, other than an application under section 96(1), is the fee set out for an application of that particular class as follows:

<b><i>Class of Application</i></b>				<b><i>Fee</i></b>
Class 1	A permit for use only.	89	fee units	\$199.90
Class 2	A permit (other than a permit to subdivide land) to:  (a) develop land for a single dwelling per lot; or  (b) use and develop land for a single dwelling per lot; or  (c) undertake development ancillary to the use of land for a single dwelling per lot-  if the estimated cost of development is less than \$10,000	13.5	fee units	\$629.40
Class 3	A permit (other than a permit to subdivide land) to:  (a) develop land for a single dwelling per lot; or  (b) use and develop land for a single dwelling per lot; or  (c) undertake development ancillary to the use of land for a single dwelling per lot-  if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5	fee units	\$1,288.50
Class 4	A permit (other than a permit to subdivide land) to:  (a) develop land for a single dwelling per lot; or  (b) use and develop land for a single dwelling per lot; or  (c) undertake development ancillary to the use of land for a single dwelling per lot-  if the estimated cost of development is more than \$100,000 but no more than \$500,000.	87	fee units	\$1,392.10

<b>Class of Application</b>		<b>Fee</b>		
Class 5	A permit (other than a permit to subdivide land) to: (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot- if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	94	fee units	\$1,495.80
Class 6	A permit (other than a permit to subdivide land) to: (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot- if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	101	fee units	\$199.90
Class 7	A permit that is the subject of a <b>VicSmart</b> application, if the estimated cost of the development is less than \$10,000.	13.5	fee units	\$199.90
Class 8	A permit that is the subject of a <b>VicSmart</b> application, if the estimated cost of the development is more than \$10,000.	29	fee units	\$429.50
Class 9	A permit that is the subject of a <b>VicSmart</b> application to subdivide or consolidate land	13.5	fee units	\$199.90
Class 10	A permit that is the subject of a <b>VicSmart</b> application (other than a class 7, class 8 or class 9 permit).	13.5	fee units	\$199.90
Class 11	A permit to develop land (other than a class 2, class 3, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is less than \$100,000.	77.5	fee units	\$1,147.80
Class 12	A permit to develop land (other than a class 4, class 5, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	104.5	fee units	1,547.60



<b>Class of Application</b>		<b>Fee</b>		
Class 13	A permit to develop land (other than a class 6, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	230.5	fee units	\$3,413.70
Class 14	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000	587.5	fee units	\$8,700.90
Class 15	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	1732.5	fee units	\$25,658.30
Class 16	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$50,000,000.	3894	fee units	\$57,670.10
Class 17	A permit to subdivide an existing building.	89	fee units	\$1,318.10
Class 18	A permit to subdivide land into 2 lots, other than a class 15 permit.	89	fee units	\$1,318.10
Class 19	A permit to effect a realignment of a common boundary between lots or to consolidate 2 or more lots.	89	fee units	1,318.10
Class 20	A permit to subdivide land, other than a class 15, class 16 or class 17 permit.	89	fee units	\$1,318.10
				per 100 lots created
Class 21	A permit to: (a) create, vary or remove a restriction within the meaning of the <b>Subdivision Act 1988</b> ; or (b) create or remove a right of way; or (c) create, vary or remove an easement other than a right of way; or (d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89	fee units	\$1,318.10
Class 22	A permit not otherwise provided for in this regulation.	89	fee units	\$1,318.10

### **Combined permit applications**

The fee for an application for more than one class of permit set out in the Table is the sum of:

- (a) the highest of the fees which would have applied if separate applications had been made; and
- (b) 50% of each of the other fees which would have applied if separate applications had been made.

### **Fees to amend applications**

- (1) For the purposes of section 57A(3)(a) of the Act, the fee for a request to amend an application for a permit after notice of the application has been given under section 52 of the Act is 40% of the application fee for that class of permit set out in the Table and any additional fee prescribed under (3).
- (2) For the purposes of section 57A(3)(a) of the Act, the fee for a request to amend an application to amend a permit after notice of the application has been given under section 52 of the Act is 40% of the fee or fees (as the case requires) prescribed under regulation 11 for the application to amend the permit and any additional fee prescribed under (3).
- (3) If an amendment to an application for a permit referred to in (1) or an amendment to an application to amend a permit referred to in (2) were to have the effect of changing the class of that permit to a permit of a new class having a higher application fee set out in the Table, the applicant must pay an additional fee being the difference between the application fee for the permit that is to be amended and the application fee for the new class of permit set out in the Table.

## Applications for amendments to permits under section 72

<i>Class of Amended Application</i>		<i>Fee</i>	
Class 1	Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	89 fee units	\$1,318.10
Class 2	Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	89 fee units	\$1,318.10
Class 3	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot - if the estimated cost of development is less than \$10,000.	13.5 fee units	\$199.90
Class 4	Amendment to a permit (other than a permit to subdivide land) to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot - if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5 fee units	\$629.40
Class 5	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot- if the estimated cost of development is more than \$100,000 but no more than \$500,000.	87 fee units	\$1,288.50

<b>Class of Amended Application</b>				<b>Fee</b>
Class 6	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot-  if the estimated cost of development is more than \$500,000 but not more than \$2,000,000.	94	fee units	\$1,392.10
Class 7	Amendment to a permit that is the subject of a <b>VicSmart</b> application, if the estimated cost of the development is \$10,000 or less.	13.5	fee units	\$199.90
Class 8	Amendment to a permit that is the subject of a <b>VicSmart</b> application, if the estimated cost of the development is more than \$10,000.	29	fee units	\$429.50
Class 9	Amendment to a permit that is subject of a <b>VicSmart</b> application to subdivide or consolidate land	13.5	fee units	\$199.90
Class 10	Amendment to a permit that is the subject of a <b>VicSmart</b> application (other than a class 7, class 8 or class 9 permit).	13.5	fee units	\$199.90
Class 11	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is \$100 000 or less.	77.5	fee units	\$1,147.80
Class 12	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$100 000 but not more than \$1 000 000.	104.5	fee units	\$1,547.60
Class 13	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$1 000 000.	230.5	fee units	\$3,413.70
Class 14	Amendment to a permit to subdivide an existing building.	89	fee units	\$1,318.10
Class 15	Amendment to a permit to subdivide land into 2 lots (other than a class 9 or class 17 permit).	89	fee units	\$1,318.10
Class 16	Amendment to a permit to effect a realignment of a common boundary between lots or to consolidate 2 or more lots (other than a class 9 permit).	89	fee units	\$1,318.10

<b>Class of Amended Application</b>		<b>Fee</b>	
Class 17	Amendment to a permit to subdivide land, other than a class 9, class 17, class 18 or class 19 permit.	89 fee units	\$1,318.10
Per 100 lots created			
Class 18	Amendment to a permit to - (a) create, vary or remove a restriction within the meaning of the <b>Subdivision Act 1988</b> ; or (b) create or remove a right of way; or (c) create, vary or remove an easement other than a right of way; or (d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89 fee units	\$1,318.10
Class 19	Amendment to a permit not otherwise provided for in this regulation.	89 fee units	\$1,318.10

### **Combined application to amend permit**

The fee for an application to amend more than one permit under section 72 of the Act is the sum of:

- (a) the highest of the fees which would have applied if separate applications had been made; and
- (b) 50% of each of the other fees which would have applied if separate applications had been made.

### **Application to Amend an application for a permit or an application for an amendment to a permit**

- (4) For the purposes of section 57A(3)(a) of the Act, the fee for a request to **amend an application for a permit after notice** of the application has been given under section 52 of the Act is 40% of the application fee for that class of permit set out in the Table and any additional fee prescribed under (6)
- (5) For the purposes of section 57A(3)(a) of the Act, the fee for a request to **amend an application to amend a permit after notice** of the application has been given under section 52 of the Act is 40% of the fee or fees (as the case requires) prescribed under regulation 11 for the application to amend the permit and any additional fee prescribed under (6)
- (6) If an amendment to an application for a permit referred to in (4) or an amendment to an application to amend a permit referred to in (5) were to have the effect of changing the class of that permit to a permit of a new class having a higher application fee set out in the Table, the applicant must pay an additional fee being the difference between the application fee for the permit that is to be amended and the application fee for the new class of permit set out in the Table.

### **Combined permit application and planning scheme amendment**

- (7) For the purposes of section 96A(4)(a) of the Act, the fee for an application for a permit when an amendment to a planning scheme is requested is 50% of the fee which would have applied if the application for the permit had been made separately.
- (8) If the application for a permit referred to in (7) is for more than one class of permit set out in the Table, the fee for the permit is the highest of the fees which would have applied if separate applications for the permits had been made.

**Note:** The fee for the purposes of section 96A(4)(a) is in addition to any fee or fees for the amendment to the planning scheme prescribed under regulation 6.

## Fees for amendments to planning schemes

<b>Stage</b>				<b>Fee*</b>	<b>Paid to</b>
1	For:				
	a)	considering a request to amend a planning scheme; and			
	b)	taking action required by Division 1 of Part 3 of the Act; and	206	fee units	\$3,050.90
	c)	considering any submissions which do not seek a change to the amendment; and			The planning authority
	d)	if applicable, abandoning the amendment			
2	For:				The planning authority
	a)	considering			
		(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	1021	fee units; or	\$15,121.00
		(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	2040	fee units; or	\$30,212.40
		(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	2727	fee units	\$40,386.90
	b)	providing assistance to a panel in accordance with section 158 of the Act; and			
	c)	making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and			
	d)	considering the panel's report in accordance with section 27 of the Act; and			
	e)	after considering submissions and the panel's report, abandoning the amendment.			

Stage				Fee*	Paid to
3	For:				
	a)	adopting the amendment or part of the amendment in accordance with section 29 of the Act; and			
	b)	submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and	32.5	fee units**	\$481.30
					The planning authority
	c)	giving the notice of the approval of the amendment required by section 36(2) of the Act.			
4	For:				
	a)	consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and	32.5	fee units**	\$481.30
					The Minister
	b)	giving notice of approval of the amendment in accordance with section 36(1) of the Act.			

\* If the Minister is not the planning authority or nil fee if the Minister is the planning authority.

### **Certificates of Compliance**

For the purposes of section 97N(2) of the Act, the prescribed fee for an application for a certificate of compliance is 22 fee units. **\$325.80**

### **Application to amend or end an agreement under section 173 of the Act**

For the purposes of section 178A(2)(c) of the Act, the fee for an application for agreement by the responsible authority to a proposal to amend or end an agreement under section 173 of the Act is 44.5 fee units. **\$659.00**

### **Fees to accompany applications for planning certificates under section 198**

For the purposes of section 198(2) of the Act;

- (i) the fee for a manual application for a planning certificate is 1.5 fee units. **\$22.20**
- (ii) the fee for an electronic application for a planning certificate is **\$7.40**



**Determining whether anything has been done to the satisfaction of a responsible authority, Minister, public authority, municipal council or a referral authority**

- (9) If a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority, municipal council or a referral authority, the fee for determining if that matter has been done satisfactorily is 22 fee units. **\$325.80**
- (10) The person who seeks a determination under (9) must pay the fee prescribed to the person who or which is to make the determination when the determination is requested.

**SUBDIVISION (FEES) REGULATIONS 2016**

**(As of 1 July 2019)**

**Subdivision Fees**

<b>Reg.</b>	<b>Purpose</b>		<b>Fee</b>
6	For certification of a plan of subdivision including statement of compliance	11.8 fee units	\$174.80
7	Alteration of plan under section 10(2) of the Act	7.5 fee units	\$111.10
8	Amendment of certified plan under section 11(1) of the Act	9.5 fee units	\$140.70
9	Checking of engineering plans	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	
10	Engineering plan prepared by council	3.5% of the cost of works proposed in the engineering plan (maximum fee)	
11	Supervision of works	2.5% of the estimated cost of construction of the works (maximum fee)	

**Fee Units**

These Regulations provide for fees by reference to fee units within the meaning of the Monetary Units Act 2004.

The amount of the fee is to be calculated, in accordance with section 7 of that Act, by multiplying the number of fee units applicable by the value of a fee unit.

The value of a fee unit for the financial year commencing 1 July 2019 is **\$14.81**. The amount of the calculated fee may be rounded to the nearest 10 cents.

The value of a fee unit for future financial years is to be fixed by the Treasurer under section 5 of the Monetary Units Act 2004. The value of a fee unit for a financial year must be published in the Government Gazette and a Victorian newspaper before 1 June in the preceding financial year.

## MOYNE SHIRE COUNCIL FEES & CHARGES

### Planning Fees

Search for old permit documentation per hour/min fee (GST Inc)	\$69.00
Extension of Planning Permit	\$199.90
Secondary Consent	\$199.90

### Planning Advertising Fees

Newspaper advertising per advertisement	Full cost to be passed on to applicant
Letters – in cases of 11 or more letters	\$4.00 per letter
Sign on site if Council is to erect sign	\$120.00