

Office Use Only			
VicSmart?	YES		NO
Specify class of VicSmart application:			
Application No.:	Date Lodged:	1	1

# Application for a **Planning Permit**

If you need help to complete this form, read MORE INFORMATION at the back of this form.

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any concerns, please contact Council's planning department.

A Questions marked with an asterisk (\*) must be completed.

A If the space provided on the form is insufficient, attach a separate sheet.

Click for further information.

Clear Form

## **Application Type**

Is this a VicSmart application?\*

○ No ○ Yes
If yes, please specify which
VicSmart class or classes:
Classes of VicSmart application are listed in zones, overlays, particular provisions and the schedule to Clause 59.15

## **Pre-application Meeting**

Has there been a pre-application meeting with a Council planning officer?

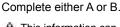
O No	O Yes	If 'Yes', with whom?:	
		Date:	day / month / year

### The Land II

Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address \*

Formal Land Description \*



This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details.

Un	it No.:	St. No.:		St. Name:	ne:	
Su	burb/Locality:				Postcode:	
A	Lot No.:	OLodged Plan	0	Title Plan (	O Plan of Subdivision No.:	
OR						
В	Crown Allotme	nt No.:			Section No.:	
	D : 1 /T .					
	Parish/Townsh	iip Name:				

You must give full details of yo Insufficient or unclear informat	ur proposal and attach the information required to assess the application. ion will delay your application.
For what use, development or other matter do you require a permit? *	ion will delay your application.
	Provide additional information about the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.
Estimated cost of any	Cost \$  Insert '0' if no development is proposed.
development for which the permit is required *	If the application is for land within <b>metropolitan Melbourne</b> (as defined in section 3 of the <i>Planning and Environment Act 1987</i> ) and the estimated cost of the development exceeds \$1 million (adjusted annually by CPI) the Metropolitan Planning Levy <b>must</b> be paid to the State Revenue Office and a current levy certificate <b>must</b> be submitted with the application. Visit <a href="www.sro.vic.gov.au">www.sro.vic.gov.au</a> for information.
Existing Conditions	
Describe how the land is used and developed now * For example, vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.	
	Provide a plan of the existing conditions. Photos are also helpful.
Title Information I	Does the proposal broach in any way an engumbrance on title such as a restrictrive sevenant
Encumbrances on title *	Does the proposal breach, in any way, an encumbrance on title such as a restrictrive covenant, section 173 agreement or other obligation such as an easement or building envelope?
	Yes (If 'yes' contact Council for advice on how to proceed before continuing with this application.)
	<ul><li>○ No</li><li>○ Not applicable (no such encumbrance applies).</li></ul>
	Provide a full, current copy of the title for each individual parcel of land forming the subject site.
	The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.



### Applicant and Owner Details II

Provide details of the applicant and the owner of the land.

Applicant *	A	pp	lic	ant	*
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The person who wants the permit.

Title First Name:

Organisation (if applicable): Designing Spaces

Postal Address:

Unit No.:

St. No.: 115

St. Name: Fairy Street

Suburb/Locality: Warrnambool

State: Vic Postcode: 3280

Contact information for applicant OR contact person below

Please provide at least one contact phone number \*

Where the preferred contact person for the application is different from the applicant, provide the details of that person.

#### 

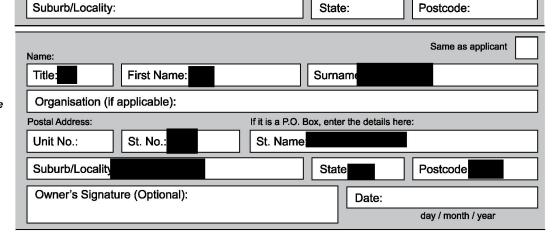
St. Name:

If it is a P.O. Box, enter the details here:

#### Owner \*

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.



Contact Council's planning department to discuss the specific requirements for this application and

# Information requirements

Is the required information provided?

⊙ Yes ○ No

obtain a planning permit checklist.

Organisation (if applicable):

St. No.:

Postal Address:

Unit No.:

### Declaration II

This form must be signed by the applicant \*

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit. I declare that I am the applicant; and that all the information in this application is true and correct; and the currer (if not mucol® has been notified of the permit application.

Signature:

Date: 31/03/2025

day / month / year

Checklist 💶	Filled in the form completely?
Have you:	Paid or included the application fee?  Most applications require a fee to be paid. Contact Council to determine the appropriate fee.
	Provided all necessary supporting information and documents?
	A full, current copy of title information for each individual parcel of land forming the subject site.
	A plan of existing conditions.
	Plans showing the layout and details of the proposal.
	Any information required by the planning scheme, requested by council or outlined in a council planning permit checklist.
	If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).  If applicable, a current Metropolitan Planning Levy certificate (a levy certificate expires 90 days after the day on which it is
	issued by the State Revenue Office and then cannot be used). Failure to comply means the application is void.
	Completed the relevant council planning permit checklist?
	Signed the declaration above?
	Signed the deciaration above:
Need help with the	e Application? 💶
f you need help to complete this	s form, read More Information at the end of this form.
or help with a VicSmart applica	ation see Applicant's Guide to Lodging a VicSmart Application at www.planning.vic.gov.au
General information about the pl	lanning process is available at www.planning.vic.gov.au
Assistance can also be obtained	f from Council's planning department.
Lodgement 💶	
signed form, the fee and all	
signed form, the fee and all	
Lodge the completed and signed form, the fee and all documents with:	Deliver application in person, by post or by electronic lodgement.