

Office Use Only			
VicSmart?	YES		NO
Specify class of VicSmart application:			
Application No.:	Date Lodged:	1	1

# Application for a **Planning Permit**

If you need help to complete this form, read MORE INFORMATION at the back of this form.

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any concerns, please contact Council's planning department.

A Questions marked with an asterisk (\*) must be completed.

A If the space provided on the form is insufficient, attach a separate sheet.

Click for further information.

Clear Form

# **Application Type**

Is this a VicSmart application?\*

○ No ○ Yes
If yes, please specify which
VicSmart class or classes:
Classes of VicSmart application are listed in zones, overlays, particular provisions and the schedule to Clause 59.15

## **Pre-application Meeting**

Has there been a pre-application meeting with a Council planning officer?

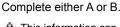
O No	O Yes	If 'Yes', with whom?:	
		Date:	day / month / year

### The Land II

Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address \*

Formal Land Description \*



This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details.

Un	it No.:	St. No.:		St. Name:			
Sul	burb/Locality:					Post	code:
Α	Lot No.:	OLodged Plan	0	Title Plan	O Plan o	of Subdivision	No.:
OR							
В	Crown Allotme	nt No.:				Section No.:	
	Parish/Township Name:						

A		r proposal and attach the information required to assess the application.
	You must give full details of you Insufficient or unclear information.  For what use, development or other matter do you require a permit? *	
i	Estimated cost of any development for which the permit is required *	Provide additional information about the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.  You may be required to verify this estimate. Insert '0' if no development is proposed.  If the application is for land within metropolitan Melbourne (as defined in section 3 of the Planning and Environment Act 1987) and the estimated cost of the development exceeds \$1 million (adjusted annually by CPI) the Metropolitan Planning Levy must be paid to the State Revenue Office and a current levy certificate must be submitted with the application.  Visit www.sro.vic.gov.au for information.
Ex	xisting Conditions II	
For dwe	example, vacant, three ellings, medical centre with two citioners, licensed restaurant 80 seats, grazing.	
		Provide a plan of the existing conditions. Photos are also helpful.
— Tit	tle Information 💶	
	cumbrances on title *	Does the proposal breach, in any way, an encumbrance on title such as a restrictrive covenant, section 173 agreement or other obligation such as an easement or building envelope?
		Yes (If 'yes' contact Council for advice on how to proceed before continuing with this application.)  No  Not applicable (no such encumbrance applies).
		Provide a full, current copy of the title for each individual parcel of land forming the subject site.  The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.



#### Applicant and Owner Details II

Provide details of the applicant and the owner of the land.

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The person who wants the permit.

Name: First Name Title: Surname Organisation (if applicable): MPAA Studio Postal Address: If it is a P.O. Box. enter the details here: Unit No.: St. No.: St. Name Suburb/Locality State: Postcode:

Please provide at least one contact phone number

**Email** Business phone Fax: Mobile phone:

Contact information for applicant OR contact person below

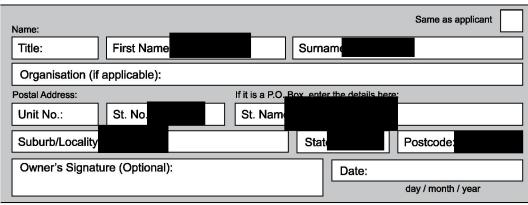
Where the preferred contact person for the application is different from the applicant, provide the details of that person.

Contact person's on Name:	details*			Same as applicant
Title:	First Name:		Surname:	
Organisation (if ap	oplicable):			
Postal Address:		If it is a P.O.	Box, enter the details her	e:
Unit No.:	St. No.:	St. Name	:	
Suburb/Locality:			State:	Postcode:

#### Owner \*

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.



Contact Council's planning department to discuss the specific requirements for this application and

#### Information requirements

Is the required information provided?

O Yes O No

obtain a planning permit checklist.

#### Declaration II

This form must be signed by the applicant \*

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signature: Date: 20 December 2024

day / month / year

Chaplist I						
Checklist II	Filled in the form completely?					
Have you:	Paid or included the application fee?  Most applications require a fee to be paid. Contact Council to determine the appropriate fee.					
	Provided all necessary supporting information and documents?					
	A full, current copy of title information for each individual parcel of land forming the subject site.					
	A plan of existing conditions.					
	Plans showing the layout and details of the proposal.					
	Any information required by the planning scheme, requested by council or outlined in a council planning permit checklist.					
	If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).					
	If applicable, a current Metropolitan Planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used). Failure to comply means the application is void.					
	Completed the relevant council planning permit checklist?					
	Signed the declaration above?					
Need help with the	Application?					
•	• •					
	form, read More Information at the end of this form.					
	ion see Applicant's Guide to Lodging a VicSmart Application at <a href="https://www.planning.vic.gov.au">www.planning.vic.gov.au</a>					
General information about the plan	Inning process is available at www.planning.vic.gov.au					
Assistance can also be obtained for	from Council's planning department.					
Lodgement 💶						
Lodge the completed and signed form, the fee and all documents with:						
	Deliver application in person, by post or by electronic lodgement.					