



Moyne Shire 2020 – 2021 BUDGET PAPERS

Adopted by Council 23 June 2020

Moyne Shire - a safe, vibrant, liveable, and prosperous community



Budget Addendum 2020-21

Council resolved at the Ordinary Council Meeting held on Tuesday 23 June 2020:

“To include funding for a Wi-Fi enhancement for the Corangamite Regional Library Corporation at a cost of \$10,135.”

The variation above has been included in **Section 3 the Financial Statements** of this document.

The remainder of the document has not been adjusted to reflect the changes.

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Mayor and CEO's Introduction

Council is pleased to present the 2020-21 Budget for consideration. In preparing this budget Council has considered the impacts of the Coronavirus pandemic, firstly on council operations and more broadly the impact on the community. The Budget aims for Council to continue to provide the wide range of services and infrastructure to its communities whilst recognising the tight economic environment and the need to remain financially sustainable into the future, again particularly in light of the current pandemic. Council continues to review how it delivers its services and to drive innovation and efficiency gains to sustain its operations, and is mindful of the vast area and communities that it serves.

Council continues to be guided by its major strategic documents, including:

- Council plan
- Health & wellbeing plan
- Municipal strategic statement
- Asset Management Strategy
- Road Management Plan

The Budget provides the financial resources to achieve the outcomes set out in these major strategies and also caters for the ongoing asset renewal commitment to ensure that Council's asset base of \$582 million is adequately renewed and upgraded.

Apart from the dramatic health and social impacts the pandemic is imposing, Council is also cognisant of the economic and financial hardship that is occurring. To assist in this regard Council has prepared the Draft Budget 2020-21 incorporating the following relief initiatives:

- Applying a freeze on all rates & charges rather than applying the 2% rate cap – a saving of \$420,000 to ratepayers
- No increase in fees & charges, generally, – a saving of \$50,000 to residents
- No interest to be charged on overdue rates & charges from 31 March 2020 – a saving to ratepayers of \$25,000
- A temporary waiver of commercial lease charges with Moyne Shire tenants – a saving of \$50,000 to tenants

The draft budget includes the following key financial indicators:

- Total operating expenditure of \$48.6 million
- Operating surplus of \$0.8 million
- An adjusted underlying surplus of \$0.2 million
- A capital works program of \$18.1 million, including asset renewal of \$12.5 million
- Cash and investments of \$7.5 million inclusive of council reserves
- Working capital ratio of 1.24 current assets to 1.0 current liability
- New borrowings of \$3 million for caravan park strategic investment capital works.

Council has identified economic development as an area of continued focus and the draft budget adds additional resources to continue implementation of Councils Economic Development Strategy. Council has also been mindful of the need to support local business and economic activity as we navigate the Coronavirus and to this end the budget includes a range of local building and maintenance works (\$500,000) that can be delivered locally.

Addressing climate change has also been an issue council has resolved to respond to and funds have been included in the Draft Budget to implement actions from this council resolution.

New Initiatives

The 2020-21 Operating Budget provides the following new initiatives including:

- Climate change initiatives (\$100,000);
- Moyne business awards (\$50,000);
- Community asset committees governance program (\$20,000);
- Facade upgrade of streetscapes grant program (\$50,000);
- Introduction of street sweeper operations (\$123,000);
- Implementation of the new Local Government Act including a Gender Equity & Diversity Plan and Workforce Development Plan (\$75,000).

Capital

Council's commitment to capital works will reach \$18.1 million including \$9.2 million on Council's road network. Highlights include:

- Roads \$9.2 million including road rehabilitation \$5.2 million, resealing program \$2.1 million and unsealed road resheeting \$1.0 million and Road Safety Initiatives \$0.61 million;
- Bridges \$0.6 million bridge renewal;
- Buildings \$3.9 million including building renewal program \$0.36 million, caravan park strategic investment of \$3.0 million including a range of improvement works across council operated caravan parks, and Sisters hall timber floor replacement \$0.07 million;
- Recreation \$0.64 million including DC Farran oval lighting \$0.45 million, East Framlingham golf club improved water efficiency project \$0.12 million and continued implementation of the Victoria Park masterplan including roadways, car parking and landscaping \$0.05 million;
- Parks and Open Space \$0.5 million including \$0.37 million for new playground and tennis courts at Macarthur, and Peterborough playground renewal \$0.1 million;
- Major Drainage Works \$0.36 million;
- Footpath renewal program \$0.25 million.

Cr Daniel Meade
Mayor

Bill Millard
CEO

Financial Snapshot

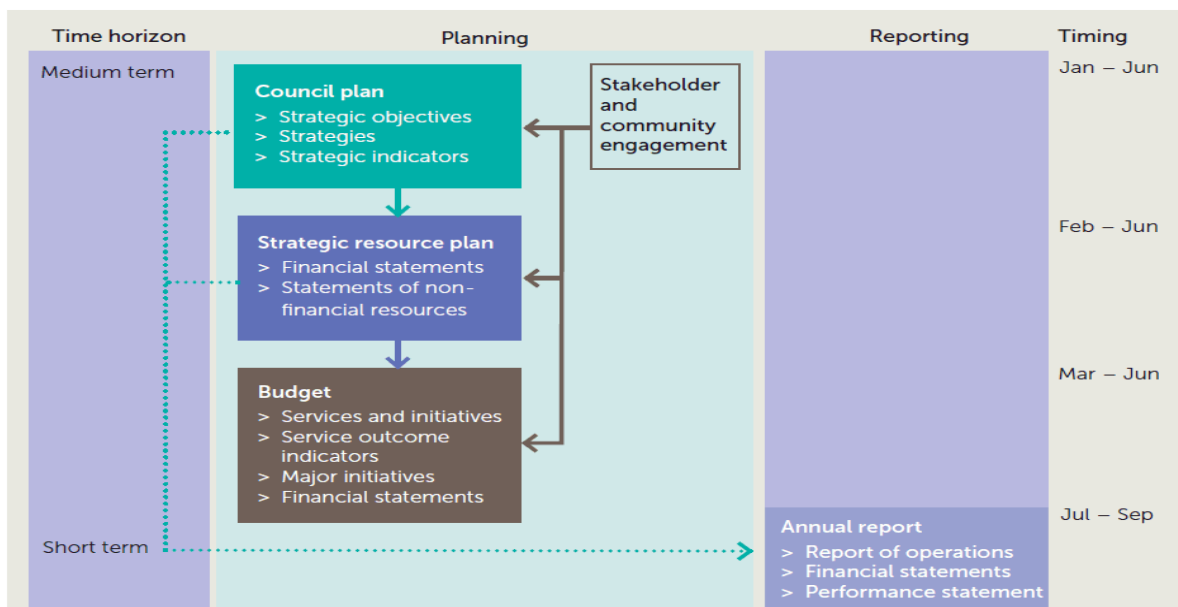
Key Statistics	2019-20 Forecast \$million	2020-21 Budget \$million
<i>Total Expenditure</i>	49.42	48.56
<i>Comprehensive Operating Surplus / (Deficit)</i>	0.18	0.83
<i>Underlying Operating Surplus / (Deficit)</i>	(6.00)	176.52
<i>Cash and Investments</i>	8.08	7.48
<i>Capital Works Program</i>	25.91	18.11
<i>Funding the Capital Works Program</i>		
<i>Council</i>	16.72	13.70
<i>Reserves</i>	2.02	0.78
<i>Asset sales</i>	0.99	0.26
<i>Grants</i>	6.19	3.37

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

Our vision

Moyne Shire will be a vibrant, liveable and prosperous community. People are diverse, resilient and feel happy and safe.

Our mission

To work responsibly with the community to provide opportunities, respond to issues, look after assets, encourage investment and empower communities to help themselves.

Our values

*Engagement
Empowerment
Fairness
Supportiveness
Responsible
Respectful
Aspirational
Accountable*

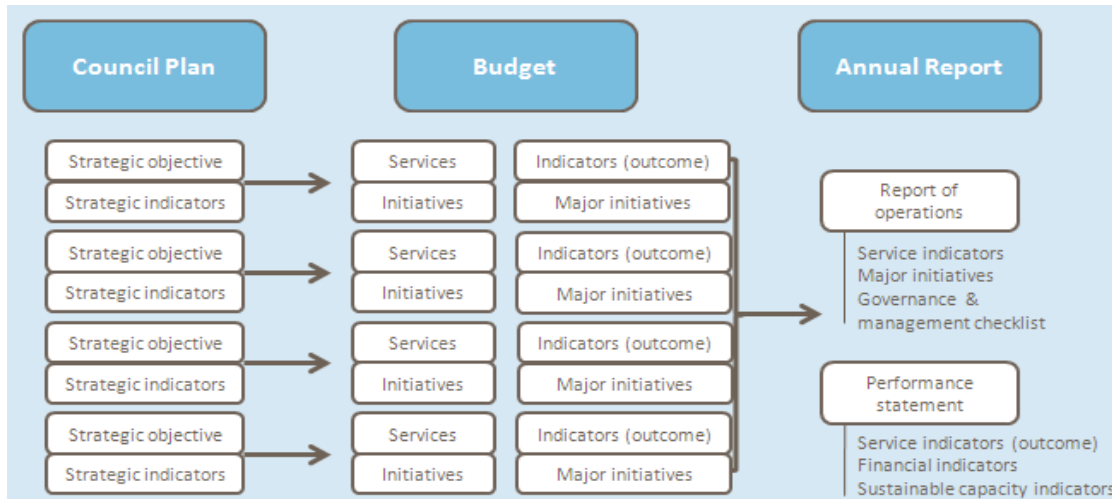
1.3 Strategic objectives

The Council undertakes activities and initiatives through 35 major service categories which are grouped into four key result areas. The following table lists the strategic objectives as described in the Council Plan.

Strategic Objective	Description
We will govern and administer our organisation to achieve the best outcomes for our community	To achieve our objective in the key result area of governance and administration, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services which adhere to best value principles.
We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world	To achieve our objectives in the key result area of infrastructure and assets, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive infrastructure, assets and services.
We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper	To achieve our objectives in the key result area of Sustainable Development and Planning, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.
We will support our families to live happily and safely in our community. We will support our communities	To achieve our objective of strengthening the health and social well-being of the residents of the Shire, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

2.1 We will govern and administer our organisation to achieve the best outcomes for our community

To achieve our objectives we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services which adhere to best value principles.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Governance	Administration of Executive services, Councillor support and monitoring Council activities to ensure legislative compliance.	<i>Exp</i>	1,313	1,388	1,555
		<i>Rev</i>	2	-	-
		<i>NET</i>	(1,311)	(1,388)	(1,555)
Communications	This service is responsible for the management and provision of external communication through various media, in consultation with relevant stakeholders, on behalf of Council.	<i>Exp</i>	47	120	156
		<i>Rev</i>	-	-	-
		<i>NET</i>	(47)	(120)	(156)
Organisational Development	This service provides Council with strategic and operational organisation development support. The service develops and implements strategies, policies and procedures through the provision of performance management, benchmarking human resource management and risk management.	<i>Exp</i>	297	325	407
		<i>Rev</i>	-	8	-
		<i>NET</i>	(297)	(317)	(407)

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Financial Services	This service predominately provides financial based services to both internal and external customers. This includes reporting, investment of surplus funds and accounts payable and receivable functions.	<i>Exp</i>	979	992	957
		<i>Rev</i>	5,645	2,826	5,527
		<i>NET</i>	4,666	1,835	4,570
Information Technology Services	This service provides, supports and maintains reliable and cost effective communications and computing systems to Council staff enabling them to deliver services in a smart, productive and efficient way.	<i>Exp</i>	1,044	1,349	1,086
		<i>Rev</i>	724	789	782
		<i>NET</i>	(320)	(560)	(304)
Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Property and Rating	Management of Council's rating system, including levying rates and charges, outstanding interest and valuations of rateable properties.	<i>Exp</i>	313	317	322
		<i>Rev</i>	314	115	97
		<i>NET</i>	2	(202)	(225)
Administrative Service	This service provides office accommodation for Port Fairy and Mortlake including customer service centres, as well as, document and information management support services to Council. This includes compliance with statutory obligations under freedom of information, public records and information privacy legislation.	<i>Exp</i>	823	847	886
		<i>Rev</i>	428	442	583
		<i>NET</i>	(395)	(404)	(303)

Initiatives

- 1) Implementation of the new Local Government Act
- 2) 2020 Municipal Elections
- 3) Prepare a Workforce Plan
- 4) Undertake Training Needs Analysis across the organisation
- 5) Upgrade Council's data and IP network
- 6) Staging of ERP shared service upgrade
- 7) Review and update council's Financial Reporting format
- 8) Develop a Communication and Engagement Strategy
- 9) Development of a monthly external e-newsletter
- 10) Coordinate corporate re-branding projects

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Governance*	Satisfaction	55

* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

2.2 We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world

To achieve our objectives we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive infrastructure, assets and services.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Infrastructure & Environment Directorate	Management and operation of Infrastructure and Assets Directorate at the Mortlake office.	<i>Exp</i>	536	592	429
		<i>Rev</i>	666	545	555
		<i>NET</i>	130	(48)	126
Engineering Design	This service undertakes design and planning for various works within Council's capital works program including roads, footpaths, bridges, drainage and waterways infrastructure.	<i>Exp</i>	985	951	968
		<i>Rev</i>	51	-	-
		<i>NET</i>	(934)	(951)	(968)
Parks and Amenities	This service involves the management of parkland areas, including other areas of environmental significance, and also provides management of all parks and gardens and infrastructure maintenance. Ensures the Shire's public toilets are kept clean to agreed standards and usable at all times. Undertakes maintenance of Council's footpath assets in an integrated and prioritised manner in order to optimise their strategic value and service potential.	<i>Exp</i>	1,981	2,541	2,616
		<i>Rev</i>	11	-	-
		<i>NET</i>	(1,970)	(2,541)	(2,616)

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Quarry Operations	This is one of Council's business enterprises and manages the operations of the Mount Shadwell Quarry at Mortlake providing a range of scoria materials to customers. The enterprise returns a 29% of gross sales dividend to Council's general revenue.	<i>Exp</i>	1,973	1,603	1,700
		<i>Rev</i>	2,371	1,843	1,943
		<i>NET</i>	398	240	243
Asset Management and Contracts	This service prepares long term asset management programs for Council's property assets in an integrated and prioritised manner in order to optimise their strategic value and service potential. These are all non-road related assets and include municipal buildings, pavilions and other community buildings. The service ensures that buildings are to a standard specified by Council with advice from the functional manager of the facility. This service also undertakes contract management and supervision of various works within Council's programs and provides specialist advice to other Council service units who are letting contracts. In addition, the service is responsible for the coordination, management and strategic planning for Council's building, land and property leases and licenses as well as maintains the GIS service.	<i>Exp</i>	2,048	2,121	2,056
		<i>Rev</i>	79	50	60
		<i>NET</i>	(1,970)	(2,071)	(1,996)
Local Roads & Streets	This service undertakes maintenance programs for Council's civil infrastructure assets in order to optimise their strategic value and service potential, minimising risk to the community and meeting their expectations. These include roads, laneways, car parks and foot/bike paths, bridges, culverts, stormwater drainage. Also included are works supervision and management, and provision of works depots and stores. As well as purchases & maintenance of Council vehicles, plant & equipment to meet functionality & safety needs and to maximise the performance and minimise operational cost.	<i>Exp</i>	14,034	14,213	13,826
		<i>Rev</i>	4,594	2,474	4,592
		<i>NET</i>	(9,440)	(11,739)	(9,234)

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
External Works	This service competes for external works in the marketplace.	<i>Exp</i>	224	332	344
		<i>Rev</i>	291	470	500
		<i>NET</i>	67	139	156
Youth Services	Facilitating the connection of young people of the Shire to their own local community by initiating and implementing projects and/or events that are of benefit to the whole community. This service encourages the participation of young people in all facets of community life thus promoting young people as integral members of the community.	<i>Exp</i>	125	268	196
		<i>Rev</i>	65	66	62
		<i>NET</i>	(59)	(202)	(134)
Arts, Culture & Library Services	This service provides support of the Shire's varied program of arts and cultural events and activities; plans and develops arts and cultural facilities and infrastructure in conjunction with community groups and develops policies and strategies to facilitate art practice through support of the Regional Arts Development Officer. This service also provides public library services at Port Fairy, Koroit and Mortlake branches, outreach van service to Peterborough and Nullawarre and community libraries at Hawkesdale and Macarthur. This service also manages the bookings and user maintenance of Council's cultural facilities Blackwood Centre and Reardon Theatre and manages the Section 86 Committee operating the Koroit Theatre.	<i>Exp</i>	584	603	709
		<i>Rev</i>	29	28	36
		<i>NET</i>	(555)	(575)	(673)

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Recreation & Community Development	This service is Council's liaison with groups who operate from Council's sporting reserves and oversees maintenance of Gardens Oval and Victoria Park Reserve, Nirranda & District Reserve as well as operation of the Southcombe Park Sporting Complex. Works with sporting groups to manage reserves and negotiates License Agreements. Provides community assistance fund, contributions to minor recreation reserves (based on the number of actively used playing surfaces) and contributions to public halls. This service manages the operation of the Mortlake and Macarthur pools and contributes to the operation of the Hawkesdale pool and the Belfast Aquatic Centre (Port Fairy pool). The service supports the sustainability of Moyne township communities, preparing grant applications for prioritised community projects that provides universal accessible equity.	<i>Exp</i>	2,246	2,518	2,424
		<i>Rev</i>	158	151	112
		<i>NET</i>	(2,088)	(2,368)	(2,312)

Initiatives

- 1) Introduction of public place recycling utilising a new dual use truck
- 2) Introduction of street sweeping service utilising new street sweeper
- 3) Youth Parliament pilot programme
- 4) Lead 4 Innovation program
- 5) Future Leaders of Industry program
- 6) Development of Arts Culture Strategy
- 7) Development of Reconciliation Policy
- 8) Update User Licence Agreements for use of Council managed facilities
- 9) Community Visioning programme

Service	Indicator	2018/19 Actual
Roads*	Satisfaction	39
Libraries*	Participation	9.86

Aquatic Facilities* Utilisation 59

* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

2.3 We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper

To achieve our objectives we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Economic Development & Planning Directorate	This service provides for the overall coordination and management of the Directorate, as well as the provision of the Council's Customer Service function.	<i>Exp</i>	558	606	680
		<i>Rev</i>	-	-	-
		<i>NET</i>	(558)	(606)	(680)
Building Services	This service provides statutory building services to the Council community including processing of building permits, emergency management responsibilities, fire safety inspections, audits of swimming pool barriers and investigations of complaints and illegal works.	<i>Exp</i>	148	178	182
		<i>Rev</i>	69	48	47
		<i>NET</i>	(79)	(130)	(135)
Health Services	This service protects the community's health and well-being by coordinating food safety support programs, Tobacco Act activities and infectious diseases control. The service also works to rectify any public health concerns relating to unreasonable noise emissions, housing standards and pest controls. The unit undertakes some health education initiatives as well as supervises and advises on septic tank systems.	<i>Exp</i>	315	359	344
		<i>Rev</i>	106	97	97
		<i>NET</i>	(209)	(262)	(248)
Local Laws & Animal Control	This service facilitates the smooth flow of traffic and parking in Port Fairy through the provision of safe, orderly and equitable parking enforcement and education. It also provides education, regulation and enforcement of the General Local Law and relevant State legislation and administers Council local laws including the issue of permits for grazing, droving and stock crossings. This service also provides services including a cat trapping program, a dog and cat collection service, a pound service, a registration and administration service, an after-hours service and an emergency service. Also implements the provisions of the Domestic Animals Act.	<i>Exp</i>	787	770	780
		<i>Rev</i>	230	196	177
		<i>NET</i>	(557)	(575)	(603)

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Emergency Management	This service meets Council's obligations under the Emergency Management Act and develops and maintains the Municipal Emergency management Plan and Emergency Management Committee and works with other agencies to prepare for, respond to, and recover from emergencies. This service also manages fire prevention services and State Emergency Services contributions, including support for fire brigades, fire spotting services at Mt Rouse and Mt Warrnambool and maintenance of emergency fire equipment.	<i>Exp</i>	848	328	323
		<i>Rev</i>	1,002	66	67
		<i>NET</i>	154	(262)	(256)
Environmental Management	This service promotes environmentally sustainable development principles, coordinates and implements environmental projects and works with other services to improve Council's environmental performance.	<i>Exp</i>	660	874	809
		<i>Rev</i>	77	73	73
		<i>NET</i>	(582)	(801)	(736)
Waste Management	This service provides kerbside rubbish, recyclable materials and green waste from residential and commercial properties in the designated collection districts. The service also manages the waste transfer stations and landfills throughout the Shire.	<i>Exp</i>	3,662	3,332	3,682
		<i>Rev</i>	3,584	3,670	3,721
		<i>NET</i>	(78)	338	39
Statutory & Strategic Planning	This service maintains Council's role under the Planning and Environment Act 1987 as a Responsible Authority, including dealing with planning permit applications and enforcement of the Moyne Planning Scheme. A free Heritage Advisory Service is provided to residents undertaking additions and alterations to heritage buildings. . Planning for the future urban and rural environments of the Shire is provided by the strategic planning function including amending the Moyne Planning Scheme from time to time.	<i>Exp</i>	1,229	1,299	1,275
		<i>Rev</i>	333	230	237
		<i>NET</i>	(896)	(1,069)	(1,038)
Economic Development	Economic Development initiatives include business support and training, encouraging new businesses, consultation on major energy projects and population retention and attraction initiatives.	<i>Exp</i>	226	764	977
		<i>Rev</i>	3	-	125
		<i>NET</i>	(223)	(764)	(852)

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Corporate Business	Provides management and administrative support service for the Shire Caravan parks, Port of Port Fairy, Festivals and Tourism.	<i>Exp</i>	344	342	343
		<i>Rev</i>	1,091	806	604
		<i>NET</i>	747	464	261
Caravan Parks	Operation and management of caravan parks at Port Fairy Gardens, Southcombe Park, Killarney, Koroit, Mortlake, Peterborough and Yambuk. Also includes operation of Southcombe Lodge. Major caravan parks return a dividend of 33% to general revenue.	<i>Exp</i>	3,562	3,215	3,081
		<i>Rev</i>	3,687	3,571	2,726
		<i>NET</i>	124	356	(355)
Tourism	This service operates the Port Fairy Visitor Information Centre and also undertakes event promotion, souvenir sales and support for local tourism. Also Provides support for festivals and administration of the Festivals Support Fund.	<i>Exp</i>	632	743	737
		<i>Rev</i>	47	55	66
		<i>NET</i>	(585)	(688)	(671)
Port of Port Fairy	This service includes the management of operations and maintenance of the Port of Port Fairy who manage administration, navigation, vessel berthing, slipways and leisure activities around the port. The Port Board provides direction for the development and operation of the Port.	<i>Exp</i>	858	910	744
		<i>Rev</i>	781	835	793
		<i>NET</i>	(77)	(74)	50

Major Initiatives

- 1) Continue to finalise outstanding permits
- 2) Focus upon pool safety requirements
- 3) Ensure public safety requirements are met for major events
- 4) Development of a Domestic Waste Water Management Plan
- 5) On-going education of food proprietors regarding safe food handling practices
- 6) Finalisation and implementation of the Port Fairy Coastal Structure Plan
- 7) Finalisation of a Planning Scheme Amendment to implement recommendations of the Rural Housing and Land Capability and Biodiversity Strategies
- 8) Completion of Koroit Structure Plan
- 9) Completion of Cudgee Structure Plan
- 10) Implementation of an Economic Development Strategy – High Year 1 Actions
- 11) Advocate to State and Federal Government regarding Moyne's role as a renewable energy zone
- 12) Administer and ensure permit compliance for major projects including wind and gas
- 13) On-going review of Visitor Services to best serve visitors to Moyne and region
- 14) Master planning and development of business plans for Gardens, Southcombe, Killarney, Koroit, Mortlake and Yambuk Caravan Parks
- 15) Review of caravan park management models
- 16) Continue implementation of a new caravan park and tourism marketing strategy including web-based platforms and social media channels
- 17) Support local tourism operators and assist them to build new skills in a changing market
- 18) Develop a Customer Service Strategy

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Statutory Planning*	Decision making	33.33
Waste Collection*	Waste diversion	61.77
Animal Management*	Health and safety	0
Food Safety*	Health and safety	100

* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

2.4 We will support our families to live happily and safely in our community. We will support our communities

To achieve our objective of strengthening the health and social well-being of the residents of the Shire, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

Services

Service area	Description of services provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
Community Support	This service combines a wide range of programs and services, which provide the opportunity for the community to participate in a variety of cultural, health, education, and leisure activities, which contribute to the general well-being towards the community.	<i>Exp</i>	944	907	770
		<i>Rev</i>	325	270	282
		<i>NET</i>	(618)	(638)	(488)
Child Care Services	Provide child care throughout the municipality at Hawkesdale Centre, Chatsworth and Port Fairy. Care includes Occasional and Long Day Care.	<i>Exp</i>	1,675	1,655	1,728
		<i>Rev</i>	1,295	1,297	1,348
		<i>NET</i>	(380)	(358)	(381)
Kindergartens & Preschools	Group employer for kindergarten centres at Koroit, Merri, Macarthur, Hawkesdale, Port Fairy, Nullawarre and Mortlake. Council is the Early Years Manager of all Kindergartens.	<i>Exp</i>	1,517	1,774	1,685
		<i>Rev</i>	1,480	1,340	1,385
		<i>NET</i>	(37)	(434)	(299)

Service area	Description of services provided		2018/19	2019/20	2020/21
			Actual \$'000	Forecast \$'000	Budget \$'000
Maternal and Child Health	This Maternal & Child Health staff conducts key ages and stages sessions at Port Fairy, Koroit, Hawkesdale, Macarthur, Younger Ross Centre, and Mortlake on an appointment basis. The service offers advice, guidance & promotion and health care for infants as well as education for their parents. Immunisation services are provided as per the scheduled requirement by a qualified immunisation nurse.	<i>Exp</i>	499	497	546
		<i>Rev</i>	253	265	287
		<i>NET</i>	(246)	(232)	(259)
Aged and Disability Services	Provide aged care services including domestic assistance, personal care, respite, garden & property maintenance, food services, some transport and Planned Activity Groups (Mortlake). Program for Younger People includes domestic assistance, personal care, respite, property maintenance, food services, some transport and Planned Activity Groups (Mortlake).	<i>Exp</i>	2,093	2,095	2,230
		<i>Rev</i>	1,642	1,597	1,668
		<i>NET</i>	(452)	(498)	(562)
Aged Support Services	This service provides a range of support for senior citizen clubs. Each conducts a program involving recreation, fitness, centre-based meals and social support.	<i>Exp</i>	130	140	136
		<i>Rev</i>	48	45	55
		<i>NET</i>	(82)	(95)	(82)

Major Initiatives

- 1) Undertake a review and update of council's Municipal Early Years Plan
- 2) Establish and implement the state government funded Supported Playgroup Program
- 3) Implement the School Readiness Program across Council operated kindergartens
- 4) Investigate & prepare for the implementation of the State Government commitment to funded three year old kindergarten
- 5) Implement the expansion of the CHSP Community Transport Program

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Maternal and Child Health*	Participation	70.6

* refer to table at end of section 2.4 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Service	Indicator	Performance Measure	Computation
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

2.5 Reconciliation with budgeted operating result

Strategic objectives	Net Surplus / (Deficit) \$'000	Expenditure \$'000	Revenue \$'000
We will govern and administer our organisation to achieve the best outcomes for our community.	1,621	5,367	6,988
We will look after our infrastructure and make improvements wherever we can. We will work to ensure our communities remain as some of the most liveable small communities in the world.	(14,691)	25,268	10,577
We will protect and conserve our environment. We will support our businesses and industries to enable our community to prosper.	(5,224)	13,958	8,734
We will support our families to live happily and safely in our community. We will support our communities.	(2,071)	7,094	5,023
Total	(20,365)	51,688	31,323
Funding sources added in:			
Rates and charges revenue	20,541		
Underlying surplus/(deficit) for the year	176		
Plus			
Non Recurrent Capital grants and contributions	652		
Operating surplus/(deficit) for the year	828		

Note: The income and expenditure in this section are based on the Activity Based Costing (ABC) model and include inter-unit transfers.

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projection to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	23,050	23,942	24,207	25,072	25,113
Statutory fees and fines	4.1.2	432	443	443	443	443
User fees	4.1.3	8,878	8,337	9,450	9,450	9,450
Grants - Operating	4.1.4	7,731	12,656	12,656	12,656	12,656
Grants - Capital	4.1.4	8,913	3,370	2,918	2,868	3,018
Contributions - monetary	4.1.5	99	230	85	85	85
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		61	-	-	-	-
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits/(losses) of associates and joint ventures		-	-	-	-	-
Other income	4.1.6	435	395	420	500	500
Total income		49,599	49,373	50,179	51,074	51,265
Expenses						
Employee costs	4.1.7	18,080	19,145	19,538	19,724	19,807
Materials and services	4.1.8	17,510	15,891	15,901	16,025	16,018
Depreciation and amortisation	4.1.9	13,819	13,500	13,378	13,403	13,449
Bad and doubtful debts		-	16	-	-	-
Borrowing costs		8	5	53	42	31
Total expenses		49,416	48,555	48,870	49,194	49,304
Surplus/(deficit) for the year		183	817	1,308	1,880	1,960

Balance Sheet

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		8,079	7,468	7,203	6,219	7,136
Trade and other receivables		3,422	3,748	3,760	4,054	4,156
Inventories		388	388	388	388	388
Other assets		804	756	761	777	817
Total current assets	4.2.1	12,693	12,360	12,113	11,438	12,496
Non-current assets						
Trade and other receivables		6	-	-	-	-
Investments in associates, joint arrangement and subsidiaries		282	282	282	282	282
Property, infrastructure, plant & equipment		578,924	583,278	584,347	586,364	586,689
Total non-current assets	4.2.1	579,212	583,560	584,629	586,646	586,971
Total assets		591,905	595,920	596,742	598,084	599,467
Liabilities						
Current liabilities						
Trade and other payables		3,484	3,604	3,604	3,604	3,604
Trust funds and deposits		595	595	595	595	595
Provisions		5,105	5,177	5,262	5,310	5,331
Interest-bearing liabilities	4.2.3	-	589	600	611	623
Total current liabilities	4.2.2	9,185	9,965	10,061	10,120	10,153
Non-current liabilities						
Provisions		3,173	3,178	3,184	3,188	3,189
Interest-bearing liabilities	4.2.3		2,411	1,823	1,223	611
Total non-current liabilities	4.2.2	3,173	5,589	5,007	4,410	3,800
Total liabilities		12,357	15,554	15,068	14,530	13,953
Net assets		579,548	580,366	581,674	583,554	585,514
Equity						
Accumulated surplus		235,060	235,815	236,386	238,676	239,974
Reserves		344,488	344,551	345,288	344,878	345,539
Total equity		579,548	580,366	581,674	583,554	585,514

Statement of Changes in Equity

For the four years ending 30 June 2024

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020 Forecast Actual					
Balance at beginning of the financial year		579,364	234,085	338,056	7,223
Surplus/(deficit) for the year		184	184	-	-
Transfers to other reserves		-	791	-	(791)
Balance at end of the financial year		579,548	235,059	338,056	6,433
2021 Budget					
Balance at beginning of the financial year		579,548	235,059	338,056	6,433
Surplus/(deficit) for the year		818	818	-	-
Transfers to other reserves	4.3.1	-	(63)	-	63
Balance at end of the financial year	4.3.2	580,366	235,815	338,056	6,495
2022					
Balance at beginning of the financial year		580,366	235,815	338,056	6,495
Surplus/(deficit) for the year		1,308	1,308	-	-
Transfers to other reserves		-	(737)	-	737
Balance at end of the financial year		581,675	236,387	338,056	7,232
2023					
Balance at beginning of the financial year		581,675	236,387	338,056	7,232
Surplus/(deficit) for the year		1,880	1,880	-	-
Transfers to other reserves		-	410	-	(410)
Balance at end of the financial year		583,554	238,676	338,056	6,822
2024					
Balance at beginning of the financial year		583,554	238,676	338,056	6,822
Surplus/(deficit) for the year		1,960	1,960	-	-
Transfers to other reserves		-	(662)	-	662
Balance at end of the financial year		585,514	239,975	338,056	7,484

Statement of Cash Flows

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		Actual		2021/22	2022/23	2023/24
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		23,321	23,716	24,195	24,979	25,111
Statutory fees and fines		432	443	443	443	443
User fees		9,729	8,237	9,450	9,250	9,350
Grants - operating		7,731	12,656	12,656	12,656	12,656
Grants - capital		8,913	3,370	2,918	2,868	3,018
Contributions - monetary		99	230	85	85	85
Interest received		391	443	415	484	460
Employee costs		(18,043)	(19,068)	(19,447)	(19,673)	(19,784)
Materials and services		(17,510)	(15,786)	(15,901)	(16,025)	(16,018)
Net cash provided by/(used in) operating activities	4.4.1	15,062	14,241	14,813	15,066	15,320
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(27,540)	(18,113)	(14,848)	(15,831)	(14,261)
Proceeds from sale of property, infrastructure, plant and equipment		988	259	400	411	487
Payments of loans and advances		8	6	-	-	-
Net cash provided by/ (used in) investing activities	4.4.2	(26,544)	(17,848)	(14,448)	(15,420)	(13,774)
Cash flows from financing activities						
Finance costs		(8)	(5)	(53)	(42)	(31)
Proceeds from borrowings		-	3,000	-	-	-
Repayment of borrowings		(308)	-	(577)	(589)	(600)
Net cash provided by/(used in) financing activities	4.4.3	(316)	2,995	(630)	(630)	(630)
Net increase/(decrease) in cash & cash equivalents		(11,797)	(612)	(265)	(984)	917
Cash and cash equivalents at the beginning of the financial year		19,877	8,080	7,468	7,203	6,219
Cash and cash equivalents at the end of the financial year		8,080	7,468	7,203	6,219	7,135

Statement of Capital Works

For the four years ending 30 June 2024

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Property						
Land		255	65	312	435	215
Total land		255	65	312	435	215
Buildings		5,725	3,864	902	797	1,129
Total buildings		5,725	3,864	902	797	1,129
Total property		5,980	3,929	1,214	1,232	1,344
Plant and equipment						
Plant, machinery and equipment		2,565	2,164	1,860	2,951	1,789
Fixtures, fittings and furniture		67	20	15	15	15
Computers and telecommunications		245	139	215	215	215
Total plant and equipment		2,877	2,323	2,090	3,181	2,019
Infrastructure						
Roads		12,441	9,210	9,202	9,202	9,202
Bridges		576	620	520	514	514
Footpaths and cycleways		250	320	250	250	250
Drainage		657	357	560	560	560
Recreational, leisure and community facilities		495	645	640	625	90
Waste management		1,885	100	127	122	122
Parks, open space and streetscapes		328	525	200	100	115
Other infrastructure		425	84	45	45	45
Total infrastructure		17,057	11,861	11,544	11,418	10,898
Total capital works expenditure	4.5.1	25,914	18,113	14,848	15,831	14,261
Represented by:						
New asset expenditure		1,287	1,253	-	-	-
Asset renewal expenditure		16,840	12,497	12,150	13,016	11,019
Asset expansion expenditure		3,071	540	-	-	-
Asset upgrade expenditure		4,716	3,823	2,698	2,815	3,242
Total capital works expenditure	4.5.1	25,914	18,113	14,848	15,831	14,261
Funding sources represented by:						
Grants		5,732	3,188	2,918	2,868	3,018
Contributions		455	182	-	-	-
Council cash		18,739	14,484	11,530	12,552	10,756
Asset Sales		988	259	400	411	487
Total capital works expenditure	4.5.1	25,914	18,113	14,848	15,831	14,261

Statement of Human Resources

For the four years ending 30 June 2024

	Forecast	Budget	Strategic Resource Plan Projections		
	Actual				
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Total staff expenditure	18,080	19,145	19,538	19,724	19,807
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	245.21	252.88	253.88	254.88	255.88
Total staff numbers	245.21	252.88	253.88	254.88	255.88

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 \$'000
Community & Corporate Services	5,558
Governance & Leadership	2,558
Economic Development & Planning	4,215
Infrastructure & Environment	6,814
Total staff expenditure	19,145

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
Community & Corporate Services	65.90	17.13	35.29	3.74	9.74
Governance & Leadership	26.04	21.00	5.04	-	-
Economic Development & Planning	42.57	30.00	7.35	2.62	2.60
Infrastructure & Environment	118.37	106.57	6.59	0.21	5.00
Total staff	252.88	174.70	54.27	6.57	17.34

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

However to assist the community in navigating the Coronavirus pandemic, Council has resolved to apply a rate freeze on rate revenue in 2020/21, a saving of \$420,000 to ratepayers.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2019/20 Forecast Actual \$'000	2020/21 Budget \$'000	Change \$'000	%
General rates*	15,389	15,506	117	0.76%
Municipal charge*	2,621	2,617	(4)	-0.15%
Waste service charges	3,360	3,401	41	1.23%
Supplementary rates and rate adjustments	39	78	39	100.00%
Revenue in lieu of rates	1,641	2,340	699	42.59%
Total rates and charges	23,050	23,942	892	3.87%

* These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2019/20 cents/\$CIV	2020/21 cents/\$CIV	Change %
General rate for rateable residential properties	0.20500	0.20724	1.09%
General rate for rateable rural properties	0.20500	0.20724	1.09%
General rate for rateable rural lifestyle properties	0.20500	0.20724	1.09%
General rate for rateable commercial properties	0.20500	0.20724	1.09%
General rate for rateable industrial properties	0.20500	0.20724	1.09%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential	4,044	4,014	(30)	-0.74%
Rural	8,696	8,838	142	1.63%
Rural Lifestyle	2,000	2,012	12	0.60%
Commercial	206	215	9	4.37%
Industrial	443	427	(16)	-3.61%
Total amount to be raised by general rates	15,389	15,506	117	0.76%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	Number	Number	\$'000	%
Residential	4,333	4,386	53	1.22%
Rural	4,880	4,880	-	0.00%
Rural Lifestyle	2,663	2,688	25	0.94%
Commercial	206	210	4	1.94%
Industrial	128	130	2	1.56%
Total number of assessments	12,210	12,294	84	0.69%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential	1,972,765	1,936,891	- 35,874	-1.82%
Rural	4,242,209	4,264,619	22,410	0.53%
Rural Lifestyle	975,397	970,971	- 4,426	-0.45%
Commercial	100,310	103,859	3,549	3.54%
Industrial	216,275	205,878	- 10,397	-4.81%
Total value of land	7,506,956	7,482,218	- 24,738	-0.33%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Municipal	267	267	-	0.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
Municipal	2,621,000	2,617,134	- 3,866	-0.15%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Kerbside collection service	356.60	356.60	-	0.00%
State government landfill levy	13.40	15.40	2.00	14.93%
Waste facility service charge				
- Improved	135	135	-	0.00%
- Unimproved	35	35	-	0.00%
Total	540	542	2	0.37%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$	\$	\$	%
Kerbside collection service	2,124,979	2,148,158	23,179	1.09%
State government landfill levy	79,851	92,770	12,919	16.18%
Waste facility service charge	1,154,950	1,160,375	5,425	0.47%
Total	3,359,780	3,401,303	41,523	1.24%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General Rates	15,389	15,506	117	0.76%
Municipal charge	2,621	2,617	- 4	-0.15%
Waste service charges	3,360	3,401	42	1.24%
Revenue in lieu of rates*	1,641	2,340	699	42.59%
Total Rates and charges	23,011	23,864	854	3.71%

*Revenue from energy generators

4.1.1(l) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019/20: estimated \$39,000 and 2020/21: \$78,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Dog and Cat Charges	124	134	11	9%
Health Licences and Fees	89	89	0	0%
Regulation Fees and Permits	14	13	(1)	-7%
Town Planning Fees & Certificates	205	207	2	1%
Total statutory fees and fines	432	443	12	3%

4.1.3 User fees

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Aged & Disability Services Fees	392	445	53	13%
Building Fees	48	47	(1)	-2%
Childcare / Preschool Fees	1,336	1,471	135	10%
Port Fees and Charges	268	234	(34)	-13%
Private Works	494	500	6	1%
Property Rentals	72	65	(7)	-9%
Quarry Fees and Charges	1,843	1,943	100	5%
Refuse Operations	260	256	(4)	-2%
Caravan Park/Lodge Fees	3,529	2,693	(836)	-24%
Reimbursements	149	149	(0)	0%
Corporate Fees and Charges	20	22	2	12%
Other	467	512	45	10%
Total user fees	8,878	8,337	(541)	-6%

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	7,700	12,683	4,983	65%
State funded grants	8,944	3,343	(5,602)	-63%
Total grants received	16,644	16,026	(619)	-4%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - unallocated	2,132	4,847	2,716	127%
Victoria Grants Commission - local roads	2,095	4,353	2,258	108%
Aged Care	756	765	9	1%
Recurrent - State Government				
Aged Care	296	292	(4)	-1%
Port of Port Fairy	451	460	9	2%
Community Services	179	179	-	-
Environment	83	73	(10)	-12%
Family & Children	1,566	1,538	(28)	-2%
Regulatory Services	23	23	-	0%
Other	152	127	(25)	-17%
Total recurrent grants	7,731	12,656	4,925	64%
Total operating grants	7,731	12,656	4,925	64%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	2,718	2,718	-	0%
Total recurrent grants	2,718	2,718	-	0%
Non-recurrent - State Government				
Environment	140	-	(140)	-100%
Parks and Amenities	-	-	-	#DIV/0!
Port of Port Fairy	20	-	(20)	-100%
Recreation	2,862	652	(2,210)	-77%
Roads and Streets	240	-	(240)	-100%
Waste Management	-	-	-	#DIV/0!
Asset Management	455	-	(455)	-100%
Bridge Maintenance & Construction	225	-	(225)	-100%
Total non-recurrent grants	6,195	652	(5,543)	-89%
Total capital grants	8,913	3,370	(5,543)	-62%
Total Grants	16,644	16,026	(619)	0

Half of the 2019/20 Victorian Grants Commission allocation (\$4.6 million) was received in 2018/19.

4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Monetary	99	230	130	131%
Total contributions	99	230	130	131%

4.1.6 Other income

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Interest	435	395	(40)	-9%
Total other income	435	395	(40)	-9%

4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Wages and salaries	14,733	15,449	716	5%
Annual leave and long service leave	1,750	1,867	118	7%
Superannuation	1,423	1,523	100	7%
Fringe benefits tax and work cover	174	306	132	76%
Total employee costs	18,080	19,145	1,065	6%

4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Contract payments	10,125	8,551	(1,574)	-16%
Vehicle Operating Costs	1,974	2,180	207	10%
Utilities	953	893	(59)	-6%
Insurance	435	485	49	11%
Computer & Software Maintenance	676	690	14	2%
Donations/Contributions	1,446	1,109	(337)	-23%
Other	1,902	1,973	71	4%
Total materials and services	17,510	15,881	(1,629)	-9%

4.1.9 Depreciation and amortisation

	Forecast Actual	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Property	1,518	1,556	38	3%
Plant & equipment	1,593	1,675	82	5%
Infrastructure	10,708	10,269	(440)	-4%
Total depreciation and amortisation	13,819	13,500	(320)	-2%

4.2 Balance Sheet

4.2.1 Assets

Current

Cash and cash equivalents include cash and investments such as cash held in the bank and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget.

Other assets(current) include prepayments for expenses that Council has paid in advance of service delivery.

Non-current

Property, infrastructure , plant and equipment is the largest component of Council's worth and represents the value of all land, buildings, roads, vehicles , and equipment which has been built up by the Council over many years.

4.2.2 Liabilities

Current

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2018-19 levels.

Provisions current include accrued long service leave, and annual owing to employees. These employee entitlements are expected to increase marginally due to increased wage cost associated with the Enterprise Bargain Agreement outcomes.

Non-Current

Provisions non-current include accrued long service leave and the waste rehabilitation provision.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2019/20	2020/21
	\$	\$
Amount borrowed as at 30 June of the prior year	308	-
Amount proposed to be borrowed	-	3,000
Amount projected to be redeemed	(308)	-
Amount of borrowings as at 30 June	-	3,000

4.3 Statement of changes in Equity

4.3.1 Reserves

Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations

Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.

4.3.2 Equity

Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. The \$829K increase in equity results directly from the surplus for the year.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

4.4.2 Net cash flows provided by/used in investing activities

Investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc. The decrease in cash outflows is due to the significant value of carry over capital projects into 2019-20.

4.4.3 Net cash flows provided by/used in financing activities

Financing activities refer to cash generated or used in the financing of Council functions and include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

5. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source.

5.1 Summary

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change \$'000	%
Property	5,980	3,929	(2,051)	-34.29%
Plant and equipment	2,877	2,323	(554)	-19.26%
Infrastructure	17,058	11,861	(5,197)	-30.47%
Total	25,914	18,113	(7,801)	-30.10%

The 2019/20 forecast includes \$11 million of carried forward works and additional projects that were not initially included in the 2019/20 budget.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Asset Sales \$'000
Property	3,929	525	1,558	1,346	500	-	-	3,929	-
Plant and equipment	2,323	-	2,323	-	-	-	-	2,064	259
Infrastructure	11,861	728	8,615	2,478	40	3,188	182	8,491	-
Total	18,113	1,253	12,496	3,824	540	3,188	182	14,484	259

5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Asset Sales \$'000
PROPERTY									
Land									
<i>Woorndoo Streetscape Plan Stage 1</i>	25		25					25	
<i>Wrought Iron Fence Replacement Gardens Caravan Park</i>	40		40					40	
Buildings									
<i>Building Renewal</i>	351		351					351	
<i>Ellerslie Hall Preservation works</i>	35			35				35	
<i>Killarney Social Rooms/Toilets - Structural Safety Works</i>	6		6					6	
<i>Hexham School Hall - Structural Works</i>	32		32					32	
<i>Koroit Kindergarten expansion for M&CH , Immunisation and Support Playgroup</i>	75			75				75	
<i>Mortlake RSL Toilet, window and footpath renewal</i>	40			40				40	
<i>Reardon Theatre Upgrade - Stage 2</i>	34		34					34	
<i>Purnim Hall - all abilities path & disabled park</i>	25	25						25	
<i>Sisters Hall Floor</i>	70		70					70	
<i>Southcombe Lodge Refurbishment</i>	100			100				100	
<i>Gardens Crayfish Amenities Upgrade</i>	40			40				40	
<i>Gardens Glaxo Amenities Upgrade</i>	26			26				26	
<i>Southcombe Lodge floor upgrade</i>	15			15				15	
<i>Southcombe Hillside Camp Kitchen</i>	15	-	-	15	-	-	-	15	-
<i>Caravan Parks Strategic Investment</i>	3,000	500	1,000	1,000	500			3,000	
TOTAL PROPERTY	3,929	525	1,558	1,346	500	-	-	3,929	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Asset Sales
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
<i>Major Plant</i>	1,166		1,166				991		175
<i>Minor Plant</i>	68		68				68		
<i>Light Fleet & Utilities</i>	445		445				361		84
<i>Dump/Haulage Truck</i>	485		485				485		
Fixtures, Fittings and Furniture									
<i>Office and Depot Furniture</i>	20		20				20		
Computers and Telecommunications									
<i>IT Renewal</i>	139		139				139		
TOTAL PLANT AND EQUIPMENT	2,323	-	2,323	-			-	2,064	259
INFRASTRUCTURE									
Roads									
<i>Road Rehabilitation</i>	5,208		3,740	1,468		2,718		2,490	
<i>Rural Road Drainage</i>	170		170					170	
<i>Local Road Resheeting</i>	1,000		1,000					1,000	
<i>Local Road Resealing</i>	2,130		2,130					2,130	
<i>Intersection Program</i>	135		68	67				135	
<i>Signage Improvements</i>	50		50					50	
<i>North Moyne Roads</i>	482			482				482	
<i>Killarney Caravan Park Road Upgrades</i>	35		35					35	
Bridges									
<i>Bridge Program</i>	620		620					620	

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Asset Sales
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Footpaths and Cycleways									
<i>Footpath Program</i>	320	70	250					320	
Drainage									
<i>Town Drainage</i>	357	77	280					357	
Recreational, Leisure & Community Facilities									
<i>Macarthur Pool Lining Renewal</i>	22		22					22	
<i>Upgrade Water at Darlington Recreation Reserve</i>	5			5				5	
<i>DC Farran Oval lighting</i>	450	450				200	150	100	
<i>Victoria Park works</i>	50			50				50	
<i>East Framlingham Golf Club - Improved Water Efficiency Final Stage</i>	118	118					32	86	
Waste Management									
<i>Caramut & Woolsthorpe Transfer Station Ramp Design</i>	60		60					60	
<i>Public Place Recycling Bins</i>	40				40			40	
Parks, Open Space and Streetscapes									
<i>Peterborough Playground Renewal</i>	100		100					100	
<i>Macarthur Recreation Space</i>	375			375		250		125	
<i>Playground renewal</i>	20		20					20	
<i>Port Fairy Skate Park Design</i>	30			30		20		10	

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Asset Sales
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other Infrastructure									
<i>Mortlake Electric Car Charge Point</i>	5	5						5	
<i>Replace Woolsthorpe Water Tank</i>	26		26					26	
<i>Street and Park Furniture and Signs Renewal</i>	45		45					45	
<i>Flag Poles at Koroit War Memorial</i>	8	8						8	
TOTAL INFRASTRUCTURE	11,861	728	8,616	2,477	40	3,188	182	8,491	-
TOTAL CAPITAL WORKS	18,113	1,253	12,497	3,823	540	3,188	182	14,484	259

6. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-2.2%	-13.8%	0.4%	2.2%	3.4%	3.3%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	270.3%	138.2%	124.0%	120.4%	113.0%	123.1%	o
Unrestricted cash	Unrestricted cash / current liabilities		75.8%	80.3%	68.0%	64.7%	54.6%	63.4%	o
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	1.4%	0.0%	12.5%	10.0%	7.3%	4.9%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		1.4%	1.4%	0.0%	2.6%	2.5%	2.5%	+
Indebtedness	Non-current liabilities / own source revenue		9.2%	9.7%	16.9%	14.5%	12.4%	10.7%	+
Asset renewal	Asset renewal expenses / Asset depreciation	4	122.8%	121.9%	92.6%	90.8%	97.1%	81.9%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	44.4%	53.2%	49.2%	48.4%	49.2%	49.3%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.3%	0.4%	0.4%	0.4%	0.4%	0.4%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$4,265	\$4,008	\$ 3,907	\$ 3,900	\$3,895	\$3,873	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		16%	10%	10%	10%	10%	10%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. A positive result indicates Council is able to fund its operations without reliance on Council's cash reserves or increased debt to maintain services.

2. Working Capital

The ratio expresses the level of current assets the Council has available to meet its current liabilities. It is essential that Council has sufficient liquid funds in order to meet its day to day obligations.

3. Debt compared to rates

Council has forecast \$3 million in borrowing for Caravan Park capital infrastructure works in 2020-21.

4. Asset renewal

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5. Rates concentration

Reflects extent of reliance on rate revenues to fund Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to other revenue sources

7. Strategic Resource Plan and Key Financial Indicators

This section provides information on the long term financial projections of the Council.

7.1 Plan Development

The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2020-21 to 2023-24 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain the existing range and level of service provision and develop the capacity to respond to community service needs
- Services provided with an emphasis on continuous improvement, productivity, innovation, and efficiency
- Maintain a strong cash position
- Achieve operating statement surpluses with the exclusion of all non-operational items such as granted assets and capital income
- Maintain debt levels below prudential guidelines
- Continue to pursue recurrent grant funding and strategic capital funding aligned with Council plan objectives
- Provide user fees and charges based on Best Value Principles.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations

7.2 Financial resources

Indicator	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
		2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	+/-
Surplus / (deficit for the year)		\$5,956	\$184	\$829	\$1,308	\$1,880	\$1,960	+
Adjusted underlying result	1	-\$1,122	-\$6,003	\$176	\$1,108	\$1,730	\$1,660	+
Cash and investments	2	\$19,877	\$8,079	\$7,478	\$7,213	\$6,229	\$7,146	-
Cash flows from operations		\$22,052	\$15,062	\$14,252	\$14,813	\$15,066	\$15,320	+
Current assets / current liabilities	2	270%	138%	124%	120%	113%	123%	+
Capital works		\$22,059	\$25,914	\$18,113	\$14,848	\$15,831	\$14,261	-
Net capital expenditure (net of capital grant, contributions and asset sales)		\$14,834	\$18,739	\$17,202	\$14,248	\$15,270	\$13,474	-
Capital Replacement (renewal and upgrade / depreciation)	3	124%	144%	97%	91%	97%	82%	-

Indicator	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
		2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/-
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Asset Renewal (asset renewal expenses / depreciation)	3	123%	122%	93%	91%	97%	82%	o
Debt servicing (interest) / total revenue	4	0.04%	0.02%	0.01%	0.11%	0.11%	0.08%	o
Borrowings outstanding	4	\$308	\$0	\$3,000	\$2,423	\$1,834	\$1,234	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result. Council aims to achieve positive underlying results in the long term. The deficit forecast result for 2019-20 is due primarily to the Financial Assistance Grant of \$4.6 million received in advance in June 2019.

2. Cash and Liquidity

Working capital is forecast to remain at similar levels by 2023-24 and cash will decrease over the term of the Strategic Resource Plan to \$7.1 million.

3. Renewal Gap

Comparison of the rate of spending on existing assets through renewing, restoring and replacing assets with depreciation. Ratio higher than 1:1 indicate that spending on existing assets is faster than depreciation rate. Council will benefit from an additional \$0.5 million per annum from the Federal Government Road Safety Package for the period 2019-20 to 2023-24.

4. Debt Levels

Council's debt levels are well within the local government prudential guidelines that set limits for levels of debt and debt commitment costs. New borrowings of \$3 million are forecast for 2020-21.

7.3 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the non-financial resources for the next four years.

Indicator	Forecast	Budget	Strategic Resource Plan Projections		
	2019/20	2020/21	2021/22	2022/23	2023/24
Efficiency					
Employee Costs	\$18,080	\$19,145	\$19,538	\$19,724	\$19,807
Full Time Equivalent Employees	245.21	252.88	253.88	254.88	255.88

**MOYNE SHIRE COUNCIL
FEES AND CHARGES
FOR YEAR ENDING 30 JUNE 2021**

FEES AND CHARGES DESCRIPTION			2019/20	2020/21	PRICING POLICY	GST APPLICABLE
			GST Inclusive	GST Inclusive		
FINANCE AND ADMINISTRATION						
		Freedom of Information	28.90	29.60	R	N
		Land Information Certificate	26.30	1.82 fee units	R	N
		Photo-copying - General Public per copy - A4	0.50	0.50	F	Y
		Photo-copying - General Public per copy - A3	0.60	0.60	F	Y
		Colour photo-copying - General Public per copy - A4	0.80	0.80	F	Y
		Colour photo-copying - General Public per copy - A3	1.70	1.70	F	Y
		Plan Printing Black & White- A1 paper & printing provided by shire	7.30	7.30	F	Y
		Plan Printing Black & White- A1 printer provided by shire	4.10	4.10	F	Y
		Plan Printing Colour - A4	2.50	2.50	F	Y
		Plan Printing Colour - A3	3.90	3.90	F	Y
		Plan Printing Colour - A2	8.80	8.80	F	Y
		Plan Printing Colour - A1	17.60	17.60	F	Y
		Plan Printing Colour - A0	34.00	34.00	F	Y
		Document Search General Per Hour- Minimum Charge of 1 Hour	73.00	73.00	F	Y
		Replacement Rate Notice	18.00	18.00	P	Y
		Replacement Cheque Fee	25.20	25.20	P	Y
BUILDING PERMIT FEES						
Item	Class	Description				
1	1B & 2-9	Residential & Commercial works other than Class 1A	6.5(value/2000+ value)+ GST Minimum Fee: 1,320.00	6.5(value/2000+ value)+ GST Minimum Fee: 2,112.00	F	Y
2	1A	All Dwellings – Single Detached Houses or attached Multi-Units Development				
		Up to \$150,000	2,960.00	4,740.00	F	Y
		\$150,001-\$200,000	3,940.00	6,300.00	F	Y
		\$200,001-\$250,000	5,080.00	8,130.00	F	Y
		\$250,001-\$300,000	6,530.00	10,450.00	F	Y
		>\$300,000	large projects negotiable	large projects negotiable	F	Y
3	1A	Dwellings - Extension Alterations (including Demolitions)				
		Up to \$10,000	1,100.00	1,760.00	F	Y
		\$10,001-\$20,000	1,330.00	2,130.00	F	Y
		\$20,001-\$50,000	1,830.00	2,930.00	F	Y
		\$50,001-\$100,000	2,580.00	4,130.00	F	Y
		\$100,001-\$150,000	3,330.00	5,330.00	F	Y
		>\$150,000	Value/45	Value/45	F	Y
4	1A	Dwellings - Internal Alterations / Minor Works				
		Up to \$10,000	800.00	1,280.00	F	Y
		\$10,001-\$20,000	1,100.00	1,760.00	F	Y
		\$20,001-\$50,000	1,600.00	2,560.00	F	Y
		\$50,001-\$100,000	2,030.00	3,250.00	F	Y
		>\$100,000	Value/45	Value/45	F	Y
5	10A/10B	Minor Works - Garages, carports, pools, fences etc.				
		Up to \$5,000	800.00	1,280.00	F	Y
		Up to \$10,000	1,100.00	1,760.00	F	Y
		\$10,001-\$20,000	1,330.00	2,130.00	F	Y
		\$20,001-\$50,000	1,600.00	2,560.00	F	Y
		\$50,001-\$100,000	2,030.00	3,240.00	F	Y
		>\$100,000	Value/45	Value/45	F	Y
6	10B	Pool fence (without pool)	336.00	538.00	F	Y
7	Sundry	Any Additional Inspection				
		Domestic	368.00	589.00	F	Y

FEES AND CHARGES DESCRIPTION		2019/20	2020/21	PRICING POLICY	GST APPLICABLE
		GST Inclusive	GST Inclusive		
	Commercial	578.00	925.00	F	Y
8	Regulation 326(1) 326(2) 326(3) or 326(4) Advise (Property Information) 3.67 Fee Units (value of unit set in State Budget each year)	3.67 fee units	3.67 fee units	R	N
9	Amendment and/or Extension of Building Permits, Amendment of Approved Plans	368.00	368.00	F	Y
10	Dispensation for Siting of Single Dwellings 18.43 Fee Units (value of unit set in State Budget each year)	18.43 fee units	18.43 fee units	R	N
11	Application for Demolition Consents (Section29A) (GST Not Applicable) 4.6 Fee Units (value of unit set in State Budget each	4.6 fee units	4.6 fee units	R	N
12	Temporary Structure Siting Approval	740.00	740.00	F	N
13	Places of Public Entertainment Occupancy Permit	1060.00	1060.00	F	N
14	Subdivision Statements for Buildings - Regulation 503(2) 18.43 Fee Units (value of unit set in State Budget each year)	18.43 fee units	18.43 fee units	R	N
15	Pool Safety Fence Inspection	220.00	352.00	F	Y
16	Provide copy of Building Permit or Occupancy Permit (with owners consent)	84.00	84.00	F	Y
17	Provide copy of Building Permit including plans (with owners consent)	148.00	148.00	F	Y
POOL FEES					
18	Registration	0.00	2.15 fee units	R	
19	Search Fee	0.00	3.19 fee units	R	
20	Lodging a Certificate of Compliance	0.00	1.38 fee units	R	
21	Lodging a Certificate of Non-Compliance	0.00	26 unit fees	R	
NOTE: THE FOLLOWING COSTS APPLY IN ADDITION TO THE BASIC FEE SCALE:-					
1	A State Government levy of \$1.28 per \$1,000 construction value must be paid before the permit can be issued. This applies to all building works exceeding a construction value of \$10,000 (GST exempt)				N
2	A lodgement fee of 8.23 fee units (value of unit set in State Budget each year) must be paid before the permit can be issued for all works (GST exempt). Please note exemption of fee for class of building referred to in regulation 281.				N
3	The fee schedule is based on structural design certification being provided where applicable in accordance with BCC Practice Note 3.				N
4	Checking of specialist system designs (structural, mechanical, electrical and hydraulic) where necessary and/or where an appropriate design compliance certificate is not provided is charged on a cost recovery basis.				N
5	Statutory fees incurred relating to property requisitions, lodgement of permit documents, etc. are charged in accordance with the maximum units in per statutory regulation				N
6	Domestic Special performance based assessments, applications for reporting authority consents (Councils and heritage approvals), modification applications, preparation or protection works notices or any other necessary Building Notices or Order are at an hourly rate of \$88 (inc GST) per hour - minimum payable - \$110 (inc GST)				Y
7	Commercial Special assessments, applications for reporting authority consents (Council and Fire Brigade), modification applications, preparation of protection works notices or any other necessary Building Notices or Orders are at an hourly rate of \$132.00 (inc GST) per hour - minimum payable of \$198 (inc GST)				Y
8	All in-house permits are charged at two-thirds of the rates provided in columns D & E for all building permit fees				
FINES AND INFRINGEMENTS					
Car Parking Infringements					
Offence Codes 701,702,704,705,706,707,708,711,712,713			.5 penalty units		
NOTE:					
1	Offences relating to codes 701 to 714 are charged in accordance with the penalty units as prescribed under the Road Safety Act 1986				
ENVIRONMENTAL HEALTH					
Food Premises Registrations					
Non Compliance or Late Fee		134.00	134.00	F	N
Transfer of Registration		50% of scheduled fee	50% of scheduled fee	F	N
Inspection and report fee		178.00	178.00	F	Y
Premises Class					
Food Premises					
Class 1					
Renewal Fee		394.00	394.00	F	N
New Registration		590.00	590.00	F	N
Class 2 L1					
Renewal Fee		394.00	394.00	F	N
New Registration		590.00	590.00	F	N
Class 2 L2 Community organisations with paid employees					
Renewal Fee		258.00	258.00	F	N
New Registration		387.00	387.00	F	N
Class 2 L3 Community organisations with volunteers					
Renewal Fee		Nil	Nil	Z	N
New Registration		Nil	Nil	Z	N
Class 3 L1					
Renewal Fee		118.00	118.00	F	N
New Registration		177.00	177.00	F	N
Class 3 L2 Community organisations with paid employees					
Renewal Fee		86.00	86.00	F	N

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
New Registration	129.00	129.00	F	N
Class 3 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
Premises Class				
Food Premises with Accommodation				
Class 2 L1				
Renewal Fee	517.00	517.00	F	N
New Registration	775.00	775.00	F	N
Class 2 L2 Community organisations with paid employees				
Renewal Fee	382.00	382.00	F	N
New Registration	573.00	573.00	F	N
Class 2 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
Class 3 L1				
Renewal Fee	237.00	237.00	F	N
New Registration	356.00	356.00	F	N
Class 3 L2 Community organisations with paid employees				
Renewal Fee	205.00	205.00	F	N
New Registration	308.00	308.00	F	N
Class 3 L3 Community organisations with volunteers				
Renewal Fee	Nil	Nil	Z	N
New Registration	Nil	Nil	Z	N
Health Premises				
Renewal Fee	86.00	86.00	F	N
New Registration	129.00	129.00	F	N
Non Compliance or Late Fee	134.00	134.00	F	N
PRESCRIBED ACCOMMODATION				
Prescribed Accommodation - without pool				
Renewal Fee	140.00	140.00	F	N
New Registration	210.00	210.00	F	N
Non Compliance or Late Fee	134.00	134.00	F	N
Prescribed Accommodation - with pool				
Renewal Fee	172.00	172.00	F	N
New Registration	258.00	258.00	F	N
Non Compliance or Late Fee	134.00	134.00	F	N
Caravan Park Registration				
Caravan Park Registration as per Residential Tenancies Regulation 17 Schedule of fees. No. of Fee units varies with no. of sites. Value of one Fee Unit set in the State Budget each year.			R	N
Transfer of Caravan Park Registration as per Residential Tenancies Regulation 15, 5 Fee Units set in the State Budget each year.			R	N
Environment Protection Act				
Septic Tanks (excl-gst)				
Septic Tank Application Fee - Install	646.00	646.00	P	N
Septic Tank Application Fee - Minor Alter	323.00	323.00	F	N
Septic Tank Application Fee - Major Alter	646.00	646.00	F	N
Sharps Containers	Nil	Nil	Z	N
Domestic Animal Registration				
Dogs				
Dogs (which fit into category of reduced fee as prescribed by Act, e.g.: desexed, over 10 years of age)	40.00	40.00	P	N
Dogs full fee	120.00	120.00	P	N
Pension and State Concession Holders				
Dogs (which fit into category of reduced fee as prescribed by Act, e.g.: desexed, Dogs full fee	20.00	20.00	P	N
	60.00	60.00	P	N
Cats				
Cats (which fit into category of reduced fee as prescribed by Act, e.g.: desexed, over 10 years of age)	30.00	30.00	P	N
Cats full fee	120.00	120.00	P	N
Pension and State Concession Holders				
Cats (which fit into category of reduced fee as prescribed by Act, e.g.: desexed, Cats full fee	15.00	15.00	P	N
	60.00	60.00	P	N

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE	
	GST Inclusive	GST Inclusive			
Domestic Animal Business	120.00	120.00	P	N	
Transfer of Domestic Animal Business	60.00	60.00	P	N	
Inspection of Domestic Animal Business	60.00	60.00	P	Y	
Permit Fees					
Advertising signs per sign	51.00	51.00	P	N	
Street displays per display (table/rack etc.)	51.00	51.00	P	N	
Confiscated Goods/Signs release fee	150.00	150.00	P	N	
Itinerant Traders Monthly Fee (including Port Fairy)	n/a	240.00	P		
Itinerant Traders Monthly Fee (including Port Fairy) - Local Trader	n/a	144.00	P		
Itinerant Traders Monthly Fee (excluding Port Fairy)	n/a	120.00	P		
Itinerant Traders Monthly Fee (excluding Port Fairy) - Local Trader	n/a	72.00	P		
Itinerant Traders Annual Fee (including Port Fairy)	n/a	1200.00	P		
Itinerant Traders Annual Fee (including Port Fairy) - Local Trader	n/a	720.00	P		
Itinerant Traders Annual Fee (excluding Port Fairy)	n/a	600.00	P		
Itinerant Traders Annual Fee (excluding Port Fairy) - Local Trader	n/a	360.00	P		
Itinerant Traders 3-Day Permit - Moyne Shire	n/a	120.00	P		
Itinerant Traders Eligible Non Profit	Nil	Nil	P	N	
Temporary dwelling permit	\$74/ month	\$74/ month	P	N	
General Local Laws Busking Permit	10.00	10.00	P	N	
Temporary placement of trade waste skip on Council property	27.00	27.00	P	N	
Eligible Not for Profit groups sale of raffle tickets/street stalls	Nil	Nil	Z	N	
Sporting clubs, churches and community group sale of raffle tickets/street stalls	Nil	Nil	Z	N	
Outdoor eating facilities					
Table and 4 chairs (Outside of Port Fairy)	\$51.00 per table & 4 chairs	\$51.00 per table & 4 chairs	P	N	
Table and 4 chairs (Port Fairy)	\$102.00 per table & 4 chairs	\$102.00 per table & 4 chairs	P	N	
Placement of removable wind breaks (per item)	51.00	51.00	P	N	
Placement of umbrella (per umbrella)	51.00	51.00	P	N	
Grazing Permit - Initial Application	n/a	60.00	F	N	
Grazing Permit - Renewal	10.00	10.00	F	N	
Hay cropping permit	10.00	10.00	P	N	
Stock Crossing Inspection Fee for siting of signs	150.00	150.00	P	Y	
Stock crossing fee for installation of signs	Cost of sign plus \$340 installation	Cost of sign plus \$340 installation	F	Y	
Fire Clearance Fee - non-standard	Contractors cost plus \$200 admin fee	Contractors cost plus \$200 admin fee	F	Y	
Standpipe Fees - < 5,000 litres	.	.	F	N	
- > 5,000 litres	\$30.00 plus \$2.00/1,000lts	\$30.00 plus \$2.00/1,000lts	F	N	
Works in Road Reserves Consent Applications					
Consent Application - Minor Works	91.00	91.00	P	N	
Consent Application - Works in a Road Pavement	188.00	188.00	P	N	
Reinstatement Fees - indicative charges. Invoices are at cost					
Roads - sprayed seal on crushed rock base	per sq. metre	100.00	100.00	F	Y
- asphalt on crushed rock base	per sq. metre	130.00	130.00	F	Y
- unsealed	per sq. metre	58.00	58.00	F	Y
Footpaths - sprayed seal on crushed rock base	per sq. metre	74.00	74.00	F	Y
- asphalt or 75mm concrete	per sq. metre	100.00	100.00	F	Y
- unsealed	per sq. metre	45.00	45.00	F	Y
Channel / Kerb - concrete / bluestone pavers	per lineal metre	130.00	130.00	F	Y
Dressed bluestone kerb and channel					
- new sawn bluestone	per lineal metre	473.00	473.00	F	Y
- existing sawn bluestone	per lineal metre	140.00	140.00	F	Y
Services Site Location Fee					
Services location for Authority	Reciprocal Fee	Reciprocal Fee	F		
WASTE FACILITIES					
Domestic & Commercial Waste					
Putrescible Waste - Minimum Charge	7.00	7.50	P	Y	
Putrescible Waste - Small Wheelie Bin - 120 litre	7.00	7.50	P	Y	
Putrescible Waste - Large Wheelie Bin - 240 litre	15.00	15.50	P	Y	
General Waste - Car boot	15.00	15.50	P	Y	
General Waste -Loads per M3	60.00	63.00	P	Y	

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
Commercial Waste to landfill -Loads per M3	120.00	125.00	P	
Commingled Recyclables (plastic, paper, cardboard, aluminium) - Minimum Charge	4.00	4.00	P	Y
Commingled Recyclables (plastic, paper, cardboard, aluminium) - per M3	4.00	4.00	P	Y
Glass Recyclables - Minimum Charge	n/a	4.00	P	Y
Glass Recyclables - per M3	n/a	4.00	P	Y
Approved Green Waste per M3	16.00	16.00	P	Y
Tyres no rims				
Car	11.00	5.00	P	Y
Light Truck	14.00	10.00	P	Y
Large Truck	20.00	15.00	P	Y
Tractor - Small	75.00	85.00	P	Y
Tractor - Large	150.00	140.00	P	Y
Extra Large (earthmoving)	n/a	170.00	P	Y
Tyre containing Wheel Rim	10.00	20.00	P	Y
Other				
Annual Out of Hours Access - key card	530.00	530.00	P	Y
Batteries	0.00	0.00		Y
Oil (per deposit)	0.00	0.00		Y
e-waste per small item	5.00	5.00	P	Y
e-waste per medium item	10.00	10.00	P	Y
e-waste per large item	20.00	20.00	P	Y
Fridges and Freezers not degassed	15.00	15.00	F	Y
Mattress - single	27.00	25.00	F	Y
Mattress - double	39.00	35.00	F	Y
Scrap metal	0.00	0.00		
Gas Bottles - Small	7.00	7.00	P	Y
Gas Bottles - Large	50.00	75.00	P	Y
Wheelie Bin Repair - Service Fee	15.00	15.00	F	Y
Wheelie Bin Repair - Replacement Fee	60.00	60.00	F	Y
FOGO Kitchen Bin Liners	10.00	10.00	F	Y
FOGO Kitchen Caddy	10.00	10.00	F	
KERBSIDE CHARGES				
Additional 120 litre Garbage bin collection service	260.00	260.00	P	N
Additional 240 litre Green bin collection service	100.00	100.00	P	N
Additional 240 litre Recycling bin collection service	100.00	100.00	P	N
Additional 120 litre Glass bin collection service	NA	75.00	P	N
PORT OF PORT FAIRY				
Moorings Fees (annual and temporary berth) - Quarterly (incl. extra 1 metre)				
- alongside berth	39/mtr	39/mtr	M	Y
- Marina Pens (Small Berth)	321.00	321.00	M	Y
- Marina Pens (Large Berth)	376.00	376.00	M	Y
<i>NB. Vessels over 60 feet are charged at 125% of normal fees</i>				
Itinerant Moorings				
- commercial	42.00	42.00	M	Y
- yachts	34.00	34.00	M	Y
Slipway Fees - Day fee by vessel length				
Additional day/s at 50% of day rate				
small slip - accommodate vessels up to 4 tonne				
large slip - accommodate vessels up to 40 tonne				
Small Slipway				
< 5 metres	79.00	79.00	M	Y
5.5 metres	87.00	87.00	M	Y
6 metres	95.00	95.00	M	Y
6.5 metres	103.00	103.00	M	Y
7 metres	111.00	111.00	M	Y
7.5 metres	119.00	119.00	M	Y
8 metres	127.00	127.00	M	Y
8.5 metres	135.00	135.00	M	Y
9 metres	143.00	143.00	M	Y
9.5 metres	151.00	151.00	M	Y
10 metres	159.00	159.00	M	Y
10.5 metres	167.00	167.00	M	Y
11 metres	175.00	175.00	M	Y
11.5 metres	183.00	183.00	M	Y
12 metres	191.00	191.00	M	Y
12.5 metres	199.00	199.00	M	Y

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
13 metres	207.00	207.00	M	Y
13.5 metres	214.00	214.00	M	Y
14 metres	222.00	222.00	M	Y
14.5 metres	230.00	230.00	M	Y
15 metres	238.00	238.00	M	Y
15.5 metres	246.00	246.00	M	Y
16 metres	254.00	254.00	M	Y
Large Slipway				
< 7 metres	144.00	144.00	M	Y
7.5 metres	154.00	154.00	M	Y
8 metres	164.00	164.00	M	Y
8.5 metres	174.00	174.00	M	Y
9 metres	185.00	185.00	M	Y
9.5 metres	195.00	195.00	M	Y
10 metres	205.00	205.00	M	Y
10.5 metres	215.00	215.00	M	Y
11 metres	226.00	226.00	M	Y
11.5 metres	236.00	236.00	M	Y
12 metres	246.00	246.00	M	Y
12.5 metres	256.00	256.00	M	Y
13 metres	267.00	267.00	M	Y
13.5 metres	277.00	277.00	M	Y
14 metres	287.00	287.00	M	Y
14.5 metres	342.00	342.00	M	Y
15 metres	354.00	354.00	M	Y
15.5 metres	365.00	365.00	M	Y
16 metres	377.00	377.00	M	Y
16.5 metres	389.00	389.00	M	Y
17 metres	401.00	401.00	M	Y
17.5 metres	413.00	413.00	M	Y
18 metres	424.00	424.00	M	Y
18.5 metres	436.00	436.00	M	Y
19 metres	448.00	448.00	M	Y
19.5 metres	460.00	460.00	M	Y
20 metres	472.00	472.00	M	Y
21 metres	495.00	495.00	M	Y
22 metres	519.00	519.00	M	Y
23 metres	542.00	542.00	M	Y
24 metres	566.00	566.00	M	Y
25 metres	589.00	589.00	M	Y
26 metres	613.00	613.00	M	Y
27 metres	637.00	637.00	M	Y
28 metres	660.00	660.00	M	Y
29 metres	684.00	684.00	M	Y
30 metres	707.00	707.00	M	Y
Crane Hire Per Hour (includes Licensed Crane Operator)				
Within Port of Port Fairy	178.00	178.00	M	Y
With spotter	68.00	68.00	M	Y
MOUNT SHADWELL QUARRY				
Quarry Products				
All prices are per cubic metre				
7mm minus Dust	27.70	28.00	M	Y
Crushed 40mm Minus	17.00	18.00	M	Y
Crushed 20mm Minus	17.00	18.00	M	Y
Screened 30mm Minus Blend (Dirty) - Dairy Tracks	17.00	18.00	M	Y
Screened 75-150mm Rubble	17.00	18.00	M	Y
Screened 40 to 75mm Rubble	17.00	18.00	M	Y
Crushed 25mm - 40mm Aggregate	28.00	29.00	M	Y
Crushed 10 to 20mm Aggregate	23.00	24.00	M	Y
Crushed 20mm minus Scoria/Limestone Mix	26.00	27.00	M	Y
Other Scoria products made to Client's Specification	.	.		
All the above prices include loading at Quarry during normal working hours				
Mortlake Weighbridge				
Certified Weigh 7.30am to 4.30pm	39.00	39.00	P	Y

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
CARAVAN PARK FEES				
Port Fairy Gardens Caravan Park				
Cabin - Standard				
Peak	174.00	178.00	M	Y
Off-peak	130.00	133.00	M	Y
Cabin - Deluxe				
Peak	204.00	209.00	M	Y
Off-peak	140.00	143.00	M	Y
Extra Persons				
Adult	20.00	20.00	M	Y
Child	10.00	10.00	M	Y
Powered Site				
Peak	56.00	58.00	M	Y
Off-peak	37.00	38.00	M	Y
Extra Persons				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
Unpowered				
Peak	48.00	49.00	M	Y
Off-peak	30.00	30.00	M	Y
Extra Persons				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
Extra Vehicles (above 2) (e.g. any registrable vehicle, caravan, boat trailer etc.)				
Daily	12.00	12.00	M	Y
Linen Hire	\$10.00 per set	\$10.00 per set	M	Y
Annual Site with Van 2 Adults, Children in Family and 2 vehicles	3,790.00	3880.00	M	Y
Folk Festival (includes Fri, Sat, Sun)				
Powered Site fee for weekend	55.00	55.00	M	Y
Adults	120.00	120.00	M	Y
Children	69.00	69.00	M	Y
Extra Vehicle	24.00	24.00	M	Y
Southcombe Caravan Park				
Powered Site				
Peak	56.00	58.00	M	Y
Off-peak	37.00	38.00	M	Y
Extra Persons				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
Unpowered				
Peak	48.00	49.00	M	Y
Off-peak	30.00	30.00	M	Y
Extra Persons				
Adult	15.00	15.00	M	Y
Child	10.00	10.00	M	Y
Extra Vehicles (e.g. any registrable vehicle, caravan, boat trailer, etc.)				
Daily	12.00	12.00	M	Y
Folk Festival (includes Fri, Sat, Sun)				
Powered Site fee for weekend	55.00	55.00	M	Y
Adults	120.00	120.00	M	Y
Children	69.00	69.00	M	Y
Motor Vehicle (for weekend)	50.00	24.00	M	Y
Additional Vehicle Security Parking (Per Car)	30.00	30.00	M	Y
Southcombe Lodge				
Facility Group Booking of 20 or more: * A one night stay (per person)	35.00	36.00	M	Y
Less than 20 people minimum charge for total facility	700.00	700.00	M	Y
<i>Note: All Caravan Parks, children under 5 free. Child rate (5 – 17) does not apply to Southcombe Lodge. Set rate per person.</i>				

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
Mortlake, Koroit, Yambuk & Killarney Caravan Parks				
Powered Site				
Peak	30.00	32.00	M	Y
Off-peak	NA	30.00	M	Y
Unpowered				
Peak	25.00	27.00	M	Y
Off-peak	NA	25.00	M	Y
Extra Persons				
Adult	10.00	10.00	M	Y
Child	5.00	5.00	M	Y
Extra Vehicle (e.g. any registrable vehicle, caravan, boat trailer, etc.)	12.00	12.00	M	Y
Annual Site with Van - powered site	2150.00	2560.00	M	Y
Annual Site with Van - unpowered site	1670.00	1818.00	M	Y
Other Caravan Park Notes and Fees				
Washing machines	4.00	4.00	M	Y
Dryers	2.00	2.00	M	Y
* Peak - All Victorian School holidays, Public holidays & other designated holidays				
* Off-peak - All other times.				
* 10% Senior Card				
* Child under 5 years free				
* Child rate: 5 – 17 years of age				
Management reserves the right to implement dynamic pricing incl. incentives and marketing deals, to influence new business, respond to periods of low and high demand and introduction of new accommodation categories. Discounts do not apply at peak. Former Loyalty program max cap of \$100.				
SWIMMING POOLS				
Mortlake Swimming Pool				
Season Memberships				
Family (including under 16 years)	177.00	181.00	M	Y
Adults	95.00	97.00	M	Y
Concession	85.00	87.00	M	Y
Children (under 16)	80.00	82.00	M	Y
Daily Admission Charges				
Adults	4.30	4.40	M	Y
Children (under 16)	3.40	3.50	M	Y
Concession	n/a	3.70	M	Y
Spectator	1.00	1.00	M	Y
School Group (per child)	1.30	1.30	M	Y
Macarthur Swimming Pool				
Season Memberships				
Family (including under 16 years)	101.00	103.00	M	Y
Single season pass	53.00	54.00	M	Y
Daily Admission Charges				
Adults	4.30	4.40	M	Y
Children (under 16)	3.00	3.10	M	Y
Concession	n/a	3.70	M	
Reardon Theatre Venue Hire				
Community Hire Rates (Not for Profit Activities)				
1 hour minimum hire Period	50.00	50.00	P	Y
Full Day hire	350.00	350.00	P	Y
Commercial Hire Rates (All activities held for profit)				
1 hour minimum hire Period	120.00	120.00	P	Y
Full Day hire	550.00	550.00	P	Y
Bond	300.00	300.00	P	N
Public Liability through Moyne Shire Council - (GST not applicable)	15.00	15.00	P	N
Blackwood Centre Venue Hire				
Community Hire Rates (Not for Profit Activities)				
Community Hire Rates (Not for Profit Activities)	50.00	50.00	P	Y
Commercial Hire Rates (All activities held for profit)	120.00	120.00	P	Y
Mortlake Community Hub Community Meeting Room Hire				
Community Hire Rates (Not for Profit Activities)				
Hourly (up to 4 hours)	15.00	15.00	P	Y
Day	80.00	80.00	P	Y
Commercial Hire Rates (All activities held for profit)				
Hourly (up to 4 hours)	30.00	30.00	P	Y

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
Day	120.00	120.00	P	Y
Corporate Hire Rates (Not for profit activities)				
Hourly (up to 4 hours)	20.00	20.00	P	Y
Day	120.00	120.00	P	Y
Mortlake Community Hub Meeting Room 1 Hire				
Community Hire Rates (Not for Profit Activities)				
Hourly (up to 4 hours)	0.00	0.00	P	Y
Day	10.00	10.00	P	Y
Commercial Hire Rates (All activities held for profit)				
Hourly (up to 4 hours)	20.00	20.00	P	Y
Day	100.00	100.00	P	Y
Corporate Hire Rates (Not for profit activities)				
Hourly (up to 4 hours)	10.00	10.00	P	Y
Day	80.00	80.00	P	Y
AGED AND DISABILITY SERVICES FEES				
Planned Activity Groups				
Client per session all levels	7.70 plus meals	7.70 plus meals	P	N
Community Transport				
Local Trip One Way	3.00	3.00	P	N
Long Trip One Way	6.50	6.50	P	N
Community Care Services				
Domestic Assistance				
Domestic Assistance Low fee level	7.70	7.70	P	
Domestic Assistance Medium fee level	15.50	15.50	P	N
Domestic Assistance High fee level	47.52	47.52	P	
Respite Care				
Respite Care Low fee Level	5.15	5.15	P	N
Respite Care Medium fee Level	9.30	9.30	P	N
Respite Care High fee Level	46.52	46.52	P	N
Personal Care				
Personal Care Low fee Level	7.70	7.70	P	N
Personal Care medium fee level	15.50	15.50	P	N
Personal Care high fee level	46.52	46.52	P	N
Full Cost Care				
Post Acute Care				
Home Care	65.50	65.50	F	Y
Personal Care	65.50	65.50	F	Y
Home Maintenance	84.10	84.10	F	Y
Home Care Packages				
Domestic Assistance	53.90	53.90	F	Y
Personal Care	53.90	53.90	F	Y
Respite	53.90	53.90	F	Y
Home Maintenance	84.10	84.10	P	Y
Home Maintenance				
Client per hour Low & Medium	19.00	19.00	F	N
Client per hour High fee level Non Pension rate	80.00	80.00	F	Y
Meals on Wheels (per meal)				
Port Fairy	9.30	9.30	P	N
Mortlake	9.30	9.30	P	N
Koroit	9.30	9.30	P	N
Macarthur	9.30	9.30	P	N
Post Acute Care	18.30	18.30	F	Y
Home Care Packages	18.30	18.30	F	Y
Child Care Services				
Child Care - Hawkesdale - Commencing 1 January 2020				
Child per short 1/2 day	35.00	35.00	P	N
Child per short 1/2 day - casual	40.00	40.00	P	N
Child per long 1/2 day	57.00	57.00	P	N
Child per long 1/2 day - casual	64.00	64.00	P	N
Child per day Session	82.00	82.00	P	N
Child per day Session - casual	87.00	87.00	P	N
Long Day Child Care - Port Fairy - Commencing 1 January 2019				
Weekly	472.00	472.00	P	N
Daily	103.00	103.00	P	N
Half Daily	52.00	52.00	P	N
Sessional Kindergarten - Commencing 1 January 2020				
4 year old per term 15 hours per Week	275.00	275.00	P	N
3 year old per term integrated with 4 year old program	106.00	106.00	P	N

FEES AND CHARGES DESCRIPTION	2019/20	2020/21	PRICING POLICY	GST APPLICABLE
	GST Inclusive	GST Inclusive		
3 year old per term delivered by Diploma qualified educator	210.00	210.00	P	N
3 year old per term delivered by qualified kindergarten teacher	262.00	262.00	P	N
Child Care - Chatsworth - Commencing 1 January 2019				
Full Day	73.00	73.00	P	N
Immunisations				
Immunisation (Adult hep B, Chicken Pox + OTHERS)	At cost per dose plus 30%	At cost per dose plus 30%	F	N
Immunisation History Request	24.00	24.00	F	Y
Hire Fees				
Mortlake Community Bus				
Community Group Hire	\$25.00 per half day	\$25.00 per half day	P	Y
Community Room Hire - Non Profit Community Groups				
Port Fairy Community Services Centre				
Hourly rates				
Meeting room 1 Large (per hour)	40.00	40.00	F	Y
Meeting room 2 Medium (per hour)	20.00	20.00	F	Y
Daily Rates				
Meeting room 1 Large (per day)	150.00	150.00	F	Y
Meeting room 2 Medium (per day)	90.00	90.00	F	Y
Meeting Set-Up/Clean Up Costs	100.00	100.00	F	Y
Port Fairy Seniors Centre				
Hourly rates	0.00	17.00		
Daily Rates	0.00	59.00		
Community Room Hire - Commercial Use				
Port Fairy Community Services Centre				
Meeting room 1 Large (per hour)	50.00	50.00	F	Y
Meeting room 2 Medium (per hour)	30.00	30.00	F	Y
Meeting Set-Up/Clean Up Costs	100.00	100.00	F	Y
Meeting room 1 Large (per day)	200.00	200.00	F	Y
Meeting room 2 Medium (per hour) NO DAILY FEE	30.00	30.00	F	Y
Meeting Set-Up/Clean Up Costs	100.00	100.00	F	Y
Airstrip Hire				
Commercial use of Port Fairy Airstrip Hire/per day - all aircraft other than Helicopters & Gyrocopters	121.00	121.00	P	Y
Commercial use of Port Fairy Airstrip Hire/per day - Helicopters & Gyrocopters	74.00	74.00	P	Y

PLANNING & ENVIRONMENT (FEES) REGULATIONS 2016
(As of 1 July 2020)

All fees listed below are statutory fees (Q) set by government regulation. Applications for permits under section 47

The fee for an application for a permit under section 47, other than an application under section 96(1), is the fee set out for an application of that particular class as follows:

Class of Application				Fee
Class 1	A permit for use only.	89	fee units	\$ 1,318.10
Class 2	A permit (other than a permit to subdivide land) to – (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot – if the estimated cost of development is less than \$10,000	13.5	fee units	\$ 199.90
Class 3	A permit (other than a permit to subdivide land) to – (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot – if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5	fee units	\$ 629.40
Class 4	A permit (other than a permit to subdivide land) to – (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot – if the estimated cost of development is more than \$100,000 but no more than \$500,000.	87	fee units	\$ 1,288.50
Class 5	A permit (other than a permit to subdivide land) to – (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot – if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	94	fee units	\$ 1,392.10
Class 6	A permit (other than a permit to subdivide land) to – (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot – if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	101	fee units	\$ 1,495.80
Class 7	A permit that is the subject of a VicSmart application, if the estimated cost of the development is \$10,000 or less.	13.5	fee units	\$ 199.90

Applications for permits under section 47

Class of Application		Fee		
Class 8	A permit that is the subject of a VicSmart application, if the estimated cost of the development is more than \$10,000.	29	fee units	\$ 429.50
Class 9	A permit that is the subject of a VicSmart application to subdivide or consolidate land	13.5	fee units	\$ 199.90
Class 10	A permit that is the subject of a VicSmart application (other than a class 7, class 8 or class 9 permit).	13.5	fee units	\$ 199.90
Class 11	A permit to develop land (other than a class 2, class 3, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is less than \$100,000.	77.5	fee units	\$ 1,147.80
Class 12	A permit to develop land (other than a class 4, class 5, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	104.5	fee units	\$ 1,547.60
Class 13	A permit to develop land (other than a class 6, class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	230.5	fee units	\$ 3,413.70
Class 14	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000	587.5	fee units	\$ 8,700.90
Class 15	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	1732.5	fee units	\$ 25,658.30
Class 16	A permit to develop land (other than a class 15, class 16, class 17 or class 18 permit) if the estimated cost of development is more than \$50,000,000.	3894	fee units	\$ 57,670.10
Class 17	A permit to subdivide an existing building.	89	fee units	\$ 1,318.10
Class 18	A permit to subdivide land into 2 lots, other than a class 15 permit.	89	fee units	\$ 1,318.10
Class 19	A permit to effect a realignment of a common boundary between lots or to consolidate 2 or more lots.	89	fee units	\$ 1,318.10
Class 20	A permit to subdivide land, other than a class 15, class 16 or class 17 permit.	89	fee units	\$ 1,318.10
				per 100 lots created
Class 21	A permit to – (a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988 ; or (b) create or remove a right of way; or (c) create, vary or remove an easement other than a right of way; or (d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89	fee units	\$ 1,318.10
Class 22	A permit not otherwise provided for in this regulation.	89	fee units	\$ 1,318.10

Combined permit applications

The fee for an application for more than one class of permit set out in the Table is the sum of -

- (a) the highest of the fees which would have applied if separate applications had been made; and
- (b) 50% of each of the other fees which would have applied if separate applications had been made.

Fees to amend applications

- (1) For the purposes of section 57A(3)(a) of the Act, the fee for a request to amend an application for a permit after notice of the application has been given under section 52 of the Act is 40% of the application fee for that class of permit set out in the Table and any additional fee prescribed under (3).
- (2) For the purposes of section 57A(3)(a) of the Act, the fee for a request to amend an application to amend a permit after notice of the application has been given under section 52 of the Act is 40% of the fee or fees (as the case requires) prescribed under regulation 11 for the application to amend the permit and any additional fee prescribed under (3).
- (3) If an amendment to an application for a permit referred to in (1) or an amendment to an application to amend a permit referred to in (2) were to have the effect of changing the class of that permit to a permit of a new class having a higher application fee set out in the Table, the applicant must pay an additional fee being the difference between the application fee for the permit that is to be amended and the application fee for the new class of permit set out in the Table.

Applications for amendments to permits under section 72

<i>Class of Amended Application</i>		<i>Fee</i>		
Class 1	Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	89	fee units	\$ 1,318.10
Class 2	Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	89	fee units	\$ 1,318.10
Class 3	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot - if the estimated cost of development is less than \$10,000.	13.5	fee units	\$ 199.90
Class 4	Amendment to a permit (other than a permit to subdivide land) to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot - if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5	fee units	\$ 629.40

Applications for amendments to permits under section 72

Class of Amended Application		Fee		
Class 5	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot- if the estimated cost of development is more than \$100,000 but no more than \$500,000.	87	fee units	\$ 1,288.50
Class 6	Amendment to a permit (other than a permit to subdivide land) to - (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot- if the estimated cost of development is more than \$500,000 but not more than \$2,000,000.	94	fee units	\$ 1,392.10
Class 7	Amendment to a permit that is the subject of a VicSmart application, if the estimated cost of the development is \$10,000 or less.	13.5	fee units	\$ 199.90
Class 8	Amendment to a permit that is the subject of a VicSmart application, if the estimated cost of the development is more than \$10,000.	29	fee units	\$ 429.50
Class 9	Amendment to a permit that is subject of a VicSmart application to subdivide or consolidate land	13.5	fee units	\$ 199.90
Class 10	Amendment to a permit that is the subject of a VicSmart application (other than a class 7, class 8 or class 9 permit).	13.5	fee units	\$ 199.90
Class 11	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is \$100 000 or less.	77.5	fee units	\$ 1,147.80
Class 12	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$100 000 but not more than \$1 000 000.	104.5	fee units	\$ 1,547.60
Class 13	Amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$1 000 000.	230.5	fee units	\$ 3,413.70
Class 14	Amendment to a permit to subdivide an existing building.	89	fee units	\$ 1,318.10
Class 15	Amendment to a permit to subdivide land into 2 lots (other than a class 9 or class 17 permit).	89	fee units	\$ 1,318.10
Class 16	Amendment to a permit to effect a realignment of a common boundary between lots or to consolidate 2 or more lots (other than a class 9 permit).	89	fee units	\$ 1,318.10
Class 17	Amendment to a permit to subdivide land, other than a class 9, class 17, class 18 or class 19 permit.	89	fee units	\$ 1,318.10

Per 100 lots created

Applications for amendments to permits under section 72

Class of Amended Application		Fee	
Class 18	Amendment to a permit to - (a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988 ; or (b) create or remove a right of way; or (c) create, vary or remove an easement other than a right of way; or (d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89 fee units	\$ 1,318.10
Class 19	Amendment to a permit not otherwise provided for in this regulation.	89 fee units	\$ 1,318.10

Combined application to amend permit

The fee for an application to amend more than one permit under section 72 of the Act is the sum of -

- (a) the highest of the fees which would have applied if separate applications had been made; and
- (b) 50% of each of the other fees which would have applied if separate applications had been made.

Application to Amend an application for a permit or an application for an amendment to a permit

- (4) For the purposes of section 57A(3)(a) of the Act, the fee for a request to **amend an application for a permit after notice** of the application has been given under section 52 of the Act is 40% of the application fee for that class of permit set out in the Table and any additional fee prescribed under (6)
- (5) For the purposes of section 57A(3)(a) of the Act, the fee for a request to **amend an application to amend a permit after notice** of the application has been given under section 52 of the Act is 40% of the fee or fees (as the case requires) prescribed under regulation 11 for the application to amend the permit and any additional fee prescribed under (6)
- (6) If an amendment to an application for a permit referred to in (4) or an amendment to an application to amend a permit referred to in (5) were to have the effect of changing the class of that permit to a permit of a new class having a higher application fee set out in the Table, the applicant must pay an additional fee being the difference between the application fee for the permit that is to be amended and the application fee for the new class of permit set out in the Table.

Fees for amendments to planning schemes

Stage				Fee	Paid to
1	For:				
	a) considering a request to amend a planning scheme; and				
	b) taking action required by Division 1 of Part 3 of the Act; and	206	fee units	\$ 3,050.90	The planning authority
	c) considering any submissions which do not seek a change to the amendment; and				
	d) if applicable, abandoning the amendment				
2	For:				
	a) considering				
	(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	1021	fee units; or	\$ 15,121.00	
	(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	2040	fee units; or	\$ 30,212.40	
	(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	2727	fee units	\$ 40,386.90	
	b) providing assistance to a panel in accordance with section 158 of the Act; and				
	c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and				
	d) considering the panel's report in accordance with section 27 of the Act; and				
	e) after considering submissions and the panel's report, abandoning the amendment.				
3	For:				
	a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and				
	b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and	32.5	fee units*	\$ 481.30	The planning authority
	c) giving the notice of the approval of the amendment required by section 36(2) of the Act.				
4	For:				
	a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and	32.5	fee units*	\$ 481.30	The Minister
	b) giving notice of approval of the amendment in accordance with section 36(1) of the Act.				

* If the Minister is not the planning authority or nil fee if the Minister is the planning authority

Combined permit application and planning scheme amendment

- (7) For the purposes of section 96A(4)(a) of the Act, the fee for an application for a permit when an amendment to a planning scheme is requested is 50% of the fee which would have applied if the application for the permit had been made separately.
- (8) If the application for a permit referred to in (7) is for more than one class of permit set out in the Table, the fee for the permit is the highest of the fees which would have applied if separate applications for the permits had been made.

Note: The fee for the purposes of section 96A(4)(a) is in addition to any fee or fees for the amendment to the planning scheme prescribed under regulation 6.

Certificates of Compliance

For the purposes of section 97N(2) of the Act, the prescribed fee for an application for a certificate of compliance is 22 fee units. **\$ 325.80**

Application to amend or end an agreement under section 173 of the Act

For the purposes of section 178A(2)(c) of the Act, the fee for an application for agreement by the responsible authority to a proposal to amend or end an agreement under section 173 of the Act is 44.5 fee units. **\$ 659.00**

Fees to accompany applications for planning certificates under section 198

For the purposes of section 198(2) of the Act;

- (i) the fee for a manual application for a planning certificate is 1.5 fee units. **\$ 22.20**
- (ii) the fee for an electronic application for a planning certificate is **\$ 7.28**

Determining whether anything has been done to the satisfaction of a responsible authority, Minister, public authority, municipal council or a referral authority

(9) If a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority, municipal council or a referral authority, the fee for determining if that matter has been done satisfactorily is 22 fee units. **\$ 325.80**

(10) The person who seeks a determination under (9) must pay the fee prescribed to the person who or which is to make the determination when the determination is requested.

Subdivision Fees

Reg.	Purpose		Fee
6	For certification of a plan of subdivision	11.8 fee units	\$ 174.80
7	Alteration of plan under section 10(2) of the Act	7.5 fee units	\$ 111.10
8	Amendment of certified plan under section 11(1) of the Act	9.5 fee units	\$ 140.70
9	Checking of engineering plans	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	
10	Engineering plan prepared by council	3.5% of the cost of works proposed in the engineering plan (maximum fee)	
11	Supervision of works	2.5% of the estimated cost of construction of the works (maximum fee)	

Fee Units

These Regulations provide for fees by reference to fee units within the meaning of the Monetary Units Act 2004.

The amount of the fee is to be calculated, in accordance with section 7 of that Act, by multiplying the number of fee units applicable by the value of a fee unit.

The value of a fee unit for the financial year commencing 1 July 2019 is **\$14.81**. The amount of the calculated fee may be rounded to the nearest 10 cents.

The value of a fee unit for future financial years is to be fixed by the Treasurer under section 5 of the Monetary Units Act 2004. The value of a fee unit for a financial year must be published in the Government Gazette and a Victorian newspaper before 1 June in the preceding financial year.

MOYNE SHIRE COUNCIL FEES & CHARGES 2020/21 Financial Year

Planning Fees

Search for old permit documentation per hour/min fee (GST Inc.)	\$75.00
Extension of Planning Permit	\$199.90
Secondary Consent	\$199.90

Planning Advertising Fees

Newspaper advertising per advertisement full cost to be passed on to applicant	
Letters – in cases of 11 or more letters	\$4.00 per letter
Sign on site if Council is to erect sign	\$120.00