



Ordinary Council Meeting

Minutes

Held on Tuesday 25 November 2025

Council Chambers, Mortlake Council Offices
1 Jamieson Avenue, Mortlake

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Unconfirmed Minutes of the Ordinary Meeting
of Moyne Shire Council held on Tuesday 25 November 2025, at Council
Chambers,
Mortlake Council Offices, 1 Jamieson Avenue, Mortlake
commencing at 2:00 pm.

Present

Councillors Cr Karen Foster (Mayor)
Cr Jordan Lockett (Deputy Mayor)
Cr Jim Doukas
Cr Myra Murrihy
Cr Susan Taylor
Cr Lloyd Ross
Cr Lisa Ryan

Officers Mark Eversteyn, Chief Executive Officer
Symonne Robinson, Acting Director Assets & Community
Liz Regent, Acting Director Corporate & Governance Services
Jodie McNamara, Director Environment, Economy & Place

1 Procedural

1.1 Live streaming of Council Meetings

The Chair read the live streaming of Council Meetings statement.

1.2 Opening Statement

The Mayor read the Opening Statement.

1.3 Acknowledgement of Country

The Chair read the Acknowledgement of Country.

1.4 Apologies

None at this meeting.

1.5 Mayoral Term of Office

Overview: To provide Council with information required to determine the mayoral term in preparation for election of the Mayor.

Outgoing Mayor Karen Foster addressed the meeting with reflections of the past year.

Resolution ID: OCM 2025147

Cr Myra Murrihy moved, Cr Karen Foster seconded that Council:

- 1. Determine the Mayoral term to be a period of one year.**
- 2. Determine that the next Mayoral election be held on Tuesday 24th November 2026.**

CARRIED UNANIMOUSLY 7 / 0

1.6 Election of Mayor

Overview: To provide Councillors with information required to elect the Mayor under the *Local Government Act 2020* (Vic), Division 4 s25(1).

Resolution ID: OCM 2025148

Cr. Myra Murrihy nominated Cr. Jordan Lockett for the position of Mayor for the 2025/2026 term.

Cr. Lockett accepted the nomination.

Cr. Susan Taylor nominated Cr Jim Doukas for the position of Mayor for the 2025/2026 term.

Cr Doukas accepted the nomination.

The Chief Executive Officer called for a show of hands for each candidate:

**Cr Jordan Lockett received 4 votes - Cr. Foster, Cr. Lockett, Cr. Murrihy, Cr. Ryan
Cr Jim Doukas received 3 votes - Cr Doukas, Cr Ross, Cr Taylor**

The Chief Executive Officer declared Cr. Jordan Lockett elected as Mayor of Moyne Shire given the absolute majority vote.

Cr Lockett took the Chair and addressed the meeting.

1.7 Election of Deputy Mayor

Overview: To provide Councillors with information required to elect the Deputy Mayor under the *Local Government Act 2020* (Vic), Division 4 s27(1).

Resolution ID: OCM 2025149

Cr. Karen Foster nominated Cr. Myra Murrihy for the position of Deputy Mayor for the 2025/2026 term.

Cr. Murrihy accepted the nomination.

Cr. Lloyd Ross nominated Cr Jim Doukas for the position of Deputy Mayor for the 2025/2026 term.

Cr Doukas accepted the nomination.

The Mayor called for a show of hands for each candidate:

**Cr Myra Murrihy received 4 votes - Cr. Foster, Cr. Lockett, Cr. Murrihy, Cr. Ryan
Cr Jim Doukas received 3 votes - Cr Doukas, Cr Ross, Cr Taylor**

The Mayor declared Cr. Myra Murrihy elected as Deputy Mayor of Moyne Shire given the absolute majority vote.

Cr Karen Foster moved, Cr Lisa Ryan seconded that standing Orders be suspended for a short break.

CARRIED 7 / 0

Meeting suspended at 2:17pm.

Cr Lisa Ryan moved, Cr Foster seconded that standing orders be resumed.

CARRIED UNANIMOUSLY 7 / 0

Meeting resumed at 2:43pm.

1.8 Declarations of Conflict Interest

Declarations made at this meeting:

Cr Myra Murrehy declared an interest in Confidential Item 6.1 Belfast Aquatics Update.

1.9 Confirmation of Minutes from previous meetings

Resolution ID: OCM 2025150

Cr Susan Taylor moved, Cr Karen Foster seconded that the Minutes of the Council Meeting held on 28 October 2025 be accepted and confirmed as correct.

CARRIED UNANIMOUSLY 7 / 0

1.10 Public Participation

No public Participants registered for this meeting.

2 Officers Reports

2.1 S11A Instrument of Appointment and Authorisation Planning & Environment Act 1987

Overview: This instrument can be used by a council to authorise officers to enforce the *Planning and Environment Act 1987* and institute proceedings on behalf of the council or represent the council.

Resolution ID: OCM 2025151

Cr Myra Murrihy moved, Cr Lloyd Ross seconded In the exercise of the powers conferred by s 147(4) of the Planning and Environment Act 1987, Moyne Shire Council (Council) resolve that –

- 1. All previous appointment and authorisations for Planning and Environment Act 1987 be revoked.**
- 2. The members of Council staff referred to in the instrument attached be appointed and authorised as set out in the instrument.**
- 3. The Chief Executive Officer is authorised under resolution to execute the Instrument of Appointment and Authorisation.**
- 4. The instrument comes into force immediately it is signed by Council's Chief Executive Officer and remains in force until Council determines to vary or revoke it.**

CARRIED UNANIMOUSLY 7 / 0

2.2 S6 Council Delegations to members of Council Staff

Overview: The report reviews and updates the Council's delegation of authority to members of council staff. Delegations are regularly updated to reflect changes to various legislation that impact operations of Local Government.

Resolution ID: OCM 2025152

Cr Karen Foster moved, Cr Susan Taylor seconded in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Moyne Shire Council (Council) resolves that –

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.**

2. The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.
3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.
4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

CARRIED UNANIMOUSLY 7 / 0

2.3

Appoint

Overview: To provide Councillor workshop with the process and details for appointments of Councillors to Committees.

Resolution ID: OCM 2025153

Cr Myra Murrihy moved, Cr Karen Foster seconded that Council:

1. Appoint Mayor Jordan Lockett and Councillor Susan Taylor as representatives of Council to the Audit and Risk Committee;
2. Appoint Mayor Jordan Lockett as the delegate, and Cr Karen Foster as the sub-delegate for the Municipal Association of Victoria (MAV).

CARRIED UNANIMOUSLY 7 / 0

2.4 Business Facade Allocation - FY25/26

Overview: This report recommends that Council approve the applications for the Business Façade Improvement grant for the 2025/26 application round. The eligible applications are outlined below.

Resolution ID: OCM 2025154

Cr Karen Foster moved, Cr Myra Murrhy seconded that Council approves funding of \$39,955.52 to support the sixteen (16) eligible applications for the 2025/26 Business Facade Improvement Program.

Business Name	Location	Amount
NPM Architects	Mortlake	\$3,168.25
Mortlake Organic Dairy	Mortlake	\$3,335.00
Golsworthy and Sons Home Hardware	Mortlake	\$3,335.00
Ready Set Go	Mortlake	\$3,335.00
Seacombe House	Port Fairy	\$933.80
Mason and Francis	Port Fairy	\$1,667.50
A and J Port Fairy PTY LTD (Previously The Sentinel)	Port Fairy	\$3,335.00
Vacant Commercial Building (Previous nab building)	Port Fairy	\$2,287.70
Port Fairy Hardware PTY LTD	Port Fairy	\$3,335.00
Glyph Gallery	Port Fairy	\$1,000.50
Cheese World	Allansford	\$1,534.10
DA Nevit and LF Nevitt (Yambuk Pub)	Yambuk	\$3,335.00
Koroit Country Bakehouse	Koroit	\$1,667.50
Koroit Eatery	Koroit	\$3,335.00
Koroit Nursery	Koroit	\$1,016.17
Hospooneohone (Mickey Bourkes)	Koroit	\$3,335.00
TOTAL		\$39,955.52

CARRIED UNANIMOUSLY 7 / 0

2.5 Petition - Campbell Street Residents Group Port Fairy

Overview: Council has received an e-petition from the Campbell Street Resident Group, requesting that Council not proceed with future development works in Campbell Street. The petition, signed by 92 individuals, relates to potential kerb and channel, drainage and footpath works. No budget is currently allocated for works in Campbell Street.

Resolution ID: OCM 2025155

Cr Jim Doukas moved, Cr Karen Foster seconded that Council advises the petition organiser that:

- 1. No budget is currently allocated for works in Campbell Street.**
- 2. The petition will be considered in the development of the *Port Fairy Streetscape Design Guideline*, to inform future planning and consultation for road, kerb, and drainage improvements.**
- 3. Any future proposals for works in Campbell Street include community engagement through the *Port Fairy Streetscape Design Guideline*.**

CARRIED UNANIMOUSLY 7 / 0

2.6 Aboriginal Engagement and Partnership Plan Annual Report

Overview: This report provides an organisational update on the implementation of the Moynes Shire Aboriginal Engagement and Partnership Plan (AEPP) for the 2025 year.

Resolution ID: OCM 2025156

Cr Myra Murrihy moved, Cr Karen Foster seconded that Council receive and note the Aboriginal Engagement and Partnership Plan Annual Report.

CARRIED UNANIMOUSLY 7 / 0

2.7 Monthly Finance Report- October 2025

Overview: The report informs council of the financial performance and position of the organisation. It provides a snapshot of key financial indicators of our financial performance at the end of the reporting period. It focuses on monitoring operating performance, capital expenditure progress and the availability of/access to cash resources.

Resolution ID: OCM 2025157

Cr Myra Murrihy moved, Cr Susan Taylor seconded that Council receive and note the Financial Report as at 31 October 2025.

CARRIED UNANIMOUSLY 7 / 0

2.8 Councillor Events

Overview: Councillors regularly represent Moyne Shire Council at meetings with stakeholders. The proposed schedule identifies events to be attended by Councillors over the next month.

Resolution ID: OCM 2025158

Cr Lisa Ryan moved, Cr Susan Taylor seconded that Council endorse the attendance of nominated Councillors at the following events:

Date	Event	Attending
Wed 26 Nov 2025	Port Fairy Historic Lifeboat Committee meeting	Cr Taylor
Thu 27 Nov 2025	Invitation to the Mary Rogers Awards Ceremony	Cr Foster Cr Murrihy
Thu 27 Nov 2025	Warrnambool PSA Neighbourhood Policing Forum	All Councillors
Fri 28 Nov 2025	VLGA Mayor / Deputy Mayor Training	Mayor & Deputy Mayor
Tue 02 Dec 2025	Councillor Workshop	All Councillors
Tue 02 Dec 2025	Port of Port Fairy Delegated Committee mtg	Cr Lockett & Cr Murrihy
Wed 03 Dec 2025	SW Inclusion Event (Int'l Day People with Disability)	<i>Cr Ryan (Tentative)</i>
Wed 03 Dec 2025	Victoria Police, Medal & Award Ceremony	<i>Mayor</i>
Wed 03 Dec 2025	Naringal Hall AGM - request for Councillor to Chair	All Councillors
Thu 04 Dec 2025	International Volunteer Day & End of Year Celebration	Mayor
Thu 04 Dec 2025	Timber Towns Victoria General Meeting	Cr Doukas, Cr Ross
Fri 05 Dec 2025	Staff Long Service Award Presentations	All Councillors
Fri 05 Dec 2025	Carols by the Bluestone Port Fairy Consolidated School	Mayor
Mon 08 Dec 2025	Mortlake College Presentation Night	
Tue 09 Dec 2025	Councillor Workshop	All Councillors
Wed 10 Dec 2025	Audit & Risk Committee	Cr Foster & Cr Taylor
Wed 10 Dec 2025	Mt Fyans Wind Farm CEC meeting	Cr Doukas

Thu 11 Dec 2025	Hexham Wind Farm CEC Meeting	Cr Foster
Thu 11 Dec 2025	Port Fairy Consolidated School Graduation Ceremony and Awards Night	Cr Lockett, Cr Murrhy
Fri 12 Dec 2025	Warrnambool College Junior Final Assembly	
Mon 15 Dec 2025	Economic Development Advisory Committee (EDAC)	Cr Foster & Cr Doukas
Mon 15 Dec 2025	Warrnambool College Senior Final Assembly	All Councillors
Mon 15 Dec 2025	Brauer College 2025 Awards Assembly	All Councillors
Tue 16 Dec 2025	Koroit Theatre Community Asset Committee Meeting	Cr Taylor
Mon 22 Dec 2025	Mortlake Recreation Reserve Committee Meeting	Cr Taylor

CARRIED UNANIMOUSLY 7 / 0

3 Councillors' Items

3.1 Mayor and Councillor Activities

Overview: The report provides information to Council in regard to the Councillors' attendance at briefings, forum and other meetings, between 18 October 2025 and 14 November 2025.

Cr Karen Foster highlighted several events attended that were inadvertently left off the Mayor Activities list including:

- St Pats Koroit Primary School Breakfast (5/11/2025)
- Brauer College Remembrance Day Service (10/11/2025)
- Online Panel for the Australian Local Government Women's Association (13/11/2025)
- Australian Coastal Councils Association AGM (17/11/2025)
- Live recording in Koroit Town Criers Podcast (19/11/2025)
- Regional Councillor Training (21/11/2025)
- Port Fairy Surf Lifesaving Club 100th Anniversary celebrations (22/11/2025)

Council noted the report item Mayor and Councillor Activities.

3.2 Councillor Notice of Motion

No Councillor Notice of Motion has been received for this meeting Agenda.

3.3 General Matters

Overview: General Matters gives Councillors the opportunity to report on positive and good news items from around the Shire.

Councillors took the opportunity to highlight the following:

Cr Ryan:

- 16 Days of Activism 25 November – 10 December 2025.
- Personal note of thanks to outgoing Mayor Foster.

Cr Murrehy:

- Great Vic Bike Ride.
- Remembrance Day 11 November 2025, special thanks to Hawkesdale Community.
- Personal note of thanks to outgoing Mayor Foster.

Cr Ross:

- Rotary Club of Brighton, Rotary Club of Warrnambool Central, Community Covered and CWA Christmas events around the rural communities earlier in November.

Cr Doukas:

Warrnambool Show appreciation for funding.

Cr Lockett:

- Port Fairy Show
- Port Fairy Surf Lifesaving Club 100 year celebration

3.4 Urgent Business

Overview: A Councillor may raise an urgent matter for consideration at a Council Meeting if the Councillors considers that the matter is extremely urgent and it was not possible for the matter to have been included in the agenda notice for the meeting.

No urgent business recorded for this meeting.

4 CEO Meeting Schedule

Council noted the report item CEO Meeting Schedule from 21 October to 20 November 2025.

5 CEO Activities Report

Council noted the report item CEO Activities Report.

6 Confidential Items

Overview: Under section 3 of the Act, the council may consider report items in closed business if they contain certain information which is defined to be confidential information because premature or improper release may cause harm to the Council or to a person or persons.

Confidential Information remains confidential unless it can lawfully be released and the Council has determined that it should be publicly available.

Cr Karen Foster moved, Cr Lisa Ryan seconded that the meeting be closed in order to consider confidential items.

CARRIED UNANIMOUSLY 7 / 0

7 Close Meeting

The Ordinary Council Meeting was declared closed at 4:43pm.