



Port of Port Fairy Delegated Committee Meeting

Minutes

Date Tuesday 15 February 2022

3.00pm

Via Zoom

Committee Members

Cr Jim Doukas
Cr Jordan Lockett
Mr Daniel Hoey
Mr Rex Grady
Mr Russell Allardice
Mr Peter O'Keeffe

Officers (non-voting attendees)

Ms Edith Farrell – Director Infrastructure and Environment
Mr Robert Gibson – Manager Environment and Regulatory Services
Mr David Mattner – Port Coordinator
Ms Brett Anders – Personal Assistant I & E Directorate (Minutes)

Apologies

Mr John Sproal
Mr Garry Stewart

Acknowledgment of Country

The Chair read the following:

We begin by acknowledging the Traditional Custodians of the land on which we meet today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Declarations of Conflict Interest

Reference: Local Government Act 2020 – Sections 130 (1)(a) and 130(2) Disclosure of Conflict of Interest in respect of a matter to be considered at a Council Meeting

A relevant person who has a conflict of interest in respect of a matter must:

- a) disclose the conflict of interest in the manner required by the Council's Governance Rules [Refer to Governance Rules – Division 2 Councillor conflict of interest disclosures]
and
- b) exclude themselves from the decision making process in relation to that matter, including any discussion or vote on the matter at any Council meeting or delegated committee, and any action in relation to the matter.

Members of Staff

If a member of Council staff has a conflict of interest in a matter which they are providing advice to Council:

- a) if the advice is included in a report, the report must disclose the conflict of interest
- b) if the officer is speaking in the Council meeting, the officer must disclose the conflict of interest before speaking on the matter.

No declarations recorded for this meeting.

Confirmation of Minutes

Mr Grady moved, Mr Hoey seconded that the Minutes and Confidential Minutes of the previous meeting held on 2 December 2021 be confirmed.

Carried 6:0

1. Business Arising from Previous Meeting

- Written response on return from initial investment for construction of Wharf building ATTACHED
- Written response to submitters Port Fees Strategy. ATTACHED
- Review of fuelling facility service and prices PENDING, hesitant to increase fees and review a service at the same time
- Consult with stakeholders on proposed fees and charges strategy COMPLETED
- Budget bid through Tourism Department for media centre at bait shed. COMMENCED discussions progressing, proposed committee to be discussed in general business
- Pursue outstanding debtors COMMENCED
- Continue to work towards removal of Mary S from the Port. ONGOING

2. Port Quarterly Operations Report

Overview: This report contains information pertaining to the operation and management of the Port of Port Fairy for the period from November 2021 to January 2022. This period has been quieter than usual due to continued impacts of COVID

Cr Lockett moved, Mr O’Keeffe seconded that the Port Board note and receive the Port of Port Fairy Quarterly Operations Report for the period from November 2021 to January 2022

Carried 6:0

Concerns raised with lighthouse lighting, night time navigation concerns from EMV. Light not bright enough, lumens wound back to increase battery power, advised LED can be brightened. David to send request to DOT

3. Correspondence In/Out

Mr O’Keeffe moved, Mr Allardice seconded that the Port Board note and receive the correspondence in and correspondence out as listed.

Carried 6:0

Attachment(s)

Attachment 1 – Letters of response Submissions Port Fees Strategy

Attachment 2 – Further details requested Port Fees Strategy J Clue

Attachment 3 – Letters of response J Clue

Attachment 4 – Email estimate for repairs to timber piles

4. Port of Port Fairy Business Plan 2022

Overview: Presentation of the Port of Port Fairy Business Plan for 2022

Mr Grady moved, Cr Lockett seconded that the Port Board note and receive the Port of Port Fairy Business Plan for 2022

Carried 6:0

5. Port of Port Fairy Budget Update

Overview: Update of Port of Port Fairy Budget for 2021-2022

Cr Lockett moved, Mr Allardice seconded that the Port Board note and receive the Port of Port Fairy budget for 2021-2022

Carried 6:0

6. General Business

Port of Port Fairy Training wall assessment

Overview: Report on detailed assessment of the seawall training walls, figures provided are an estimate only.

Sheet piles stop water leaching through walls, discussions with Heritage Vic. required then added to the budget for long term solution.

Cr Doukas, Cr Lockett, Edith and David to write to Heritage Vic and DOT to investigate options. Engineering reports and background information to be sourced. If possible request Heritage Vic on site, appears to be more responsive.

Port of Port Fairy Priority Projects

Port of Port Fairy Committee members to think about priority projects of the master plan and return to the February meeting with 3 priority projects each.

Name	Priority
John Sproals	Audio/visual history display of Port Fairy's fishing industry; in old bait shed Ramp to replace steps down to northern end of wharf from western end of footbridge Footpath upgrade/addition on east side of Griffiths St from north of footbridge to Battery Hill area.
Cr Lockett	Launching facility Pedestrian access
Russell Allardice	General operations of port, training walls, dredging and maintenance activities - New dredge Pedestrian flow, enhanced signage eastern side river Launch and retrieve facility
Peter O'Keefe	Footpaths – break into sections over next few years for installation Small craft Launching facility

Daniel Hoey	Removal of rock and reef from floating pontoon area, deepened - underused as too shallow
Rex Grady	Pedestrian footpath, bridge to wharf along service road quite narrow may require engineer inspection.
Cr Doukas	Bait Shed – proposed committee to move forward

Priorities briefly summarised as Griffiths Street pedestrian footpath, budget bid for design and plan to be submitted with intent to build in 23/24 following a consultation process. David to investigate requirements for non powered small vessel launching facility, budget bid to be lodged, application to fisheries authority for funding and investigate deepening of waters around the floating pontoon at the same time if rock removal is to be undertaken.

John Sproal, Cr Lockett and Peter O’Keeffe to form a sub committee to investigate the redevelopment of the Bait Shed.

Mr Grady requested clarification on Battery Hill and plans for this area. Advised vegetation being removed and replaced, concerns with private citizens undertaking own removal and replacement. Environment group working with volunteers, involves community. New environmental officer to commence shortly, direction and advice to be provided, plan needs to be developed.

Mr O’Keeffe moved, Mr Allardice seconded that the Port of Port Fairy meeting be closed in order to consider the Confidential Port of Port Fairy agenda items.

Next Meeting

Tuesday 24 May 2022 3.00pm in person dependant on Covid restrictions. Follow up dinner after next meeting.

Robert Gibson advised he’d be taking long service leave from Easter to October, apology for next meeting.

Thanked Cr Doukas for chairing the meetings, Cr Lockett taking over as chair.

Meeting closed 4.35pm

Confirmed this 24th day of May 2022

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Chair