



Port of Port Fairy Delegated Committee Meeting

Minutes

Date Thursday 2 December 2021

3.00pm

Port Fairy Office

Committee Members in Attendance

Cr Jim Doukas
Cr Jordan Lockett
Mr Rex Grady
Mr John Sproal
Mr Russell Allardice
Mr Garry Stewart
Mr Peter O'Keeffe

Officers (non-voting attendees)

Mr Robert Gibson – Manager Environment and Regulatory Services
Mr David Mattner – Port Coordinator
Ms Brett Anders – Personal Assistant I & E Directorate (Minutes)

Apologies

Mr Daniel Hoey
Ms Edith Farrell – Director Infrastructure and Environment

Acknowledgment of Country

The Chair will read the following:

We begin by acknowledging the Traditional Custodians of the land on which we meet today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Declarations of Conflict Interest

Reference: Local Government Act 2020 – Sections 130 (1)(a) and 130(2) Disclosure of Conflict of Interest in respect of a matter to be considered at a Council Meeting

A relevant person who has a conflict of interest in respect of a matter must:

- a) disclose the conflict of interest in the manner required by the Council's Governance Rules [Refer to Governance Rules – Division 2 Councillor conflict of interest disclosures] and
- b) exclude themselves from the decision making process in relation to that matter, including any discussion or vote on the matter at any Council meeting or delegated committee, and any action in relation to the matter.

Members of Staff

If a member of Council staff has a conflict of interest in a matter in which they are providing advice to Council:

- a) if the advice is included in a report, the report must disclose the conflict of interest
- b) if the officer is speaking in the Council meeting, the officer must disclose the conflict of interest before speaking on the matter.

Confirmation of Minutes

Mr Sproal moved, Mr Grady seconded that the Minutes and confidential Minutes of the previous meeting held on 8 September 2021 be confirmed.

Carried 7:0

1. Business Arising from Previous Meeting

- Prepare a report on replacing red buoy with a marker and circulate via email to the Board – completed see report below
- Consult with stakeholders on proposed fees and charges strategy – commenced
- Send letter to DoT requesting approval to change use of Bait Shed and cc Board – completed
- Write letter to Powercor regarding faulty lights near boat ramp – completed, note fault has been repaired.
- Obtain advice on whether Council should pay rent to Board for use of Wharf Restaurant site – completed advice is No
- Pursue outstanding debtors – commenced process
- Continue to work towards removal of Mary S from the Port. Owner has contacted David stating she has spoken with the Mayor and awaiting a response. David to email Robert details of phone call so it can be relayed to Cr Doukas for advice/update - ongoing

Discussion on Wharf restaurant site and return from initial investment in construction of the building. A written response be prepared and presented to the next Port of Port Fairy Delegated Committee and circulated to the board prior to the meeting

1a Replacement of Red Buoy with Fixed Marker

Presented to: Port of Port Fairy Delegated Committee

Report Author: Coordinator Port of Port Fairy

Overview: The red buoy in Port Fairy Bay is a port lateral mark for vessels entering and exiting the Moyne River. Currently there is a yearly program to replace hardware and any worn components including black snake mooring lines, heavy duty shackles and swivels. Works can be partially done by Port staff but require professional divers' assistance with tethering.

Despite regular maintenance, the buoy recently broke away from its mooring during a storm event and washed onto East Beach.

Martin Symes (Local Historian) has been contacted and there is no known historic or cultural value of the red buoy.

The buoy is the responsibility of the Port of Port Fairy on behalf of the State.

Mr O'Keeffe moved, Mr Grady seconded that the Port of Port Fairy Delegated Committee endorse the proposed replacement of the red buoy with a permanent marker as part of the 2022-2023 works program and that the existing red buoy be stored in case required in the future if the permanent marker fails.

Carried 7:0

Mr O'Keeffe moved, Mr Grady seconded that reports tabled at the Port of Port Fairy Delegated Committee should be read and any questions from the reports be addressed.

Carried 7:0

Vessel movements included in this report to be continued each meeting.

David to include a report to the next meeting on repairs to the side wall to stop sand coming through.

Chikara Option 1 recommended by Board, to remain in the same place.

Uhuru to be moved by the owners to down the end of the south wharf.

2. Port Quarterly Operations Report

Overview: This report contains information pertaining to the operation and management of the Port of Port Fairy for the period from August 2021 to November 2021.

Mr O’Keeffe moved, Mr Sproals seconded that the Port of Port Fairy Delegated Committee note and receive the Port of Port Fairy Quarterly Operations Report.

Motion carried 7:0

3. Correspondence In/Out

Mr Allardice moved, Mr Sproals seconded that the Port of Port Fairy Delegated Committee note and receive the correspondence in and correspondence out.

Motion carried 7:0

John query if maintenance of bait shed is responsibility of port board, change of use approved by DOT, Council as land manager responsible to manage the asset.
Proposal budget bid for next year through tourism department for media centre at bait shed

4. Fee Strategy for Port of Port Fairy

Overview: This report presents the submissions received in response to the Port of Port Fairy Delegated Committee invitation for feedback on its proposal to implement a fee increase strategy for the Port of Port Fairy.

Mr O’Keeffe moved, Mr Stewart seconded that the Port of Port Fairy Delegated Committee:

1. Apply an annual increase to all berthing fees applicable to the Port of Port Fairy by 10% per annum for 10 years commencing 1 July 2022; subject to review in 5 years;
2. Apply a 6% increase to the fee for slipping a vessel greater than 10m on the Port of Port Fairy small slipway in the 2022/23 financial year;
3. Apply a 6% increase to the fee for slipping vessels greater than 20m on the Port of Port Fairy large slipway each year for three years commencing 1 July 2022;

4. Permanent berth holders that are registered as commercial vessels receive a 10% discount excluding itinerate berth holders; and
5. Provide a response to submitters.

Motion carried 7:0

5. Port of Port Fairy Budget Update

Overview: Update of Port of Port Fairy Budget for 2021-2022

Mr O’Keeffe moved, Cr Lockett seconded that the Port of Port Fairy Delegated Committee note and receive the Port of Port Fairy budget update for October 2021

Motion carried 7:0

Heritage boat slipway replacement expenditure supported by the board

Review of fuelling facility service and prices to be presented to the next Port of Port Fairy Delegated Committee meeting, suggestion of a 10c per litre profit added to the cost.

6. General Business

Cr Lockett advised Council has a good appetite for master plan projects following a recent tour of the Port.

Port of Port Fairy Committee members to think about priority projects of the master plan and return to the February meeting with 3 priority projects each.

Next Meeting

Meeting Dates for 2022

Tuesday 22 February 2022 at 3pm

Tuesday 24 May 2022 at 3pm

Tuesday 23 August 2022 at 3pm

Tuesday 22 November 2022 at 3pm

Cr Lockett moved , Mr O’Keeffe seconded that the Port of Port Fairy Delegated Committee meeting be closed to consider confidential agenda items.

Carried 7-0

Confirmed this 15th day of February 2022

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Chair