



Request for Planning Information (Permits)

Name:

(Plans/information will only be provided to current owner or with owners consent)

Postal Address:

Email Address:

Telephone:

Address of Property:

Property No. (from rates notice)

Name of Owner when permit was issued:

(If known)

Name of permit applicant:

(If known)

Date Planning Permit issued (approx):

Information required (please tick)

(NB: some of the following information may not be available on all files)

Planning Permit

Endorsed Plans

Other: (please specify)

Signature:

Date:

Fees:

Document search	\$79.60* per hour (inc. GST) (non-refundable)
Photocopying	\$0.60* per A4 page; \$0.70* per A3 page (B&W)

Please Note: An invoice will be issued for a minimum of \$79.60*.

* 2023/2024 fees and charges, subject to change with new financial year

Note: The information requested on this form provides the Moyne Shire Council with the necessary details to carry out a search of archived planning records. The information provided will be used for this purpose only. Incomplete details may result in an unsuccessful search of Council's records.