



Request for Planning Information (Permits)

Name

(Plans/information will only be provided to current owner or with owners consent)

Postal Address

Email Address

Telephone

Address of Property

Property No. (from rates notice)

Name of Owner when permit was issued

(If known)

Name of permit applicant

(If known)

Date Planning Permit issued (approx.)

Information required (please tick)

(NB: some of the following information may not be available on all files)

Planning Permit

Endorsed Plans

Other (please specify)

Signature

Date

Fees

Document search \$140.00* per hour/min fee (inc. GST) (non-refundable)

Photocopying \$0.60* per A4 page; \$0.70* per A3 page (B&W)

Please Note: An invoice will be issued for a minimum of \$140.00*.

* 2024/2025 fees and charges, subject to change with new financial year

Note: The information requested on this form provides the Moyne Shire Council with the necessary details to carry out a search of archived planning records. The information provided will be used for this purpose only. Incomplete details may result in an unsuccessful search of Council's records.