MOYNE SHIRE COUNCIL

APPOINTMENT OF SPECIAL COMMITTEE OF COUNCIL (UNDER SECTION 86 OF THE LOCAL GOVERNMENT ACT 1989)

1. Name of Committee: Southcombe Park Sporting Complex Committee

2. Purpose: To control and manage the Complex.
   To act as a consulting liaison, advisory, promoting and coordinating body for the development of the Complex for the foundation and benefit of approved indoor/outdoor sports and recreation.

3. Membership:
   a) Basis
      One (1) Councillor
      One (1) person from each properly constituted User Group
      Four (4) Community representatives.
   b) Term of Appointment
      Term of Council.
   c) Quorum
      Five (5) members.

4. Responsible Officer: Manager, Governance Services
   Reports to Council will come from the responsible officer.

5. Accountability:
   A financial statement shall be submitted within thirty (30) days of the end of the financial year and the books of accounts be made available for audit.
   To table the minutes of Committee meetings at the following Ordinary meeting of the Council.
   To submit any recommendations to the following Ordinary meeting of the Council.
APPENDIX 9D (continued)

To prepare an annual report which reflecting an accurate statement of the performance of the Committee.

6. **Financial Responsibilities:**

The Committee will prepare and submit an annual Budget for the Complex to the Council by 31 May each year.

The Committee will monitor the approved Budget and be responsible for its implementation.

The Committee will keep the books of accounts for the Complex, in accordance with AAS27 and any directives from the Council’s Manager, Finance.

7. **Delegations:**

To encourage public interest in and support for the use, development and management of the facilities.

To change priorities and timing of items in the Business Plan in line with current circumstances and needs, providing the total budget is unchanged.

To fix and collect all charges payable by the user of any facility at the complex.

To make the payments for expenditure at the Complex.

To make rules for regulating the use of and the conduct to be observed in the various component parts of the Complex.

To carry out any research, investigation, survey or inquiry relative to the existing or proposed facilities within the Complex.

To arrange for and organise cleaning, maintenance and bookings.

To resolve conflicts where these occur between organisations using the Complex.
APPENDIX 9D (continued)

To invite, receive and expend fees, donations, grants and endowments for the furtherance of its objects.

To require all users to agree to abide by the conditions of usage of any rules made by the Committee from time to time and to advise the Council in respect of and give effect to any regulation made by the Council applicable to the Complex.

THE COMMON SEAL of MOYNE SHIRE COUNCIL was affixed to this instrument by authority of the Council on 27 July 1999, in the presence of:-

B D COUCH ........................... Councillor

M J MURPHY ........................... Councillor

G SHIELL ........................... Chief Executive Officer